



MINUTES

SOUTHERN NEVADA DISTRICT BOARD OF HEALTH MEETING

November 21, 2024 – 11:00 a.m.

Meeting was conducted In-person and via Microsoft Teams

Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107

Red Rock Trail Rooms A and B

- MEMBERS PRESENT:** Scott Nielson, Vice-Chair – At-Large Member, Gaming (*via Teams*)
Nancy Brune, Secretary – Council Member, City of Las Vegas (*in-person*)
Scott Black – Mayor Pro Tem, City of North Las Vegas (*via Teams and in-person*)
Bobbette Bond – At-Large Member, Regulated Business/Industry (*in-person*)
Pattie Gallo – Mayor Pro Tem, City of Mesquite (*via Teams*)
Brian Knudsen – Mayor Pro Tem, City of Las Vegas (*in-person*)
Frank Nemeec – At-Large Member, Physician (*in-person*)
Jim Seebock – Council Member, City of Henderson (*in-person*)
- ABSENT:** Marilyn Kirkpatrick, Chair – Commissioner, Clark County
Joseph Hardy – Mayor, City of Boulder City
Tick Segerblom – Commissioner, Clark County
- ALSO PRESENT:** Linda Anderson, David Cherry, Josh Findlay, Luke Flanagan, Alexander Fuller,
(In Audience) Ngozi Ibekwe, Tomas Hammond, Stacie Sasso
- LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel
- EXECUTIVE SECRETARY:** Fermin Leguen, MD, MPH, District Health Officer
- STAFF:** Adriana Alvarez, Emily Anelli, Maria Azzarelli, Tawana Bellamy, Cory Burgess,
Daniel Burns, Nikki Burns-Savage, Victoria Burris, Donna Buss, Nancy
Cadena, Belen Campos-Garcia, Andria Cordovez Mulet, Rebecca Cruz-
Nanez, Cherie Custodio, Gerard Custodio, Kaylina Fleuridas, Xavier Foster,
Kimberly Franich, Monica Galaviz, Jacques Graham, Heather Hanoff, Maria
Harris, Amineh Harvey, Richard Hazeltine, Raychel Holbert, Carmen Hua,
Theresa Ladd, Heidi Laird, Josie Llorico, Cassondra Major, Anilkumar Mangla,
Chris Elaine Mariano, Kimberly Monahan, Samantha Morales, Brian Northam,
Veralynn Orewyler, Shannon Pickering, Luann Province, Yin Jie Qin, Larry
Rogers, Vetahya Sabandith, Kim Saner, Chris Saxton, Dave Sheehan, Karla
Shoup, Jennifer, Sizemore, Randy Smith, Betty Souza-Lui, Ronique Tatum-
Penegar, Will Thompson, Greg Tordjman, Danielle Torres, Donnie Whitaker,
Edward Wynder, Merylyn Yegon, Susan Zannis

I. CALL TO ORDER and ROLL CALL

The Vice-Chair called the Southern Nevada District Board of Health Meeting to order at 11:09 a.m. Andria Cordovez Mulet, Executive Assistant, administered the roll call and confirmed quorum. Ms. Cordovez Mulet provided clear and complete instructions for members of the general public

to call in to the meeting to provide public comment, including a telephone number and access code.

II. PLEDGE OF ALLEGIANCE

III. RECOGNITIONS

1. Southern Nevada Health District – November Employees of the Month

- Mariel Marcos

The Vice-Chair recognized the Employees of the Month. Each month the Health District, and the Board of Health, recognized those employees that went above and beyond for the Health District and our community and that best represented the Health District's C.A.R.E.S. Values. On behalf of the Board of Health, the Vice-Chair congratulated these exceptional employees.

2. Southern Nevada Health District – Manager/Supervisor of the Quarter

- Shannon Pickering

The Vice-Chair recognized the Manager/Supervisor of the Quarter. Each quarter two individuals are selected, as nominated by staff, to recognize leadership, teamwork efforts, ideas, or accomplishments, and best represent the Health District's C.A.R.E.S. Values. On behalf of the Board of Health, the Vice-Chair congratulated this exceptional employee.

IV. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Vice-Chair closed the First Public Comment period.

V. ADOPTION OF THE NOVEMBER 21, 2024 MEETING AGENDA *(for possible action)*

The Vice-Chair requested that the agenda be amended so the discussion regarding the District Health Officer Job Description and District Health Officer Employment Agreement (Item VIII.2) be held before the presentation on the Annual Comprehensive Financial Audit Report and Single Audit Report (Item VIII.1).

A motion was made by Member Nemeč, seconded by Member Knudsen, and carried unanimously to approve the November 21, 2024 Agenda, as amended.

VI. CONSENT AGENDA: Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **APPROVE MINUTES/BOARD OF HEALTH MEETING:** October 24, 2024 *(for possible action)*
2. **PETITION #09-25: Approval of the Interlocal Agreement between the Southern Nevada Health District and Clark County for the purchase of Birth and Death Certificates;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
3. **PETITION #13-25: Approval of the Interlocal Agreement between Clark County, Nevada on behalf of the Department of Family Services and the Southern Nevada Health District for services provided to the Thrive by Zero to Three Prevention Services Program for the period from July 1, 2024 to June 30, 2025;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

A motion was made by Member Brune, seconded by Member Bond, and carried unanimously to approve the November 21, 2024 Consent Agenda, as presented.

VII. PUBLIC HEARING / ACTION: Members of the public are allowed to speak on Public Hearing / Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

There were no items heard.

VIII. REPORT / DISCUSSION / ACTION

2. **Receive, Discuss, and Approve the District Health Officer Job Description and District Health Officer Employment Agreement;** direct staff accordingly or take other action as deemed necessary *(for possible action)* **(Heard out of order)**

Heather Anderson-Fintak, General Counsel, provided a summary of the proposed revisions to the District Health Officer Job Description and draft District Health Officer Employment Agreement.

Member Seebock inquired as to the removed items from the Job Description related to Human Resources and Information Technology. Ms. Anderson-Fintak advised that those were removed due to an administrative layer between the District Health Officer and those programs. She confirmed that the District Health Officer is over all positions at the Health District.

Further to an inquiry from Member Knudsen, Ms. Anderson-Fintak confirmed that the Employee Agreement with drafted in conjunction with Dr. Lockett.

After discussion, the following motion was made:

A motion was made by Member Nemeč, seconded by Member Black, and carried unanimously to approve the District Health Officer Job Description and District Health Officer Employment Agreement, as presented.

1. Review, Discuss, and Accept the Recommendations from the November 20, 2024 Finance Committee meeting regarding the Annual Comprehensive Financial Audit Report and Single Audit Report from FORVIS MAZARS LLP; direct staff accordingly or take other action as deemed necessary (for possible action) (Heard out of order)

Josh Findlay, Senior Manager, of FORVIS MAZARS LLP attended the meeting to present the Independent Auditor's Report and the Single Audit Report.

Mr. Findlay advised that they issued an unmodified audit opinion, with no findings. Mr. Findlay further outlined that the Single Audit had no reportable findings. Mr. Findlay outlined that the following five major federal programs were audited:

- 21.027 – COVID-19 – Coronavirus State and Local Fiscal Recovery Funds
- 93.217 – Family Planning Services
- 93.323 – COVID-19 Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)
- 93.391 – COVID-19 – Activities to Support State, Tribal, Local and Territorial (STLT) Health Department Response to Public Health or Healthcare Crises
- 93.967 – Centers for Disease Control and Prevention Collaboration with Academia to Strengthen Public Health

Mr. Findlay further outlined the required communications related to accounting policies and practices, and advised there were no matters reportable related to judgments about the quality of the Health District's accounting principles, no significant issues discussed with management and no disagreements with management.

Mr. Findlay proceeded to outline future accounting pronouncements of GASB 101, GASB 102, GASB 103, and GASB 104.

After discussion, the following motion was made:

A motion was made by Member Nemeč, seconded by Member Knudsen, and carried unanimously to accept the recommendations from the Finance Committee to accept the Annual Comprehensive Financial Audit Report and the Single Audit Report, as presented.

Vice-Chair Nielson thanked Donnie Whitaker, Chief Financial Officer, and her team for their hard work associated with the audit.

IX. BOARD REPORTS: The Southern Nevada District Board of Health members may identify and comment on Health District related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action. **(Information Only)**

There were no items raised.

X. HEALTH OFFICER & STAFF REPORTS (Information Only)

- DHO Comments

In addition to his written report, Dr. Leguen advised that the construction of the Behavioral Health Clinic at the Decatur Location has been completed. A grand opening will be scheduled in January 2025.

Further to an inquiry from Member Nemecek as to square footage and number of staff of the Behavioral Health Clinic, Dr. Leguen advised that the Behavioral Health Clinic was constructed in the space previously occupied by a cafeteria. Further, Dr. Leguen advised that the Behavioral Health Clinic was staffed by the Health District's behavioral health practitioners to support the integration of primary care with behavioral health services.

XI. INFORMATIONAL ITEMS

1. SNHD Financial Report, as of September 30, 2024
2. Administration Division Monthly Activity Report
3. Community Health Division Monthly Activity Report
4. Community Health Center (FQHC) Division Monthly Report
5. Disease Surveillance and Control Division Monthly Activity Report
6. Environmental Health Division Monthly Activity Report
7. Public Health & Preventive Care Division Monthly Activity Report

XII. SECOND PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Vice-Chair closed the Second Public Comment portion.

XIII. ADJOURNMENT

The Chair adjourned the meeting at 11:34 a.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary
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