



AT THE SOUTHERN NEVADA HEALTH DISTRICT

## MINUTES

### SOUTHERN NEVADA COMMUNITY HEALTH CENTER FINANCE & AUDIT COMMITTEE MEETING

August 18, 2025 – 4:00 p.m.

Meeting was conducted via Microsoft Teams Event

**MEMBERS PRESENT:**

Jasmine Coca, Chair  
Marie Dukes  
Ashley Brown

**ABSENT:**

Blanca Macias-Villa

**ALSO PRESENT:**

(In Audience)

**LEGAL COUNSEL:**

Edward Wynder, Associate General Counsel

**CHIEF EXECUTIVE OFFICER:**

**STAFF:**

Emily Anelli, Tawana Bellamy, Andria Cordovez Mulet, Robin Carter, Donna Buss, Tabitha Johnson, David Kahananui, Ryan Kelsch, Cassius Lockett, Kimberly Monahan, Luann Province, Kim Saner, Felicia Sgovio, Donnie Whitaker

**I. CALL TO ORDER and ROLL CALL**

The Chair called the Southern Nevada Community Health Center Finance & Audit Committee Meeting to order at 4:18 p.m. Tawana Bellamy, Senior Administrative Specialist, administered the roll call and confirmed a quorum. Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

**II. PLEDGE OF ALLEGIANCE**

**III. FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

**IV. ADOPTION OF THE AUGUST 18, 2025 MEETING AGENDA** *(for possible action)*

*A motion was made by Member Brown, seconded by Member Dukes, and carried unanimously to approve the August 18, 2025 Agenda, as presented.*

**V. CONSENT AGENDA:** Items for action to be considered by the Southern Nevada Community Health Center Finance and Audit Committee which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

**1. Approve Finance & Audit Committee Meeting Minutes – March 17, 2025** *(for possible action)*

The Chair called for questions and there were none.

*A motion was made by Member Brown, seconded by Member Dukes, and carried unanimously to approve the Consent Agenda, as presented.*

**VI. REPORT / DISCUSSION / ACTION**

**1. Receive, Discuss and Accept the June 2025 Year to Date Financial Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on August 19, 2025;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Donnie Whitaker, Chief Financial Officer, presented the June 2025 Year to Date Financial Report, unaudited results as of June 30, 2025. Ms. Whitaker explained that June 30, 2025 financials are preliminary due to ongoing audit process, with final results schedule to be completed by November 2025.

**Revenue**

- General Fund revenue (Charges for Services & Other) is \$37.42M compared to a budget of \$35.50M, a favorable variance of \$1.92M.
- Special Revenue Funds (Grants) is \$6.05M compared to a budget of \$7.39M, an unfavorable variance of \$1.34M.
- Total Revenue is \$43.47M compared to a budget of \$42.89M, a favorable variance of \$580K.

**Expenses**

- Salary, Tax, and Benefits is \$13.75M compared to a budget of \$13.87M, a favorable variance of \$116K.
- Other Operating Expense is \$27.08M compared to a budget of \$29.18M, a favorable variance of \$2.11M.
- Indirect Cost/Cost Allocation is \$7.96M compared to a budget of \$8.43M, a favorable variance of \$466K.
- Total Expense is \$48.79M compared to a budget of \$51.48M, a favorable variance of \$2.69M.

**Net Position:** is (\$5.32M) compared to a budget of (\$8.59M), a favorable variance of \$3.27M.

Further to an inquiry from Member Dukes about inventory counts, Ms. Whitaker shared that the inventory is assessed annually, but quarterly assessments are being considered.

Further to an inquiry from Member Dukes, Ms. Whitaker stated the year-end pharmacy inventory adjustment amount was approximately \$957,000.

Ms. Whitaker further reviewed the budget to actuals for the following:

- Percentage of Revenues and Expenses by Department
- Revenues by Department
- Expenses by Department

Ms. Whitaker continued to review the following:

- Percentage of Revenues and Expenses by Department
- Revenues by Department
- Expenses by Department
- Patient Encounters by Department and by Clinic
  - FY2024 total: 30,428
  - FY2025 Total: 39,289
  - 29% Year over Year Growth
- Month-to-Month Comparisons for Year-to-Date revenues and expenses by department and by type.

Chair Coca commented that the health center appeared to be operating under budget compared to prior periods, noting in particular a decrease in pharmacy expenditures for the month of June. Chair Coca stated that the overall financial performance looked positive.

Chair Coca called for further questions and there were none.

*A motion was made by Member Dukes, seconded by Member Brown, and carried unanimously to accept the June 2025 Year to Date Financial Report, as presented and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on August 19, 2025.*

- VII. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

**XIII. ADJOURNMENT**

The Chair adjourned the meeting at 4:40 p.m.

Randy Smith, MPA  
Chief Executive Officer - FQHC

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