



MINUTES

**Southern Nevada District Board of Health
May 28, 2020 – 9:00 a.m.
Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107
Meeting Conducted Via Webex Event**

**BOARD:
(Present)** Scott Black – Chair, Mayor Pro Tempore, City of North Las Vegas
James Adams – Council Member, City of Boulder City
Olivia Diaz – Council Member, City of Las Vegas
Marilyn Kirkpatrick – Vice Chair, Commissioner, Clark County
Brian Knudsen – Council Member, City of Las Vegas
Frank Nemeč – At-Large Member, Physician
Scott Nielson – At-Large Member, Gaming (Joined 9:10 a.m.)
Tick Segerblom – Commissioner, Clark County
Dan Stewart – Council Member, City of Henderson

(Absent): Vacant – At-Large Member, Regulated Business/Industry
Brian Wursten – Council Member, City of Mesquite

**ALSO PRESENT:
(In Audience)** None

LEGAL COUNSEL: Annette Bradley, General Counsel

**EXECUTIVE
SECRETARY:** Fermin Leguen, MD, MPH, Acting Chief Health Officer

STAFF: Heather Anderson-Fintak, Michelle Cintron, Robert Fyda, Andrea Green, Amy Hagan, Michael Johnson, Joann Rupiper, Christopher Saxton, Jennifer Sizemore, Leo Vega

I. CALL TO ORDER/ ROLL CALL/ SCOTT BLACK, CHAIR

Chair Black called the Southern Nevada District Board of Health Meeting to order at 9:10 a.m. All Board Members joined the meeting by teleconference and the roll call was administered by Michelle Cintron, Executive Assistant.

II. PLEDGE OF ALLEGIANCE

III. RECOGNITION

• **Environmental Health Food Operations - Crumbine Award**

Dr. Leguen congratulated the Environmental Health Food Operations for receiving the 2020 Crumbine Award given by the National Association of County and City Health Officials. The Southern Nevada Health District joins an elite group of local public health agencies that have demonstrated excellence in food protection. The winners of this prestigious award become models for other local public health agencies to study for innovative, effective strategies and approaches to protecting communities from foodborne contamination.

• **Environmental Health Division - Development of Recommendations for Business Reopening**

The Environmental Health Division was recognized by Dr. Leguen for their hard work during the Coronavirus pandemic. They have diligently worked in the last few weeks to develop documents in support of reopening business in the community which provides guidance to many businesses and community members facing environmental health concerns. The

recommendations developed for the County have been adopted by other health departments across the country.

- **Surveillance, Clinical Staff, Public Health Preparedness, Southern Nevada Public Health Laboratory – Community Testing and Contact Tracing**
Dr. Leguen acknowledged the Clinical and Surveillance staff for doing a great job with contact tracing and education in the community. The Clinical staff: nurses, providers, and administrative staff, who have been participating in community testing and strike teams, were recognized for supporting testing in various facilities in the community like nursing homes and encampments for the homeless population. He also acknowledged the Southern Nevada Public Health Laboratory staff for their outstanding work through this process. They worked every single day of the week and long hours. He recognized all these programs for their support in response to the Coronavirus pandemic.
- **Office of Chronic Disease Prevention and Health Promotion – Slam Dunk Challenge**
The Office of Chronic Disease Prevention and Health Promotion has implemented an intervention in the community called the Slam Dunk Health Challenge which was recognized as a model practice by the National Association of County and Health Departments. This intervention is available to all health departments across the country, which works with middle and high school students to choose healthy food options. Nicole Bungum, Health Education Supervisory, and Mindy Meacham, Health Educator II, were recognized for their efforts on the Slam Dunk Challenge.

- IV. **FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing no one, Chair Black closed this portion of the meeting.

- V. **ADOPTION OF THE MAY 28, 2020 MEETING AGENDA** *(for possible action)*

A motion was made by Member Segerblom seconded by Member Stewart and carried unanimously to approve the April 23, 2020 Agenda as presented.

- VI. **CONSENT AGENDA:** Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **APPROVE MINUTES/BOARD OF HEALTH MEETING:** April 24, 2020 *(for possible action)*
2. **PETITION #44-20: Approval of Amendment to Professional Services Agreement Between Southern Nevada Health District and Maxim Healthcare Services Inc. dba Maxim Staffing Solutions;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
3. **PETITION ##45-20: Approval of Temporary Administrative Change to Article 56.5.2 Vacation Buy-Back of the Southern Nevada Health District Personnel Code;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
4. **PETITION #47-20: Approval/Ratification of Memorandum of Agreement dated May 18, 2020 by and between the Southern Nevada Health District and the Service Employees International Union, Local 1107, revising Standby Duty provisions for Physician Assistants and making corresponding revisions to the Southern Nevada General Unit Collective Bargaining**

Agreement: Article 22 (4) (F): Standby Duty: direct staff accordingly or take other action as deemed necessary (*for possible action*)

A motion was made by Member Kirkpatrick seconded by Member Diaz and carried unanimously to approve the May 28, 2020 Agenda as presented.

VII. PUBLIC HEARING / ACTION: Members of the public are allowed to speak on Public Hearing / Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

1. **Staff is of the Opinion Granting This Variance Will Not Likely Pose An Unreasonable Danger to Public Health or Safety, and Recommends Approval of Variance Request for an Existing Septic System, SNHD Permit # ON0014259, located at 3202 Montecito Dr., Las Vegas, NV, to Allow an Existing Tree to Encroach on the Septic System;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

Robert Fyda, Environmental Health Engineer/Supervisor, presented the variance request for an existing septic system, SNHD Permit #ON0014259, located at 3202 Montecito Dr., Las Vegas, NV to allow an existing tree to encroach on the septic system. Staff is of the opinion granting the variance would not endanger public health or safety and recommends approval of the variance request with the noted conditions:

1. The applicant and their successor(s) in interest shall abide by all local governmental regulations to connect to community sewage systems;
2. The applicant and their successor(s) will abide by the operation and maintenance requirements of the most current SNHD regulations governing individual sewage disposal systems;
3. No more additional trees are allowed within 10 feet of the existing septic system;
4. The variance will be in effect until the existing residential septic system is inactivated, removed or if the property changes land use. Conversion of the existing septic system for commercial use will result in the variance becoming null and void;
5. The applicant and their successor(s) must provide a copy of the variance to potential buyers as part of the disclosure process per NRS 113.

Chair Black opened the public comment. Seeing no one, the Chair closed this portion of the agenda.

A motion was made by Member Kirkpatrick seconded by Member Diaz and carried unanimously to approve the Variance Request with staff recommendations for an Existing Septic System located at 3202 Montecito Dr., Las Vegas, NV to Allow an Existing Tree to Encroach on the Septic System.

VIII. REPORT / DISCUSSION / ACTION

1. **Receive Report, Discuss and Approve Recommendations from the May 21, 2020 District Health Officer Succession Committee Meeting;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

Member Kirkpatrick reported due to lack of quorum there are no recommendations to bring forward. She expressed concern about the timeline which could potentially go through December and voiced the timeline will need to be compressed. Member Stewart remarked the presentation was comprehensive and requested a copy be sent to the Board of Health members.

Member Segerblom recommended the wages of the Acting Chief Health Officer be elevated to the the compensation of the District Health Officer (DHO). Chair Black requested this recommendation be brought forward under Board Reports. In addition, it was noted to move the recruitment in a more expeditious process and to schedule the next meeting prior to Board of Health meeting.

There was no action taken on this item.

2. Receive, Discuss, and Approve Southern Nevada Health District Reopening Plan; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Amy Hagan, Director of Human Resource and Organizational Development, reported on the Health District's reopening plan. She noted on June 8, 2020 remote working staff will begin to transition back to the building and the Health District will continue to support remote work on a part time basis where feasible. Alternating shifts will be implemented and continuance of technology tools like Webex will be utilized in order to maintain social distancing. She reported safe working practices will be maintained and there will be flexibility in attendance policies as employees care for their loved ones at home.

Joann Rupiper, Director of Clinical Services, reported as far as the clinical staff and public, some of the waiting areas have been rearranged for social distancing. The working areas have also been reorganized to promote social distancing. There is a limitation to the number of customers being seen by appointments in addition to limiting the number of people coming in with patients. For minors a parent will be allowed to accompany them to their appointment.

She added employees continue to use PPE appropriately with patient interaction. Employees who are not interacting with customers are still encouraged to wear face masks. The staff is also holding virtual meetings to practice social distancing.

A motion was made by Member Kirkpatrick seconded by Member Knudsen and carried unanimously to approve the Southern Nevada Health District Reopening Plan.

IX. BOARD REPORTS: The Southern Nevada District Board of Health members may identify and comment on Health District related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action. (*Information Only*)

Member Kirkpatrick recommended an addendum be added to next month's agenda for ratification of the Acting Chief Health Officer's compensation to be elevated to that of the District Health Officer, adding retroactive from February 1, 2020.

Member Segerblom requested additional Coronavirus testing sites be developed on the east side of town to meet the needs of the community as the case count is high in the Hispanic population. Commissioner Kirkpatrick responded she will work with the Commissioner to meet the request. Ms. Rupiper added currently the strike teams are working with the nursing facilities and detention center, and there are plans for developing permanent sites. The East Las Vegas Public Health Center is conducting testing as well as the main Health District location on Decatur Boulevard.

Member Knudsen requested expressed interest in receiving a contact tracing presentation at the next Board meeting which would cover the following items: 1) a list of the added resources and future of contact tracing within Health District; 2) a description of how it works and the capacity; 3) a comprehensive list of partners; and 4) a one page summary for roles and responsibilities between State, County & Health District.

X. HEALTH OFFICER & STAFF REPORTS (*Information Only*)

- Dr. Leguen reported the Community Health Division has begun working on the Community Health Assessment and approaching community partners to develop the Community Health Improvement Plan.
- Michael Johnson, Director of Community Health, provided an update on the response to COVID-19. Positive trends are being reported across the board. There is a steady downward decline in the amount of cases daily. A notification application has been developed for reporting COVID-19 cases. The ELC grant will assist with development of additional resources for additional contact tracers. The laboratory capacity will increase to 4,000-5,000 tests daily. ([Attachment 1](#))
- Matthew Kappel, Epidemiologist, Office of Epidemiology and Disease Surveillance, presented the COVID-19 Community Testing report. He reported on the efforts and assistance being made by the Health District in outreach and targeting testing events. It was noted the data illustrated related to the Health District numbers and not Clark County at large. ([Attachment 2](#))
- Holly Hansen, Manger, Southern Nevada Public Health Laboratory, presented the COVID Testing update. She reported initially in February 2020 testing capacity started at 40 specimens daily, and now the capacity is over 1,000. The lab continues to expand its capacity as new testing instruments are obtained ([Attachment 3](#))
- Alfred McGugin, FQHC Operations Officer, provided an update on the non-congregate care facility. He reported phase one of the building is taking place currently as the larger of the two buildings has been delivered. Phase two delivery is scheduled for the following week. Ms. Hagan added Human Resources is working with RES Care to contract some of the staffing.

XI. INFORMATIONAL ITEMS

1. Administration Monthly Activity Report
2. Clinical Services Monthly Activity Report
3. Community Health Monthly Activity Report
4. Environmental Health Monthly Activity Report
5. FQHC Monthly Activity Report

- XII. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

JoAnn Engler, SNHD, submitted public comment to be read into the record by Michelle Cintron, Executive Assistant. She recognized Jason Frame, Hetal Luhar, the entire IT Department for all their work especially during the pandemic. They have worked diligently to keep all departments connected whether they are working remotely or on site. They are available for any challenged SNHD may face.

Chair Black echoed the comments by Ms. Engler and extended his thanks to IT staff to keep the Health District staff working during these unconventional times.

Ms. Cintron read a public comment posted to the Webex chat from Greg Costa, Levy Restaurants, who congratulated the Southern Nevada Health District on being awarded the prestigious Crumbine Award for their excellence in food protection. He is proud to work side by side with an organization that has an innovative and effective strategy in protecting the community from foodborne contamination at the forefront of their operation.

Chair Black thanked everyone for their participation.

Seeing no one further, Chair Black closed this portion of the meeting.

XIII. ADJOURNMENT

The Chair adjourned the meeting at 10:476a.m.

Fermin Leguen, MD, MPH

Acting Chief Health Officer/Executive Secretary

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