



MINUTES

SOUTHERN NEVADA DISTRICT BOARD OF HEALTH FINANCE COMMITTEE MEETING

April 26, 2023 – 9:30 a.m.

Meeting was conducted via Webex Webinar

- MEMBERS PRESENT:** Scott Nielson – Chair – At-Large Member, Gaming
Scott Black – Mayor Pro Tem, City of North Las Vegas
Nancy Brune, Council Member, City of Las Vegas
Marilyn Kirkpatrick – Commissioner, Clark County
- ABSENT:** N/A
- ALSO PRESENT:** Pattie Gallo
(In Audience)
- LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel
- EXECUTIVE SECRETARY:** Fermin Leguen, MD, MPH, District Health Officer
- STAFF:** Jonna Arqueros, Tawana Bellamy, Daniel Burns, Donna Buss, Andria Cordovez Mulet, Jacques Graham, Fernando Lara, Kimberly Monahan, Luann Province, Larry Rogers, Alexis Romero, Chris Saxton, Greg Tordjman, Donnie Whitaker, Edward Wynder

I. CALL TO ORDER AND ROLL CALL

Chair Nielson called the Finance Committee Meeting to order a 9:30 a.m. Andria Cordovez Mulet, Executive Assistant, administered the roll call and confirmed a quorum was present.

II. PLEDGE OF ALLEGIANCE

- III. FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed this portion of the meeting.

IV. ADOPTION OF THE APRIL 26, 2023 MEETING AGENDA *(for possible action)*

A motion was made by Member Kirkpatrick, seconded by Member Black and carried unanimously to approve the April 26, 2023 Agenda as presented.

V. CONSENT AGENDA

- 1. APPROVE MINUTES/FINANCE COMMITTEE MEETING: March 22, 2023 *(for possible action)***

A motion was made by Member Black, seconded by Member Kirkpatrick and carried unanimously to approve the April 26, 2023 Consent Agenda as presented.

VI. REPORT / DISCUSSION / ACTION

- 1. Receive, Discuss and Accept the SNHD Sliding Fee Schedule and Approve Recommendations to the Board of Health meeting on April 27, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Randy Smith, FQHC Operations Officer, provided an overview of the Sliding Fee Schedule. Mr. Smith outlined the HRSA Sliding Fee Discount Program requirements, along with the Federal Poverty Guidelines, and billing/collecting requirements. Further to an inquiry from Member Kirkpatrick, Dr. Leguen advised that the Health District was required to make every effort to collect fees for services, however did not send patients to a collection agency for non-payment.

Member Brune joined the meeting at 9:34 a.m.

Mr. Smith further outlined the process for the Sliding Fee Program. Further to an inquiry from Member Brune, Mr. Smith advised that any outstanding payment balances were report to the Southern Nevada Community Health Center Governing Board. Donnie (DJ) Whitaker, Chief Financial Officer, also advised that outstanding payment balances were reported in the annual audit report.

Mr. Smith outlined a market study of fees for FQHCs in Nevada, along with a matrix of the market study. Further, Mr. Smith provided information for the calendar year 2022, related to the claims generated by department, claims without payments and the percentage of claims with payment, for patients that were at or below 100% of the federal poverty level. Mr. Smith added that from the information it appeared that the current provider visit fee of \$20 was not a barrier for individuals accessing care. Further to an inquiry from Member Kirkpatrick regarding the percentage of claims with payments in Family Planning and Ryan White, Mr. Smith advised that the sliding fee structures for Family Planning and Ryan White were constructed a little different and proposed to rectify the low payments with a new class of visits, being the nursing visit. Mr. Smith proceeded to outline the proposed sliding fees for Primary Care, Sexual Health Clinic, Family Planning, and Ryan White.

A motion was made by Member Kirkpatrick, seconded by Member Black and carried unanimously to accept the Sliding Fee Schedule, as presented, and to recommend approval of same to the Board of Health at their meeting on April 27, 2023.

- 2. Receive, Discuss and Accept Billing Fee Schedule Updates and Approve Recommendations to the Board of Health meeting on April 27, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Ms. Whitaker introduced Donna Buss, Revenue Cycle Manager, as the subject matter expert related to billing and fees. Ms. Whitaker advised that the Billing Fee Schedule was reviewed annually to add new fees or to adjust existing fees based on analysis within the market. Ms. Whitaker further advised that uninsured individuals would have minimal or no impact of the proposed changes, based on the availability of the Sliding Fee Schedule. Ms. Whitaker outlined the review methodology and the proposed changes. Member Brune requested, for a later date, the frequency of the different tests to determine the demand from the community.

A motion was made by Member Black, seconded by Member Brune and carried unanimously to accept the Billing Fee Schedule Updates, as presented, and recommend approval of same to the Board of Health at their meeting on April 27, 2023.

- 3. Receive, Discuss and Accept Petition #26-23: Plan of Correction to the State of Nevada Department of Taxation to the Fiscal Year 2022 Annual Audit Report and Approve Recommendations to the Board of Health meeting on April 27, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Ms. Whitaker advised that the final step in the audit process was a requirement to respond to the Department of Taxation to address the appropriation activity related to the audit finding of the Noncompliance with Nevada Revised Statutes Budget Requirements NRS 354.626. The Department of Taxation requested a plan of correction, approved by the Board of Health, to be submitted that outlined the action taken to prevent recurrence of the finding. There was a discussion on whether a budget augmentation could be completed after the close of the fiscal year (June 30th).

A motion was made by Member Kirkpatrick, seconded by Member Black and carried unanimously to accept the Plan of Correction to the State of Nevada Department of Taxation to the Fiscal Year 2022 Annual Audit Report, as presented, and recommend approval of same to the Board of Health at their meeting on April 27, 2023.

- VII. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed this portion of the meeting.

VIII. ADJOURNMENT

The Chair adjourned the meeting at 10:26 a.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary

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