



MINUTES

SOUTHERN NEVADA DISTRICT BOARD OF HEALTH MEETING

March 24, 2022 – 9:00 a.m.

Meeting was conducted In-person and via Webex Event

Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107

Red Rock Trail Rooms A and B

- MEMBERS PRESENT:** Scott Black – Chair, Council Member, City of North Las Vegas (*in-person*)
Brian Knudsen – Vice-Chair, Council Member, City of Las Vegas (*in-person*)
James Adams – Council Member, City of Boulder City (*in-person*)
Olivia Diaz – Council Member, City of Las Vegas (*via Webex*)
Karen Dutkowski – Council Member, City of Mesquite (*via Webex*)
Marilyn Kirkpatrick – Commissioner, Clark County (*in-person*)
Frank Nemec – At-Large Member, Physician (*in-person*)
Scott Nielson – At-Large Member, Gaming (*via Webex*)
Michelle Romero – Council Member, City of Henderson (*via Webex*)
- ABSENT:** Bobbette Bond – At-Large Member, Regulated Business/Industry
Tick Segerblom – Commissioner, Clark County
- ALSO PRESENT:** Georgi Collins, Dawn Christensen, Kim Dokken, Maya Holmes, Breanna Huber,
(In Audience) Jonathan Rodriguez, David Ruiz, Stacie Sasso, Irene Skarlatos
- LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel
- EXECUTIVE SECRETARY:** Fermin Leguen, MD, MPH, District Health Officer
- STAFF:** Elizabeth Adelman, Erik Anderson, Maria Azzarelli, Josephine Baltazar, Stephanie Bethel, Haley Blake, Will Broer, Amanda Brown, Lori Bryan, Anna Burgess, Cory Burgess, Nikki Burns-Savage, Victoria Burris, Jonathan Bustinza, Dee Cabinte, Eliana Camacho, Monica Carcamo, Symaron Ciccone, Andria Cordovez Mulet, Stephanie Cortes, Rebecca Cruz-Nanez, Beverly Cuasito, Aaron DelCotto, Audrey de Oliveira, Karnjit Dhillon, Jessica Dietz, Amanda DiGoregorio, Lily Dominguez, Vincent Fenimore, Jennifer, Fennema, Gimmeko Fisher-Armstrong, Jason Frame, Dominick Franchino, Kimberly Franich, Peter Froio, Monica Galaviz, Cecilia Garay, Tina Gilliam, Michelle Goodsell, Sandra Gordon, Nicole Grandt, John Hammond, Heather Hanoff, Victoria Harding, Jeremy Harper, Richard Hazeltine, Valerie Herzog, Donna Houston, Carmen Hua, Victoria Hughes, Danielle Jamerson, Brenda Jamison, Jessica Johnson, Bria Jones, David Kahananui, Candice Konold, Theresa Ladd, Kevin Lam, Cassius Lockett, Cort Lohff, Chris Elaine Mariano, Dante Merriweather, Betsy McLellan, Kim Monahan, Deborah Moran, Jim Muth, Monika Nelson, Linda Nguyen, Francine Oakley, Erin O'Malley, Veralynn Orewyler, Epifania Paman-Lobo, Kyle Parkson, Luann Province, Cheryl Radeloff, Misty Robinson, Larry Rogers, Alexis Romero, Stephanie Ruiz, Christopher Saxton, Karla Shoup, Candice Sims, Jennifer Sizemore, Margo Slater, Marnita Smith-Dent, Jackie Southam, Amy Stines, Tiffany Tate, Ronique Tatum-Penegar, Victoria Taylor, Deshawn Thompson, Louis Thompson, Will Thompson, Randall Ulrich, Laura Valentino, Leo Vega, Jorge Viote, Brian Weissenburger, Candyce White, Karen White, Hayden Williams, Ken Williams, Edward Wynder, Pojung Yang

I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada District Board of Health Meeting to order at 9:02 a.m. Andria Cordovez Mulet, Executive Assistant, administered the roll call and confirmed quorum.

II. PLEDGE OF ALLEGIANCE

III. RECOGNITION

- **Public Health Accreditation**

Chair Black advised that, earlier this month, the Health District was awarded 5-year accreditation status through the Public Health Accreditation Board (PHAB). This milestone accomplishment is official recognition that SNHD meets the rigorous standards of PHAB, which works to advance and transform public health practice by championing performance improvement, strong infrastructure, and innovation. Accreditation means that SNHD is committed to continuous quality improvement so that it can meet our community's needs as effectively as possible. The initial Accreditation start date was in 2016, the Action Plan was received in 2019 and, due to the pandemic, an extension to respond was granted. All documentation was submitted to PHAB on January 4, 2022. There has been an enormous amount of time, work, dedication and support put into the entire process starting from 2016 to present day. On behalf of the Board of Health, Chair Black thanked all those that worked on Accreditation in the past, present, and future, including Richard Hazeltine, Carmen Hua, Cheryl Radeloff, Devin Raman, Emily Elzeftawy, Heather Anderson-Fintak, Jeff Quinn, Jennifer Bowers, Jennifer Sizemore, Karla Shoup, Kimberly Franich, Kyle Parkson, Larry Rogers, Laura Valentino, Michael Polintan, Randall Ulrich, Rebecca Cruz-Nanez, Stephanie Cortes, and Victoria Harding. Further, Chair Black advised that the Health District is now the 3rd Accredited Health District in Nevada!

- **Disease Surveillance and Control COVID-19 Contact Tracing Team**

Chair Black recognized Dr. Cassius Lockett, Kimberly Franich, Danielle Jamerson, Victoria Hughes, Candyce White, Haley Blake, Alice Ngari, Karnjit Dhillon, Symaron Ciccone, Kent Williams, Toria Taylor, and Peter Froio as the internal COVID-19 Contact Tracing Team. Chair Black noted that the contact tracing team had been and continues to be the direct line of communication for people who are suffering from COVID-19 and those that have been exposed. This team had led the Health District's effort with case interviewing, contact tracing and data collection for the most vulnerable and high-risk populations in Southern Nevada and has interviewed thousands and thousands of cases. This internal team of contact tracers are assigned the most challenging, complex, and sensitive cases. This work required compassion, for those most deeply affected by the pandemic.

IV. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

V. ADOPTION OF THE MARCH 24, 2022 MEETING AGENDA (for possible action)

The Chair requested that the presentation on the 2020 Southern Nevada Trauma System Report, under Item X, be postponed to the April Board of Health meeting.

A motion was made by Member Knudsen, seconded by Member Kirkpatrick and carried unanimously to approve the March 24, 2022 Agenda, as amended.

VI. CONSENT AGENDA: Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **APPROVE MINUTES/BOARD OF HEALTH MEETING:** February 24, 2022 *(for possible action)*
2. **PETITION #32-22: Approval of an Amendment to the Interlocal Agreement between the Southern Nevada Health District and the Nevada Division of Public and Behavioral Health to provide Resilience Ambassadors to the Office of Disease Surveillance as part of Nevada's Resiliency Project in response to the COVID-19 pandemic;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
3. **PETITION #33-22: Approval of an Interlocal Agreement between the Southern Nevada Health District and Clark County, Nevada on behalf of the Department of Family Services for services provided to the Thrive by Zero to Three Prevention Services Program for the period from April 2022 (date of award) to September 30, 2022;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
4. **PETITION #34-22: Approval of an Amendment to the Interlocal Agreement between the Southern Nevada Health District and Clark County, Nevada for medical core and support services for HIV/AIDS infected and affected clients in Las Vegas, Ryan White, transitional grant area;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

A motion was made by Member Knudsen, seconded by Member Adams and carried unanimously to approve the March 24, 2022 Consent Agenda, as presented.

VII. PUBLIC HEARING / ACTION: Members of the public are allowed to speak on Public Hearing / Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

1. **MEMORANDUM #02-22: Review, Discuss and Approve Environmental Health Proposed Body Art Regulations;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Karla Shoup, Environmental Health Manager, and Dante Merriweather, Senior Environmental Health Supervisor, presented the Proposed Body Art Regulations. Ms. Shoup advised that currently there were two sets of regulations, which will sunset upon approval of the Proposed Body Art Regulations, and the proposal was to combine the regulations and bring them in alignment with the Nevada Administration Code 444 on Invasive Body Decoration Establishment. Ms. Shoup further advise that the Proposed Body Art Regulations would be presented to the State Board of Health in June, with an implementation of July 1, 2022.

Chair Black opened Public Comment.

Bruce Woodbury, attorney for Microbladers which is a permanent make-up training facility. Mr. Woodbury advised that they were pleased with the status of the proposed regulations. Mr. Woodbury stated that they had suggested some amendments but advised they were no longer necessary and was confident in the assurances received. Mr. Woodbury further expressed appreciation for the staff, and members of the Board of Health, for their time and efforts provided to his clients.

David Ruiz, Beloved Family Tattoos, inquired as to the proposed regulations related to the sink requirements. Ms. Shoup advised that the proposed regulations was amended for the sink ratios to be one sink per four workstations, which was a request from the industry.

Seeing no one further, the Chair closed the Public Comment portion.

Member Knudsen inquired as the presentation at the State Board of Health. Ms. Shoup advised that if the Board of Health approved the proposed regulations, a presentation would be made to the State Board of Health for final approval.

Member Kirkpatrick inquired whether the sink requirements had to wait until July 1st. Ms. Shoup advised that if the Board of Health approved the proposed regulations, staff would work with industry on the sink requirements prior to July 1st.

Member Kirkpatrick further advised that the body art industry was the easiest to work with during the COVID-19 restriction closures, as they were already the cleanest and most sanitary. Member Kirkpatrick thanked staff and industry on working together.

A motion was made by Member Adams seconded by Member Kirkpatrick and carried unanimously to approve the Environment Health Proposed Body Art Regulations, and the sunset of the current regulations.

VIII. REPORT / DISCUSSION / ACTION

1. [Receive and Approve Recommendations from the March 21, 2022 Finance Committee meeting regarding the FY2022-2023 Budget](#); direct staff accordingly or take other action as deemed necessary (*for possible action*)

Karen White, Chief Financial Officer, presented the FY2022-2023 Budget, which begins on July 1, 2022 and ends on June 30, 2023, with the following highlights:

Overview

- Staffing is projected to grow from 780.1 FTE to 825.1 FTE, a 5.8% increase
- 78 positions that were vacant for over 6 months were eliminated and 40 contact tracers are outsourced
- Combined revenues was projected at \$148.4M, a 12.3% increase
- Informatics Department has been reorganized and will be under the Disease Surveillance & Control Division

Revenues – General

- Property tax allocation projected at \$29.7M, an increase of 5.0%
- Charges for Services revenues is \$26.3M, flat compared to current fiscal year; any increase will be reflected in a budget augmentation planned during the next fiscal year

Revenues – Special Revenue

- Grant revenues are projected at \$104M, an increase of 45.7%
- Community Health Grants are projected at \$50.4M, an increase of \$37.9M; ELC Covid Grant total is \$41.3M
- All grants issued on or before 02/28/2022 are included in this budget, a budget augmentation to include future grants will occur next fiscal year

Revenues – Combined Revenues by Source

- Intergovernmental (Grants) – \$104M – 58%
- Other – \$1.7M – 1%
- Licenses/Permits – \$18.9M – 10%
- Charges for Services – \$26.3M 15%
- Property Taxes – \$29.7M – 16%

Expenditures – Combined Expenditures

- General Fund expenditures is \$76.7M, a decrease of 1.1% compared to FY2022
- Combined expenditures for all funds add up to \$180.6M
- Total salaries and benefits for all funds are projected at \$89.6M, about 50% of total expenditures

Ms. White reviewed the Expenditures and Revenues vs. Expenditures by Division. Ms. White then reviewed a 2-year fund reserve projection with the fund reserve percentage. Ms. White outlined and compared the FY2022 and FY2023 Fund Balance for the General Fund, Capital Projects Fund, Bond Reserve (Building) Fund, and Insurance Liability Fund. Ms. White further reviewed the FTE Staffing by Division, comparing FY2022 and FY2023.

Member Nielson provided a summary of the March 21, 2022 Finance Committee meeting.

Dr. Leguen confirmed that the contact tracer positions that were eliminated were contract positions.

A motion was made by Member Nielson, seconded by Chair Black and carried unanimously to accept the recommendations from the Finance Committee and approve the FY2023 Budget, as presented.

2. **Receive, Discuss and Approve Billing Fee Schedule Updates**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Ms. White provided the Clinical Billing Fee Schedule Update and advised that, as there was a more comprehensive review done last year, this year there were only a few fees that needed to be updated, which are mostly new codes or fees that have not been used in the past. Ms. White outlined the updated fees for primary care services and medications and confirmed that patients on the sliding fee scale pay between \$7 and \$22 for medications. Ms. White further outlined two new vaccines that the Community Health Center will start to offer.

Commissioner Kirkpatrick raised the high prices of medications and suggested that the Health District encourage the legislature and/or congressional delegation to bring to light the rising cost of medications. Chair Black suggested that Bradley Mayer could prepare an approach for the Board of Health with the appropriate information/questions to assist the Board of Health to advocate at the state and federal level on the rising cost of medications.

Member Nemec suggested that the Health District providers should only prescribe generic medication. The Board was supportive of a recommendation for Health District physicians, as applicable and as appropriate given their medical training and knowledge, prescribe generic medication, unless there was something contraindicative, before the name-brand medication. Dr. Leguen advised that the recommendation would be used as an educational tool as the best option for the population the Health District served.

A motion was made by Member Knudsen, seconded by Member Adams and carried unanimously to approve the Clinical Billing Fee Schedule Updates, and recommended that Health District physicians, as applicable and as appropriate given their medical training and knowledge, prescribe generic medication, unless there was something contraindicative, before a name-brand medication.

- IX. BOARD REPORTS:** The Southern Nevada District Board of Health members may identify and comment on Health District related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action. ***(Information Only)***

Member Adams advised of a recent visit to the Immunization Clinic and recognized staff. Member Adams advised that a question on the form referred to 'hearing impaired' and advised that was an outdated term and should be amended to either 'deaf' or 'hard of hearing'.

X. HEALTH OFFICER & STAFF REPORTS (Information Only)

- [DHO Comments](#)

In addition to the DHO Monthly Report, Dr. Leguen advised that today marked World TB Day, which was celebrated all over the world. Here in Clark County, the Health District's TB Clinic offers TB management services to the community and serves as a reference source to providers. Further, the TB Clinic offers preventive therapy for TB and participates in screening as part of the Refugee Program.

Dr. Leguen advised that the investigation in the Secrets of Siam restaurant was concluded by law enforcement. The Environmental Health Division and Epidemiology Team are still finalizing their investigation.

Dr. Leguen further advised that Clark County was selected for a national study in nutrition, which will approach Clark County residents and offer physical exams and surveys on nutrition. This study will complement the study being conducted by the Federal government across the country. Further to an inquiry from Member Kirkpatrick, Dr. Leguen advised that the residents will be selected randomly.

- 2020 Southern Nevada Trauma System Report

This item was postponed to the April Board of Health meeting.

- [Updates to Aquatic Venue Drain Cover Standards](#)

Jeremy Harper, Environmental Health Supervisor, and Candice Konold, Senior Environmental Health Specialist, presented an update on the changes to national standards that impact how drain covers used in pools and spas are tested.

- [COVID-19 Surveillance and Contact Tracing Update](#)

Dr. Cassius Lockett, Director Disease Surveillance & Control, advised that, from March 6th to 19th, the 7-day moving average of COVID-19 cases declined by 35.7%, with the most cases remaining unvaccinated. The 7-day moving average of hospitalizations, from March 9th to 22nd, declined by 38%, from 184 to 114, with approximately 62% being unvaccinated and of the fully vaccinated 60% being over the age of 65. The 7-day moving average of deaths declined by 34%, from 5.3 to 3.5, 71% being unvaccinated and of the fully vaccinated 100% being over the age of 65. The test positivity rate has declined by 14%.

Member Kirkpatrick inquired whether the Health District was ready in the event there was another surge. Dr. Lockett confirmed that the Health District was ready to respond in short order.

Member Knudsen inquired whether an after-action review would be completed. Member Kirkpatrick advised that one was done on the MACC, with 144 participants that would be submitted to the State for September 1st, and she would share the report.

Dr. Leguen advised that State Senator Donate was also preparing a report on the local response and needs related to the pandemic.

XI. INFORMATIONAL ITEMS

1. [Administration Monthly Activity Report](#)
2. [Community Health Monthly Activity Report](#)
3. [Disease Surveillance and Control Monthly Activity Report](#)
4. [Environmental Health Monthly Activity Report](#)
5. [Primary & Preventive Care Monthly Activity Report](#)

XII. SECOND PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

XIII. ADJOURNMENT

The Chair adjourned the meeting at 10:46 a.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary

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