

MINUTES

**SOUTHERN NEVADA COMMUNITY HEALTH CENTER
GOVERNING BOARD MEETING
December 10, 2024, 2024 – 2:30 p.m.**

Meeting was conducted via Microsoft Teams

MEMBERS PRESENT:

Donna Feliz-Barrows, Chair
Jasmine Coca, First Vice Chair
Sara Hunt, Second Vice Chair
Scott Black
Erin Breen
Ashley Brown
Marie Dukes
Blanca Macias-Villa
Jose L. Melendrez

ABSENT:

Luz Castro
Brian Knudsen

ALSO PRESENT:

Josh Findlay

LEGAL COUNSEL:

Edward Wyner, Associate General Counsel

CHIEF EXECUTIVE OFFICER:

Randy Smith

STAFF:

Emily Anelli, Tawana Bellamy, Todd Bleak, Andria Cordovez Mulet, Jacques Graham, Ryan Kelsch, Fermin Leguen, Cassius Lockett, Jonas Maratita, Kyle Parkson, Luann Province, Kim Saner, Justin Tully, Donnie Whitaker

I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada Community Health Center (SNCHC) Governing Board Meeting to order at 2:36 p.m. Tawana Bellamy, Senior Administrative Specialist, administered the roll call and confirmed a quorum.

II. PLEDGE OF ALLEGIANCE

III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

Seeing no one, the Chair closed the First Public Comment period.

IV. ADOPTION OF THE DECEMBER 10, 2024, MEETING AGENDA *(for possible action)*

Chair Feliz-Barrows called for questions and there were none.

A motion was made by Member Breen, seconded by Member Hunt, and carried unanimously to approve the December 10, 2024, agenda, as presented.

V. CONSENT AGENDA: Items for action to be considered by the Southern Nevada Community Health Center Governing Board which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. APPROVE MINUTES – SNCHC GOVERNING BOARD MEETING: November 19, 2024 *(for possible action)*

Chair Feliz-Barrows called for any action and there were none.

A motion was made by Member Coca, seconded by Member Breen, and carried unanimously to approve the Consent Agenda, as presented.

VI. REPORT / DISCUSSION / ACTION

1. Receive, Discuss and Accept the Annual Comprehensive Financial Audit Report and Single Audit Report from FORVIS MAZARS LLP; direct staff accordingly or take other action as deemed necessary *(for possible action)*

Josh Findlay, Audit Director, of FORVIS MAZARS LLP attended the meeting to present the Annual Comprehensive Financial Audit Report and Single Audit Report.

Mr. Findlay advised that they issued an unmodified audit with no reportable findings.

Mr. Findlay outlined that the following five (5) major programs were audited.

- 21.027 - COVID-19 — Coronavirus State and Local Fiscal Recovery Funds
- 93.217 - Family Planning Services
- 93.323 - COVID-19 — Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)
- 93.391 - COVID-19 — Activities to Support State, Tribal, Local and Territorial (STLT) Health Department Response to Public Health or Healthcare Crises
- 93.967 - Centers for Disease Control and Prevention Collaboration with Academia to Strengthen Public Health

Mr. Findlay further outlined the required communications related to accounting policies and practices, GASB 101, GASB 102, GASB 103, and GASB 104.

Further to an inquiry from Mr. Smith, Mr. Findlay shared that the single audit is conducted on a risk-based approach, based on a checklist, and federal guidelines are followed to determine which programs are audited.

The Chair called for questions and there were none.

A motion was made by Member Breen, seconded by Member Melendrez, and carried unanimously to accept the Annual Comprehensive Financial Audit Report and Single Audit Report from FORVIS MAZARS LLP, as presented.

- VII. BOARD REPORTS:** The Southern Nevada District Board of Health members may identify and comment on Health District related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action. *(Information Only)*

There were no board reports.

IX. CEO & STAFF REPORTS *(Information Only)*

- CEO Comments

Mr. Smith advised of the unduplicated patient and visit counts for November 2024 and shared that the health center has already exceeded its CY24 goal for the unduplicated patient count and will likely exceed its goal for the visit count.

Mr. Smith advised the board member of reminders to complete their conflict of interest forms, as it is a HRSA requirement and also to provide the required information for the Nevada Medicaid Re-validation application request.

Mr. Smith further shared updates on SNCHC's HRSA On Site Visit (OSV). Mr. Smith advised of the following:

- The last ~~OSV one~~ was conducted virtually in June 2022 and occurs every three years.
- ~~The upcoming Next OSV one~~ is a three-day on-site visit: February 25th – Thursday, February 27th.
- Pre-visit phone call six weeks prior to the visit.
- All documents submitted two weeks prior to the visit.
- The last opportunity to submit documents is February 25, 2025.
- Opportunities for board involvement:
 - Day 1 – Entrance Meeting (morning), Day 2 – Meeting with Board (lunch time), Day 3 – Exit Meeting (late morning/early afternoon).
- Compliance Resolution Opportunity (CRO) – 14 calendars from receipt of EHB task to submit a response to HRSA addressing areas of non-compliance.
 - Depending on timing, an additional off schedule board meeting may be needed to approve submission items (e.g., a new/revised policy)

Mr. Smith shared that Chair Feliz-Barrows will connect with the managers at Decatur and Fremont the week of December 23, 2024, to thank staff and say happy holidays. Mr. Smith further advised if other board members are interested in participating to let Ms. Bellamy know.

Chair Feliz-Barrows commented that it would be great if a couple of board members would participate to show the board's appreciation for everything staff has done in the last year.

Further to an inquiry from First Chair Coca, Mr. Smith shared that Ms. Bellamy would send information to board members with an invitation to participate.

X. INFORMATIONAL ITEMS

Nothing to report.

XI. SECOND PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment period.

XII. ADJOURNMENT

The Chair adjourned the meeting at 3:11 p.m.

Randy Smith
Chief Executive Officer - FQHC

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