



MINUTES
SOUTHERN NEVADA DISTRICT BOARD OF HEALTH
DISTRICT HEALTH OFFICER SUCCESSION COMMITTEE MEETING
May 21, 2020 – 1:00 P.M.
Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107
Meeting Hosted Via Webex Event

BOARD: Marilyn Kirkpatrick – Vice Chair, Commissioner, Clark County
(Present) Dan Stewart – Council Member, City of Henderson

(Absent): Scott Black – Chair, Mayor Pro Tempore, City of North Las Vegas
Olivia Diaz – Council Member, City of Las Vegas
Frank Nemecek – At-Large Member, Physician
Tick Segerblom – Commissioner, Clark County

ALSO PRESENT: None
(In Audience)

LEGAL COUNSEL: Annette Bradley, General Counsel *(Absent)*

EXECUTIVE SECRETARY: Fermin Leguen, MD, MPH, Acting Chief Health Officer *(Absent)*

STAFF: Michelle Cintron, Heather Anderson-Fintak, Andrea Green, Amy Hagan, Michael Johnson, Alfred McGugin, Christopher Saxton, Jennifer Sizemore

I. CALL TO ORDER

Vice Chair Kirkpatrick called the District Health Officer Succession meeting to order at 1:12 p.m.

II. PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Victoria Harding, SNHD and SEIU, requested a good candidate be selected for the job.

Seeing no one further, Vice Chair Kirkpatrick closed this portion of the meeting.

III. ADOPTION OF THE MAY 21, 2020 AGENDA (for possible action)

There was no action taken on this item due to lack of quorum.

IV. REPORT / DISCUSSION / ACTION

A. Approve District Health Officer Succession Committee Meeting Minutes – January 22, 2020;
direct staff accordingly or take other action as deemed necessary ***(for possible action)***

Chief Health Officer Succession Committee Meeting – May 21, 2020

There was no action taken on this item due to lack of quorum.

B. District Health Officer Succession Planning and Recruitment Next Steps - Review/Discuss/Approve; direct staff accordingly or take other action as deemed necessary (for possible action**)**

- i) DHO Job Description (**Attachment 1**)
- ii) Recruitment and Interviewing next steps, including (**Attachment 2**):
 - Townhall Meetings, Possible Dates
 - Stakeholder Calls(**Attachment 3**)
- iii) Subsequent Meeting, Possible Dates
- iv) Recommendation to the Full Board at the May 28, 2020 Board of Health Meeting; direct staff accordingly or take other action as deemed necessary (**for possible action**)

Michelle Lee and Pamela Wu, Korn Ferry, presented the next steps for the District Health Officer recruitment. As a quorum was not established, the presentation and attachments will be forwarded to the District Board of Health members.

Member Kirkpatrick commented a physician would best serve the District Health Officer position. She added hosting a meet and greet with potential candidates followed by scheduled Town Hall Meetings would be her recommendation.

There was not action taken on this item due to lack of quorum.

- V. PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. No action may be taken upon a matter raised under this item of this Agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to NRS 241.020. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing none, Vice Chair Kirkpatrick closed public comment.

XIII. ADJOURNMENT

The Vice Chair adjourned the meeting at 2:05 p.m.

Fermin Leguen, MD, MPH,
Acting Chief Health Officer/Executive Secretary

/mc