



AT THE SOUTHERN NEVADA HEALTH DISTRICT

Southern Nevada Community Health Center  
Finance and Audit Committee Charter  
(As approved by the Governing Board on 04/18/2023)

***Committee Purpose:***

The Finance and Audit Committee (the “Committee”) supports the Board in fulfilling its responsibility to oversee the integrity of the Community Health Center’s financial statements, the effectiveness of its internal control over financial reporting, disclosure controls, and procedures, financial regulatory requirements, the independent auditor’s qualifications, and the performance of the Health Center’s internal audit function and independent auditor.

***Scope of Duties and Responsibilities:***

The Board specifically assigns the following duties and responsibilities:

- Assisting the Board in fulfilling its responsibilities to monitor and oversee the Community Health Center’s financial affairs with respect to its capital structure, integrity of its financial statements, policies, and compliance with regulatory requirements.
- Annually, review and make recommendations to the Board to approve financial priorities, the budget, and capital expenditures.
- Quarterly, review capital expenditures against budget.
- Monthly, monitor financial performance of the Community Health Center, including patient visits, and payor mix.
- To review and report to the Board on all internal and external audits.
- Reviewing the annual audited financial statements with management and the independent auditor.
- Reviewing changes in accounting or auditing policies, including resolution of any significant reporting or accounting issues affecting the accuracy or completeness of the financial statements.
- Reviewing all reports required to be submitted by the independent auditor and discuss with the independent auditor and the internal auditor the adequacy of the Community Health Center’s internal financial and accounting controls and any significant findings and recommendations and recommend corrective action to the Board when necessary.
- To advise the Board on methods and procedures which will ensure the financial policies and budgets adopted by the Board are carried out.
- To review and advise the Board on financial feasibility of projects, acts and undertakings referred to it by the Board.
- To approve selection of and compensation paid to the CHC ’s independent auditors.
- To review the results of the CHC ’s independent audit, including significant reporting issues and findings, and, if necessary, recommend corrective action to the Board.



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In discharging its duties and responsibilities, the Committee is authorized to investigate any matter within the scope of its duties and responsibilities or as otherwise delegated to it by the Board, with full access to all books, records, facilities, and personnel.

The Committee shall not have the authority to exceed authority specifically delegated by the Board or act upon matters that have been reserved by the Board for its approval.

***Composition:***

The Committee shall be appointed by the Board and shall be comprised of three (3) Board members. Ex-Officio membership consists of the Board Chair and the Chief Executive Officer. Committee members serve at the discretion of the Board.

***Meetings:***

The Committee shall meet monthly and as necessary to carry out its responsibilities. Meetings may be called by the Chair of the Committee or any two members thereof. Meetings shall be held at such time and place as may be specified in the notice of meeting. Meetings will be held and posted consistent with Nevada's Open Meeting Law.

***Voting and Quorum:***

At all meetings, a majority of the total number of members of the Committee shall constitute a quorum for the transaction of business; and, the act of a majority of the members present at any meeting at which there is a quorum shall constitute the Committee's action or decision.

The committee members shall have one vote each. Proxy voting is not allowed. Ex-officio members shall not vote and do not count toward quorum.

Board members who are not Committee members may attend Committee meetings but may not vote.

***Reports:***

All actions authorized or taken by the Committee shall be reported to the Board no later than the next succeeding meeting of the Board.