

# SOUTHERN NEVADA HEALTH DISTRICT

## HOME CARE CHECKLIST

The Family Care or Group Care Home operator must provide the items on the following checklist before approval. Initial inspections by the Health Authority must be scheduled a minimum of one (1) week in advance of the Childcare Licensing Authority deadline dates. This is to ensure that ample time is available if a follow-up health inspection is required prior to approval for a Health Permit. Failure to pass the initial health inspection requires a re-inspection fee. Complete **SNHD Child Care Facility Regulations** are available for review at [www.southernnevadahealthdistrict.org](http://www.southernnevadahealthdistrict.org). All **SECTIONS** referred to in this checklist are from those Regulations.

**DATE COMPLETED**

**CHECK LIST**

- |  |   |
|--|---|
| <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <input type="checkbox"/> Enclosed<br><input type="checkbox"/> Non-climbable, good repair<br><input type="checkbox"/> Shade as required<br><input type="checkbox"/> Clean, free of hazards<br><input type="checkbox"/> Systems/grill inaccessible   | <p><b>1. Outdoor Play Area:</b> The play area must be enclosed. The fence and gate must be non-climbable and in good repair. Shade must be provided at a minimum of 50 square feet for Family Care Homes and 100 square feet for Group Care Homes and meet the shade requirements of <b>Section 9.4.10</b>. The area must be clean and free of hazards. Heating, ventilation, air conditioning systems and gas grills must be inaccessible to children.</p>   |
| <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/><br><hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <input type="checkbox"/> Safe, good repair<br><input type="checkbox"/> Anchored<br><input type="checkbox"/> No trampoline, etc.   | <p><b>2. All bodies of water</b> must have a barrier meeting the requirements of <b>Section 9.3</b>.</p> <p><b>3. Play equipment</b> must be safe, in good repair and, if applicable, safely anchored. Trampolines and other spring loaded jumping surfaces are prohibited.</p>   |
| <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/><br><hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/>   | <p><b>4. Facility address</b> must be visible from the street.</p>  |
| <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/>  | <p><b>5. Environment inside</b> the home must be clean, uncluttered, and present no hazards.</p>  |
| <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/>  | <p><b>6. All stairs</b> must have a sturdy <b>safety barrier</b> at the base of the stairs which meets the requirements of <b>Section 6.3.8</b>.</p>  |
| <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <input type="checkbox"/> Approved source<br><input type="checkbox"/> Samples, as needed<br><input type="checkbox"/> Hot water temp. range  | <p><b>7. Adequate ventilation,</b> heating, cooling, and <b>lighting</b> must be maintained.</p> <p><b>8. Water</b> must be from an approved source. Where individual wells are in use, a bacteriological and chemical sample must be submitted to the State Lab, and found to be satisfactory prior to the issuance of a permit. Hot water at a designated hand washing sink for children in care must be maintained between 90° to 120° F.</p>  |
| <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/>  | <p><b>9. A working telephone,</b> with emergency numbers posted, must be available.</p>   |
| <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <input type="checkbox"/> Waterproof/nonabsorbent<br><input type="checkbox"/> Easily cleanable<br><input type="checkbox"/> Safe, good repair<br><input type="checkbox"/> SIDS info available<br><input type="checkbox"/> Cribs/playpens, as needed<br><input type="checkbox"/> Nap mats/cots, as needed | <p><b>10. Napping Equipment:</b> All surfaces of equipment must be made of waterproof, nonabsorbent, easily cleanable material and must be of safe construction, and in good repair.</p> <p style="margin-left: 20px;"><b>a.</b> SIDS information must be made available.</p> <p style="margin-left: 20px;"><b>b.</b> Cribs or playpens must be available for infants and toddlers.</p> <p style="margin-left: 20px;"><b>c.</b> Nap mats or cots must be provided for older children. If other furnishings are used, a tightly-fitting cover meeting the above specifications must be provided. Cots or beds provided for overnights must meet the requirements as outlined in <b>Section 5.4.10</b>.</p> |

**DATE COMPLETED**

**CHECK LIST**

- Changing table rails, raised side, or contoured pad
- Waterproof/ nonabsorbent
- Easily cleanable
- For diapering ONLY
- Not in food area
- Handsink accessible
- Floors/walls nonabsorbent
- Disinfectant available

**11. Diapering requirements:** If diapered children are accepted, a diaper-changing table, with rails, raised side, or contoured waterproof pad must be provided. The table must be a waterproof, nonabsorbent, smooth surface that is easily cleanable, and used exclusively for diaper changing. The table must be separate from the food preparation/dining areas, and must be in close proximity of a hand washing sink. The walls and floors must be a smooth and nonabsorbent surface. Provide a spray bottle for daily mixing of bleach and water disinfectant solutions. Commercially prepared disinfectants may be used with prior approval from the Health Authority.

- Nonabsorbent
- Easily cleanable

**12. Personal item storage:** Provide solid structures that are nonabsorbent and cleanable, for separation of individual belongings, as outlined in **Section 5.3**.

**13.** A complete **first aid kit**, and set of quick reference instructions must be available. See **Section 3.4.2** for a list of required supplies.

- Soap & paper towels
- Step stool

**14.** Dispenser-held **paper towels** and pump-bottle dispenser **soap** are required in the restroom. A **step stool** is required to facilitate hand washing.

**15. Animals:** Immunization records for all animals, including visiting animals, must be available and current. Review **Section 7** for compliance.

**16. Hazardous substances:** Chemicals, cosmetics, and medications must be inaccessible to children, either by relocating them or using safety locks.

- Accurate thermometer
- Refrigerator proper temp.

**17.** All **safe food practices** must be adhered to. A thermometer accurate to plus or minus 2° F must be placed in the refrigerator. The refrigerator must maintain a temperature of 41° F or lower.

**18. Poisonous plants** must be made inaccessible to children. A poisonous plant list is available from the Southern Nevada Health District.

**19.** Ensure **an application** has been filed with Nevada State Child Care Licensing.

**ADDITIONAL REQUIREMENTS AS NOTED:**

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