



# MINUTES

## SOUTHERN NEVADA DISTRICT BOARD OF HEALTH NOMINATION OF OFFICERS COMMITTEE MEETING

July 26, 2023 – 10:30 a.m.

Meeting was conducted via Webex Webinar

**MEMBERS PRESENT:** Nancy Brune – Council Member, City of Las Vegas  
Marilyn Kirkpatrick – Commissioner, Clark County

**ABSENT:** Bobbette Bond – At-Large Member, Regulated Business/Industry

**ALSO PRESENT:** Mateo Beers, Katie Ryan  
(In Audience)

**LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel

**EXECUTIVE SECRETARY:** Fermin Leguen, MD, MPH, District Health Officer

**STAFF:** Tawana Bellamy, Andria Cordovez Mulet, Shea Crippen, Aaron DelCotto, Cassius Lockett, Verallynn Orewyler, Luann Province, Chris Saxton, Greg Tordjman, Edward Wynder, Lourdes Yapjoco

### I. CALL TO ORDER AND ROLL CALL

Chair Kirkpatrick called the Nomination of Officers Committee Meeting to order a 10:33 a.m. Andria Cordovez Mulet, Executive Assistant, administered the roll call and confirmed a quorum was present. Ms. Cordovez Mulet provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

### II. PLEDGE OF ALLEGIANCE

### III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, this portion of the meeting was closed.

### IV. ADOPTION OF THE JULY 26, 2023 MEETING AGENDA *(for possible action)*

*A motion was made by Member Kirkpatrick, seconded by Member Brune, and carried unanimously to approve the July 26, 2023 Agenda as presented.*

### V. CONSENT AGENDA

#### 1. APPROVE MINUTES/FINANCE COMMITTEE MEETING: July 16, 2021 *(for possible action)*

*A motion was made by Member Kirkpatrick, seconded by Member Brune, and carried unanimously to approve the July 26, 2023 Consent Agenda as presented.*

## VI. REPORT / DISCUSSION / ACTION

1. **Nomination of Chair of the Nomination of Officers Committee**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

*A motion was made by Member Kirkpatrick, seconded by Member Brune, and carried unanimously to appoint Member Brune as Chair of the Nomination of Officers Committee.*

2. **Receive and Consider Nominations for the Officers (Chair, Vice-Chair and Secretary) of the Southern Nevada District Board of Health for FY2024 and Approve Recommendations to the Southern Nevada District Board of Health on July 27, 2023**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

The Committee reviewed the interest and nomination forms received for the officer positions.

*A motion was made by Chair Brune, seconded by Member Kirkpatrick and carried unanimously to recommend that the Southern Nevada District Board of Health appoint Member Kirkpatrick as Chair, Member Nielson as Vice Chair, and Member Nemeec as Secretary of the Southern Nevada District Board of Health for FY2024.*

3. **Receive and Consider Nominations for the Officers (Chair and Vice-Chair) of the Public Health Advisory Board for FY2024 and Approve Recommendations to the Southern Nevada District Board of Health on July 27, 2023**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

The Committee reviewed the interest and nomination forms received for the officer positions.

*A motion was made by Chair Brune, seconded by Member Kirkpatrick and carried unanimously to recommend that the Southern Nevada District Board of Health appoint Dr. Francisco Sy as Chair and Dr. Kenneth Osgood as Vice Chair of the Public Health Advisory Board for FY2024.*

- VII. **SECOND PUBLIC COMMENT**: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, this portion of the meeting was closed.

## VIII. ADJOURNMENT

The Chair adjourned the meeting at 10:53 a.m.

Fermin Leguen, MD, MPH  
District Health Officer/Executive Secretary

/acm



## AGENDA

### SOUTHERN NEVADA DISTRICT BOARD OF HEALTH NOMINATION OF OFFICERS COMMITTEE MEETING

July 26, 2023 – 10:30 a.m.

Meeting will be conducted via Webex Event

## NOTICE

WebEx Event address for attendees:

<https://snhd.webex.com/snhd/j.php?MTID=md44ae43fee4a8f01b6839fa5d1a141cc>

To call into the meeting, dial (415) 655-0001 and enter Access Code: [2559 477 8058](https://snhd.webex.com/snhd/j.php?MTID=md44ae43fee4a8f01b6839fa5d1a141cc)

For other governmental agencies using video conferencing capability, the Video Address is:  
[25594778058@snhd.webex.com](https://snhd.webex.com/snhd/j.php?MTID=md44ae43fee4a8f01b6839fa5d1a141cc)

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#### NOTE:

- Agenda items may be taken out of order at the discretion of the Chair.
- The Board may combine two or more agenda items for consideration.
- The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

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#### I. CALL TO ORDER AND ROLL CALL

#### II. PLEDGE OF ALLEGIANCE

#### III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote. **There will be two public comment periods. To submit public comment on either public comment period on individual agenda items or for general public comments:**

- **By Webex:** Use the Webex link above. You will be able to provide real-time chat-room messaging, which can be read into the record by a Southern Nevada Health District employee or by raising your hand during the public comment period and a Southern Nevada Health District employee will unmute your connection. Additional Instructions will be provided at the time of public comment.
- **By email:** [public-comment@snhd.org](mailto:public-comment@snhd.org). For comments submitted prior to and during the live meeting, include your name, zip code, the agenda item number on which you are commenting, and your comment. Please indicate whether you wish your email comment to be read into the record during the meeting or added to the backup materials for the record. If not specified, comments will be added to the backup materials.
- **By telephone:** Call (415) 655-0001 and enter access code 2559 477 8058. To provide public comment over the telephone, please press \*3 during the comment period and wait to be called on.

#### IV. ADOPTION OF THE JULY 26, 2023 AGENDA *(for possible action)*

**V. CONSENT AGENT**

1. **APPROVE MINUTES/NOMINATION OF OFFICERS COMMITTEE MEETING:** July 16, 2021 (*for possible action*)

**VI. REPORT / DISCUSSION / ACTION**

1. **Nomination of Chair of the Nomination of Officers Committee;** direct staff accordingly or take other action as deemed necessary (*for possible action*)
2. **Receive and Consider Nominations for the Officers (Chair, Vice-Chair and Secretary) of the Southern Nevada District Board of Health for FY2024 and Approve Recommendations to the Southern Nevada District Board of Health on July 27, 2023;** direct staff accordingly or take other action as deemed necessary (*for possible action*)
3. **Receive and Consider Nominations for the Officers (Chair and Vice-Chair) of the Public Health Advisory Board for FY2024 and Approve Recommendations to the Southern Nevada District Board of Health on July 27, 2023;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

- VII. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

**VIII. ADJOURNMENT**

NOTE: Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Andria Cordovez Mulet in Administration at the Southern Nevada Health District by calling (702) 759-1201.

THIS AGENDA HAS BEEN PUBLICLY NOTICED on the Southern Nevada Health District's Website at <https://snhd.info/meetings>, the Nevada Public Notice website at <https://notice.nv.gov>, and a copy will be provided to any person who has requested one via U.S mail or electronic mail. All meeting notices include the time of the meeting, access instructions, and the meeting agenda. For copies of agenda backup material, please contact Andria Cordovez Mulet at (702) 759-1201.



# MINUTES

## SOUTHERN NEVADA DISTRICT BOARD OF HEALTH MEETING

July 16, 2021 – 9:00 a.m.

Meeting was be conducted via Webex Event

**MEMBERS PRESENT:** Scott Black – Chair, Mayor Pro Tempore, City of North Las Vegas  
Marilyn Kirkpatrick – Vice Chair, Commissioner, Clark County  
Brian Knudsen – Council Member, City of Las Vegas

**ABSENT:** Olivia Diaz – Council Member, City of Las Vegas  
Frank Nemecek – At-Large Member, Physician

**ALSO PRESENT:** None  
(In Audience)

**LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel

**EXECUTIVE SECRETARY:** Fermin Leguen, MD, MPH, District Health Officer

**STAFF:** James Adams, Andria Cordovez Mulet, Andrea Green, Michael Johnson, Cassius Lockett, Cort Lohff, Karen White

### I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada District Board of Health Meeting to order at 9:01 a.m. Andrea Green, Executive Administrative Secretary, administered the roll call.

### II. PLEDGE OF ALLEGIANCE

III. **FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

### IV. ADOPTION OF THE JULY 16, 2021 MEETING AGENDA (for possible action)

*A motion was made by Member Kirkpatrick seconded by Member Knudsen and carried unanimously to approve the July 16, 2021 Agenda as presented.*

### V. REPORT / DISCUSSION / ACTION

1. **Nomination of Chair of the Nomination of Officers Committee;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

*A motion was made by Member Black seconded by Member Kirkpatrick and carried unanimously to appoint Member Knudsen as Chair of the Nomination of Officers Committee.*

2. **Approve Nomination of Officers Committee Meeting Minutes – June 22, 2020**; direct staff accordingly or take other action as deemed necessary (***for possible action***)

*A motion was made by Member Black seconded by Member Kirkpatrick carried unanimously to approve the June 22, 2020 Nomination of Officers Committee Meeting minutes, as presented.*

3. **Review and Consider Amendment to the BGP-005: Board Officers/Members and Approve Recommendations to the Southern Nevada District Board of Health at the July 22, 2021 meeting**; direct staff accordingly or take other action as deemed necessary (***for possible action***)

The Committee discussed an amendment to the BGP-005: Board Officers/Members to extend the timeframe that officers can serve to three (3) successive terms.

*A motion was made by Member Kirkpatrick seconded by Member Knudsen and carried unanimously to recommend that the Board of Health approve the amendment to Section 1.A of BGP-005: Board Officers/Members extending that officers may serve no more than three (3) successive terms.*

4. **Receive and Consider Nominations and Approve Recommendations to the Southern Nevada District Board of Health at the July 22, 2021 meeting for the FY2022 Southern Nevada District Board of Health Chair, Vice-Chair and Secretary**; direct staff accordingly or take other action as deemed necessary (***for possible action***)

The Committee reviewed the nominations that were received for the officer positions. The following recommendations for the Southern Nevada District Board of Health Officers for the one-year term beginning July 1, 2021 were made:

- Chair – Scott Black
- Vice Chair – Brian Knudsen
- Secretary – Dan Stewart

*A motion was made by Member Black seconded by Member Kirkpatrick and carried unanimously to recommend that the Board of Health appoint Member Black as Chair, Member Knudsen as Vice Chair, and Member Stewart as Secretary of the Southern Nevada District Board of Health for FY2022.*

- VI. **SECOND PUBLIC COMMENT**: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

- VII. **ADJOURNMENT**

The Chair adjourned the meeting at 9:08 a.m.

Fermin Leguen, MD, MPH  
District Health Officer/Executive Secretary

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# Interest/Nomination Form Summary

NOMINATION OF OFFICERS COMMITTEE MEETING

JULY 26, 2023

# Southern Nevada District Board of Health

## **Chair - FY23**

Marilyn Kirkpatrick

## **Vice-Chair - FY23**

Scott Nielson

## **Secretary - FY23**

Frank Nemec

## **SUMMARY OF INTEREST - FY24**

### **Chair**

Mayor Hardy  
Commissioner Kirkpatrick

### **Vice-Chair**

Mayor Hardy  
Councilwoman Brune  
Scott Nielson

### **Secretary**

Mayor Hardy  
Councilwoman Brune

## **SUMMARY OF NOMINATIONS - FY24**

### **Chair**

Commissioner Kirkpatrick x3

### **Vice-Chair**

Scott Nielson x3

### **Secretary**

Dr. Frank Nemec x2



# Public Health Advisory Board

## **Chair - FY23**

Dr. Kenneth Osgood

## **Vice-Chair - FY23**

Ronald Kline

## **SUMMARY OF INTEREST - FY24**

### **Chair**

Dr. Kenneth Osgood  
Dr. Francisco Sy

### **Vice-Chair**

Dr. Kenneth Osgood  
Ronald Kline

## **SUMMARY OF NOMINATIONS - FY24**

### **Chair**

Dr. Kenneth Osgood  
Dr. Francisco Sy

### **Vice-Chair**