

SNHD-21RFP005 COVID-19 Outreach and Education Services**Addendum #1 - Questions and Answers****Issued 07/13/2021**

Question Number	Date Received	Question	Answer
AM-1	7/6/2021 11:33AM	Regarding collaborations and partnerships. Is it better to list both collaborators on the grant proposal or just list the lead organization?	Use whichever approach results in the best application/proposal.
NHC-1	7/8/2021 8:21AM	Will the total amount of funding received be renewed annually for the period of 2-years?	The total amount of funding will be awarded at the start of the Project period. The maximum amount that can be requested is \$200,000 for the two year performance period (\$100,000 per year).
NHC-2	7/8/2021 8:21AM	Will the total amount of funding awarded for the entirety of the 2-year period be divided or distributed evenly each year? Or distributed in one lump sum at the start of the project period?	The total amount of funding will be awarded in one lump sum at the beginning of the Project period.
NHC-3	7/8/2021 8:21AM	Will the total two-year budget be renewed annually? For example, can organizations request a maximum of \$200,000 annually with a supporting narrative for both year 1 and year 2, for a total maximum of \$400,000 of funding for entirety the 2-year project?	The contract agreement will consist of a two year performance period with no need for renewal. The maximum amount that can be requested is \$200,000 for the two year performance period (\$100,000 per year).
NHC-4	7/8/2021 8:21AM	Can the budget narrative cover existing salaries of community, outreach, clinical or administrative personnel that are already hired as employees of an organization?	Yes, as long as the salary covered by the funding reflects work associated with achieving the outcomes identified in your workplan.
NHC-5	7/8/2021 8:21AM	Can project outcomes and deliverables be grouped with current or existing efforts in which organizations are already implementing in the community?	Project outcomes and deliverables can be new efforts or demonstrated expansion of current/existing efforts already being implemented in the community.

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NHC-6	7/8/2021 8:21AM	Can the two-year budget with supporting narrative for all anticipated costs include all marketing expenses associated with the project?	Yes, anticipated marketing expenses associated with the Project can be included in the budget narrative.
NHC-7	7/8/2021 8:21AM	Are marketing and technology expenses classified or considered “supplies” and “equipment” within the budget narrative?	Marketing expenses such as paper for flyers or brochures can be classified as supplies, and technology expenses such as computers and printers can be classified as supplies within the budget narrative. The Budget Template incorrectly provides “laptop” as an example of equipment. Equipment would be any single item in excess of \$5,000.
NHC-8	7/8/2021 8:21AM	Can “overtime” for salary or fringe benefit expenses be included in the budget narrative?	Yes, fringe benefits can be included in the budget. If your organization allows for overtime, overtime can be included in the budget narrative.
NHC-9	7/8/2021 8:21AM	Can the budget request or narrative include reimbursement for existing services, existing technology or other existing items to be used for the project?	Yes, as long as the existing services, existing technology or other existing items are used in support of achieving the activities and outcomes identified in your workplan.
NHC-10	7/8/2021 8:21AM	Can the budget request include hiring of temporary staff for the duration of the 2-year project?	Yes, temporary staff salary can be included in the budget for the duration of the Project.
NHC-11	7/8/2021 8:21AM	Will the project account for data trends concerning decreasing immunizations rates of targeted communities for reporting cadences?	The Project will take into account changes in rates and allow for changes in strategies and outcomes to address other or new service needs to address the communities COVID-19 response.
NHC-12	7/8/2021 8:21AM	Will organizations be able to target and focus on one BIPOC (Black, Indigenous and People of Color) community, or is the desire for organizations to focus on more than one target population over the duration of the 2-year project?	Yes, organizations can target and focus on one BIPOC (Black, Indigenous and People of Color) community.