



## **MINUTES**

### **EMERGENCY MEDICAL SERVICES & TRAUMA SYSTEM**

#### **DIVISION OF COMMUNITY HEALTH**

#### **EDUCATION COMMITTEE**

**May 1, 2023 – 10:00 A.M.**

#### **MEMBERS PRESENT**

Chief Frank Simone, Chairman, NLVFD  
Braiden Green, CSN  
Chief Kim Moore, HFD (Alt)  
Ryan Young, PIMA  
Chris Stachyra, CA

Troy Tuke, MVHPI  
James “Bud” Adams, AMR  
Rebecca Carmody, CA  
Matthew Dryden, LVFR  
Debra Dailey, EMSTC

#### **MEMBERS ABSENT**

Chris Notaro, Mercy Air

Ryan Fraser, AirMed

#### **SNHD STAFF PRESENT**

John Hammond, EMSTS Manager  
Scott Wagner, EMSTS Field Representative  
Stacy Johnson, EMSTS Regional Trauma Coordinator

Laura Palmer, EMSTS Supervisor  
Roni Mauro, EMSTS Field Representative  
Rae Pettie, Recording Secretary

#### **PUBLIC ATTENDANCE**

Aaron Goldstein  
Scott Nielsen  
Sarita Lundin  
Todd Ford

Michelle Green  
Sandra Horning, MD  
Scott Phillips  
Stacie Sasso

### **CALL TO ORDER - NOTICE OF POSTING OF AGENDA**

Chairman Frank Simone called the meeting to order at 10:08 a.m. and stated the Affidavit of Posting was posted in accordance with the Nevada Open Meeting Law. Some committee members joined the meeting by teleconference and the roll call was administered by Laura Palmer, EMSTS Supervisor, who noted that a quorum was present.

#### **I. FIRST PUBLIC COMMENT**

Members of the public are allowed to speak on Action items after the Committee’s discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Committee on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Committee on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Committee on behalf of the group. Once the action item is closed, no additional public comment will be accepted. Chairman Simone asked if anyone wished to address the Board pertaining to items listed on the agenda. Seeing no one, he closed the Public Comment portion of the meeting.

## **II. REPORT/DISCUSSION/POSSIBLE ACTION**

### **A. Discussion of SNHD Paramedic Mentorship/Internship Program**

Chief Simone stated the best approach would be to do a section-by-section read through of the draft revisions to the Paramedic Mentorship/Internship Program submitted by Mr. Young. Mr. Young noted that the draft revisions he submitted are in accordance with CoAEMSP (Committee on Accreditation for the EMS Professions) standards.

Purpose – No changes

Manpower Requirements – The committee agreed to revise this section to read as follows:

“The paramedic intern will ride as an additional person on an assigned ambulance/rescue/engine apparatus along with his/her assigned EMS Instructor. Students may not be substituted for staff. The intern can only function under the direction observation of the EMS Instructor. The EMS Instructor assigned to an intern shall be considered the primary preceptor and shall be present for and evaluate 80% of an intern’s evaluated shifts. On a day that the primary preceptor is absent, another EMS Instructor can substitute for that shift, provided an evaluation is completed and followed up with feedback to the primary preceptor.”

Time Requirements

The committee revised A. to read, “The paramedic intern must complete the internship with a permitted 911 responding agency. The internship shall be for a minimum of **360** hours if 12-hour shifts are worked and for a minimum of **480** hours if 24- or 48-hour shifts are worked.”

Paramedic Evaluation Forms – After some discussion this section was tabled for future discussion.

Definitions – Tabled

Mentorship/Internship Structure

**Orientation/Observation** - The committee discussed the need to schedule a minimum of 12-24 hours to cover orientation issues, especially when dealing with a seasoned EMS provider. It was felt that giving a minimum time frame is confining and often leads to a wasted day. Mr. Young proposed they rename this component as “Phase 0” and make it optional. The committee discussed the importance of familiarizing the paramedic intern on what will be expected of them, as well as what they can expect from their preceptor during the internship. Mr. Hammond was not in support of making this component optional. Ms. Palmer suggested that instead of making the orientation/observation Phase 1, they add verbiage at the beginning of the new Phase 1 to read, “Prior to beginning of Phase 1 the paramedic intern will be provided with an orientation period where expectations for the internship are clearly defined.” Ms. Palmer stated that both the preceptor and paramedic intern will sign a statement to acknowledge the orientation has been completed prior to beginning the Paramedic Mentorship phase.

**Paramedic Mentorship** – The committee revised the first bullet point to read (new language is *italized*):

- This phase consists of a minimum of 5 shifts *if on a 4-hour schedule (240 hours)*, 10 shifts if on a 24-hour schedule (240 hours), or 15 shifts if on a 12-hour schedule (180 hours). The paramedic intern continues to function in a third rider position on the ambulance/rescue, and it is during this time that the paramedic preceptor assumes of the role of coach **and** evaluator.

A second bullet point was added to read:

- During this phase, the paramedic intern conducts patient assessment (primary and secondary assessment) and performs motor skills if appropriate and available, and assists with development of a management plan on a patient with some assistance for evaluation while acting as Team Leader *or* Team Member.”

The third bullet point will remain as written.

Due to time constraints, the committee agreed to meet again prior to June for further discussion on the remainder of the document. Chief Simone asked the committee members to come to the next meeting prepared to discuss the evaluation factor rating scores as there was a lot of disparity during their meeting.

### **III. INFORMATIONAL ITEMS/DISCUSSION ONLY**

None.

### **IV. SECOND PUBLIC COMMENT**

Members of the public are allowed to speak on Action items after the Committee’s discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Committee on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Committee on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Committee on behalf of the group. Once the action item is closed, no additional public comment will be accepted. Chairman Simone asked if anyone wished to address the Board pertaining to items listed on the agenda. Seeing no one, he closed the Public Comment portion of the meeting.

### **V. ADJOURNMENT**

There being no further business to come before the Committee, Chairman Simone adjourned the meeting at 12:16 p.m.