

MINUTES

SOUTHERN NEVADA COMMUNITY HEALTH CENTER GOVERNING BOARD MEETING

July 15, 2025 – 2:30 p.m.

Meeting was conducted In-person and via Microsoft Teams

Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107

Red Rock Trail Rooms A and B

MEMBERS PRESENT:

Donna Feliz-Barrows, Chair
Jasmine Coca, First Vice Chair
Sara Hunt, Second Vice Chair
Ashley Brown
Luz Castro
Blanca Macias-Villa
David Neldberg

ABSENT:

Scott Black
Erin Breen
Marie Dukes
Jose L. Melendrez

ALSO PRESENT

LEGAL COUNSEL:

Edward Wynder, Associate General Counsel

CHIEF EXECUTIVE OFFICER:

Randy Smith

STAFF:

Adriana Alvarez, Emily Anelli, Tawana Bellamy, Todd Bleak, Donna Buss, Robin Carter, Andria Cordovez Mulet, Cassius Lockett, Cassondra Major, Bernadette Meily, Desiree Petersen, Luann Province, Emma Rodriguez, Felicia Sgovio, Justin Tully, Donnie (DJ) Whitaker, Merylyn Yegon

I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada Community Health Center (SNCHC) Governing Board Meeting to order at 2:30 p.m. No quorum was established.

II. PLEDGE OF ALLEGIANCE

Member Coca joined the meeting at 2:33 p.m.

III. RECOGNITION

1. Southern Nevada Health District – June Employees of the Month

- Tonia Atencio

The Governing Board recognized Tonia Atencio, a Community Health Worker, as one of two Southern Nevada Health District's July Employees of the Month. Ms. Bellamy read an excerpt of her

nomination into the record. On behalf of the SNCHC Governing Board, the Chair congratulated Ms. Atencio.

Member Hunt joined the meeting at 2:37p.m.

- IV. FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

Seeing no one, the Chair closed the First Public Comment period.

Member Castro joined the meeting at 2:39p.m.

Tawana Bellamy, Senior Administrative Specialist, administered the roll call and confirmed a quorum.

- V. ADOPTION OF THE JULY 15, 2025 MEETING AGENDA** *(for possible action)*

The Chair advised that the Family Planning Quality Improvement: Increasing Access to Care & Daily Production presentation under the Chief Executive Officer (CEO) comments will be removed from the agenda and presented at a later date.

A motion was made by Member Coca, seconded by Member Hunt, and carried unanimously to approve the July 15, 2025, meeting agenda, as amended.

- VI. CONSENT AGENDA:** Items for action to be considered by the Southern Nevada Community Health Center Governing Board which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

- 1. APPROVE MINUTES – SNCHC GOVERNING BOARD MEETING:** June 17, 2025 *(for possible action)*
- 2. Approve Updates to CHCA-017 Ongoing Professional Practice Evaluation – Peer Review Policy;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
- 3. Approve the Re-Credentialing and Renewal of Privileges for Provider;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
 - Stephanie Romano, APRN II

The Chair called for any changes to the consent agenda. There were none.

A motion was made by Member Coca, seconded by Member Hunt, and carried unanimously to approve the Consent Agenda, as presented.

- VII. REPORT / DISCUSSION / ACTION**

1. Receive, Discuss and Approve the Augmentation to the Southern Nevada Community Health FY2025 Budget; direct staff accordingly or take other action as deemed necessary *(for possible action)*

Donnie (DJ) Whitaker, Chief Financial Officer, presented the Augmentation to the Southern Nevada Community Health FY2025 Budget. This is the second and final augmentation to align the budget with actual expenditures and revenues.

General & Special Revenue Fund Summary:

- Total revenue is projected at \$43.8 million: An increase of \$2 million from the January 2025 augmentation, primarily driven by pharmacy revenue growth.
- General Fund: Total Charges for Services revenue is augmented to \$33.9M, which is an increase of \$2.5M compared to \$31.4M from the first augmented budget.
* Major component of Charges for Services revenue is Pharmacy which continues to increase and is now projected at \$31.3M compared to \$29.1M from the 1st augmentation budget.
- Special Revenue Fund: Grants revenue decreased from \$8.1M to \$7.4M, primarily due to the removal of an oral health grant and Ryan White funding reductions.

Expenditure Summary

- Total expenses are projected at \$52.7 million: A net increase of just over \$1 million from the January 2025 augmentation.
- FQHC combined expenditures augmented budget is \$52.7M, compared to \$51.6M from the first augmented budget.
- General Fund Pharmacy expenses is projected at \$31.0M, which is 59% of the total FQHC expenses including cost allocation and transfers of \$52.7M. Pharmacy medication expenses increased from \$23.9M to \$25.1M, a \$1.3M increase to align with actuals which are trending higher than augmented budget.
- Total salaries and benefits for General & Grants funds were \$13.9M, a decrease of \$300K from the first augmentation budget of \$14.1M. Total salaries and benefits represent 32% of the total direct FQHC expenditures. More than 36% of Personnel expenses are supported by grants.
- Four dental full-time equivalent (FTE) positions were removed from the budget due to the dental clinic being placed on hold. This reduction decreased the total FTE count from 134 to 130.

The Chair called for questions and there were none.

A motion was made by Member Castro, seconded by Member Macias-Villa, and carried unanimously to approve the Augmentation to the Southern Nevada Community Health FY2025 Budget, as presented.

2. Receive, Discuss and Accept the May 2025 Year to Date Financial Report; direct staff accordingly or take other action as deemed necessary *(for possible action)*

Donnie (DJ) Whitaker, Chief Financial Officer, presented the May 2025 year to date financial report, unaudited results as of May 30, 2025.

Net Position: was negative \$6.92M compared to a budget of negative \$9.05M, a favorable variance of \$2.13M.

Revenue

- Total Revenue is \$38.34M compared to a budget of \$37.67M, a favorable variance of \$667K.
- General Fund revenue (Charges for Services & Other) is \$32.79M compared to a budget of \$30.22M, a favorable variance of \$2.57M.
- Special Revenue Funds (Grants) is \$5.56M compared to a budget of \$7.46M, an unfavorable variance of \$1.90M.

Expenses

- Salary, Tax, and Benefits is \$12.72M compared to a budget of \$12.97M, a favorable variance of \$251K.
- Other Operating Expense is \$25.26M compared to a budget of \$25.98M, a favorable variance of \$715K.
- Indirect Cost/Cost Allocation is \$7.28M compared to a budget of \$7.78M, a favorable variance of \$493K.
- Total Expense is \$45.26M compared to a budget of \$46.72M, a favorable variance of \$1.46M.

Ms. Whitaker shared that the PPS rate was finalized generating \$1.9 million in retroactive revenue catch-up from fiscal year 2022 to current. The revenue was posted in June 2025. Ms. Whitaker further shared that the information was received after the augmentation was completed, thus this revenue will be in excess of what was budgeted for the second augmentation.

Ms. Whitaker reviewed the following:

- Percentage of Revenues and Expenses by Department
- Revenues by Department
- Expenses by Department
 - Patient Encounters by Department and by Clinic
 - Month-to-Month Year-to-Date revenues and expenses by department and by type.

Chair Feliz-Barrows called for questions and there were none.

A motion was made by Member Coca, seconded by Member Hunt, and carried unanimously to Accept the May 2025 Year to Date Financial Report, as presented.

Member Neldberg joined the meeting at 2:54 p.m.

3. Receive, Discuss and Approve CHCA-038 Medical Need Referrals and Prohibition of Abortion as a Method of Family Planning Policy; direct staff accordingly or take other action as deemed necessary *(for possible action)*

Randy Smith, Chief Executive Officer, advised the policy has been put together ahead of the family planning site visit scheduled for September. Mr. Smith shared this policy does not change what is currently being done or what has been asked to do historically. It codifies

existing compliance with Title X regulations, stating that SNHD does not perform or promote abortion as family planning method.

Mr. Smith further shared that these are not activities happening within the health center, but resources are made available to patients if that is appropriate based on their clinical condition.

Further to an inquiry from the Chair about referrals, Mr. Smith indicated that he would need additional guidance from the team to clarify what that process entails in this particular setting. It is important to note that interactions between a provider and a patient remain confidential. The intent of this policy is to affirm that the health center does not use federal funds for such activities. However, it does outline a permissible pathway for providers to connect patients with community resources, should the patient express a need or interest in such support.

Further to inquiry from Member Coca about the upcoming site visit, Mr. Smith clarified that it is being conducted under the Title X program. Mr. Smith noted that the team is still waiting to see if the second half of our grant is funded. Mr. Smith advised preparations are actively underway in coordination with the assigned project officer, and all communication suggest that the visit will proceed as planned. Mr. Smith also mentioned that the structure of the visit shares some similarities with the HRSA Operational Site Visit (OSV).

The Chair called for questions and there were none.

A motion was made by Member Coca, seconded by Member Hunt, and carried unanimously to approve the CHCA-038 Medical Need Referrals and Prohibition of Abortion as a Method of Family Planning Policy, as presented.

4. Discuss Ideas for Staff Appreciation with Board Members; direct staff accordingly or take other action as deemed necessary *(for possible action)*

The Chair initiated a discussion on planning for staff appreciation, emphasizing the need to begin preparations with six months remaining until the holiday season. The Chair noted that the initiative will require financial or other contributions from board members. A recommendation was made to first identify a comfortable contribution range, as this will help determine the event's scope and structure. The Chair also stressed the importance of confirming the number of board members participating to support effective planning.

Further to an inquiry from Member Coca, Mr. Smith advised there are about 115 staff members.

Mr. Smith shared that the Employee Engagement Committee has been working to create opportunities for staff to come together twice a year—once in August for National Health Center Week, with an event scheduled for August 5, and again during the holiday season. Mr. Smith noted that staff have been fundraising and donations internally to support these events, as health center revenues cannot be used for such activities. Mr. Smith shared that management team members have contributed to these activities in the past. Mr. Smith suggested that, if the board is interested, there may be an opportunity to collaborate and support these efforts.

To gather board members' participation, Mr. Wynder suggests board members reach out to the leadership team offline.

No action required on the item.

- VIII. BOARD REPORTS:** The Southern Nevada District Board of Health members may identify and comment on Health District related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action. *(Information Only)*

There were no reports from the board.

IX. CEO & STAFF REPORTS *(Information Only)*

- CEO Comments

Mr. Smith reported that the terms of five board members will expire between October and November. He has spoken with four of them, and all have expressed interest in continuing their service. The Nominations Committee is expected to meet between the August and September board meetings to review nominations and make a recommendation to the full board for a vote in September.

Following a recent HRSA Operational Site Visit, Mr. Smith shared the team received technical assistance on the bylaws. To improve clarity and usability, Mr. Smith and Mr. Wynder are working to remove committee charters from the bylaws and maintain them as separate, board-approved documents. This change will allow for more flexibility and reduce the need for frequent bylaw amendments. Additionally, Mr. Smith advised that several board governance policies are being revised. These policies provide guidance and outline board operations. Mr. Smith advised these revisions will be shared with the board next month for review and approval.

Fiscal Year 2025 Achievements

Mr. Smith reported that the health center has officially closed out fiscal year 2025 and highlighted several key achievements:

- Operational Growth:
 - 22% year-over-year increase in provider encounters.
 - 39% year-over-year increase in behavioral health encounters.
 - 28% year-over-year increase in pharmacy prescriptions filled.
- Medicaid Growth: The center exceeded its mid-year Medicaid visit goal by 13%.
- PPS Rate Finalization: The medical PPS rate has been finalized with a favorable outcome. Retroactive billing adjustments generated approximately \$1.9 million in additional revenue, with \$1.8 million already recovered.
- Behavioral Health PPS Rate: The finalized BH rate was lower than expected. A request for recalculation has been submitted to the state, and the team is awaiting a response.

Upcoming Events & Activities

- National Health Center Week: Celebrations are planned, including a staff event on August 5.
- Title X – Family Planning Site Visit: Scheduled for September.
- Physician Recruitment: Active recruitment is underway for a staff physician for the Fremont site.
- Title X Grant Funding: The center is awaiting notification on the remaining \$700,000-\$800,000 of its annual funding, with current funds expiring on September 30, 2025.

Further to an inquiry from Member Coca, Mr. Smith clarified that recruitment for the physician is to backfill a vacancy.

- ~~Family Planning Quality Improvement: Increasing Access to Care & Daily Production~~
This item was removed from the agenda.
- Pharmacy Operations Update

Todd Bleak, Manager of Pharmacy Services, reported on the newly formed Pharmacy-Finance Work Group which is addressing operational and financial challenges. The group is tasked with supporting inventory management, revenue, budgeting, and the 340B program.

Key Updates:

- Advancing Access Program: The manufacturer sponsoring this program, which provides free HIV treatment and prevention medication, is shifting from a community pharmacy model to a mail-order service in July. This change will phase out the health center's pharmacy from the program over the next year and could result in a loss of \$2.5 million in annual revenue (about 15% of the pharmacy's total).
 - Mitigation strategies include reenrolling patients, transitioning eligible patients to insurance plans, and changing medications to offset financial losses.
- 340B Executive Order: A new executive order for 340B entities requires a change in pricing for insulin and epinephrine. For patients with high cost-sharing, the health center can now only charge its 340B cost plus a minimal administrative fee. The health center is working to define "high cost-sharing" and "unmet deductible" and will need to revise its sliding fee scale for these specific medications.

Further to an inquiry from Member Coca, Dr. Bleak noted that this change is due to the manufacturer bringing the program in-house for greater control and cost savings.

Further to an inquiry from Member Coca, Dr. Bleak acknowledged concerns about patients without a permanent address and confirmed that the clinic can arrange to receive mail-order shipments on behalf of patients.

Member Coca referenced a prior meeting where Dr. Bleak mentioned the pharmaceutical company potentially taking over the process. Dr. Bleak advised that the enrollment process remains unchanged, while the distribution of the medication is what will be managed differently and that is what will impact the health center financially.

Further to an inquiry from Member Coca, Dr. Bleak shared that the committee started in May and are currently meeting monthly. Membership includes himself, the CFO, the Controller, the FQHC Manager, the FQHC Administrative Analyst, and select Finance staff.

Further to an inquiry from the Chair, Dr. Bleak confirmed that the health center's current model already meets the requirements of the executive order, which applies specifically to Biktarvy (for HIV treatment) and Descovy (for HIV prevention).

Mr. Smith further added that the executive order is looking at health centers that are charging in excess of their costs and that is not our model. Mr. Smith advised that the health center is already meeting the requirements of the executive order.

Update on Federal Policy Shift

Mr. Smith reported on a new Department of Health and Human Services (HHS) interpretation of guidance that could affect the health center's ability to serve "unqualified aliens." Previously, programs like the Health Center Program and Title X were excluded from federal public benefit requirements, but the new interpretation suggests they may now be considered federal public benefits, making them unavailable to this population. Mr. Smith shared the National Association of Community Health Centers (NACHC) has advised awaiting additional guidance. Mr. Smith noted the health center is preparing by analyzing the number of uninsured patients served and calculating the average cost per patient to understand the potential financial impact.

Mr. Smith advised that while federal grant dollars cannot be used to support these patients, it is unclear if program revenue can still be utilized.

Mr. Wynder added that any such change may be subject to judicial action.

Mr. Smith further advised that despite the uncertainty, the health center is proceeding with business as usual while the business office and finance team work to understand the potential financial impacts.

Further to an inquiry from Member Coca, Mr. Smith stated he is waiting for more information before sharing it with community partners and will update board members and partners as soon as it becomes available.

Chair Feliz-Barrows called for questions and there were none.

X. INFORMATIONAL ITEMS

- Community Health Center (FQHC) June 2025 Monthly Report

XI. SECOND PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment period.

XII. ADJOURNMENT

The Chair adjourned the meeting at 3:43 p.m.

Randy Smith
Chief Executive Officer - FQHC

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