



## MINUTES

**Public Health Advisory Board Meeting  
July 12, 2021 – 8:30 A.M.  
Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107  
Red Rock Trail Room A and B and Webex Event**

**BOARD:** Michael Collins – Chair, Registered Nurse  
Kenneth Osgood – Vice Chair, Physician  
**(Present)** Francisco Rojas – Member, Environmental Health  
James Wright – Member, City of Las Vegas  
Paul Klouse – Member, City of Boulder City  
Ronald Kline – Member, City of North Las Vegas  
Dick Tomasso – Member, City of Mesquite  
Holly Lyman – Member, City of Henderson

**ABSENT:** None

**ALSO PRESENT:** None  
**(In Audience)**

**LEGAL COUNSEL:** Heather Anderson – Fintak, General Counsel, Esq.

**EXECUTIVE SECRETARY:** Fermin Leguen, MD MPH, District Health Officer

**STAFF:** Andrea Green, Nikki Burns - Savage, Carmen Hua, Dr. Cassius Lockett, Joann Rupiper, David Kahananui

**I. CALL TO ORDER / ROLL CALL / OATH OF OFFICE**

Chair Osgood called the Public Health Advisory Board Meeting to order at 8:31 a.m.  
The Oath of Office was administered  
Andrea Green conducted a roll call

**II. PLEDGE OF ALLEGIANCE**

**III. FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing no one, Chair Collins closed this portion of the meeting.

**IV. ADOPTION OF THE JULY 12, 2021 AGENDA (for possible action)**

*A motion was made by Vice Chair Osgood seconded by Member Tomasso and carried unanimously to adopt the July 12, 2021 Agenda as presented.*

**V. CONSENT AGENDA:** Items for action to be considered by the Public Health Advisory Board which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **Approve Minutes/Advisory Board Meeting**: April 12, 2021; direct staff accordingly or take other action as deemed necessary (*for possible action*)

*A motion was made by Vice Chair Osgood seconded by Member Klouse and carried unanimously to approve the April 12, 2021 Public Health Advisory Board Meeting minutes as presented.*

## VI. **REPORT/DISCUSSION/ACTION**

1. **Receive, Discuss and Accept Illegal Food Vending Update**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Nikki Burns - Savage, Environmental Health Supervisor, presented an update on the Illegal Food Vending. ([Attachment 1](#))

Member Klouse inquired if the complaints were acted upon or complaints received.

Nikki Burns – Savage responded that those were complaints acted upon and she has a spreadsheet with a comparison of the closed-out complaints and complaints received.

Member Tomasso wanted clarification on the logistics of the notice of violation and inquired if a regulation has to be written to update the notice. He gave an example, if an inspector issues a citation or notice of violation today, would that vendor be called before a hearing officer that same day? If not, what has to be done so the vendor can be called before a hearing officer that same day?

Nikki Burns – Savage responded, No, because the notice of violation is not written into our regulation as far as food. A rewrite of the regulation and approval from the Board of Health is required. After approval from the board, it can be acted upon. Law enforcement will need to be present, as we do not have the authority to ask citizens to show us their ID. Once we have their ID, from law enforcement, then the vendor will receive a notice of violation and come before a hearing officer.

Vice Chair Osgood inquired about the timeline of when the rewrite of the regulations will be complete.

Dr. Leguen proposed that the board wait for the timeline to be given by Chris Saxton, Director of Environment Health, and Larry Rogers, Environmental Health Manager.

Heather Anderson – Fintak, General Counsel, gave a quick update about the process to the board explaining, a workshop is required for the entirety of the regulation. Environmental Health wants to update the totality of the food code from the year of 2010, so numerous public workshops will be required.

Member Tomasso was frustrated at the delay of 3 years of the rewriting of the regulation and lack of process.

Vice Chair Osgood commended Nikki Burns – Savage, Environmental Health Supervisor, on the material she prepared and how it is culturally sensitive. And requested that the educational material that he received over a year ago, be sent to the entire board members

*No action was taken on this item.*

2. **Receive, Discuss and Accept 2020-2021 Community Health Assessment (CHA) Update**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Carmen Hua, Health Educator I, presented the Community Health Assessment (CHA) Update to the

board. ([Attachment 2](#))

Chair Collins commended Carmen Hua, Health Educator I, for an excellent presentation.

*No action was taken on this item.*

**3. Discuss and Accept Recommendations to the Southern Nevada District Board of Health on July 22, 2021; direct staff accordingly or take other action as deemed necessary (for possible action)**

*No recommendations were given.*

**VII. BOARD REPORTS:** The Southern Nevada District Board of Health Public Health Advisory Board members may identify and comment on Health District related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health Public Health Advisory Board members unless that subject is on the agenda and scheduled for action. (**Information Only**)

No reports or request were given.

**VIII. DISTRICT HEALTH OFFICER & STAFF REPORTS (Informational Only)**

- DHO Comments
- COVID – 19 Update
- Vaccination Campaign Update
- Community Health Center Update

Member Tomasso left the meeting at 10:07 a.m. and did not return.

**IX. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing no one, Chair Collins closed this portion of the meeting.

**X. ADJOURNMENT**

Chair Collins adjourned the meeting at 10:08 a.m.

Fermin Leguen, MD, MPH, District Health Officer  
/ag