

UST Walkthrough Inspection Checklist

Facility Name: _____ Address: _____ Year: _____



Please respond to checklist items with a **Y** (Yes), **N** (No), or **NA** (Not Applicable).

Monthly Inspection		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1.	Spill buckets are free from damage, cracks, or separation												
2.	Spill buckets do not contain any liquid or debris*												
3.	Fill pipes are free from obstructions**												
4.	Fill caps securely attach to fill pipes												
5.	No leaks observed in double-walled spill buckets with interstitial monitoring												
6.	Automatic Tank Gauge (ATG) is operating with no alarms or unusual operating conditions												
7.	Leak detection records were reviewed and kept current												
Initials of person performing the Inspection													

*Liquid and/or debris removed must be properly stored and disposed according to local, state, and federal guidelines.
 **Caution is recommended for when trying to remove obstructions from fill pipes equipped with automatic shut off devices as improper removal could damage overflow protection device. Consult management and/or your petroleum contractor if you have questions.

Annual Inspection		Date Inspected
1.	Containment sumps*** are free from any damage, cracks, and/or separation. No releases to the environment were observed	
2.	If applicable, liquid and/or debris observed in containment sump area were removed*	
3.	No leaks observed within double-walled containment sumps equipped with interstitial monitoring	
4.	Hand-held release detection equipment, such as tank gauge sticks are in good condition and do not require servicing	
5.	UST equipment within containment sumps did not appear significantly corroded	
Initials of person performing the Inspection		

*** Containment sumps include dispenser sumps, piping transition sumps, and STP sumps. Annually, all containment sumps must be physically inspected regardless of the type of leak detection method used.

Date	Action Taken (In the following table, explain actions taken to fix issues.)