



MINUTES

SOUTHERN NEVADA DISTRICT BOARD OF HEALTH MEETING

August 28, 2025 – 9:00 a.m.

Meeting was conducted In-person and via Microsoft Teams

Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107

Red Rock Trail Rooms A and B

MEMBERS PRESENT: Scott Black, Chair – Mayor Pro Tem, City of North Las Vegas (*in-person*)
Frank Nemec, Vice-Chair – At-Large Member, Physician (*in-person*)
Joseph Hardy, Secretary – Mayor, City of Boulder City (*in-person*)
April Becker – Commissioner, Clark County (*in-person*)
Bobbette Bond – At-Large Member, Regulated Business/Industry (*via Teams*)
Nancy Brune – Council Member, City of Las Vegas (*in-person*)
Pattie Gallo – Mayor Pro Tem, City of Mesquite (*via Teams*)
Marilyn Kirkpatrick – Commissioner, Clark County (*in-person*)
Monica Larson – Council Member, City of Henderson (*in-person*)
Scott Nielson – At-Large Member, Gaming (*in-person*)
Shondra Summers-Armstrong – Council Member, City of Las Vegas (*in-person*)

ABSENT: N/A

ALSO PRESENT: Toluwanimi Babarinde, Al Bingham, Christopher Boyd, John Gonzalez,
(In Audience) Cameron Pfand, Samuel Scheller

EXECUTIVE SECRETARY: Cassius Lockett, PhD, District Health Officer

LEGAL COUNSEL: Heather Anderson-Fintak, General Counsel

STAFF: Elizabeth Adelman, Adriana Alvarez, Emily Anelli, Maria Azzarelli, Tanja Baldwin, Tawana Bellamy, Haley Blake, Cory Burgess, Daniel Burns, Victoria Burris, Nancy Cadena, Nicole Charlton, Arcmiguel Cordial, Andria Cordovez Mulet, Susie Crutchfield, Cherie Custodio, Gerard Custodio, Aaron DelCotto, Brandon Delise, Jason Frame, Kimberly Franich, Cheri Gould, Xavier Gonzales, Jacques Graham, Heather Hanoff, Valerie Herzog, Raychel Holbert, Rich Hosey, Carmen Hua, Dan Isler, Jessica Johnson, Matthew Kappel, Mikki Knowles, Dann Limuel Lat, Josie Llorico, Cassondra Major, Anil Mangla, Jonas Maratita, Blanca Martinez, Marco Mendez, Kimberly Monahan, Deborah Moran, Corey Morrison, Marites Navarro, Semilla Neal, Todd Nicolson, Veralynn Orewyler, Vanessa Ortiz-Rivera, Kyle Parkson, Katarina Pulver, Emma Rodriguez, Larry Rogers, Alexis Romero, Kim Saner, Aivelhyn Santos, Chris Saxton, Dave Sheehan, Karla Shoup, Jennifer Sizemore, Cameron Smelcer, Randy Smith, Angel Stachnik, Ronique Tatum-Penegar, Will Thompson, Rebecca Topol, Gred Tordjman, Jorge Viote, Anna Voeva, Donnie Whitaker, Tiana Wright, Edward Wynder, Merylyn Yegon, Ying Zhang

I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada District Board of Health Meeting to order at 9:02 a.m. Andria Cordovez Mulet, Executive Assistant, administered the roll call and confirmed quorum. Ms. Cordovez Mulet provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

II. PLEDGE OF ALLEGIANCE

Member Nielson joined the meeting at 9:04 a.m.

Member Brune joined the meeting at 9:04 a.m.

Member Summers-Armstrong joined the meeting at 9:05 a.m.

III. OATH OF OFFICE

Ms. Cordovez Mulet administered the Officers' Oath of Office to Chair Black, Vice-Chair Nemec, and Secretary Hardy; and the Members' Oath of Office to Member Larson and Member Summers-Armstrong.

IV. RECOGNITIONS

1. In Memory of Douglas Dobyne

The Chair recognized the passing of Doug Dobyne, earlier this year, who was a former Board member from 2012 to 2018. Mr. Dobyne was an at-large member and served as the Vice-Chair of the Board for the 2017-2018 term. Mr. Dobyne was passionate about public health and left a generous donation to the Health District to support STD education and prevention. The Board wanted to recognize Mr. Dobyne for his donation and contributions to the Health District.

2. Victoria Burris and Angel Stachnik

- Co-authored the published article "*Individual- and Neighborhood- Level Predictors of HIV Care Continuum Progression: Clark County, Nevada*" in Open Forum Infectious Diseases of the Oxford University Press on behalf of Infectious Diseases Society of America

The Chair recognized Victoria Burris and Angel Stachnik for co-authoring the published article "*Individual- and Neighborhood- Level Predictors of HIV Care Continuum Progression: Clark County, Nevada*" in the Open Forum for Infectious Diseases of the Oxford University Press on behalf of the Infectious Diseases Society of America. This article investigated the HIV epidemic in Clark County, Nevada, to identify local predictors of progression along the HIV care continuum. The article highlighted the need for linking and engaging individuals in higher-poverty neighborhoods to medical providers and supports the need for targeted interventions in those same neighborhoods to increase viral suppression rates. On behalf of the Southern Nevada Health District and the Board of Health, the Chair congratulated staff on this publication.

3. Southern Nevada Health District – August Employees of the Month

- Marites Navarro and Vanessa Ortiz-Rivera

The Chair recognized the August Employees of the Month; Marites Navarro, Community Health Nurse in the Southern Nevada Community Health Center, and Vanessa Ortiz-Rivera, Senior Environmental Health Specialist. The Health District, and the Board of Health, recognized those employees that went above and beyond for the Health District and our community and that best represented the Health District's C.A.R.E.S. Values. On behalf of the Southern Nevada Health District and District Board of Health, the Chair congratulated staff on this recognition.

- V. FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment period.

VI. ADOPTION OF THE AUGUST 28, 2025 MEETING AGENDA *(for possible action)*

A motion was made by Secretary Hardy, seconded by Member Brune, and carried unanimously to approve the August 28, 2025 Agenda, as amended.

- VII. CONSENT AGENDA:** Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

- 1. APPROVE MINUTES/BOARD OF HEALTH MEETING:** July 24, 2025 *(for possible action)*
- 2. PETITION #01-26: Approval of the Interlocal Agreement between the Southern Nevada Health District and the Division of Public and Behavioral Health Public Health Infrastructure and Improvement for the provision of state public health funding to support foundational public health services;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
- 3. PETITION #02-26: Approval of the Revisions to the Definition of Exempt Employee in the SNHD Employee Handbook;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
- 4. PETITION #03-26: Approval of the Revision to Bereavement Leave in the SNHD Employee Handbook;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

A motion was made by Secretary Hardy, seconded by Member Kirkpatrick, and carried unanimously to approve the August 28, 2025 Consent Agenda, as presented.

VIII. PUBLIC HEARING / ACTION: Members of the public are allowed to speak on Public Hearing / Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

- 1. MEMORANDUM #01-26: Review and Approve the Environmental Health Business Impact Statement (BIS) for the Proposed 2025 Individual Sewage Disposal Systems (ISDS) and Liquid Waste Management Regulations and Proposed ISDS Operating Permit Fee;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Dan Burns, Environmental Health Manager, and Daniel Isler, Environmental Health Engineer Supervisor, presented the Business Impact Statement on the proposed updates to the Individual Sewage Disposal System (ISDS) and Liquid Waste Management (LWM) Regulations, and a new five-year Operating Permit Fee.

Mr. Isler explained that the last major update to ISDS and liquid waste regulations was in 2009, and the new proposal incorporates updated best practices, federal and state requirements, and administrative options for scenarios like undersized parcels. Mr. Isler proceeded to highlight the major proposed changes.

Mr. Burns outlined the business impact survey process and results; the majority did not anticipate significant economic burden. Mr. Burns further outlined that the proposed five-year Operating Permit Fee, \$226 per five-year permit cycle, was benchmarked against regional rates, found to be either lower or comparable. Further to an inquiry from Member Nielson, Mr. Burns confirmed that the proposed fee, if approved, would be incorporated into the Environmental Health Fee Schedule and include CPI increases.

The Chair opened for Public Comment. Seeing no one, the Chair closed the period for Public Comment.

A motion was made by Member Kirkpatrick, seconded by Member Bond, and carried unanimously to approve the Business Impact Statement on the Proposed 2025 Individual Sewage Disposal Systems (ISDS) and Liquid Waste Management Regulations and Proposed ISDS Operating Permit Fee, as presented.

IX. REPORT / DISCUSSION / ACTION

- 1. PETITION #04-26: Approval of Board of Health delegation of authority to the District Health Officer or his designee for contracts in the amount up to \$100,000;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Heather Anderson-Fintak, General Counsel, presented a proposal to increase the delegation of authority to the District Health Officer, or his designee, for contract approvals from \$50,000 to \$100,000. Ms. Anderson-Fintak advised that the \$50,000 threshold had been in place since

at least 2008. The increase by other local agencies to \$100,000 prompted an administrative review of the Health District's current practice. Ms. Anderson-Fintak advised that the Health District has a very robust contract and procurement process that complies with state law, 2 CFR 200, and 45 CFR 75, depending on grant requirements.

Further to a comment from Member Summers-Armstrong, Ms. Anderson-Fintak confirmed that all contracts over \$50,000 were reviewed and signed by herself or the Associate General Counsel.

Further to discussion, the Board requested that the Finance Committee discuss the need for ongoing oversight, suggesting quarterly reports on contracts between \$50,000 and \$100,000. It was agreed that at their next meeting the Finance Committee would establish criteria, and provide guidance to staff on establishing reports.

A motion was made by Member Nielson, seconded by Member Brune, and carried unanimously to approve the delegation of authority to the District Health Officer, or designee, to approve contracts up to \$100,000 without requiring the approval of the Southern Nevada District Board of Health.

- X. BOARD REPORTS:** The Southern Nevada District Board of Health members may identify and comment on Health District related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action. **(Information Only)**

Member Kirkpatrick raised the issue of short-term rentals and requested a future presentation on the potential role of the Health District in implementing inspections for short-term rentals, including any cost-recovery fees.

In addition, Member Summers-Armstrong requested the future presentation to address inspection practices and habitability standards for apartment complexes, considering increased concerns about mold.

Vice-Chair Nemec left the meeting at 9:49 a.m.

Further, the Board discussed the current lack of legislative authority to address mold in apartments and requested that the Health District explore available legal options or possible new legislation.

Vice-Chair Nemec returned to the meeting at 9:51 a.m.

XI. HEALTH OFFICER & STAFF REPORTS (Information Only)

- DHO Comments

In addition to the written report, Dr. Lockett thanked the Governor for the \$10.7M State Public Health Fund, which is a line item in the state budget. Dr. Lockett reported that the \$10.7M, which would be spread out over a couple of years, would support a new agreed-upon responsibility in collaboration with the State Department of Public and Behavioral Health for investigating and reducing multidrug-resistant organisms in healthcare facilities. The State

Public Health Fund would also support the Health District in disease surveillance, laboratory capacity, and data analysis.

Dr. Lockett advised that on August 7th there was a single measles detection in wastewater, with no confirmed cases and follow-up testing was negative. With the start of the new school year, Dr. Lockett outlined the Health District's procedures to respond to any school-based cases. Dr. Lockett reiterated that measles is a highly contagious disease and advised that the Health District continues to urge vaccinations.

Dr. Lockett advised that on July 29th the Health District detected the first West Nile Virus positive mosquito pool and issued a reminder of the Fight the Bite campaign, by eliminating standing water and protecting against mosquito bites. Dr. Lockett noted that the human cases of West Nile Vile have fluctuated over the years.

- Update on Mosquito Surveillance and West Nile Virus

Vivek Raman, Environmental Health Supervisor, presented an update on mosquito surveillance and West Nile Virus. Mr. Raman detailed the fluctuating levels of West Nile virus in Clark County, the robust mosquito surveillance program, and the ongoing spread of *Aedes aegypti* mosquitoes, with public education emphasized.

Member Larson left the meeting at 10:03 a.m.

Further to an inquiry from Vice-Chair Nemec, Dr. Lockett described mechanisms for communicating emerging health threats to clinicians, including targeted health alerts and multi-source surveillance reports, to ensure timely response to new risks.

Member Larson returned to the meeting at 10:05 a.m.

The Board further discussed the lack of coordinated regional mosquito abatement, recent pilot efforts in North Las Vegas and Wetlands Park, and the need to expand and pre-plan abatement activities for future seasons.

XII. INFORMATIONAL ITEMS

1. Letter from the City of Henderson reappointing Councilwoman Monica Larson as member of the Southern Nevada District Board of Health, and reappointing Holly Lyman as the Public Health Advisory Board representative, both for the term July 1, 2025 – June 30, 2027.
2. Monthly Reports
 - A. Administration Division Monthly Activity Report
 - B. Community Health Division Monthly Activity Report
 - C. Community Health Center (FQHC) Division Monthly Report
 - D. Disease Surveillance and Control Division Monthly Activity Report
 - E. Environmental Health Division Monthly Activity Report
 - F. Public Health & Preventive Care Division Monthly Activity Report

- XIII. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

XIV. ADJOURNMENT

The Chair adjourned the meeting at 10:10 a.m.

Cassius Lockett, PhD
District Health Officer/Executive Secretary
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