



TO: SOUTHERN NEVADA DISTRICT BOARD OF HEALTH




DATE: September 25, 2025

RE: *Approval of Interlocal Service Agreement between the Southern Nevada Health District and the Las Vegas Metropolitan Police Department*

PETITION # 05-26

That the Southern Nevada District Board of Health *approves the Interlocal Service Agreement between the Southern Nevada Health District (SNHD) and the Las Vegas Metropolitan Police Department to collaborate on training and enhancement activities related to pre-arrest and pre-trial diversion for those with substance use disorder and those vulnerable to overdose.*

PETITIONERS:

Cassius Lockett, PhD, District Health Officer 
Anil Mangla, MS, PhD, MPH, FRIPH, Director of Disease Surveillance and Control 
Victoria Burris, MPH, Communicable Disease Manager 

DISCUSSION:

This is an agreement to support and collaborate with the Las Vegas Metropolitan Police Department's Law Community Engagement/HOT (CEP) Program to expand their training programs through internal capacity building.

FUNDING:

This agreement will provide additional funding to the Las Vegas Metropolitan Police Department for their collaboration in post overdose response and diversion efforts funded through an award from the Department of Justice, Office of Justice Programs, Bureau of Justice Assistance 15PBJA-23-GG-02351-COAP, under year 3 activities.



**AMENDMENT A03
TO
INTERLOCAL AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN
SOUTHERN NEVADA HEALTH DISTRICT
AND
LAS VEGAS METROPOLITAN POLICE DEPARTMENT
C2400113**

THIS AMENDMENT A03 IS MADE WITH REFERENCE TO Interlocal Agreement for Professional Services C2400113 ("Agreement"), Effective Date May 14, 2024, and as amended on October 1, 2024 and January 28, 2025, by and between the Southern Nevada Health District ("Health District") and Las Vegas Metropolitan Police Department ("LVMPD") (individually "Party" and collectively "Parties").

WHEREAS, the Parties mutually desire to extend the term and add funding to the Agreement.

NOW THEREFORE, pursuant to Subsection 1.05 of the Agreement, the Parties mutually agree to amend the Agreement as follows:

- 1) Section 2, Incorporated Documents, is hereby deleted in its entirety and replaced with the following:
 2. INCORPORATED DOCUMENTS. The Services to be performed to be provided and the consideration therefore are specifically described in the below referenced documents which are listed below and attached hereto and expressly incorporated by reference herein:

ATTACHMENT A-A03: SCOPE OF WORK
ATTACHMENT B-A03: PAYMENT
ATTACHMENT C: ADDITIONAL GRANT INFORMATION AND REQUIREMENTS
- 2) The total not-to-exceed amount of the Agreement is increased by \$53,011, from \$96,989 to \$150,000. Section 3, Compensation, is hereby deleted in its entirety and replaced with the following:
 3. COMPENSATION. LVMPD shall complete the Services in a professional and timely manner consistent with the Scope of Work outlined in Attachment A-A03. LVMPD will be reimbursed for expenses incurred as provided in Attachment B-A03: Payment. The total not-to-exceed amount of this Agreement is \$150,000, all of which is funded by the Grant described on the first page of this Agreement; this accounts for 100% of the total funding for the term of the Agreement.
- 3) Attachment A-A02, Scope of Work, is hereby deleted in its entirety and replaced with Attachment A-A03, which is attached hereto and expressly incorporated by reference

herein.

- 4) Attachment B-A02, Payment, is hereby deleted in its entirety and replaced with Attachment B-A03, which is attached hereto and expressly incorporated by reference herein.

This Amendment A03 is effective as of October 1, 2025.

Except as expressly provided in this Amendment A03, all the terms and provisions of the Agreement are and will remain in full force and effect and are hereby ratified and confirmed by the Parties.

BY SIGNING BELOW, the Parties hereto have approved and executed this Amendment A03 to Agreement C2400113.

SOUTHERN NEVADA HEALTH DISTRICT

**LAS VEGAS METROPOLITAN
POLICE DEPARTMENT**

By: _____

Cassius Lockett, PhD
District Health Officer
Health District UEI: ND67WQ2LD8B1

By: _____

Kevin McMahill
Sheriff
LVMPD UEI: DCJLHJL4WQ94

Date: _____

Date: _____

APPROVED AS TO FORM:

This document is approved as to form.
Signatures to be affected after approval by
Southern Nevada District Board of Health.

By: _____

Edward Wynder, Esq.
Associate General Counsel
Southern Nevada Health District

ATTACHMENT A-A03

Scope of Work

A. Description of Services, Scope of Work and Deliverables, Performance Period October 1, 2025 through September 30, 2026.

A.1 LVMPD will assist Health District with the following activities:

<u>Objective</u>	<u>Activities</u>	<u>Outputs</u>	<u>Due Date</u>	<u>Evaluation</u>
Goal 1: Receive training and education as well as learn best trends and practices from other agencies regarding prescription drugs, opioids, and other illicit drugs.				
1.1. CIT International Conference; Orlando, FL (August 2026)	1.1.1. Officers assigned to the Community Engagement Bureau will attend training and discuss ideas with other policing agencies who have a law enforcement drug diversion program. Members of the Las Vegas Metropolitan Police Department will learn about the deterrence, handling of citizens with drug dependence, achievements and practices to better cultivate LVMPD's program.	The quantity of LVMPD officers who attended the training will be reported.	October 2026	Quarterly report - copy of course agenda
1.2. RX and Illicit Drug Summit Conference; Nashville, TN (April 2026)	1.2.1. Law enforcement members from the Community Engagement Bureau will attend informative events while joining annual stakeholder assemblies to confer about successful practices in diversion, prevention, and treatment.	The number of CEB officers who attended the training will be reported.	July 2026	Quarterly report - copy of course agenda

<u>Objective</u>	<u>Activities</u>	<u>Outputs</u>	<u>Due Date</u>	<u>Evaluation</u>
Goal 1 Cont.: Receive training and education as well as learn best trends and practices from other agencies regarding prescription drugs, opioids, and other illicit drugs.				
1.3. RISE conference; Nashville, TN (July 2026)	1.3.1. Officers working with the Law Enforcement Intervention for Mental Health and Addiction Program will attend a conference to participate in training and educational classes to learn and converse about successful diversion, prevention, and treatment programs.	The number of LVMPD law enforcement training attendees will be reported.	October 2026	Quarterly report - copy of course agenda

<u>Objective</u>	<u>Activities</u>	<u>Outputs</u>	<u>Due Date</u>	<u>Evaluation</u>
Goal 2: Continue training LVMPD officers about drug diversion resources.				
2.1. Employees assigned to the Community Engagement Bureau will educate officers about non-violent drug offenders.	<p>2.1.1. Officers assigned to the CEB Behavioral Health Unit will visit all 10 area commands to present information about the diversion program during Patrol Briefing. Officers working in area commands are briefed prior to their shift starting and often receive educational information during that period.</p> <p>2.2.1. Officers assigned to the LIMA squad will offer in-person training classes to be scheduled through the LVMPD Organizational Development Bureau, Advanced Training Section. Training material will also be available to LVMPD employees through the University of Metro Las Vegas, an electronic system where training outside of a classroom is provided and tracked. Information obtained from the CIT International, RX and Illicit Drug Summit and RISE conferences will be shared with attendees.</p>	<p>The number of officers trained per area command will be reported each quarter.</p> <p>The number of in-person classes as well as the total count of attendees will be reported.</p>	Ongoing through the performance period.	Quarterly report of outcomes

<u>Objective</u>	<u>Activities</u>	<u>Outputs</u>	<u>Due Date</u>	<u>Evaluation</u>
Goal 3: Provide direct connection to resources to citizens in need of behavioral health support with a clinician from a partnering agency.				
3.1. Citizens experiencing non-violent behavioral health issues will be linked with a social worker or mental health specialist.	3.1.1. Law enforcement officers assigned to the Community Engagement Bureau will link citizens experiencing mental health events with a clinician from Clark County Social Services or the Eighth Judicial District Court.	The number of citizens assisted by clinicians will be reported each quarter.	Ongoing through the performance period	Quarterly report of outcomes

Goal 4: Utilize overtime funds to pay officers during non-work hours to participate in pre-planned, proactive site visits to provide diversion resources. Overtime funds may also be used to train LVMPD officers during hours outside of the workday.				
4.1. Officers assigned to the Community Engagement Bureau will respond during non-work hours to assist those in need of immediate diversion.	<p>4.1.1. The Crisis Intervention Team (CIT) and officers from the Law Enforcement Intervention for Mental Health and Addiction Program will review cases of citizens eligible to participate in the diversion program to lessen the backlog of residents who need behavioral health support. Officers will learn background information to determine if a clinician is required and to ensure the best resources are offered to clients during the home visit.</p> <p>4.1.2 Crisis Intervention Team members and LIMA officers will complete site visits at residences or in- and out-patient facilities when a citizen needs behavioral health assistance from a clinician. If the social service provider is unable to respond in-person, the officer will provide resource guides to provide information to help the citizen find housing, behavioral health services, and other forms of</p>	<p>The number of and types of case reviews will be reported each quarter.</p> <p>The number of call outs will be reported each quarter.</p>	Quarterly	Quarterly report of outcomes

	assistance.			
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<u>Objective</u>	<u>Activities</u>	<u>Outputs</u>	<u>Due Date</u>	<u>Evaluation</u>
Goal 4 Cont.: Utilize overtime funds to pay officers during non-work hours to participate in pre-planned, proactive site visits to provide diversion resources. Overtime funds may also be used to train LVMPD officers during hours outside of the workday.				
4.2. Overtime will be used to pay LIMA officers when training sessions are requested outside of work hours.	4.2.1. Officers assigned to the Community Engagement Bureau will provide in-person training classes during normal work hours as well as during non-work hours to provide training to various shifts of officers. Visits will also be made to area commands during normal work hours, but some overtime will be used to make it possible to visit the patrol briefing during various work shifts at the 10 different area commands.	The number of employees who receive training will be reported each quarter.	Quarterly	Quarterly report of outcomes

B. Description of Services, Scope of Work and Deliverables, Performance Period January 29, 2024 through September 30, 2025.

B.1 LVMPD will assist Health District with the following activities:

<u>Objective</u>	<u>Activities</u>	<u>Output</u>	<u>Due Date</u>	<u>Evaluation</u>
1. Goal 1: Receive training and education as well as learn best trends and practices from other agencies regarding prescription drugs, opioids, and other illicit drugs.				

1.1. CIT International Conference: Detroit, Michigan (August 2024) Anaheim, California (August 2025)	1.1.1 LVMPD Community Engagement/HOT Program ("CEP") officers will attend training and exchange ideas with other policing agencies who have a law enforcement drug diversion program. LVMPD members will learn about the deterrence, handling of citizens with drug dependence, triumphs and practices to better grow LVMPD's program.	The number of officers who attended the training will be reported upon completion of the conference.	October 2024 October 2025	Quarterly report – Copy of course agenda
1.2. RX and Illicit Drug Summit conference; Atlanta, Georgia (April 2024) Nashville, Tennessee (April 2025)	1.2.1. LVMPD's officers will attend educational events to be shared while joining annual stakeholder gatherings to discuss what is working in diversion, prevention, and treatment.	The number of officers who attended the training will be reported each quarter	July 2024 July 2025	Quarterly report – Copy of course agenda
1.3. RISE conference; Houston, Texas (June 2024) Kissimmee, Florida (May 2025)	1.3.1. LVMPD's CEP Law Enforcement Intervention for Mental Health and Addiction program ("LIMA") officers will attend training and educational classes to learn about and discuss what is working in diversion, prevention, and treatment.	The number of officers who attended the training will be reported each quarter.	July 2024 July 2025	Quarterly report – Copy of course agenda

<u>Objective</u>	<u>Activities</u>	<u>Outputs</u>	<u>Due Date</u>	<u>Evaluation</u>
2. Goal 2: Continue training other officers about drug diversion resources throughout the LVMPD.				

2.1. LVMPD's CEP employees will continue to train officers about non-violent drug offenders.	<p>2.1.1. LVMPD's CEP Unit will continue to train officers throughout the LVMPD. Visits will be made to each patrol briefing occurring at each area command.</p> <p>2.2.1. In-person training classes will be available to be scheduled through the LVMPD Organizational Development Bureau Advanced Training Section as well as training material will be made accessible in University of Metro Las Vegas. Information obtained from the CIT International, RX and Illicit Drug Summit and RISE conferences will be shared with attendees.</p>	The number of officers trained per area command will be reported each quarter.	Ongoing through the performance period.	Quarterly report of outcomes
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<u>Objective</u>	<u>Activities</u>	<u>Outputs</u>	<u>Due Date</u>	<u>Evaluation</u>
3. Goal 3: Provide direct connection to resources to citizens in need of behavioral health support with a clinician from a partnering agency.				
3.1. LVMPD's Office of Community Engagement officers will connect citizens in need of behavioral health services with a clinician from Clark County Social Services or the Eighth Judicial District Court	3.2.1. When linking a citizen with a behavioral health clinician, the LVMPD's CEP will track and report the type of call the officer responded to resulting in the need for diversion services.	The number of citizens assisted by clinicians will be reported each quarter.	Ongoing through the performance period	Quarterly report of outcomes

<u>Objective</u>	<u>Activities</u>	<u>Outputs</u>	<u>Due Date</u>	<u>Evaluation</u>
4. Goal 4: Utilize overtime funds to pay officers during non-work to participate in pre-planned, proactive site visits to provide diversion resources. Overtime funds may also be used to train LVMPD officers during non-work hours.				

<p>4.1. Overtime will aid CEP to respond during non-work hours to assist those in need of immediate diversion.</p>	<p>4.1.1. CEP, LIMA, and Crisis Intervention Team (“CIT”) officers will complete case reviews to lessen the backlog of citizens who need behavioral health support. The case reviews will prepare the officer with background information to determine if a clinician is required and to ensure the best resources are offered during the home visit.</p> <p>4.1.2 LIMA and CIT officers assigned to CEP will deploy to complete site visits at the citizens home or in/out- patient facility who need behavioral health assistance by connecting the person in need with a collaborating clinician. If the social service provider is unable to respond in-person, the officer will provide resource guides to provide information where the citizen may find housing, mental health, and a myriad of other assistance.</p>	<p>The number of and type of case reviews will be reported each quarter.</p> <p>The number of call outs will be reported each quarter.</p>	<p>Quarterly</p>	<p>Quarterly report of outcomes</p>
<p>4.2. Overtime will be used to pay LVMPD’s CEP officers when training sessions are requested outside of work hours.</p>	<p>4.2.1. Officers assigned to CEP will provide in-person training classes during normal work hours as well as during non- work hours to provide training to various shifts of officers. Visits will also be made to area commands during normal work hours, but some overtime will be used to make it possible to visit the patrol briefing during various work shifts at LVMPD’s ten (10) different area commands.</p>	<p>The number of employees who receive training will be reported each quarter.</p>	<p>Quarterly</p>	<p>Quarterly report of outcomes</p>

B.2 LVMPD will:

- (a) Submit programmatic reports on time, and as directed by Health District project staff. All programmatic and financial reports will be reviewed by Health District project staff to ensure LVMPD is on track with project deliverables.
- (b) Work closely with Health District project staff to ensure proper close-out of Grant related obligations.

**ATTACHMENT B-A03
PAYMENT**

- A. Payment to LVMPD during Budget Period October 1, 2025 through September 30, 2026 are not-to-exceed **\$53,011**. Categorized Total Estimated Amounts Budgeted eligible for reimbursement to LVMPD for work actually performed and billed are detailed below:

Budget Period October 1, 2025 through September 30, 2026						
CATEGORY: PERSONNEL		Total Estimated Amount Budgeted:				\$24,748
List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.						
Position	Annual Salary	Fringe Rate	% of Time	Months	Percent of Months worked Annual	Amount Requested
Overtime - PO II (Training)	\$16,429	0.000%	100.000%	12	100.00%	\$16,429
Overtime - PO Sgt (Training)	\$8,319	0.000%	100.000%	12	100.00%	\$8,319
Justification: Personnel Year three - \$53,011 is requested to continue the LVMPD Law Enforcement Intervention for Mental Health and Addiction (LIMA) program to aid non-violent drug offenders and those community members in need of behavioral health services. The year three grant funds totaling \$53,011 will empower members from the Community Engagement Bureau to expand the Law Enforcement Intervention for Mental Health and Addiction program focusing on non-violent offenders with opioid and mental health issues. The concentration of LVMPD’s LIMA program focuses on diversion for non-violent offenders in need of behavioral health assistance and connection with a collaborating mental health clinician. The LIMA team may meet with the individual in need of support at his/her home or an in- or out-patient facility. The grant funds will afford the Community Engagement Bureau law enforcement officers the opportunity to a) increase the number of diversion visits that are made; b) provide continuing LIMA program training to LVMPD officers; and c) send LIMA employees for annual						

training to learn about novel diversion trends and solutions to support non-violent offenders who experience opioid and behavioral health problems.						
<u>CATEGORY: TRAVEL</u>		Total Estimated Amount Budgeted:				\$20,328
LVMPD will utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (58.0 cents) as a guide unless LVMPD's policies specify lower rates for these expenses.						
<u>Out-of-State Travel</u>						\$20,328
<u>CIT International Conference (Orlando, FL) – August 2026</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$1,120	1		3	\$3,360	
Baggage fee: \$ amount per person x # of trips x # of staff	\$35	2		3	\$210	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$80	1	4.5	3	\$1,080	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$140	1	4	3	\$1,680	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$50	2	1	3	\$300	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$0	0		0	\$0	
Parking: \$ per day x # of trips x # of days x # of staff	\$18	1	4	3	\$216	

						\$6,846
<u>RX and Illicit Drug Summit (Nashville, TN) – April 2026</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$750	1		3	\$2,250	
Baggage fee: \$ amount per person x # of trips x # of staff	\$35	2		3	\$210	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$86	1	4.5	3	\$1,161	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$217	1	4	3	\$2,604	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$50	1	2	3	\$300	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$0.000	0		0	\$0	
Parking: \$ per day x # of trips x # of days x # of staff	\$18	1	4	3	\$216	
						\$6,741
<u>RISE (Nashville, TN)- July 2026</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$750	1		3	\$2,250	
Baggage fee: \$ amount per person x # of trips x # of staff	\$35	2		3	\$210	

Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$86	1	4.5	3	\$1,161	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$217	1	4	3	\$2,604	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$50	1	2	3	\$300	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$0.000	0		0	\$0	
Parking: \$ per day x # of trips x # of days x # of staff	\$18	1	4	3	\$216	
						\$6,741
Justification: LVMPD requests up to \$20,328 in travel reimbursements to send up to three (3) officers to three (3) training conferences. The classes have speakers who specialize in mental health and diversion topics associated with the opioid epidemic.						
CATEGORY: TRAINING	Total Estimated Amount Budgeted:					\$7,935
<u>CIT International Conference Registration (CIT Intl. Members) (Orlando, FL) – August 2026</u>			\$1,650			
<u>CIT International Conference Coordinator's Certification Course Registration (Orlando, FL) – August 2026</u>			\$1,575			
<u>CIT Annual Membership</u>			\$75			
<u>RX and Illicit Drug Summit Conference Registration (Nashville, TN) – April 2026</u>			\$1,800			

<u>RISE Conference Registration (Houston, TX – June 2026)</u>			\$2,835			
LVMPD’s requests \$7,935 to pay for conference fees associated with the above meetings which are also referenced under Category: Travel.						
TOTAL DIRECT CHARGES						\$53,011
<u>CATEGORY: INDIRECT CHARGES</u>	Indirect Methodology: 0% indirect is charged					\$0
Budget Period October 1, 2025 through September 30, 2026, Total Not-to-Exceed Amount:						\$53,011

- A.1 LVMPD must receive documented approval from Health District prior to redirecting any portion of a calculated Total Estimated Amount Budgeted from any one Category for use in another Category.
- (a) A Health District approved redirection moving 10% or more between Categories will be mutually agreed upon in writing by the Parties through amendment of this Agreement pursuant to Subsection 1.05 of the Agreement.
- A.2 Services provided by LVMPD outside of the Budget Period date range will not be eligible for payment. Under no circumstances will LVMPD be reimbursed for any amount in excess of the Total Not-to-Exceed Amount for Budget Period October 1, 2025 through September 30, 2026 as shown above.
- A.3 Payments shall be based on Health District approved LVMPD invoices in accordance with this Agreement. LVMPD will not bill more frequently than monthly for the term of the Agreement. Except as specified below in Subsection A.4, Requests for Reimbursement ("RFR(s)") for each monthly period shall be submitted by LVMPD to AP@snhd.org no later than the 15th day of the following month, referencing Contract Number C2400113. Each invoice will itemize specific costs incurred for each allowable item as agreed upon by the Parties as identified in the Agreement.
- A.4 LVMPD acknowledges that the end of Health District's fiscal year is June 30 of any given year. In observance of the close of Health District's fiscal year, LVMPD acknowledges its RFR for month ending June 30 must include all reimbursable expenses incurred to-date but not previously billed; and must be submitted to Health District no later than July 7. Failure to remit this RFR inclusive of all previously unbilled reimbursable expenses within the applicable Budget Period by July 7 may result in a delay in payment and/or in an adjustment to the amount deemed eligible for reimbursement.

- (a) Backup documentation including but not limited to invoices, receipts, monthly reports, proof of payments or any other documentation requested by Health District is required, and shall be maintained by the LVMPD in accordance with cost principles applicable to this Agreement.
- (b) LVMPD invoices shall be signed by the LVMPD's official representative, and shall include a statement certifying that the invoice is a true and accurate billing.
- (c) Invoices are subject to approval by Health District project and fiscal staff.
- (d) LVMPD is aware that provision of any false, fictitious, or fraudulent information and/or the omission of any material fact may subject it to criminal, civil, and/or administrative penalties. Additionally, the Health District may terminate this Agreement for cause as described in Section 1 of the Agreement, and may withhold payment to LVMPD, and/or require that LVMPD return some or all payments made with Grant funds to Health District.
- (e) Except as is specifically listed as unallowable activity in Attachment C, Subsection A.5, cost principles contained in Uniform Guidance 2 CFR Part 200, Subpart E, shall be used as criteria in the determination of allowable costs.

A.5 Health District will not be liable for interest charges on late payments.

A.6 In the event items on an invoice are disputed, payment on those items will be held until the dispute is resolved. Undisputed items will not be held with disputed items.

- B. Payments to LVMPD during Budget Period October 1, 2024 through September 30, 2025 are not-to-exceed **\$71,018**. The total not-to-exceed amount for this budget period consists of \$18,008 carried over from Budget Period January 29, 2024 through September 30, 2025 as described in the below Section B, in addition to \$53,010 in new funding. Categorized Total Estimated Amounts Budgeted eligible for reimbursement to LVMPD for work actually performed and billed are detailed below:

Budget Period October 1, 2024 through September 30, 2025						
CATEGORY: PERSONNEL			Total Estimated Amount Budgeted:			\$38,126
List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.						
Position	Annual Salary	Fringe Rate	% of Time	Months	Percent of Months worked Annual	Amount Requested

Overtime - PO II (Training)	\$24,354	0.000%	100.000%	12	100.00%	\$24,354
Overtime - PO Sgt (Training)	\$13,772	0.000%	100.000%	12	100.00%	\$13,772
<u>Justification:</u> Personnel When a request is submitted for diversion, the Office of Community Engagement will position officers to complete site visits in partnership with clinicians from the Eighth Judicial District Court and Clark County Social Services at the person’s home, in-patient/out-patient location and occasionally the Clark County Detention Center. In year two, LVMPD is requesting \$38,126 comprised of \$7,800 rolled over from year one extension funds, \$1,985 of unspent year one travel funds moved to the Personnel category and the requested year two amount totaling \$28,341 to pay for overtime costs for a 12-month period. During overtime hours, CEB officers will proactively complete 5-7 case file reviews per shift. During the same shift or a subsequent work period, and contingent on the period it takes to finish the case assessments, officers may visit with 5-7 citizens in need of cooperative mental health and instant diversion. Officers will work approximately eight hours during an overtime shift. Training will be completed during regular work hours, but there will be times when instructors will need to work outside of those hours and requested grant funds will be used to pay overtime. CEB officers will educate patrol officers in 10 different area commands regarding the Law Enforcement Intervention for Mental Health and Addiction team and diversion options. Area commands, located in specific locations in Clark County, are home to police officers and police supervisors, who join patrol briefings prior to respective shifts, so one to two CEB officers will be present at briefings and train clusters of officers on the opioid trends and benefits of diverting drug offenders.						
<u>CATEGORY: TRAVEL</u>	Total Estimated Amount Budgeted:					\$23,512
LVMPD will utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (58.0 cents) as a guide unless LVMPD's policies specify lower rates for these expenses.						
<u>Out-of-State Travel</u>						\$23,512
<u>CIT International Conference (Anaheim, CA)</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		

Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$600	1		4	\$2,400	
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$86	1	4.5	4	\$1,548	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$191	1	4	4	3,056	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$50	1	2	4	\$400	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$0	0		0	\$0	
Parking: \$ per day x # of trips x # of days x # of staff	\$16	1	4	4	\$256	
						\$7,660
<u>RX and Illicit Drug Summit (Nashville, TN)</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$600	1		4	\$4,000	
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$86	1	4.5	4	\$1,548	

Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$217	1	4	4	\$3,472	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$50	1	4	4	\$400	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$0.000	0		0	\$0	
Parking: \$ per day x # of trips x # of days x # of staff	\$16	1	4	4	\$256	
						\$9,676
<u>RISE (Kissimmee, FL)</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$1,030	1		4	\$4,120	
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$68	1	4.5	4	\$1,224	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$11	1	4	4	\$176	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$50	1	2	4	\$176.00	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$0.000	0		0	\$0	

Parking: \$ per day x # of trips x # of days x # of staff	\$16	1	4	4	\$256	
						\$6,176
Justification: LVMPD requests up to \$23,512 in travel reimbursements to send up to four (4) officers to three (3) training conferences. The classes have speakers who specialize in mental health and diversion topics associated with the opioid epidemic.						
<u>CATEGORY: TRAINING</u>	Total Estimated Amount Budgeted:					\$9,380
<u>CIT International Conference Registration (CIT Intl. Members) (Detroit, MI)</u>			\$1,700			
<u>CIT International CIT Coordinator's Certification Course Registration (Detroit, MI)</u>			\$1,500			
<u>CIT Annual Membership</u>			\$100			
<u>RX and Illicit Drug Summit Conference Registration (Atlanta, GA)</u>			\$2,500			
<u>RISE Conference Registration (Houston, TX)</u>			\$3,850			
LVMPD's Community Engagement Bureau requests \$9,380 comprised of \$2,287 rolled over from year one extension funds and the requested year two amount totaling \$7,035 to pay for conference fees associated with the above meetings which are also referenced under Category: Travel. Additionally, \$58 of year one unspent travel funds are moved to year two, Category: Training.						
TOTAL DIRECT CHARGES						\$71,018
<u>CATEGORY: INDIRECT CHARGES</u>	Indirect Methodology: 0% indirect is charged					\$0
Budget Period October 1, 2024 through September 30, 2025, Total Not-to-Exceed Amount:						\$71,018

- B.1 LVMPD must receive documented approval from Health District prior to redirecting any portion of a calculated Total Estimated Amount Budgeted from any one Category for use in another Category.
- (a) A Health District approved redirection moving 10% or more between Categories will be mutually agreed upon in writing by the Parties through amendment of this Agreement pursuant to Subsection 1.05 of the Agreement.
- B.2 Services provided by LVMPD outside of the Budget Period date range will not be eligible for payment. Under no circumstances will LVMPD be reimbursed for any amount in excess of the Total Not-to-Exceed Amount for Budget Period October 1, 2024 through September 30, 2025 as shown above.
- B.3 Payments shall be based on Health District approved LVMPD invoices in accordance with this Agreement. LVMPD will not bill more frequently than monthly for the term of the Agreement. Except as specified below in Subsection A.4, Requests for Reimbursement (“RFR(s)”) for each monthly period shall be submitted by LVMPD to AP@snhd.org no later than the 15th day of the following month, referencing Contract Number C2400113. Each invoice will itemize specific costs incurred for each allowable item as agreed upon by the Parties as identified in the Agreement.
- B.4 LVMPD acknowledges that the end of Health District’s fiscal year is June 30 of any given year. In observance of the close of Health District’s fiscal year, LVMPD acknowledges its RFR for month ending June 30 must include all reimbursable expenses incurred to-date but not previously billed; and must be submitted to Health District no later than July 7. Failure to remit this RFR inclusive of all previously unbilled reimbursable expenses within the applicable Budget Period by July 7 may result in a delay in payment and/or in an adjustment to the amount deemed eligible for reimbursement.
- (a) Backup documentation including but not limited to invoices, receipts, monthly reports, proof of payments or any other documentation requested by Health District is required, and shall be maintained by the LVMPD in accordance with cost principles applicable to this Agreement.
- (b) LVMPD invoices shall be signed by the LVMPD's official representative, and shall include a statement certifying that the invoice is a true and accurate billing.
- (c) Invoices are subject to approval by Health District project and fiscal staff.
- (d) LVMPD is aware that provision of any false, fictitious, or fraudulent information and/or the omission of any material fact may subject it to criminal, civil, and/or administrative penalties. Additionally, the Health District may terminate this Agreement for cause as described in Section 1 of the Agreement, and may withhold payment to LVMPD, and/or require

that LVMPD return some or all payments made with Grant funds to Health District.

- (e) Except as is specifically listed as unallowable activity in Attachment C, Subsection A.5, cost principles contained in Uniform Guidance 2 CFR Part 200, Subpart E, shall be used as criteria in the determination of allowable costs.

B.5 Health District will not be liable for interest charges on late payments.

B.6 In the event items on an invoice are disputed, payment on those items will be held until the dispute is resolved. Undisputed items will not be held with disputed items.

- C. The not-to-exceed amount eligible for payment to be made to LVMPD during Budget Period January 29, 2024 through September 30, 2024 is hereby reduced by \$18,008; from \$43,979 to **\$25,971**. The reduction of \$18,008 from Budget Period January 29, 2024 through September 30, 2024 is added to Budget Period October 1, 2024 through September 30, 2025 as carry-over funds as described in the above Section A. Categorized Total Estimated Amounts Budgeted eligible for reimbursement to LVMPD for work actually performed and billed are detailed below:

Budget Period January 29, 2024 through September 30, 2024						
<u>CATEGORY: PERSONNEL</u>	Total Estimated Amount Budgeted:					\$10,261
<u>List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.</u>						
<u>Position</u>	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
Overtime - PO II (Training)	\$8,389.92	0.000%	100.000%	12	100.00%	\$8,390
Overtime - PO Sgt (Training)	\$1,870.54	0.000%	100.000%	12	100.00%	\$1,871
<u>Justification:</u> Personnel LVMPD requests \$10,261 to pay for overtime costs. The funds will cover an approximate 12-month period. During non-work hours,						

LVMPD's Community Engagement/HOT Program ("CEP") Behavioral Health Unit officers will proactively complete 5-7 case file reviews per shift. Depending on the time it takes to complete the case reviews, officers may respond to the residence of 5-7 citizens who requiring interactive mental health and immediate diversion assistance during the same shift or during an ensuing work period. When a request is submitted for diversion, CEP will position officers to complete site visits in collaboration with clinicians from the Eighth Judicial District Court and Clark County Social Services at the citizen's home, in/out-patient facility and occasionally the Clark County Detention Center. Officers will work roughly eight hours during an overtime shift. During non-work hours, LVMPD officers will train patrol officers in 10 different area commands regarding the Law Enforcement Intervention for Mental Health and Addiction team and diversion options. Area commands, located in specific locations in Clark County, house police officers and police supervisors, who attend patrol briefings prior to each shift, so one to two CEP officers will attend briefings and train groups of officers on the opioid trends and benefits of diverting drug offenders. Most of the training will be completed during regular work hours, but there will be times when lessons will need to be provided outside of work hours and grant funds will be used to pay for training provided in overtime.

<u>CATEGORY: TRAVEL</u>	Total Estimated Amount Budgeted:					\$10,930
LVMPD will utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (58.0 cents) as a guide unless LVMPD's policies specify lower rates for these expenses.						
<u>Out-of-State Travel</u>						\$10,930
<u><i>CIT International Conference (Detroit, MI)</i></u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$574	1		3	\$1,723	
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$51	1	4.5	3	\$682	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$149	1	4	3	\$1783	

Ground Transportation: \$ per r/trip x # of trips x # of staff	\$13	1	2	3	\$80	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$0	0		0	\$0	
Parking: \$ per day x # of trips x # of days x # of staff	\$16	1	4	3	\$192	
						\$4,268
<u>RX and Illicit Drug Summit (Atlanta, GA)</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$498	1		1	\$498	
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$52	1	4.0	1	\$206	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$0	1	4	1	\$0	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$59	1	1	1	\$59	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$0.000	0		0	\$0	
Parking: \$ per day x # of trips x # of days x # of staff	\$64	1	1	1	\$64	
						\$827

<u>RISE (Houston, TX)</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$528	1		4	\$2,110	
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$52	1	4.0	4	\$832	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$214	1	3	4	\$2,569	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$38	1	1	3	\$114	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$0.000	0		0	\$0	
Parking: \$ per day x # of trips x # of days x # of staff	\$18	1	3	4	\$210	
						\$5,835
<u>Justification:</u> LVMPD requests up to \$10,930 in travel reimbursements to send up to three (3) officers to three (3) training conferences. The classes have speakers who specialize in mental health and diversion topics associated with the opioid epidemic.						
<u>CATEGORY: TRAINING</u>	Total Estimated Amount Budgeted:					\$4,780
<u>CIT International Conference Registration (CIT Intl. Members) (Detroit, MI)</u>			\$1,500			

<u>CIT International CIT Coordinator's Certification Course Registration (Detroit, MI)</u>			\$400.00			
<u>RISE Conference Registration (Houston, TX)</u>			\$2,880.00			
<p>1. LVMPD will send three (3) CEP team members to attend the CIT International Conference in Detroit, Michigan, which provides the substance necessary to encourage community and local solutions to assist those with addictions and mental health issues</p> <p>2. LVMPD will send one (1) CEP team member to the RX and Illicit Drug Summit conference, held in Atlanta, Georgia, which will provide current and relevant training to the Law Enforcement Intervention for Mental Health and Addiction team, specifically on new trends regarding the treatments working for those with addictions.</p> <p>3. LVMPD will send four (4) CEP team members to the RISE conference, held in Houston, Texas, which will provide current and relevant training to LVMPD’s Law Enforcement Intervention for Mental Health and Addiction team, specifically on new trends surrounding those with substance and mental health illnesses.</p>						
TOTAL DIRECT CHARGES						\$25,971
<u>CATEGORY: INDIRECT CHARGES</u>	Indirect Methodology: 0% indirect is charged					\$0
Budget Period January 29, 2024 through September 30, 2024, Total Not-to-Exceed Amount:						\$25,971

- C.1 LVMPD must receive documented approval from Health District prior to redirecting any portion of a calculated Total Estimated Amount Budgeted from any one Category for use in another Category.
 - (a) A Health District approved redirection moving 10% or more between Categories will be mutually agreed upon in writing by the Parties through amendment of this Agreement pursuant to Subsection 1.05 of the Agreement.
- C.2 Services provided by LVMPD outside of the Budget Period date range will not be eligible for payment. Under no circumstances will LVMPD be reimbursed for any amount in excess of the Total Not-to-Exceed Amount for Budget Period January 29, 2024 through September 30, 2024 as shown above.
- C.3 Payments shall be based on Health District approved LVMPD invoices in accordance with this Agreement. LVMPD will not

bill more frequently than monthly for the term of the Agreement. Each invoice will itemize specific costs incurred for each allowable item as agreed upon by the Parties as identified in the Agreement, and will reference this Agreement number C2400113.

- (a) LVMPD will bill Health District for reimbursement of services actually provided in a timely manner. Additionally, LVMPD will submit its final Request for Reimbursement to Health District for Budget Period January 31, 2024 through September 30, 2024 no later than October 21, 2024.
- (b) Backup documentation including but not limited to invoices, receipts, monthly reports, proof of payments or any other documentation requested by Health District is required, and shall be maintained by the LVMPD in accordance with cost principles applicable to this Agreement.
- (c) LVMPD invoices shall be signed by the LVMPD's official representative, and shall include a statement certifying that the invoice is a true and accurate billing.
- (d) Invoices are subject to approval by Health District project and fiscal staff.
- (e) LVMPD is aware that provision of any false, fictitious, or fraudulent information and/or the omission of any material fact may subject it to criminal, civil, and/or administrative penalties. Additionally, the Health District may terminate this Agreement for cause as described in Section 1 of the Agreement, and may withhold payment to LVMPD, and/or require that LVMPD return some or all payments made with Grant funds to Health District.
- (f) Except as is specifically listed as unallowable activity in Attachment C, Subsection A.5, cost principles contained in Uniform Guidance 2 CFR Part 200, Subpart E, shall be used as criteria in the determination of allowable costs.

C.4 Health District will not be liable for interest charges on late payments.

C.5 In the event items on an invoice are disputed, payment on those items will be held until the dispute is resolved. Undisputed items will not be held with disputed items.