



MINUTES

SOUTHERN NEVADA DISTRICT BOARD OF HEALTH FINANCE COMMITTEE MEETING

March 22, 2023 – 3:00 p.m.

Meeting was conducted via Webex Webinar

MEMBERS PRESENT: Scott Nielson – Chair – At-Large Member, Gaming
Scott Black – Council Member, City of North Las Vegas
Marilyn Kirkpatrick – Commissioner, Clark County

ABSENT: Nancy Brune, Council Member, City of Las Vegas

ALSO PRESENT: Pattie Gallo, Jose Melendrez, Richard Walker
(In Audience)

LEGAL COUNSEL: Heather Anderson-Fintak, General Counsel

EXECUTIVE SECRETARY: Fermin Leguen, MD, MPH, District Health Officer

STAFF: Jonna Arqueros, Tawana Bellamy, Andria Cordovez Mulet, Monica Galaviz, Jacques Graham, Fernando Lara, Cassius Lockett, Julie Maldonado, Kimberly Monahan, Luann Province, Alexis Romero, Kim Saner, Chris Saxton, Amy Tran, Greg Tordjman, Donnie Whitaker, Teresa Wilcox

I. CALL TO ORDER AND ROLL CALL

Chair Nielson called the Finance Committee Meeting to order a 3:05 p.m. Andria Cordovez Mulet, Executive Assistant, administered the roll call and confirmed a quorum was present.

II. PLEDGE OF ALLEGIANCE

III. FIRST PUBLIC COMMENT:

A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed this portion of the meeting.

IV. ADOPTION OF THE MARCH 22, 2023 MEETING AGENDA *(for possible action)*

A motion was made by Member Kirkpatrick, seconded by Member Black and carried unanimously to approve the March 22, 2023 Agenda as presented.

V. CONSENT AGENDA

1. APPROVE MINUTES/FINANCE COMMITTEE MEETING: January 24, 2023 *(for possible action)*

A motion was made by Member Kirkpatrick, seconded by Member Black and carried unanimously to approve the March 22, 2023 Consent Agenda as presented.

VI. REPORT / DISCUSSION / ACTION

- 1. Receive and Discuss the Single Audit Report from Eide Bailly and Approve Recommendations to the Board of Health on March 23, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Richard Walker of Eide Bailly attended the meeting to present the Independent Auditor's Report on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; and Report on the Schedule of Expenditures of Federal Awards (SEFA) Required by the Uniform Guidance (Single Audit Report). Mr. Walker outlined that the total federal expenditures included in the SEFA was \$84,020,096 and the following four programs were audited:

- Epidemiology & Lab Capacity – Assistance Listing 93.323
- Health Department Response to the Public Health or Healthcare Crisis – Assistance Listing 93.391
- Health Center Program Cluster – Assistance Listing 93.224 & 93.527
- HIV Prevention Activities – Assistance Listing 93.940

Mr. Walker advised that there were no noncompliance issues or matters that needed to be brought to the Board of Health, as it relates to the Health District's Major Federal Programs as well as the Schedule of Expenditures of Federal Awards, and Eide Bailly has issued an unmodified report. Mr. Walker further outlined the required communications from the financial statement audit and advised that there were no significant difficulties with management, no misstatements were identified and no disagreements with management.

A motion was made by Member Black, seconded by Member Kirkpatrick and carried unanimously to accept the Independent Auditor's Report on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance (Single Audit Report), as presented, and to recommend acceptance of same to the Board of Health at their meeting on March 23, 2023.

- 2. Receive and Discuss the FY2023-2024 Budget and Approve Recommendations to the Board of Health on March 23, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Donnie (DJ) Whitaker, Chief Financial Officer, presented the FY2023-2024 Budget, which begins on July 1, 2023 and ends on June 30, 2024, with the following highlights:

Highlights

- Staffing is projected to grow from 853 FTE to 873 FTE, a 2.4% increase
- General Fund revenues project at \$94.6M at 16.3% increase compared to FY23 augmented budget
- Special Revenue Fund (Grants) decrease to 93.3M an 8.5% decrease compared to FY23
- Lab Expansion Project for FY24 was approved through Interlocal Agreement total \$5.05M

Revenues – General

- Property tax revenue is expected at \$33.9M, an increase of \$2.1M or 6.9 %
- EH Licenses and Permits revenue is projected at \$26.5M, an increase of \$5.7M or 27.8% due to the expected fee increase
- FQHC new revenue model increase charges for services by \$2.6M and Pharmacy revenue is projected at \$15.3M, an increase of \$1.0M or 6.0%

Revenues – Special Revenue

- Pass-Thru Grants (State) were reduced from \$59.1M to \$52.7M, a decrease of \$6.3M or 10.7% due to some COVID grants expiring
- CDC – PHI Infrastructure Grant (5year) total of \$22.9M has been allocated to cover personnel, supplies and contractual services

- Lab Expansion Project funded through Interlocal Agreement has been awarded from Clark County and City of Las Vegas for a total of \$5.1M

Expenditures – General Fund

- General Fund Employee Salaries total \$45.2M, an increase of \$4.6M or 11.3% due to additional personnel needed to support FQHC and administration functions
- General Fund Employee Benefits total \$20.0M, an increase of \$2.9M or 16.8% mostly due to anticipated PERS contribution increase
- Pharmacy Medical Supplies increase to \$11.8M, an increase of \$1.1M

Expenditures – Special Revenue

- Special Revenue Fund salaries and benefits total \$33.5M, an increase of \$2.1M or 6.6% due to additional grant personnel and PERS contribution increase
- Lab Expansion Project funded through Interlocal Agreement has been estimated as capital improvement expense at \$5.1M

Ms. Whitaker further reviewed the:

- Expenditures and Revenues vs. Expenditures by Division
- Personnel by Division, comparing FY2022, FY2023 and FY2024
- Capital Fund
- Bond Reserve Fund
- Internal Service Fund

A motion was made by Member Kirkpatrick, seconded by Member Black and carried unanimously to accept the FY2023-2023 Budget, as presented, and recommend approval of same to the Board of Health at their meeting on March 23, 2023.

3. Receive and Discuss the SNHD Clinical Sliding Fee Discount Scale Updates and Approve Recommendations to the Board of Health on March 23, 2023; direct staff accordingly or take other action as deemed necessary *(for possible action)*

Ms. Whitaker presented an Update to the Clinical Sliding Fee Discount Scale and advised that offering a Sliding Fee Schedule for qualifying patients was a requirement for HHS, HRSA and various other pass-through grants. Ms. Whitaker advised that the Sliding Fee Schedule was tied to Federal Poverty Guidelines (FPG) that normally changed every year in January; there was an increase of 8%.

- Primary Care: Sliding Fees range from \$20 to \$55, then Full Charge for incomes 200% above FPG
- Family Planning: Sliding Fees range from \$0 to \$60, then Full Charge for incomes 250% above FPG
- Sexual Health Clinic: Sliding Fees range from \$20 to \$60, then Full Charge for incomes 250% above FPG
- Ryan White: Sliding Fees range from \$0 to \$55, then Full Charge for incomes 200% above FPG
- Ryan White Limits:
 - Equal to and below 100% - No Charge to Patients
 - Over 100% up to and equal to 200% of FPG, patient pays no more than 5% of their total income
 - Over 200% and up to and equal to 300% of FPG, patient pays no more than 7% of their total income
 - Over 300% of FPG, patients pay no more than 10% of their total income

Ms. Whitaker outlined the application process for applying for the sliding fee.

A motion was made by Member Black, seconded by Member Kirkpatrick and carried unanimously to accept the SNHD Clinical Sliding Fee Discount Scale Updates, as presented, and recommend approval of same to the Board of Health at their meeting on March 23, 2023.

4. Receive and Discuss the SNHD Financial Report, as of January 31, 2023, and Approve Recommendations to the Board of Health on March 23, 2023; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Ms. Whitaker presented the SNHD Financial Report, as of January 31, 2023, related to the Combined Funds, General Fund and Special Revenue Fund.

The Committee provided positive feedback as to the format and information contained in the report. However, Member Kirkpatrick suggested a footnote or notation be included to provide a brief explanation, to avoid any false narrative on the report.

A motion was made by Member Kirkpatrick, seconded by Member Black and carried unanimously to accept the SNHD Financial Report, as of January 31, 2023, and recommend acceptance of same to the Board of Health at their meeting on March 23, 2023.

VII. SECOND PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed this portion of the meeting.

VIII. ADJOURNMENT

The Chair adjourned the meeting at 3:41 p.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary

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