



MINUTES

**Southern Nevada District Board of Health Meeting
November 21, 2019 – 8:30 a.m.
Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107
Red Rock Trail Conference Room A and B**

**BOARD:
(Present)** Scott Black – Chair, Mayor Pro Tempore, City of North Las Vegas
James Adams – Council Member, City of Boulder City
Nicole Brisson – At-Large Member, Regulated Business/Industry
Olivia Diaz – Council Member, City of Las Vegas (*arrived at 8:54 a.m.*)
Marilyn Kirkpatrick – Vice Chair, Commissioner, Clark County
Brian Knudsen – Council Member, City of Las Vegas
Frank Nemecek – At-Large Member, Physician
Scott Nielson – At-Large Member, Gaming
Tick Segerblom – Commissioner, Clark County
Dan Stewart – Council Member, City of Henderson
Brian Wursten – Council Member, City of Mesquite

(Absent):

**ALSO PRESENT:
(In Audience)** None

LEGAL COUNSEL: Annette Bradley, General Counsel

**EXECUTIVE
SECRETARY:** Fermin Leguen, MD, MPH, Acting Chief Health Officer

STAFF: Heather Anderson-Fintak, Ernest Blazzard, Michelle Cintron, Amy Hagan, Michael Johnson, Christopher Saxton, Jennifer Sizemore, Jacqueline Wells, Leo Vega

I. CALL TO ORDER

Chair Black called the Southern Nevada District Board of Health meeting to order at 8:34 a.m.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Regena Ellis, SEIU, SEIU, reported a survey was sent to bargaining unit eligible employees to determine what leadership qualities were desired for the selection of the new Health Officer. Ms. Ellis shared these results with the Board ([Attachment 1](#)) and encouraged the committee to focus their time and energy to commit to finding a strong candidate that exhibits the defined knowledge, skills, and abilities that will transform and progress the District to meet its mission and vision for everyone.

Maya Holmes, Culinary Health Fund, noted concern regarding changes to EMS protocols and process. She also commended the work of Dr. Fildes and the Regional Trauma Advisory Board.

Victoria Harding, SNHD/SEIU, is glad that there is now a Compliance Program in place but believes that it should not be housed under the Legal Department as is a conflict of interest. The Whistleblower Policy is also under review to ensure that when employees have issues that occur, they are protected.

Seeing no one else, Chair Black closed this portion of the meeting.

IV. ADOPTION OF THE NOVEMBER 21, 2019 AGENDA (for possible action)

A motion was made by Member Kirkpatrick seconded by Member Wursten and carried unanimously to approve the November 21, 2019 Agenda as presented.

V. CONSENT AGENDA: Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **APPROVE MINUTES/BOARD OF HEALTH MEETING:** October 24, 2019 (for possible action)
2. **PETITION #13-20: Approval of Update to the Southern Nevada Health District Personnel Code;** direct staff accordingly or take other action as deemed necessary (for possible action)
3. **PETITION #19-20: Approval to Exercise the First of Two (2) Three-Year Options to Extend the Interlocal Lease Agreement Between the City of Las Vegas and Southern Nevada Health District for the Lease of Property at the City of Las Vegas Development Center Located at 333 N. Rancho Drive, Las Vegas, NV;** direct staff accordingly or take other action as deemed necessary (for possible action)
4. **PETITION #20-20: Approval of Contract for Guardian Life Insurance Company of America with Clark County, Effective January 1, 2020;** direct staff accordingly or take other action as deemed necessary (for possible action)
5. **PETITION #21-20: Approval of Contract for Total Administrative Services Corporation (TASC) to Provide Section 125 Plan Services Between Clark County and Southern Nevada Health District, Effective January 1, 2020;** direct staff accordingly or take other action as deemed necessary (for possible action)
6. **PETITION #22-20: Approval of Vital Records Fee Increase for Birth and Death Certificates to Bring the District's Fee Schedule in Line with NAC 440.400;** direct staff accordingly or take other action as deemed necessary (for possible action)

A motion was made by Member Stewart seconded by Member Nemecek and carried unanimously to approve the November 21, 2019 Consent Agenda as presented.

VI. PUBLIC HEARING / ACTION: Members of the public are allowed to speak on Public Hearing / Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

There were no items to be heard.

VII. REPORT / DISCUSSION / ACTION

1. **Review/Discuss 2018 Clark County Trauma Needs Assessment Version Two and Regional Trauma Advisory Board (RTAB) Position**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Dr. Chad Kingsley, Regional Trauma Coordinator and Dr. John Fildes, UNLV, presented the 2018 Clark County Needs Assessment ([Attachment 2](#)) and RTAB Position. ([Attachment 3](#))

There was no action taken on this item.

2. **Review/Discuss Compliance Program and Approval of Board Resolution Supporting the Compliance Program**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Lynne Foster, Senior Compliance Specialist, presented the District's new Code of Conduct ([Attachment 4](#)) and asked the Board to approve a Resolution ([Attachment 5](#)) in support of the District's Compliance Program. Minor language modifications were suggested in paragraph five of the Resolution.

A motion was Member Kirkpatrick seconded by Member Diaz and carried unanimously to approve the Board Resolution Supporting the Compliance Program as amended.

3. **Discuss Process with Potential Recruitment Agencies and Receive Report/Approve Recommendations from the November 14, 2019 Chief Health Officer Succession Committee Meeting**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Chair Black reported the CHO Succession Committee met on November 14 and discussed how to move forward in the selection process of the new District Health Officer. Amy Hagan, Director of Human Resources and Organizational Development, summarized the options that were offered to the committee as:

- (1) Full Recruitment by an Outside Agency
- (2) Partial Recruitment by an Outside Agency or
- (3) Full Internal Recruitment

Josh Jones, representing CPS HR Consulting, provided a brief overview of their proposal.

A motion was made by Member Stewart seconded by Member Wursten and carried unanimously to proceed with Option 2, partial recruitment by an outside agency.

4. **Receive Update of Federally Qualified Health Center (FQHC) Activities and Discuss and Approve the Southern Nevada Community Health Center's Annual Operating Budget**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Dr. Fermin Leguen, Acting Chief Health Officer, presented an update of the Federally Qualified Health Center (FQHC) activities. ([Attachment 6](#))

Ernest Blazzard, Chief Financial Officer, reported in addition to \$650,000 in HRSA funding, the FQHC will also be supported by Ryan White A&B, UNLV and program income, with a total balanced budget of \$9.6 million dollars.

Dr. Leguen reported that he and Member Knudsen attended FQHC Orientation in Washington, DC recently and received information on how to open a new health center. He also noted the FQHC had its' first meeting last month and the next FQHC Board meeting and orientation is on December 12. He is also in the process of working on a supplemental grant application for \$250,000 that will

be from HRSA for the HIV Elimination program in Primary Care. Dr. Leguen also reported the Technical Assistance visit from HRSA will occur in December. They will review the operation and advise on how to prepare for the actual HRSA visit in January. Chair Black asked for contextual data of costs to provide the additional clinical services (over the past two to three years) and how those were paid for, independent of FQHC, as the commitment was \$250,000 for exploratory funds and \$650,000. The Chair asked for historical data and the budget at the next Board meeting.

There was no action taken on this item.

5. Receive Report and Accept Recommendations from the October 30, 2019 Finance Committee Meeting; direct staff accordingly or take other action as deemed necessary (*for possible action*) Member Nielson, Chair of the Finance Committee, reported the committee met on October 30, 2019 and determined the following recommendations:

- 1) EH Fee Increase – A motion was made and approved by the committee to direct staff to complete Administrative cleanup of the Environmental Health Fee Schedule and implement expedited inspection fees (200% of Plan Review fee), increased fees for C Downgrades (\$1,200), and increased fees for Closures (\$1,400), with appropriate policies and procedures. Staff will return to the Finance Committee for Phase 2 EH Fee Schedule adjustments in early 2020, after six months of time study data is available.

A motion was made by Member Diaz seconded by Member Nemeć and carried unanimously to approve the EH Fee Increase as recommended.

- 2) Audit – A motion was made and approved by the committee to allow staff to file waiver with the State to extend the filing deadline for the financial reports until Dec. 31, 2019.

A motion was made by Member Nemeć seconded by Member Diaz and carried by a vote of 10-1 to allow staff to file waiver with the State to extend the filing deadline for the financial reports until Dec. 31, 2019.

Yay

1. Scott Black
2. James Adams
3. Nicole Brisson
4. Olivia Diaz
5. Brian Knudsen
- 6.** Frank Nemeć
7. Scott Nielson
8. Tick Segerblom
9. Dan Stewart
10. Brian Wursten

Nay

1. Marilyn Kirkpatrick

- 3) Health District Spacing Options – The committee asked staff to come back to the Finance Committee and justify any potential expansion, showing needs, space planning requirements, options, etc.

A motion was made by Member Diaz seconded by Member Segerblom and carried unanimously to approve this recommendation as presented.

VIII. BOARD REPORTS: The Southern Nevada District Board of Health members may identify and comment on Health District related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action. (*Information Only*)

Member Nemec reported the District will be holding the Fast Track Cities Event on Sunday, December 1 at 11:00 a.m. He encouraged the Board to attend.

Vice Chair Kirkpatrick thanked Rayleen Earney, Health Educator II, and Nicole Bungum, Health Education Supervisor, for their efforts in educating seniors and Jeremy Harper, Environmental Health Supervisor, for his assistance in helping her with HOA pool regulations. Member Adams also thanked Jeremy for assisting him in Boulder City.

IX. HEALTH OFFICER & STAFF REPORTS (Information Only)

• CHO Comments

Jessica Johnson, Sr. Health Educator, Office of Epidemiology and Disease Surveillance, updated the Board on the 90/90/90 concept as an international goal to eliminate HIV as a public health threat. It is based on the principle that 90% of people with HIV will be diagnosed, 90% will be treated and 90% of those receiving treatment will be virally suppressed. The present opportunity is called Fast Track Cities, a global partnership consisting of 22 cities and over 300 municipalities globally, the United Nations and the International Providers and Aids Care. This event will be held on World Aids Day, Sunday, December 1, from 12:00 – 1:00.

Dr. Jerry Cade, Director of the HIV Program at University Medical Center, noted when the program started in 1985, there were no drugs available to treat the disease. Through medical changes over the years, no one dies due to HIV anymore with proper treatment. Dr. Cade provided a brief history of HIV over the years and thanked the District for its' support.

Member Nemec left the meeting at 11:10 a.m. and did not return
Vice Chair Kirkpatrick left the meeting at 11:10 a.m. and did not return

Ernest Blazzard, Chief Financial Officer and Sean Beckham, Facility Services Manager, presented the Building/Space Historical Perspective and Update. ([Attachment 7](#))

The Chair noted that all options that have been previously pursued or considered are off the table until needs are determined based on the professional independent assessment.

X. INFORMATIONAL ITEMS

1. Administration Monthly Activity Report
2. Clinical Services Monthly Activity Report
3. Community Health Monthly Activity Report
4. Environmental Health Monthly Activity Report

- XI. PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. No action may be taken upon a matter raised under this item of this Agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to NRS 241.020. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Forrest Darvy, a resident of Las Vegas for 34 years and Board of Director for his HOA, expressed concern over the "solo bathing prohibited" rule. Mr. Darvy noted that most of the time, individuals swim by themselves. He spoke to Karla Shoup, Environmental Health Manager, and was assured that this rule was never enforced and never will be. Mr. Darvy cut that portion of the sign out of his pool signage and was chastised by his pool person for doing so. Mr. Darvy believes the solo bathing provision is beyond absurd.

XIII. ADJOURNMENT

The Chair adjourned the meeting at 11:24 a.m.

Fermin Leguen, MD, MPH
Acting Chief Health Officer/Executive Secretary

/jw