

## MINUTES

**SOUTHERN NEVADA COMMUNITY HEALTH CENTER  
FINANCE & AUDIT COMMITTEE MEETING  
March 17, 2025 – 4:00 p.m.  
Meeting was conducted via Microsoft Teams Event**

**MEMBERS PRESENT:**

Jasmine Coca, Chair  
Marie Dukes  
Ashley Brown

**ABSENT:**

Blanca Macias-Villa

**ALSO PRESENT:**

(In Audience)

**LEGAL COUNSEL:**

Edward Wynder, Associate General Counsel

**CHIEF EXECUTIVE OFFICER:**

Randy Smith

**STAFF:**

Tawana Bellamy, Todd Bleak, Joe Cabanban, Andria Cordovez Mulet, Xavier Gonzales, Jacques Graham, Victoria Harding, Ryan Kelsch, Cassius Lockett, Kimberly Monahan, Luann Province, Wei Ren, Felicia Sgovio, Renee Trujillo, Donnie (DJ) Whitaker, Merylyn Yegon

**I. CALL TO ORDER and ROLL CALL**

The Chair called the Southern Nevada Community Health Center Finance & Audit Committee Meeting to order at 4:02 p.m. Tawana Bellamy, Senior Administrative Specialist, administered the roll call and confirmed a quorum. Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

**II. PLEDGE OF ALLEGIANCE**

**III. FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

**IV. ADOPTION OF THE MARCH 17, 2025 MEETING AGENDA** *(for possible action)*

*A motion was made by Member Brown, seconded by Member Dukes, and carried unanimously to approve the March 17, 2025 Agenda, as presented.*

**V. CONSENT AGENDA:** Items for action to be considered by the Southern Nevada Community Health Center Finance and Audit Committee which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

**1. Approve Finance & Audit Committee Meeting Minutes – October 14, 2024** *(for possible action)*

Chair Coca called for questions and there were none.

*A motion was made by Member Brown, seconded by Member Dukes, and carried unanimously to approve the Consent Agenda, as presented.*

**VI. REPORT / DISCUSSION / ACTION**

**1. Receive, Discuss and Accept the January 2025 Year to Date Financial Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on March 18, 2025;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Donnie Whitaker, Chief Financial Officer, presented January 2025 Year to Date Financial Report, unaudited results as of January 31, 2025.

**Revenue**

- General Fund revenue (Charges for Services & Other) was \$19.88M, compared to a budget of \$19.22M, a favorable variance of \$660K.
- Special Revenue Funds (Grants) were \$3.95M, compared to a budget of \$4.75M, an unfavorable variance of \$800K.
- Total Revenue was \$23.84M, compared to a budget of \$23.97M, an unfavorable variance of \$130K.

**Expenses**

- Salary, Tax, and Benefits were \$8.04M, compared to a budget of \$8.25M, a favorable variance of \$210K.
- Other Operating Expense was \$15.87M, compared to a budget of \$16.30M, a favorable variance of \$430K.
- Indirect Cost/Cost Allocation was \$4.61M, compared to a budget of \$4.95M, a favorable variance of \$340K.
- Total Expense was \$28.52M, compared to a budget of \$29.48M, a favorable variance of \$960K.

**Net Position:** was negative \$4.68M compared to a negative budget of \$5.51M, a favorable variance of \$830k.

Further to an inquiry from Chair Coca, Member Dukes suggested that showing the favorable or unfavorable percentage variance of the budget would help frame the financials better. Member Dukes noted that the variances were relatively minor, indicating strong financial management.

Ms. Whitaker further reviewed the budget to actuals for the following:

- Percentage of Revenues and Expenses by Department
- Revenues by Department
- Expenses by Department

Randy Smith, Chief Executive Officer, shared that a decision was made not to move forward with the oral health program due to uncertainties and ongoing costs. Mr. Smith advised that he would provide more information to the full board.

Ms. Whitaker also presented:

- Patient encounter data by department and clinic
- Year-to-date revenue and expense trends by month

Chair Coca commented that patient encounters are improving and hope that the trend continues.

*A motion was made by Member Dukes, seconded by Member Brown, and carried unanimously to accept the January 2025 Year to Date Financial Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on March 18, 2025, as presented.*

- VII. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

**XIII. ADJOURNMENT**

The Chair adjourned the meeting at 4:30 p.m.

Randy Smith, MPA  
Chief Executive Officer - FQHC

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