



MEMORANDUM



Date: August 22, 2024

To: Southern Nevada District Board of Health

From: Kim Saner, J.D., M.A., SPHR, *Deputy District Health Officer-Administration* 
 Fermin Leguen, MD, MPH, *District Health Officer* 

Subject: Administration Division Monthly Report – July 2024

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Executive Summary

The Office of Communications issued six News Release. In July, Office of Communications staff produced creative advertisement for the Bridge Vaccine Confidence campaign and for the Fight the Bite mosquito awareness campaign. Staff replied to 266 public information email inquiries. Staff received 12 health fair requests and organized participation for various community events, including the La Oportunidad Expo and the Move Your Way campaign as part of The City of North Las Vegas Parks and Rec Month Celebration. Health Cards served 12,799 total clients, which included 2,507 clients renewing online. Due to extreme temperatures in July, walk-in testing for Health Cards was suspended. However, additional same-day appointments were made available at the Decatur, Fremont, Henderson, Laughlin and Mesquite offices. Construction commenced on the Behavioral Health Clinic at the Decatur Location. Facilities staff constructed additional hoteling and office spaces for Environmental Health staff. As of August 6, 2024, the Health District had 813 active employees. Human Resources arranged 75 interviews, extended 15 job offers (one offer declined) and onboarded 13 new staff. There were seven terminations, six promotions, no flex-reclasses, no transfers and two demotions. There were 10 employment opportunities posted.

Office of Communications

News Releases Disseminated:

- Southern Nevada Health District launches tool providing mental health and well-being resources
- Five new West Nile virus cases reported in Clark County
- Health District offers back-to-school vaccinations
- Southern Nevada Health District conducting Legionnaires' disease investigation at Caesars Palace Hotel and Casino
- Southern Nevada Community Health Center celebrates National Health Center Week Aug. 4-10

Press:

- *Legionella* investigation at Caesars Palace
- Heat-related deaths
- Las Vegas Athletic Club drowning
- West Nile virus
- Back-to-school vaccinations
- COVID-19 uptick

Eight hundred and ninety news clips related to the Health District, local news coverage and national coverage of public health topics were compiled in July. Coverage includes traditional print, broadcast, digital and online media outlets. A complete list is available at [202407-PI-Report.pdf \(southernnevadahealthdistrict.org\)](#)

Advertisements, Projects Completed and Social Media Summary:

In July, staff produced creative advertisement concepts for the Bridge Vaccine Confidence campaign, created support materials for the Fight the Bite mosquito awareness campaign, and provided continuous support for the Office of Chronic Disease Prevention and Health Promotion smoking cessation and nutrition initiatives. Additionally, the Office of Communications received and responded to two hundred sixty-six public information email inquiries and fulfilled one hundred thirty internal project requests. These requests included graphic design, website content, advertising and marketing, outreach materials, and translation services. Staff updated Health District websites including SNHD.info, snchc.org and GetHealthyClarkCounty.org.

On social media, staff focused on promoting the HPV vaccine reminder, Back-to-School services, Beat the Heat, Board of Health employee recognitions, CredibleMind, Zero HIV Stigma Day, Clark County Cooling Stations, Fight the Bite, National Minority Mental Health Awareness Month Health Equity Chat Podcast, Southern Nevada Walk Audits, LVMPD Human Trafficking Task Force, News Releases, Get Healthy Clark County Move More this Summer, July Fourth, and BBQ Food Safety.

Community Outreach and Other:

Staff received twelve health fair requests and organized Health District program participation for various community events, including the La Oportunidad Expo and the Move Your Way campaign as part of The City of North Las Vegas Parks and Rec Month Celebration.

- Three Square Food Bank/Supplemental Nutrition Assistance Program, Low Income Energy Assistance Program and Temporary Assistance for Needy Families program: 12
- Department of Welfare & Supportive Services Medicaid/Supplemental Nutrition Assistance Program applications: 135

Meetings and Events of Note:

- July 02: Nevada Weather Service briefing
- July 11: Back to School Planning meeting
- July 16: SNHD Legislative update meeting
- July 17: Media training
- July 17: National Public Health Information Coalition/CDC Monthly Communication call
- July 18: COOP Cybersecurity Tabletop After Action/Improvement Planning meeting
- July 22: Event planning Sexual Health Education & Testing health fair
- July 22-26: 2024 NACCHO 360 Annual Conference
- July 29: Reaccreditation briefing
- July 31: 2024 Las Vegas Grand Prix Planning meeting

Please see Appendix A for the following:

- Media, Collateral and Community Outreach Services
- Monthly Website Page Views
- Social Media Services

Contracts Administration

Period of Performance	Requests Received	Requests w/Expectations of Expedited Completion	% of Expedited Requests Received	Requests Processed
July 1-31, 2024	37	29	78%	34

Facilities

Monthly Work Orders	June 2023	June 2024		YTD FY23	YTD FY24	
Maintenance Responses	221	161	↓	2,265	2,288	↑
Electrical Work Orders	5	12	↑	94	123	↑
HVAC Work Orders	21	16	↓	134	239	↑
Plumbing Work Orders	9	7	↓	74	94	↑
Preventive Maintenance	10	28	↑	233	342	↑
Security Responses	2,406	2,322	↓	27,719	29,788	↑

Current Projects

Decatur Location

- Upgraded technology in three conference rooms
- Installed cooling stations (mistifiers and canopies)
- Completed moving COVID-19 staff into main building
- Created a new office for Executive Leadership Admin

Monthly Work Orders	July 2023	July 2024		YTD FY24	YTD FY25	
Maintenance Responses	201	218	↑	201	218	↑
Electrical Work Orders	2	19	↑	2	19	↑
HVAC Work Orders	17	17	-	17	17	-
Plumbing Work Orders	12	17	↑	12	17	↑
Preventive Maintenance	22	25	↑	22	25	↑
Security Responses	2,374	2,406	↑	2,374	2,406	↑

Current Projects

Decatur Location

- Created additional hoteling and permanent office space for Environmental Health
- Created “plans review” room for Environmental Health
- Construction on Behavioral Health Clinic started

SNPHL Location

- Completed upgrade of DI Water System

Finance

Total Monthly Work Orders by Department	July 2023	July 2024		YTD FY24	YTD FY25	
Purchase Orders Issued	529	606	↑	529	606	↑
Grants Pending – Pre-Award	5	1	↓	5	1	↓
Grants in Progress – Post-Award	9	11	↑	9	11	↑

* Grant applications and NCCs created and submitted to agency

** Subgrants routed for signature and grant amendments submitted

No-Cost Extensions and Carryover requests are not quantified in this report.

Grants Expired – July 2024						
KEY: P=Pass-through, F=Federal, S=State, O=Other						
Project Name	Grantor	End Date	Amount	Reason	FTE	Comments
State of Nevada, Epidemiology and Laboratory Capacity, Advanced Molecular Detection, (ecva2_22)	P-CDC	7/31/2024	\$1,205,880	End of project	2.00	Expecting a new award from the state
State of Nevada, Epidemiology and Laboratory Capacity Detection Equipment (ecvcon22)	P-CDC	7/31/2024	\$303,000	End of project	0.00	Project not expected to renew

Grants Expired – July 2024						
KEY: P=Pass-through, F=Federal, S=State, O=Other						
Project Name	Grantor	End Date	Amount	Reason	FTE	Comments
State of Nevada, Epidemiology and Laboratory Capacity Office of Public Health Investigations and Epidemiology, Amendment #1(ecvhom23)	P-CDC	7/31/2024	\$1,439,232	End of project	0.80	Project not expected to renew
State of Nevada, Office of State Epidemiology, Epidemiology and Laboratory Capacity Program (el2con24)	P-CDC	7/31/2024	\$429,419	End of project	0.00	Funding was supplemental and not expected to renew
State of Nevada, Epidemiology and Laboratory Capacity Program, Amendment #2 (elcont24)	P-CDC	7/31/2024	\$510,509	End of budget period	2.94	The renewal for FY2025 is in progress
State of Nevada, Epidemiology and Laboratory Capacity, Specials Project (elcvam23)	P-CDC	7/31/2024	\$580,616	End of project	0.00	Expecting a new award from the state
NU62PS924642-02-02 CDC Integrated HIV Programs, Year 2 of 4, Amendment #2 (hivehe22)	F-CDC	7/31/2024	\$2,144,080	End of project	3.20	Expecting a new award from the state
NU62PS924642-03-02 CDC Integrated HIV Programs, Year 3 of 4, Amendment #2 (hivehe23)	F-CDC	7/31/2024	\$1,750,827	End of project	2.55	Expecting a new award from the state
NU62PS924642-04-02 CDC Integrated HIV Programs, Year 4 of 4 (hivehe24)	F-CDC	7/31/2024	\$1,886,202	End of project	1.96	Expecting a new award from the state
State of Nevada, HIV Prevention and Surveillance	P-CDC	7/31/2024	\$3,228,825	End of budget period	12.88	The renewal for FY2025 is in progress

Grants Expired – July 2024						
KEY: P=Pass-through, F=Federal, S=State, O=Other						
Project Name	Grantor	End Date	Amount	Reason	FTE	Comments
Program, Year 3 of 3, Amendment #2 (hivprv23)						
State of Nevada, HIV Prevention and Surveillance Program, Amendment #2 (hivsrv23)	P-CDC	7/31/2024	\$241,104	End of budget period	1.30	The renewal for FY2025 is in progress
National Association of County and City Health Officials, Using Effective Media Campaigns to Raise Awareness about Syphilis Project (symed_24)	CONTRACT	7/31/2024	\$31,999	End of project	0.00	Project not expected to renew
State of Nevada, Office of State Epidemiology, COVID-19, Amendment #1 (elcvd_24)	P-CDC	7/31/2024	\$2,310,517	End of budget period	64.00	The renewal for FY2025 is in progress

Grants Awarded – July 2024							
KEY: P=Pass-through, F=Federal, S=State, O=Other							
Project Name	Grantor	Received	Start Date	End Date	Amount	Reason	FTE
NUE1EH001398-05-00 Water Quality Data Program, Year 5 of 5 (wqdata_25)	F-CDC	7/1/2024	9/1/2024	8/31/2025	\$190,000	Continued effort	0.47
U01EH001369-05-00 CDC Food Illness, Safety Culture, Year 5 of 5, (fdill_25)	F-CDC	7/1/2024	9/30/2024	9/29/2025	\$192,586	FY2025 renewal	1.20
Comagine Health, Advancing Health Equity to address diabetes (AHEAD)Amendm ent #1, (codpp_24)	P-CDC	7/1/2024	6/30/2024	6/29/2025	\$50,961	Extension of end date and addition of funds	0.30

Grants Awarded – July 2024							
KEY: P=Pass-through, F=Federal, S=State, O=Other							
Project Name	Grantor	Received	Start Date	End Date	Amount	Reason	FTE
FPHPA006516-03-00 Office of the Assistant Secretary for Health, Title X, Family Planning, Amendment #1 (fp_24)	F-OASH	7/5/2024	4/1/2024	3/31/2025	\$1,454,883	Addition of funds awarded	11.15
H79TI084749-03 FR-CARA/Substance Abuse and Mental Health Services_Projects of Regional and National Significance, Year 3 of 5 (frcar_25)	F-SAMHSA	7/24/2024	9/30/2024	9/29/2025	\$500,000	FY2025 renewal	1.85
State of Nevada, Office of State Epidemiology, COVID-19, Amendment #1 (elcvd_24)	P-CDC	7/25/2024	10/1/2023	7/31/2024	\$12,310,517	Change in end date	64.00
State of Nevada, Hepatitis Prevention and Control (aduhep24)	P-CDC	7/26/2024	5/1/2024	4/30/2025	\$26,904	FY2024 renewal	0.15
H49MC52122-02-00, Healthy Start Initiative-Eliminating Racial/Ethnic Disparities, Year 2 of 5, Amendment #2 (pphs_25)	F-HRSA	7/30/2024	9/30/2024	9/29/2025	\$1,100,000	FY2025 renewal	10.09

Contracts Awarded – July 2024							
KEY: P=Pass-through, F=Federal, S=State, O=Other							
Project Name	Grantor	Received	Start Date	End Date	Amount	Reason	FTE
Environmental Protection Agency, Safe Drinking water,	P-EPA	7/1/2023	7/1/2024	6/30/2025	\$150,000	Continued effort	0.97

Contracts Awarded – July 2024							
KEY: P=Pass-through, F=Federal, S=State, O=Other							
Project Name	Grantor	Received	Start Date	End Date	Amount	Reason	FTE
Year 2 of 2 (sdw_25)							
Environmental Protection Agency, Under Ground Storage Tanks, Year 4 of 4 (ust_25)	P-EPA	7/1/2021	7/1/2024	6/30/2025	\$212,500	Continued effort	1.68

Health Cards

- Walk-ins for testing, which were introduced earlier this year, were temporarily discontinued in early July due to extreme temperatures and the need to wait outdoors at some locations. At present, clients may schedule testing appointments as follows:
 - Advance appointments for our Decatur, Fremont, and Henderson offices open each weekday morning at 6 a.m. for that day in the following week.
 - Additional same-day appointments at our Decatur and Fremont offices open for booking each working day by 7:30 a.m. as staffing allows.
 - Same-day appointments for our Laughlin and Mesquite offices open for booking each working day at 5:00 a.m.
- For the month of July, we averaged 81 “passing and paying” online renewal clients per day, with a total of 2,507 clients renewing online.
- A card number lookup system was added to our website, allowing food handler and body art clients to look up their own card number and check the status of their card. It also allows employers to verify an employee’s card status.
 - For food handler cards: www.snhd.info/foodhandlerlookup
 - For body art cards: www.snhd.info/bodyartlookup

CLIENTS SERVED	July 2024	June 2024	May 2024	Apr 2024	Mar 2024	Feb 2024
FH Cards – New	6,740	6,836	7,409	7,088	6,428	6,181
FH Cards – Renewals	986	970	1,069	758	551	458
FH Cards – Online Renewals	2,507	2,312	2,371	1,808	1,071	638
Duplicates	538	503	612	532	469	537
CFSM (Manager) Cards	252	279	253	286	195	241
Re-Tests	1,649	1,568	1,685	1,633	1,369	1,333
Body Art Cards	127	97	107	113	125	112
TOTALS	12,799	12,565	13,506	12,218	10,208	9,500

Human Resources (HR)

Employment/Recruitment:

- 0 New job titles for July
- 813 active employees as of August 6, 2024
- 12 New Hires, including 0 rehires and 0 reinstatements
- 7 Terminations, including 0 retirements
- 6 Promotion, 0 Flex-reclasses
- 0 Transfers, 3 Lateral Transfer
- 2 Demotions
- 37 Annual Increases
- 38 Evaluations received and recorded in Financial Enterprise
- 75 Interviews
- 15 Offers extended (1 offer declined)
- 10 Recruitments posted
- Turn Over Rates
 - Administration: 0.00%
 - Community Health: 0.00%
 - Disease Surveillance & Control: 1.76%
 - Environmental Health: 0.50%
 - Public Health & Preventive Care: 1.86%
 - FQHC: 1.87%

Temporary Employees

- 26 Temporary Staff
- 0 New Agency Temporary Staff Member
- 0 Agency Temporary Staff Members assignment ended

Employee/Labor Relations

- 3 Coaching and Counseling, 0 Verbal Warnings, 0 Written Warnings, 0 Suspensions, 0 Final Written Warning, 0 Terminations, 1 Probationary Releases
- 5 Grievances
- 2 Arbitrations
- 60 Hours of Labor Meetings (with Union)
- 40 hours investigatory meetings
- 2 Investigations
- 10 Complaints & Concerns
- 100 Hours ER/LR Meetings with managers or employees
- Number of EEOC/NERC and EMRB cases: 4

Interns

There were a total of 23 interns and 670 applied public health practice hours in July 2024.

Interns and Clinical Rotations	July 2024	YTD
Total Number of Interns ¹	23	23
Internship Hours ²	670	670

¹Total number of students, residents, and fellows

² Approximate hours students, residents, and fellows worked in applied public health practice

Safety

- 3 Incidents
- 4 Follow-ups
- 48 Inquiries
- 1 Emergency Evaluation
- 6 “If You See Something, Say Something” Comments

Training (In-Person and Online)

- Leadership Development Program Kick-Off Meeting – 7 Participants
- Heat Illness Prevention Trainings – 605 Completed

New Hire Orientation

- July 8th – 7 New Hires
- July 22nd – 5 New Hires

Information Technology (IT)

Service Requests	July 2023	July 2024		YTD FY24	YTD FY25	
Service Requests Completed	1,117	1,355	↑	1,117	1,355	↑
Service Requests Opened	1,269	1,543	↑	1,269	1,543	↑

Information Services System Availability 24/7	July 2023	July 2024		YTD FY24	YTD FY25	
Total System	97.61	94.31	↓	97.61	94.31	↓

*Total Monthly Work Orders by Department	July 2023	July 2024		YTD FY24	YTD FY25	
Administration	298	374	↑	28	374	↑
Community Health	81	142	↑	81	142	↑
Environmental Health	244	238	↓	244	238	↓
**Primary & Preventive Care	258	325	↑	258	325	↑
**Disease Surveillance & Control	206	130	↓	206	130	↓
**FQHC	139	232	↑	139	232	↑
Other	13	12	↓	13	12	↓

First Call Resolution & Lock-Out Calls	July 2023	July 2024		YTD FY24	YTD FY25	
Total number of calls received	1,269	1,543	↑	1,269	1,543	↑

Workforce Team – Public Health Infrastructure Grant (PHIG)

Workforce Team

- Workforce engagements:
 - Worked with all PHIG recipients to develop year three (BP3) progress report, budget requests, goals, milestones, and progress of current projects.
 - Met with Human Resources to discuss budget revisions impacting their operations within the PHIG workplan.
- All-Hands Retreat 2025 – Started to develop “strawman” agenda for the event. Theme will align with October Breast Cancer Awareness month, TENTATIVELY.

CDC Requirements

- Submitted travel request to two upcoming CDC PHIG National Partner Events for the PHIG Team Members (3):
 - Regional Hub Meeting – September 4-5, 2024, in Long Beach, CA
 - Open Forum Meeting – September 1-20, 2024, in Chicago, IL

Non-Competing Continuations Application Process – A2 (Foundational Capabilities) Budget Period (BP) 3

- Developed the NCC Application Narrative, worked with internal PHIG recipients on budget needs, goals, milestones, internal process, and expectations.
- Met with Finance on timeline for NCC Application submission and requirements.
- Met with PHIG Accountant and Budget Analyst to discuss the impact of union negotiated salary on PHIG projects.
- Met with SNHD Finance throughout the PHIG NCC application to ensure team was on track to submit NCC application by August 1, 2024.
- Met required timeline to submit PHIG NCC application for A2 (Foundational Capabilities) funding for budget period 3.

Performance Management

- Began the planning for revising Strategic Plan Priorities starting in August 2024. Expected completion by late October of this year.
- Delivered 2.5 hours of support to 3 persons throughout the month to better utilize the dashboard tool.
- Attended 3-hours of Strategic Planning / Performance Management from Region 9 PHIG and ASTHO at no cost.
 - Discussed data integrity and backup plan with Dashboard vendor to drive local procedures for data storage related to Strategic Planning and Reaccreditation project Dashboard.

Quality Improvement

- Scheduled follow up group-coaching for participants of Boundary Spanning Leadership workshop that took place in June. This should be an effective way to optimize learnings from the big group and make the learning “stick”.
 - The intent of the workshop is to help leaders work across program boundaries when solving quality and process issues.
 - ASTHO has gathered requests from participants from the workshop to craft an interactive session to address challenges and gain practice in learnings from the two-day workshop.

- SNHD is eligible for a total of 3 of these 90-minute follow-on sessions if demand arises. There is no cost for the sessions under the Technical Assistance arm of the PHIG grant.
- Trained 13 leaders from PPC QI Team in use of the QI Project Charter. The Charter acts as a project reporting tool and guides teams through each phase of the PDSA cycle.
 - This form is the basis for tracking the growth of a QI mindset across the Health District as a requirement for Reaccreditation (beyond the more localized benefits of quality to our patients, partners, and stakeholders).
 - Preparing for the next phase of training for all PPC staff in the use of 1-page Just Did It forms. These forms allow us to build a quality mindset while making incremental improvements that do not need a full QI project with team and resource of time for multiple meetings.
 - The forms are being tracked in the same QI repository as the Charters from more complete QI projects.
- Increased participation in a large QI project facilitated by the Health Equity team around Behavioral Health scheduling processes.
 - Being closer to this project will allow the testing and evaluation of the new QI tools and processes to drive as much QI as possible with the least amount of paperwork and time burdens.

PHAB Reaccreditation

- Met with 39 contributors to Reaccreditation documentation for alignment and briefing on next steps and procedures.
- SNHD is on track for Reaccreditation in March 2027.
- Met, virtually, with Merced County, CA to learn about their experience with the Reaccreditation Readiness Assessment.
 - SNHD will utilize this opportunity for feedback from the accrediting authority one year before we make our final submission.
 - This should allow us time to upgrade documentation before submission for a greater margin of success.
- Attended 90 minutes of training from PHAB on Foundational Public Health Services and how it is incorporated into Reaccreditation requirements.

PHIG

- Refined and focused projects for consulting and software tools used by the entire District.
- PHIG is planned to cover 100% of consulting costs for document and process review through the Reaccreditation date in 2027.

Appendix A – Office of Communications

Media, Collateral and Community Outreach Services:

Media – Digital/Print Articles

Media - Broadcast stories

Collateral - Advertising/Marketing Products

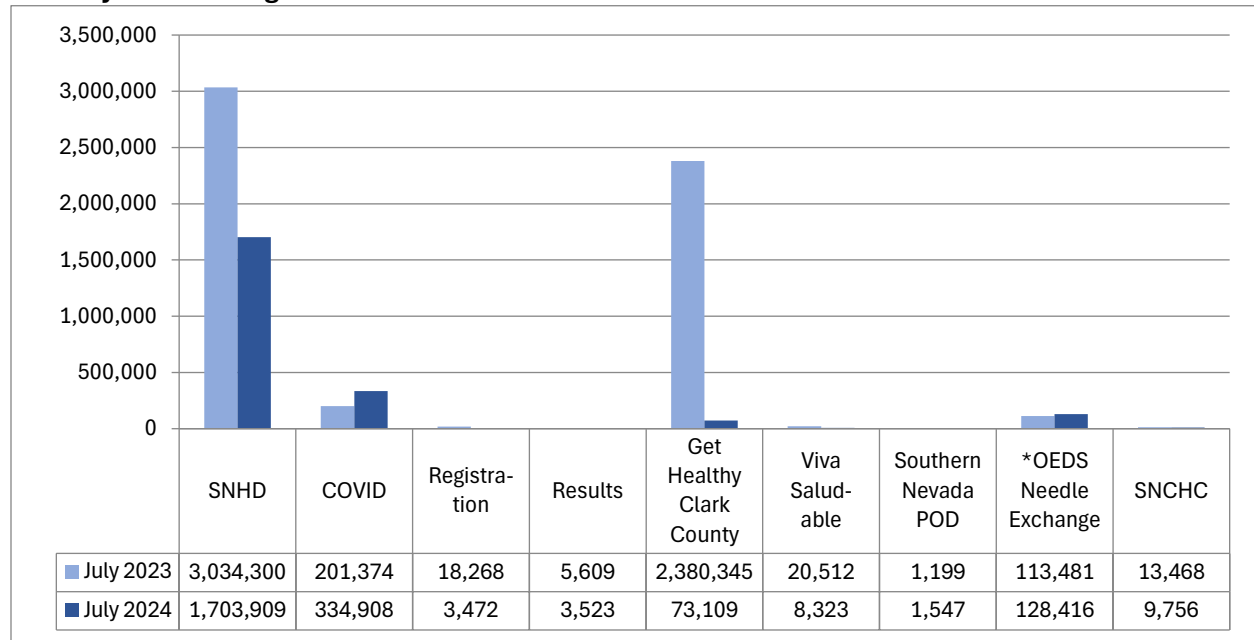
Community Outreach - Total Volunteers¹

Community Outreach - Volunteer Hours

	July 2023	July 2024		YTD FY24	YTD FY25	
Media – Digital/Print Articles	30	102	↑	30	102	↑
Media - Broadcast stories	76	232	↑	76	232	↑
Collateral - Advertising/Marketing Products	16	28	↑	16	28	↑
Community Outreach - Total Volunteers ¹	9	7				
Community Outreach - Volunteer Hours	720	504	↓	720	504	↓

¹Total volunteer numbers fluctuate from month to month and are not cumulative.

Monthly Website Page Views:



Social Media Services		July 2023	July 2024		YTD FY24	YTD FY25
Facebook SNHD	Followers	13,310	13,447	↑	N/A	N/A
Facebook GHCC	Followers	6,127	6,121	↓	N/A	N/A
Facebook SHC	Followers	1,656	1,643	↓	N/A	N/A
Facebook THNK/UseCondomSense	Followers	5,401	5,291	↓	N/A	N/A
Facebook Food Safety	Followers	138	168	↑	N/A	N/A
Instagram SNHD	Followers	4,272	4,660	↑	N/A	N/A
Instagram Food Safety	Followers	528	525	↓	N/A	N/A
Instagram GetHealthyCC	Followers	74	208	↑	N/A	N/A
**Instagram @Ez2stop	Followers	0	146	↑	N/A	N/A
X (Twitter) EZ2Stop	Followers	434	429	↓	N/A	N/A
X (Twitter) SNHDflu	Followers	1,857	1,855	↓	N/A	N/A
X (Twitter) Food Safety	Followers	100	103	↑	N/A	N/A
X (Twitter) SNHDinfo	Followers	10,415	10,415	-	N/A	N/A
X (Twitter) TuSNHD	Followers	339	345	↑	N/A	N/A
X (Twitter) THNK/ Use Condom Sense	Followers	695	679	↓	N/A	N/A

Social Media Services		July 2023	July 2024		YTD FY24	YTD FY25
X (Twitter) SoNVTraumaSyst	Followers	128	126	↓	N/A	N/A
*Threads SNHD	Followers	441	823	↑	N/A	N/A
**TikTok @Ez2stop	Views	0	19	↑	N/A	N/A
YouTube SNHD	Views	186,818	189,047	↑	186,818	189,047
YouTube THINK / UseCondomSense	Views	216	200	↓	216	200
<p>Note: Facebook, Instagram and X (Twitter) numbers are not cumulative. *Meta (Facebook) has created a platform Threads to compete with X (Twitter) on July 5, 2023. SNHD has joined this platform and will start tracking our follower count. **Ez2stop syphilis campaign added to TikTok and Instagram.</p>						

Appendix B – Finance – Payroll Earnings Summary – June 22, 2024 to July 5, 2024

PAYROLL EARNINGS SUMMARY
June 22, 2024 to July 5, 2024

	Pay Period	Calendar YTD	Fiscal YTD	Budget 2025	Actual to Budget	Inurred Pay Dates to Annual
PUBLIC HEALTH & PREVENTATIVE CARE	\$ 307,182.28	\$ 4,255,634.97	\$ 307,182.28	\$ 8,752,968.00	4%	
ENVIRONMENTAL HEALTH	\$ 607,269.11	\$ 8,473,372.04	\$ 607,269.11	\$ 16,165,526.00	4%	
COMMUNITY HEALTH	\$ 286,931.14	\$ 4,465,804.93	\$ 286,931.14	\$ 8,845,899.00	3%	
DISEASE SURVIELLANCE & CONTROL	\$ 343,772.50	\$ 5,444,385.25	\$ 370,899.28	\$ 9,652,903.00	4%	
FQHC	\$ 322,291.79	\$ 4,520,029.25	\$ 322,291.79	\$ 9,532,374.00	3%	
ADMINISTRATION W/O ICS-COVID	\$ 564,579.41	\$ 7,382,240.05	\$ 564,579.41	\$ 14,907,050.00	4%	
ICS-COVID General Fund		\$ -	\$ -		0%	
ICS-COVID Grant Fund	\$ -	\$ -	\$ -			
TOTAL	\$ 2,432,026.23	\$ 34,541,466.49	\$ 2,459,153.01	\$ 67,856,720.00	4%	4%

FTE	800
Regular Pay	\$ 1,839,114.16
Training	\$ 218.88
Final Payouts	\$ 13,422.13
OT Pay	\$ 15,381.95
Leave Pay	\$ 526,818.46
Other Earnings	\$ 37,070.65
TOTAL	\$ 2,432,026.23

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT
June 22, 2024 to July 5, 2024

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ADMINISTRATION						
Employee	Project/Grant Charged to	Hours	Amount	Employee	Hours	Value
Cardona, Anthony (Tony)		10.00	442.98	Price Keri	15.00	490.89
Galaviz, Monica		18.50	1172.07			
Arriaga, Jocelyn		4.00	148.03			
Tran, Amy		28.75	1645.37			
Thede, Stacy		2.00	61.91			
Masters, Christopher		4.50	139.31			
Arzate, Mario		1.00	30.12			
Maldonado, Julie		6.75	357.45			
Kuahiwiniui-McGuire, Brandon		3.50	105.43			
Veron, Michelle		5.00	258.18			
Wright, Michael		10.00	516.36			
Addison, Leonda		1.00	36.11			
Murphy, Melissa		6.50	234.73			
Total Administration		101.50	5148.05		15.00	490.89

COMMUNITY HEALTH SERVICES						
Employee	Project/Grant Charged to	Hours	Amount	Employee	Hours	Value
				Barry Nancy	0.38	12.27
Total Community Health Services		0.00	0.00		0.38	12.27

FQHC-COMMUNITY HEALTH CLINIC						
Employee	Project/Grant Charged to	Hours	Amount	Employee	Hours	Value
Diaz Villa, Banessa		0.25	9.51	Avalos Mayra	0.50	19.56
Pineda, Allison		0.50	16.31			
Total FQHC-Community Health Clinic		0.75	25.82		0.50	19.56

PUBLIC HEALTH & PREVENTIVE CARE

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
Maciel-Perez, Marisol	IMMEQ_22	6.50	310.70			
Enzenauer, Lizette		26.50	1403.28			
Robles, Cynthia		23.00	1072.56			
Polintan, Michael	IMMEQ_22	13.00	575.88			
Polintan, Michael	IMMCD_22	3.00	132.90			
Nagai, Sage	IMMEQ_22	5.50	348.45			
Wong, Michelle	IMMEQ_22	6.00	361.30			
Total Primary & Preventative Care		83.50	4205.07		0.00	0.00

ENVIRONMENTAL HEALTH

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
Taylor, George		6.00	380.12	Cavin Erin	5.25	221.74
Billings, Jacob		7.00	478.40	Santiago Anthony	1.50	63.35
Diaz, Nathan		5.75	364.29	Jones Mallory	3.75	116.58
Edwards, Tara		8.00	533.28	Sabandith Vetahya	1.25	38.86
Sheffer, Thanh		20.00	1204.33	Bieser Nickolas	1.25	35.08
Woods, Heather		3.50	210.76	Hall Alyssa	2.25	63.15
Piar, Diane		10.00	602.17	Concepcion Derrell Glen	0.25	6.83
Ortiz-Rivera, Vanessa		3.25	195.70	Hernandez Lilian	1.00	27.34
Rich, Victoria		8.00	457.84			
Sanders, Jennifer		2.25	107.55			
Choi, Jessica		2.50	122.72			
Darang, Chase		2.50	119.50			
McCann, Alexandra		1.00	46.63			
Jones, Mallory		7.25	338.09			
Thein, Kelsey		2.25	104.92			
Wells, Jordan		1.50	69.95			
Jufar, Lydia		0.25	10.81			
Bidinger, Joy		4.50	204.46			
Gonzalez, Kimberly		2.75	115.78			
Decicco, Natalya		7.00	294.70			
Hernandez, Lilian		1.00	41.01			
Total Environmental Health		106.25	6003.01		16.50	572.93

DISEASE SURVEILLANCE & CONTROL

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
				Raman Devin	1.13	52.62
Total Disease Surveillance & Control		0.00	0.00		1.13	52.62
Combined Total		292.00	15381.95		33.50	1148.27