



Request for Proposals (RFP)

Mobile Health Vehicle

26RFP002

Issued: 01/13/2026

280 South Decatur Boulevard
Las Vegas, Nevada 89107

TABLE OF CONTENTS

I.	INTRODUCTION	
A.	Purpose	1
B.	Entity Information	1
C.	Funding.....	1
D.	Anticipated Contract Type.....	1
E.	Subcontracting	1
F.	Ethics in Procurement.....	1
II.	SCOPE OF SERVICES	
A.	Description.....	2
B.	Specifications.....	2
C.	Quality and Workmanship.....	3
III.	TIMETABLE & PROVISIONS	
A.	Timetable	4
B.	Authorized Contact.....	4
C.	Questions	4
D.	Deadline to Submit Proposals and Late Proposals	4
E.	Proposal Submission.....	4
IV.	REQUIREMENTS	
A.	Contractor Qualifications	5
B.	Proposal Preparation and Submission	5
C.	Contractor Representations.....	7
D.	General Conditions	7
V.	EVALUATION & SELECTION	
A.	Evaluation Criteria.....	9
B.	Clarification, Site Visits, Interviews and Presentations	9
C.	Selection	9

ATTACHMENTS

- Attachment A - Proposal Form
- Attachment B - Price Form

SECTION I - INTRODUCTION

A. Purpose

The Southern Nevada Health District (SNHD) requests proposals from experienced and qualified contractors for the design, build, and delivery of one (1) new mobile health vehicle (MHV), which will be used to deliver services such as vaccines and STI screening and testing directly to vulnerable and underserved populations.

B. Entity Information

SNHD was created in 1962 when the State Legislature combined the health departments of the county and several adjoining cities. SNHD is one of the largest local public health organizations in the United States serving over 2.3 million residents and safeguarding the public health of nearly 40 million visitors to Las Vegas annually.

SNHD's mission is, "To assess, protect, and promote the health, the environment, and the well-being of Southern Nevada communities, residents, and visitors."

SNHD's governing body is the Southern Nevada District Board of Health ("Board"). The Board is vested with jurisdiction over all public health matters within Clark County Nevada.

C. Funding

Any contract awarded under this RFP will be subject to the availability of funding and will be immediately terminated if any funding budgeted for the contract is withdrawn, limited, or impaired.

D. Anticipated Contract Type

Any awarded contract will be a "requirements" contract for the services specified.

E. Subcontracting

Subcontracting will not be permitted under any awarded contract.

F. Ethics in Procurement

It is unlawful for any Contractor to offer, or any employee of SNHD or their immediate family to solicit or accept a gratuity in connection with the solicitation, award, or administration of any contract issued by SNHD.

SECTION II - SCOPE OF SERVICES

A. Description

SNHD seeks proposals for one (1) new vehicle equipped as a mobile health vehicle (MHV). Contractor may propose up to three (3) different MHV designs. All proposed designs must be submitted in the same proposal, clearly separated for ease of evaluation.

B. Specifications

MHV shall:

1. Be a new RAM 2500 Promaster or equivalent. SNHD will consider model year 2023 or later demonstration (Demo) vehicles at discounted prices with odometer mileage (see [Attachment B](#)). Demo vehicles must have been used only by Contractor only for demonstration purposes. Demo vehicles must not have been previously titled to an owner other than Contractor.
2. Be gasoline or diesel powered.
3. Be less than 28 feet long.
4. Weigh less than 25,999 pounds.
5. Include rooftop AC system.
6. Include back-up alarm/camera.
7. Include optional electric awning, if available.
8. Include optional generator (minimum 7,000 watts), if available.
9. Include optional 30-amp shore power service, if available:
 - a. Capable of switching between optional generator and external power source.
 - b. Include exterior 120-volt duplex electrical outlets receptacles on both sides.
 - c. Include 50 ft. or longer power cord rated for 30 amps with a marine grade twist lock connector.
10. Include internal wiring and at least 120-volt duplex electrical outlet for computers and internet connectivity.
11. Be fully warranted from delivery date for at least the term of the original manufacturer's warranty including the following minimum warranty terms:
 - a. Air conditioner – two (2) years, unlimited miles
 - b. Corrosion – five (5) years, unlimited miles
 - c. Engine – three (3) years, 50,000 miles
 - d. Emissions – five (5) years, 50,000 miles
 - e. Frame rail corrosion – five (5) years, unlimited miles
 - f. Optional generator – 1,000 hours, unlimited miles
 - g. Noise emissions – life of vehicle
 - h. Suspension – two (2) years, unlimited miles
 - i. Power train – extended warranty, five (5) years, 100,000 miles
 - j. Other components and options – two (2) years, unlimited mileage
12. Be ADA compliant.
13. Include exterior graphics wrap (will be provided to selected Contractor).

14. Include MHV operations training for SNHD staff including written instructions or manuals, as applicable and available.
15. Include detailed scale elevations of the proposed MHV and a completely detailed scale floor plan, including cabinets, chairs, exam equipment, etc.
16. MHV must include the following:
 - a. Full size exam bed, raised height with 3 storage compartments, swing doors, with bottom clearance for wheelwell or portable heaters
 - b. Full height solid partition with lockable sliding window (to separate driver and rear areas)
 - c. Full size desk
 - d. Upper cabinets
 - e. Vaccine refrigerator
 - f. Sink with fresh and waste water tanks
17. **MHV must be delivered no later than 05/28/2026.**

C. Quality and Workmanship

MHV must be manufactured to high quality and workmanship standards such as but not limited to:

1. MHV shall be free from defects that may impair its serviceability or detract from appearance. The general appearance of the MHV shall not show any evidence of poor workmanship.
2. All bodies, systems, equipment, and interfaces with the chassis shall be done per the OEM's Body Builders Book.
3. All components shall be new (except for Demo vehicles). Defective or refurbished components, parts, equipment, and assemblies shall not be furnished. Component parts and units shall be manufactured to definite standard dimensions with proper fits, clearances, and uniformity. Welded, bolted and riveted construction shall be in accordance with the highest industry standards.
4. The following deficiencies shall be cause for rejection:
 - a. Rough, sharp or unfinished edges, burrs, seams, corners, joints, cracks, and dents.
 - b. Non-uniform panels. Edges that are not radiused, beveled, etc. Body panels or components that are uneven, unsealed, or contain cracks, dents or have voids.
 - c. Incomplete coverage of paints or coatings and imperfections such as paint runs, sags, orange peel, fisheyes, etc.
 - d. Misalignment of body fasteners, glass, viewing panels, light housings, other items with large or uneven gaps, spacing, etc. such as door, body panels, and hinged panels.
 - e. Hoses, wiring or harness routed through panels and bulkheads without grommet or other protective insulation, routed across components in a manner allowing chaffing to occur or routed in such a manner to be damaged by the exhaust system.
 - f. Improper electrical connections, or loose, vibrating, or abrading components.
 - g. Interference of chassis components, body parts, doors, etc.
 - h. Improperly supported or secured hoses, wiring harnesses, mechanical controls, etc., including interference with other components of any gas, vacuum, or fluid lines (air conditioning, coolant, oil, oxygen, etc.).

- i. Inappropriate or incorrect use of hardware, fasteners, components, or methods of construction.
- j. Incomplete or improper welding, riveting, or bolting.
- k. Lack of uniformity and symmetry where applicable.
- l. Loose, vibrating, abrading body parts, components, subassemblies, hoses, wiring harnesses or trim, noise, panel vibrations, etc.
- m. Improper body design that could cause injury during normal use or maintenance, and which fails to provide access to perform routine or mandatory repairs or maintenance on MHV's electrical and mechanical systems. In addition, the improper combination of options which by their combination and installation are incompatible regarding function or safety.
- n. Sagging, non-form fitting upholstery or padding.
- o. Incomplete or incorrect application of rustproofing.
- p. Equipment malfunctions.
- q. Inadequate welding, riveting, bolting, or attachment of components.
- r. Visual deformities.
- s. Unsealed appurtenances or other body components, leaking gaskets, etc.
- t. Delamination of plastic composition materials.
- u. Any deviation from specification requirements or manufacturer's standard production practice whether stipulated herein, that detracts from form, fit, function, durability, reliability, safety, performance, or appearance.

SECTION III - TIMETABLE AND PROVISIONS

A. Timetable

RFP Issued	01/13/2026
Deadline to Submit Questions	2:00 PM PST on 01/20/2026
Deadline to Disseminate Questions and Answers	01/23/2026
Deadline to Submit Proposals.....	2:00 PM PST on 02/09/2026
Evaluation Completed / Notification of Intent to Award (Email)	02/13/2026

B. Authorized Contact

1. The RFP Authorized Contact is Kevin Bratcher. No other person has the authority to respond to questions about this RFP unless authorized by written addendum issued by the Authorized Contact.
2. All questions about this RFP from RFP Issuance to Notification of Intent to Award shall be directed only to the Authorized Contact at procurement@snhd.org.
3. Communication about this RFP with anyone associated with SNHD other than the Authorized Contact is prohibited. **Proposals will be rejected for noncompliance with this prohibition.**

C. Questions

1. Written questions about this RFP must be submitted via email to procurement@snhd.org by **2:00 PM PST on 01/20/2026**. Indicate “26RFP002 Questions” in the email subject line.
2. The submitted questions and answers will be emailed to known contractors by 01/23/2026 and posted to [SNHD's Public Notices website](#) by 5:00 PM PST on 01/26/2026.

D. Deadline to Submit Proposals and Late Proposals

1. Proposals are due **by 2:00 PM PST on 02/09/2026**.
2. Proposals submitted **after 2:00 PM PST on 02/09/2026** will be rejected as late.

E. Proposal Submission

1. Email one (1) PDF file (attachment) to procurement@snhd.org. Indicate “26RFP002 Proposal” in the email subject line.
2. Mailed, hand-carried or faxed proposals, or hyperlinks to proposals will not be accepted.

SECTION IV - REQUIREMENTS

A. Contractor Qualifications

To be eligible to submit a proposal, Contractor must:

5. Have a minimum of five (5) years of regular and continuous experience designing, building and delivering customized mobile health vehicles.
6. Possess all permits, licenses, and credentials necessary to supply equipment and warranty repair as specified in this RFP.

B. Proposal Preparation and Submission

Complete and submit the following **as one PDF** as indicated:

1. TAB 1 - Cover Letter, Required Documents and Statements

- a. Submit a cover letter on Contractor's letterhead signed by a legally authorized representative including the RFP number and name and a brief statement of interest.
- b. Complete and submit [Attachment A - Proposal Form](#).
- c. Complete and submit [Attachment B - Price Form](#).
- d. Provide an affirmative statement that Contractor is not excluded or debarred from doing business with any local, state, or federal government agency.
- e. Provide an affirmative statement that Contractor, officers, and affiliates are independent of and not related to SNHD or its operations.
- f. Provide an affirmative statement that no conflict of interest exists between Contractor, officers, and affiliates and SNHD or its operations.
- g. Provide a statement disclosing or denying any interest, financial or otherwise, that any employee or official of SNHD or of its governing or advisory boards may have in Contractor's firm or in the Project.
- h. Provide a statement disclosing all litigation, mediation, arbitration, or other alternate dispute resolution procedures involving Contractor, officers, and affiliates in the past five (5) years.
- i. Provide a statement disclosing all complaints filed with any state regulatory bodies or professional organizations against Contractor, officers, and affiliates.
- j. Provide a list of exceptions to any RFP specifications or requirements and the proposed alternatives. SNHD reserves its right to reject any proposed alternative.

2. TAB 2 - Experience, Examples, Production Schedule, Service Locations

- a. Description of experience in designing and building MHVs.
- b. Examples of similar MHVs completed. Provide at least three (3) references for similar MHVs completed in the past five (5) years. Include contact info (name, address, phone, and email).
- c. Production schedule with the proposed delivery date specified (**no later than 05/28/2026**) for new MHVs. Provide delivery date only (no production schedule) for Demo vehicles.
- d. List of authorized service locations including name, address, phone, proximity to SNHD, and the type of service/equipment they are authorized to provide, maintain and/or repair.

C. Contractor Representations

1. Contractor has read and understands this RFP, makes its proposal in accordance with this RFP, and agrees with and will abide by the RFP terms and conditions.
2. Contractor has not communicated about this RFP or its proposal with anyone associated with SNHD in any capacity other than the RFP Authorized Contact.
3. Contractor's proposal was derived independently and without collusion.
4. Contractor shall comply with all applicable federal, state, and local laws, regulations and ordinances whether explicitly stated including but not limited to the Federal Civil Rights Act of 1964, the Equal Employment Opportunity Act, and the Disabilities Act of 1990, and regulations issued pursuant to those acts.

D. General Conditions

1. Interpretation or Correction of RFP (Documents)

- a. Contractor shall promptly email procurement@snhd.org regarding any error, inconsistency, or ambiguity in and/or to request clarification or interpretation of this RFP by the Deadline to Submit Questions, except as related to addenda issued after this date.
- b. Changes to this RFP will be only by written addenda issued by the Authorized Contact. Addenda will be posted to [SNHD's Public Notices website](#). Contractor shall ensure that its proposal reflects addenda (see [Attachment A](#)).

2. Responsive Proposal

A responsive proposal is one that conforms in all material respects to the RFP. SNHD reserves its right to waive any technicality, irregularity, or informality in determining responsiveness.

3. Responsible Contractor

A responsible contractor is one that has the capability in all respects to fully fulfil the RFP requirements, and the experience, integrity, perseverance, reliability, facilities, and equipment that will assure good faith performance, and that submits a responsive proposal.

4. Proposal Rejection

SNHD reserves its right to reject any proposal that does not conform to the RFP requirements.

5. Modification or Withdrawal of Proposal

Contractor may modify or withdraw its proposal by emailing procurement@snhd.org prior to the Deadline to Submit Proposals.

6. Cancel or Reissue RFP

SNHD reserves its right to cancel or reissue this RFP for any reason or for no reason.

7. Proposal Costs

SNHD will not reimburse any costs incurred by Contractor to prepare or submit a proposal.

8. No Guaranteed Contract

This RFP neither creates an offer to contract nor commits SNHD to contract for the services specified herein.

9. Limited Contract

SNHD reserves its right to contract for less than the services specified herein.

10. Exclusivity

Nothing in this RFP or in any resulting contract precludes SNHD from obtaining services like those specified herein from other sources.

11. Public Records

SNHD is subject to the Nevada Public Records Act. Pursuant to NRS 239.010, et seq., documents provided to SNHD are presumed to be public records open to inspection and copying by any person. Proposals must contain sufficient information to be evaluated without reference to any confidential or proprietary information. Any proposal marked “confidential,” “proprietary,” or “trade secret,” or that contains materials so marked may be returned to Contractor and not considered for award. SNHD will produce documents provided by any Contractor even if marked “confidential,” “proprietary,” or “trade secret” pursuant to a public records request. SNHD will not be liable for disclosure of any documents or information provided by Contractor to SNHD.

SECTION V - EVALUATION & SELECTION

Proposals submitted by the Deadline to Submit Proposals will be reviewed for responsiveness to the RFP requirements. Responsive proposals will be evaluated per the following Evaluation Criteria. SNHD reserves its right to consider any other factors when evaluating proposals and Contractors if doing so is in SNHD's best interests.

A. Evaluation Criteria

Criteria Description	Maximum Points
Organizational experience: experience designing, building and delivering customized MHVs; describe experience; provide examples of similar vehicles; provide at least three (3) verifiable references.	25
Design and suitability: proposed MHV that best meets SNHD's needs per RFP presented in a clear and organized manner.	20
Cost and warranty.	20
Production schedule and delivery date: Must be delivered by 05/28/2026. (Production schedule not required for Demo vehicles.)	25
Ancillary warrant services, maintenance, and/or repairs: provide a list of authorized service locations.	10

B. Clarification, Site Visits, Interviews, and Presentations

1. SNHD reserves its right, as it deems necessary or appropriate, to contact Contractor to clarify proposals or to obtain additional information, and/or to conduct site visits and/or interviews, and/or to request that Contractors make presentations.
2. SNHD reserves its right to base its decision solely on written proposals, irrespective of any other interactions with Contractor as referenced in the preceding paragraph B.1.

C. Selection

1. The Proposal selected for award, if any, will be the one that is most beneficial to SNHD regarding Contractor's experience, qualifications and capabilities, and price, and/or that best meet SNHD's needs.
2. If SNHD is unable to finalize a satisfactory contract with any selected Contractor within 45 calendar days, SNHD shall formally terminate discussions with that Contractor and at its sole discretion begin discussions with another Contractor or cancel or reissue this RFP.
3. Any contract resulting from this RFP will be presented to the Board for consent as applicable.

Attachment A

Proposal Form

Complete and submit Attachment A. Indicate "None" as applicable.

The undersigned, as an authorized representative of the company named below, acknowledges that they have examined this RFP and all related documents, and hereby offers to furnish all labor, materials, tools, supplies, equipment, and services necessary to comply with the specifications, terms and conditions set forth herein.

Question	Response
Company name:	
Ownership type (e.g., partnership, corporation):	
Number of years in business:	
Number of employees:	
Company officers' names, titles and number of years designing and building custom vehicles:	
Address of company headquarters:	
Address of facility where vehicle will be built:	
Federal tax ID number:	
SAM.gov Unique Entity Identifier (UEI) number:	
Does the proposal include exceptions to any RFP specifications/requirements?	Yes
	No

Signer acknowledges receipt of addenda issued/posted to [SNHD's Public Notices website](#):

Addendum No. _____ Issue Date _____

Addendum No. _____ Issue Date _____

Addendum No. _____ Issue Date _____

Authorized Signature: _____ Date: _____

Printed Name and Title:

Phone: _____ Email: _____

Attachment B
Price Form

The prices to complete this work shall include all labor, materials, tools, supplies, equipment and services necessary to comply with the specifications, terms and conditions set forth in this RFP. No additional costs may be billed without prior SNHD approval. The prices shall be valid for 90 days.

Description of Mobile Health Vehicle or Demo Vehicle being provided:

Model Year: _____

Odometer Mileage: _____ (Demo vehicle only)

Brand: _____

Model: _____

Length: _____

Weight: _____

Delivery Date: _____

Other Information:

Price for NEW Mobile Health Vehicle: _____

Price for DEMO Vehicle (indicate discount): _____

Optional electric awning: _____

Optional generator (minimum 7,000 watts): _____

Optional 30-amp shore power service/receptacles/cable: _____

Delivery to 280 S Decatur Blvd., Las Vegas, NV 89107: _____

Company Name: _____

Authorized Signature: _____ Date: _____

Printed Name and Title: _____

Phone: _____ Email: _____