



Guidance for Restaurant Staff Preparing Deliveries During COVID-19

To increase the safety of your staff, delivery drivers, and customers and to reduce the spread of the virus during the COVID-19 outbreak, please use the following recommendations when preparing for deliveries:

- When taking orders for delivery, encourage customers to pay and include the tip online while placing the order to minimize physical contact between themselves and delivery driver.
- Place food in tamper-evident packaging or seal containers and bags with tape, staples, or stickers.
- Package food and drinks for delivery drivers so they only handle the outside of the bag/cup. Delivery drivers should not handle open food or drinks, including filling beverages from the soda machine.
- Store food awaiting delivery behind the counter to prevent delivery drivers from handling multiple orders.
- Limit the amount of time food for delivery is stored in the danger zone (between 41°F and 135°F).
- Provide hand sanitizer for delivery drivers and disinfect high-touch areas frequently.
- Ensure social distancing is observed by having delivery drivers stay 6 feet away from others while waiting for orders.
- Wear a cloth face covering while preparing foods following the Centers for Disease Control and Prevention (CDC) recommendations.



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Guidance for Delivery Drivers During COVID-19

Personal safety is a top priority during the COVID-19 outbreak. Please do your part to slow the spread of the virus and protect yourself and consumers by following these recommendations:

- Do not work when sick. Stay home and notify your supervisor if you have any symptoms (such as, fever, cough, or shortness of breath, chills, sore throat).
- Avoid touching your eyes, nose, and mouth.
- Wash your hands with soap and water for at least 20 seconds or use hand sanitizer before and after handling each delivery.
- Maintain at least 6 feet distance from restaurant workers and customers when picking up food.
- Wear a cloth face covering per the CDC recommendation.
- Deliver food contact-free to maintain 6 feet of social distancing. Notify customer of delivery via text or phone call. Consider hanging the bag of food from the doorknob or setting the bag down and stepping away.
- Maintain insulated or multi-use bags in good condition; clean and disinfect at least daily.
- Frequently disinfect high touch areas in your vehicle, such as steering wheel and door handles.



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