



## MINUTES

### SOUTHERN NEVADA DISTRICT BOARD OF HEALTH MEETING

July 25, 2024 – 9:00 a.m.

Meeting was conducted In-person and via Webex

Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107  
Red Rock Trail Rooms A and B

- MEMBERS PRESENT:** Marilyn Kirkpatrick, Chair – Commissioner, Clark County (*in-person*)  
Scott Nielson, Vice-Chair – At-Large Member, Gaming (*in-person*)  
Frank Nemece, Secretary – At-Large Member, Physician (*in-person*)  
Scott Black – Mayor Pro Tempore, City of North Las Vegas (*in-person*)  
Bobbette Bond – At-Large Member, Regulated Business/Industry (*in-person*)  
Nancy Brune – Council Member, City of Las Vegas (*via WebEx*)  
Pattie Gallo – Council Member, City of Mesquite (*via WebEx*)  
Tick Segerblom – Commissioner, Clark County (*in-person*)
- ABSENT:** Joseph Hardy – Council Member, City of Boulder City  
Brian Knudsen – Mayor Pro Tempore, City of Las Vegas  
Jim Seebock – Council Member, City of Henderson
- ALSO PRESENT:** Linda Anderson, Christopher Boyd, Liz Casiello, James Facer, Jamarvin  
(In Audience) Harvey, Todd Hightower, Maya Holmes, Deborah Kuhls, Bradley Mayer,  
Paola Mena, Teddy Parker, Kristine Perez, Daniel Purcell, Lisa Rogge, Stacie  
Sasso, Damien Soup, Mahogany Turfley
- LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel
- EXECUTIVE SECRETARY:** Fermin Leguen, MD, MPH, District Health Officer
- STAFF:** Elizabeth Adelman, Talibah Abdul-Wahid, Jason Agudo, Adriana Alvarez,  
Rashida Alvarez, Anna Angeles, Bonnie Archie, Larry Armstrong, Jacqueline  
Ayala, Maria Azzarelli, Tanja Baldwin, Tawana Bellamy, Haley Blake, Murphy  
Boudreaux, Jennifer Bowers, Nicole Bungum, Cory Burgess, Daniel Burns,  
Victoria Burris, Erika Bustinza, Nancy Cadena, Belen Campos-Garcia,  
Willys Chang-Mah, Nicole Charlton, Mary Cooper, Andria Cordovez Mulet,  
Rebecca Cruz-Nañez, Corey Cunningham, Gerard Custodio, Nevena  
Cvijetic, Liliana Davalos, Jeffrey Dawson, Brandon Delise, Chris DeLisle,  
Aaron DelCotto, Rayleen Earney, Regena Ellis, Kaylina Fleuridas, Jason  
Frame, Nick Gabler, Cheri Gould, Jacques Graham, Heather Hanoff,  
Amineh Harvey, Richard Hazeltine, Victoria Hughes, Dan Isler, Molly  
Jacobs, Danielle Jamerson, Jessica Johnson, Horng-Yuan Kan, Theresa  
Ladd, Heidi Laird, Josie Llorico, Cassius Lockett, Sandy Lockett, Anilkumar  
Mangla, Cassondra Major, Kimberly Monahan, Brian Northam, Erin  
O’Malley, Lorraine Oliver, Joi Oliveros, Veralynn Orewyler, Kyle Parkson,  
Pitchaya Pattasema, Jill Perlstein, Phillip Pilares, Jeff Quinn, Larry Rogers,  
Alexis Romero, Arc Rufo, Kim Saner, Aivelhyn Santos, Dave Sheehan,  
Steven Shore, Karla Shoup, Jennifer, Sizemore, Randy Smith, B.J. Souza,

Candice Stirling, Shaqweta Summerville, Will Thompson, Greg Tordjman, Renee Trujillo, Pash Usufzy, Jorge Viote, DJ Whitaker, Edward Wynder, Lourdes Yapjoco

**I. CALL TO ORDER and ROLL CALL**

The Chair called the Southern Nevada District Board of Health Meeting to order at 9:02 a.m. Andria Cordovez Mulet, Executive Assistant, administered the roll call and confirmed quorum. Ms. Cordovez Mulet provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

**II. PLEDGE OF ALLEGIANCE**

**III. OATH OF OFFICE**

Ms. Cordovez Mulet administered the Oath of Office to Members Bond and Nemecc.

**IV. RECOGNITIONS**

**1. Maria Azzarelli, Nicole Bungum, and Rayleen Earney (Office of Chronic Disease Prevention and Health Promotion)**

- U.S. Department of Health and Human Services – Office of Disease Prevention and Health Promotion – Healthy People 2030 Champion Spotlight on “*Southern Nevada Health District: Setting Targets to Drive Improvements in Disease Prevention and Health Promotion*”

The U.S. Department of Health and Human Services developed a spotlight blog post regarding the Health District’s Office of Chronic Disease Prevention and Health Promotion’s designation as a Healthy People 2030 Champion. The spotlight distributed at the national level on June 20, 2024, was titled, “*Southern Nevada Health District: Setting Targets to Drive Improvements in Disease Prevention and Health Promotion.*” Program Manager Maria Azzarelli, Supervisor Nicole Bungum, and Health Educator Rayleen Earney were featured in the spotlight discussing the team’s various successes to reduce the burden of chronic disease throughout the years. On behalf of the Health District and the Board, the Chair congratulated the employees for this accomplishment.

*Member Nielson joined the meeting at 9:07 a.m.*

**2. Southern Nevada Health District – July Employees of the Month**

- Lisa Cole and Phillip Pilares

The Chair recognized the Employees of the Month. Each month the Health District, and the Board of Health, recognized those employees that went above and beyond for the Health District and our community and that best represented the Health District’s C.A.R.E.S. Values. On behalf of the Health District and the Board, the Chair congratulated these exceptional employees.

### **3. Southern Nevada Health District – Manager/Supervisor of the Quarter**

- Tanja Baldwin and Kimberly Franich

The Chair recognized the Manager/Supervisor of the Quarter. Each quarter two individuals are selected, as nominated by staff, to recognize leadership, teamwork efforts, ideas, or accomplishments, and best represent the Health District's C.A.R.E.S. Values. On behalf of the Health District and the Board, the Chair congratulated these exceptional employees.

- V. FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment period.

### **VI. ADOPTION OF THE JULY 25, 2024 MEETING AGENDA (for possible action)**

*A motion was made by Member Black, seconded by Member Nielson, and carried unanimously to approve the July 25, 2024 Agenda, as presented.*

- VII. CONSENT AGENDA:** Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

- 1. APPROVE MINUTES/BOARD OF HEALTH MEETING:** June 27, 2024 *(for possible action)*
- 2. PETITION #36-24: Approval of the Construction Agreement between the Southern Nevada Health District and KOR Building Group, LLC to build a Behavioral Health Clinic at 280 Decatur Blvd.;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
- 3. PETITION #40-24: Approval of a contract for Data Security Posture Management Software as a Service (SaaS) between Escape Velocity Holdings Inc. dba Trace3 LLC and the Southern Nevada Health District;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
- 4. PETITION #01-25: Approval of an Equipment Sale Agreement with STERIS Corporation for the purchase of an Autoclave – AMSCO 250LS Small Steam Sterilizer;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

*A motion was made by Member Nielson, seconded by Member Bond, and carried unanimously to approve the July 25, 2024 Consent Agenda, as presented.*

## VIII. CLOSED SESSION

Go into closed session, pursuant to NRS 288.220 for the purpose of conferring with Health District attorney regarding labor issues.

The Board did not require a Closed Session.

**IX. PUBLIC HEARING / ACTION:** Members of the public are allowed to speak on Public Hearing / Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

**1. PETITION #02-25: Approve and Authorize the District Health Officer to sign General and Supervisory Units Collective Bargaining Agreements (CBAs) both to be effective upon approval by the Board, as follows:**

- a. FY25 – 5% Cost of Living Adjustment (COLA); 1-Step increase in FY25 for those who have not reached the Final 14<sup>th</sup> Step of the Salary Schedule;
- b. FY26 – 4% COLA; 1-Step increase in FY25 for those who have not reached the Final 14<sup>th</sup> Step of the Salary Schedule;
- c. Terms and Conditions of Article 20 will be retroactively applied;
- d. Extend the Same Financial Changes to Non-Union Employees Not Covered by the SEIU General or Supervisory Collective Bargaining Agreements; and direct staff accordingly or take other action as deemed necessary. *(for possible action)*

Teddy Parker, of Parker Nelson & Associates, spokesperson representing the Health District's management negotiation team, advised that the Health District and SEIU reached a tentative agreement on the Collective Bargaining Agreements (CBA) on July 3, 2024. Mr. Parker outlined that the CBAs were for 2 years, and the Health District increased the first year COLA to 5% from the last offer. Mr. Parker further advised that the direction of the Board was taken into consideration.

Further to an inquiry from Member Nielson on the potential outcome of the Health District's end fund balance, Mr. Parker confirmed that the Health District would comply with the necessary levels of funding.

Member Segerblom thanked Mr. Parker and noted the positive comments he received from the union.

The Chair opened for Public Comment.

Seeing no one, the Chair closed the Public Comment.

*A motion was made by Member Black, seconded by Member Segerblom, and carried unanimously to approve and authorize the District Health Officer to sign General and Supervisory Collective Bargaining Agreements (CBAs) both to be effective upon approval by the Board of Health, as presented.*

**X. REPORT / DISCUSSION / ACTION**

- 1. Receive, Discuss and Approve the Recommendations from the Nominations of Officers Committee for the Officers (Chair, Vice-Chair and Secretary) of the Southern Nevada District Board of Health for a One Year Term Beginning July 1, 2024;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

The Chair provided a summary of the Nomination of Officers Committee meeting on July 23, 2024.

*A motion was made by Member Nemece, seconded by Member Segerblom, and carried unanimously to approve the recommendation from the Nomination of Officers Committee and appoint Marilyn Kirkpatrick as Chair, Scott Nielson as Vice Chair, and Nancy Brune as Secretary of the Southern Nevada District Board of Health for FY2025.*

- 2. Receive, Discuss and Approve the Recommendations from the Nominations of Officers Committee for the Officers (Chair and Vice-Chair) of the Public Health Advisory Board for a One Year Term Beginning July 1, 2024;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

The Chair provided a summary of the Nomination of Officers Committee meeting on July 23, 2024.

*A motion was made by Member Nemece, seconded by Member Black, and carried unanimously to approve the recommendation from the Nomination of Officers Committee and appoint Kenneth Osgood as Chair and Susan VanBeuge as Vice Chair of the Public Health Advisory Board for FY2025.*

- XI. BOARD REPORTS:** The Southern Nevada District Board of Health members may identify and comment on Health District related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action. (**Information Only**)

Member Nemece requested additional information on the small steam sterilizer that was approved in the Consent Agenda. Dr. Leguen advised that, due to the technical nature of the equipment, he will obtain additional information to be provided to the Board, along with the procurement process.

Member Segerblom encouraged the Health District to communicate with Clark County to discuss the possibility of a mosquito abatement district.

The Chair outlined her experience working with CCSD students to develop an app that would be presented to the Board of Clark County Commissioners. The Chair inquired about the possibility of doing something similar with students at the Health District, allowing students to learn and contribute to public health interventions. Member Bond advised that the Culinary Health Fund would support this initiative. Dr. Leguen agreed to explore this initiative through the Office of Communications. Member Black raised the work of the Water Conservation Youth Council, noted

the work done with students through the Office of Chronic Disease Prevention and Health Promotion and suggested a Public Health Youth Advisory Council.

The Chair raised recent discussions at the Patient Protection Board, particularly around targeted Medicaid reimbursements, an update to the Medicaid billing system, start-up costs for Graduate Medical Education (GME), and the utilization of FQHCs for primary care.

## **XII. HEALTH OFFICER & STAFF REPORTS (*Information Only*)**

- DHO Comments

In addition to his written report, Dr. Leguen advised that West Nile Virus was a growing concern in the community. Dr. Leguen advised that there were 19 human cases of West Nile Virus in the community. Staff from the Office of Disease Surveillance and Environmental Health were working together on education, field work and surveillance. Dr. Leguen further confirmed that mosquitos with West Nile Virus have been identified in 44 zip codes. The Health District continued the discussion of feasibility of a mosquito abatement district to allow for more standardized mosquito control across the community.

- Community Status Assessment Survey Launch

Carmen Hua, Health Educator II, provided an update on the Community Health Assessment.

The Board members requested that the flyers be sent to them for circulation.

## **XIII. INFORMATIONAL ITEMS**

1. Administration Division Monthly Activity Report
2. Community Health Division Monthly Activity Report
3. Community Health Center (FQHC) Division Monthly Report
4. Disease Surveillance and Control Division Monthly Activity Report
5. Environmental Health Division Monthly Activity Report
6. Primary & Preventive Care Division Monthly Activity Report

- XIV. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Rory Kuykendall, representing the Culinary Union, submitted a written public comment and addressed the Board regarding ghost kitchens. Mr. Kuykendall noted that the ghost kitchen model raised food safety concerns and concerns regarding violations or tracing illness back to shared facilities.

Joey Chavez, worker at Citizen's Kitchen and Bar, stated that kitchen workers rely on the Health District to inspect restaurant work areas. Mr. Chavez confirmed that he has seen Health District staff doing routine inspections to ensure workers were safe and to keep the public safe. Mr.

Chavez stated that the Health District should prioritize regulating virtual restaurants and ghost kitchens so that kitchen workers are protected by the same enforcement and inspections that are important to public health.

Seeing no one further, the Chair closed the Second Public Comment portion.

## **XV. ADJOURNMENT**

The Chair adjourned the meeting at 9:55 a.m.

Fermin Leguen, MD, MPH  
District Health Officer/Executive Secretary  
/acm

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