

SNHD-22RFP002 COVID-19 Outreach and Education Services Reissued**Addendum #1 - Questions and Answers****Issued 08/17/2021**

| Question Number | Date Received | Question | Answer |
|------------------------|----------------------|---|--|
| NHA-1 | 8/6/2021 10:30AM | I would like to ask if vaccine incentives such as wal-mart gift cards are an allowable expense under "supplies"? | Yes, reasonable incentives such as wal-mart gift cards would be an allowable expense. Entertainment-related expenses and promotional items would not be allowable expenses. |
| EQCA-1 | 8/13/2021 11:38AM | On the Southern Nevada Health District landing page, there is a form for Attachment B (Budget Template) but no form for Attachment A. Could you please provide a copy of Attachment A? | Attachment A is a fillable form within the RFP document. The table of contents links to Attachment A. |
| EQCA-2 | 8/13/2021 11:38AM | Section IV; B. Proposal Requirements; 5. Budget (page 7 of the RFP) asks for the Budget Outline (Attachment B) to be included in the PDF proposal document, and also asks for the applying organizations annual budget and audited financial statements. •Should the annual budget and audited financial statement also be incorporated into the single PDF proposal document? •Should Attachment B, as well as the organization's annual budget and audited financial statement be incorporated into the single PDF proposal in the order listed in the proposal requirements, or incorporated at the end of the PDF document? | Yes, all relevant documents, including proposer's annual budget and financial statements, and Attachment B must be incorporated into the single PDF document. The proposal must be one PDF document. |
| UCP-1 | 8/16/2021 7:24 AM | Should our proposal letter also be addressed to the Authorized Contact; Kevin Bratcher? | Yes. |

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| UCP-2 | 8/16/2021 7:24 AM | Who is going to review our proposal? | Responsive proposals will be evaluated in accordance with the following Evaluation Criteria by an evaluation committee comprised of Health District program staff. |
| UCP-3 | 8/16/2021 7:24 AM | Does our cover letter need the personal address of the proposer or the business address? | The organization business address should be indicated on the cover letter and other RFP documentation as required. |
| UCP-4 | 8/16/2021 7:24 AM | Can we submit a proposed budget with the narrative? | A responsive proposal must include a proposed budget. Please refer to the RFP for detailed proposal requirements. |
| UCP-5 | 8/16/2021 7:24 AM | Do we need collaboration letters from those we're partnering with? | The RFP requirements do not include collaboration letters from partners. Please refer to the RFP for detailed proposal requirements. |
| UCP-6 | 8/16/2021 7:24 AM | How many pages would SNHD like our proposal to be? | The RFP requirements do not specify a page limit. However, proposals should be clear and concise. |