APPROVED BY THE SNCHC NOMINATIONS COMMITTEE
OCTOBER 19, 2026

MINUTES

SOUTHERN NEVADA COMMUNITY HEALTH CENTER
NOMINATIONS COMMITTEE MEETING
September 10, 2025 – 3:00 P.M.

Meeting will be conducted via Microsoft Teams

MEMBERS PRESENT:	Erin Breen Sara Hunt Jose L. Melendrez
ABSENT:	None
ALSO PRESENT:	Donna Feliz-Barrows
LEGAL COUNSEL:	Edward Wynder, Associate General Counsel
CHIEF EXECUTIVE OFFICER:	Randy Smith
STAFF:	Tawana Bellamy, Todd Bleak, Andria Cordovez Mulet, Bernadette Meily, Kim Saner, Felicia Sgovio

I. CALL TO ORDER AND ROLL CALL

The Southern Nevada Community Health Center Nominations Committee meeting was called to order at 3:01 p.m. Tawana Bellamy, Senior Administrative Specialist, administered the roll call and confirmed quorum. Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

II. PLEDGE OF ALLEGIANCE

Member Melendrez joined the meeting at 3:02 p.m.

III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to three (3) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the First Public Comment portion was closed.

IV. ADOPTION OF THE SEPTEMBER 10, 2025 AGENDA *(for possible action)*

Member Feliz-Barrows made a motion to adopt the agenda. Ms. Bellamy requested clarification from Mr. Wynder regarding the voting rights of ex officio member, Feliz-Barrows. Ms. Bellamy noted that Member Feliz-Barrows had made the motion, prompting the need for clarification. Mr. Wynder advised that under the new charter and the rules recently adopted by the board, the board chair serves as an ex officio member. While they may participate in discussions, the voting members are currently members Breen, Hunt, and Melendrez.

A motion was made by Member Breen, seconded by Member Melendrez, and carried unanimously to approve the September 10, 2025 agenda, as presented.

V. CONSENT AGENDA: Items for action to be considered by the Southern Nevada Community Health Center Nominations Committee which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **Approve the Nominations Committee Meeting Minutes** – October 4, 2023 *(for possible action)*

   Ms. Bellamy asked if there were any changes to the agenda. There were none.

   Member Hunt indicated that she would abstain from voting on the minutes as she was not part of the committee at that time.

   A motion was made by Member Melendrez, seconded by Member Breen, and carried unanimously to approve the Consent Agenda, as presented.

VI. REPORT / DISCUSSION / ACTION

1. **Review, Discuss and Accept Nominations for New Terms for Governing Board Members and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on September 16, 2025;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

   Randy Smith, Chief Executive Officer, presented the nominations for the continuation of terms for existing board members Breen, Melendrez, and Feliz-Barrows, who have expressed their interest in continuing to serve in their current roles. Mr. Smith emphasized the importance of active board engagement, citing recent feedback from the Health Resources and Services Administration (HRSA) regarding member participation. Mr. Smith commended the nominated members for their exemplary attendance and participation.

   Ms. Bellamy asked if there were any questions. There were none.

   A motion was made by Member Melendrez, seconded by Member Breen, and carried unanimously to accept Nominations to extend New Terms for Governing Board Members Breen, Melendrez and Feliz-Barrows and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on September 16, 2025.

2. **Review, Discuss and Accept New Board Member Nominations and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on September 16, 2025;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

   Mr. Randy Smith opened the discussion by introducing Rebecca Aceves as a candidate for board membership. He expressed his enthusiasm in bringing her forward for consideration and acknowledged her qualifications and interest in serving.

   Mr. Smith shared that he had met with Ms. Aceves a few weeks prior to discuss the Southern Nevada Community Health Center's mission and operations, as well as her interest and availability to serve on the board. As part of the standard onboarding process, they reviewed orientation materials and concluded with her completion of the application.

   Mr. Smith noted that her responses to the application questions reflect a strong understanding of the organization's mission and a personal connection to its work. Additionally, Ms. Aceves brings relevant experience in the Federally Qualified Health Center (FQHC) space, which would be valuable to the board. Mr. Smith confirmed that she meets all HRSA demographic requirements.

   Member Melendrez voiced his support for Ms. Aceves, citing their longstanding professional relationship and her involvement with Reach. Member Melendrez praised her work and stated she would be a great addition to the team.

   Member Breen also expressed support, noting that although she does not know Ms. Aceves personally, her application and professional background indicate she would be a strong candidate.

   Ms. Bellamy called for further questions. There were none.

   A motion was made by Member Melendrez, seconded by Member Breen, and carried unanimously to accept the New Board Member Nomination of Rebeca Aceves, and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on September 16, 2025.

VII. **SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Second Public Comment portion was closed.

VIII. **ADJOURNMENT**

The meeting was adjourned at 3:12 p.m.

Randy Smith, MPA
Chief Executive Offer – FQHC

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AGENDA

SOUTHERN NEVADA COMMUNITY HEALTH CENTER
NOMINATIONS COMMITTEE MEETING
September 10, 2025 – 3:00 P.M.

Meeting will be conducted via Microsoft Teams

NOTICE

Microsoft Teams:
https://events.teams.microsoft.com/event/0c5d84a7-fce3-4fba-bb14-734ff21bde60@1f318e99-9fb1-41b3-8c10-d0cab0e9f859

To call into the meeting, dial (702) 907-7151 and enter Phone Conference ID: 855 928 097#

NOTE:
- Agenda items may be taken out of order at the discretion of the Chair.
- The Board may combine two or more agenda items for consideration.
- The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

I. CALL TO ORDER & ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state and spell your name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote. **There will be two public comment periods. To submit public comment on either public comment period on individual agenda items or for general public comments:**

- **By Teams:** Use the Teams link above. You will be able to provide real-time chatroom messaging, which can be read into the record or by raising your hand. Unmute your microphone prior to speaking.
- **By telephone:** Call (702) 907-7151 and when prompted to provide the Meeting ID, enter 855 928 097#. To provide public comment over the telephone, please press *5 during the comment period and wait to be called on.
- **By email:** public-comment@snchc.org For comments submitted prior to and during the live meeting. Include your name, zip code, the agenda item number on which you are commenting, and your comment. Please indicate whether you wish your email comment to be read into the record during the meeting or added to the backup materials for the record. If not specified, comments will be added to the backup materials.

IV. ADOPTION OF THE SEPTEMBER 10, 2025 AGENDA *(for possible action)*

V. CONSENT AGENDA: Items for action to be considered by the Southern Nevada Community Health Center Nominations Committee which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **Approve the Nominations Committee Meeting Minutes** – October 4, 2023 *(for possible action)*

VI. REPORT / DISCUSSION / ACTION

1. **Review, Discuss and Accept Nominations for New Terms for Governing Board Members and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on September 16, 2025;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

2. **Review, Discuss and Accept New Board Member Nominations and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on September 16, 2025;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

VII. SECOND PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote. **See above for instructions for submitting public comment.**

VIII. ADJOURNMENT

NOTE: Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify the Administration Office at the Southern Nevada Health District by calling (702) 759-1201.

THIS AGENDA HAS BEEN PUBLICLY NOTICED on the Southern Nevada Health District's Website at https://snhd.info/meetings, the Nevada Public Notice website at https://notice.nv.gov, and a copy will be provided to any person who has requested one via U.S mail or electronic mail. All meeting notices include the time of the meeting, access instructions, and the meeting agenda. For copies of agenda backup material, please contact the Administration Office at 280 S. Decatur Blvd, Las Vegas, NV, 89107 or dial (702) 759-1201.

MINUTES

SOUTHERN NEVADA COMMUNITY HEALTH CENTER
NOMINATIONS COMMITTEE MEETING
October 4, 2023 – 3:00 P.M.
Meeting will be conducted via Webex Event

MEMBERS PRESENT:	Luz Castro, Consumer Member Erin Breen, Community Member Donna Feliz-Barrows, Consumer Member Jose L. Melendrez – Consumer Member
ABSENT:	None
ALSO PRESENT:	None
LEGAL COUNSEL:	Edward Wynder, Associate General Counsel
EXECUTIVE DIRECTOR:	Fermin Leguen, MD, MPH, District Health Officer
STAFF:	Tawana Bellamy, Andria Cordovez Mulet, Randy Smith, David Kahananui, Bernadette Meily

I. CALL TO ORDER AND ROLL CALL

The Southern Nevada Community Health Center Nominations Committee meeting was called to order at 3:01 p.m. Tawana Bellamy, Administrative Secretary, administered the roll call and confirmed a quorum. Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

II. PLEDGE OF ALLEGIANCE

III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to three (3) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the First Public Comment portion was closed.

IV. ADOPTION OF THE OCTOBER 4, 2023 AGENDA *(for possible action)*

A motion was made by Member Feliz-Barrows, seconded by Member Breen and carried unanimously to approve the October 4, 2023 Agenda, as presented.

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V. REPORT / DISCUSSION / ACTION

1. **Approve Nominations Committee Meeting Minutes – October 3, 2022**; direct staff accordingly or take other action as deemed necessary *(for possible action)*

   A motion was made by Member Feliz-Barrows, seconded by Member Breen, and carried unanimously to approve the October 3, 2022 meeting minutes, as presented.

2. **Nomination of Chair of the Nominations Committee;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

   Randy Smith, FQHC Operations Officer advised that the Nominations Committee meets at least once a year, and the chair's role is to preside over and carry out the agenda for the meeting.

   A motion was made by Member Feliz-Barrows, seconded by Member Breen, and carried unanimously to nominate Member Luz Castro as Chair to the Nominations Committee.

3. **Review and Discuss the Nominations Committee Charter and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on October 17, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

   Mr. Smith provided an overview of minor changes to the Nomination Committee charter.

   A motion was made by Member Feliz-Barrows, seconded by Member Breen, and carried unanimously to accept the Nominations Committee Charter and Approve recommendations to the Southern Nevada Community Health Center Governing Board on October 17, 2023.

4. **Review and Discuss Governing Board Officer Appointment and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on October 17, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

   Mr. Smith shared that Member Coca volunteered to fill the vacant second Vice Chair role for the Governing Board. Mr. Smith further advised that we are looking for a motion to accept her in that position.

   A motion was made by Member Feliz-Barrows, seconded by Member Castro, and carried unanimously to accept Member Jasmine Coca as the Second Vice Chair and Approve recommendation to the Southern Nevada Community Health Center Governing Board on October 17, 2023.

5. **Review, Discuss and Accept the Board Member Candidates and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 17, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

   Mr. Smith advised that there are currently nine board members and two vacancies on the Governing Board. Mr. Smith provided an overview of the HRSA requirements for community and consumer board members, the orientation activities that were conducted, and the two board member candidates' applications. Member Feliz-Barrows commented that they both looked like great candidates.

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A motion was made by Member Feliz-Barrows, seconded by Member Breen, and carried unanimously to accept the Board Member Candidates Sara Hunt and Blanca Macias-Villa and Approve recommendations to the Southern Nevada Community Health Center Governing Board on October 17, 2023.

6. **Review and Discuss the Governing Board Member New Term and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 17, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Mr. Smith provided a brief overview of the bylaws regarding terms of office, term extensions, and board member attendance requirements. Mr. Smith advised of Member Scott's attendance and her availability to attend meetings due to other obligations. Member Breen commented that is difficult to meet quorum if we consistently have one that can not make the meetings. Further to the inquiry from Member Feliz-Barrows regarding the reason for Member Scott's absences, Mr. Smith shared that Member Scott has other obligations or activities that conflict with the meeting times.

A motion was made by Member Feliz-Barrows, seconded by Member Breen, and carried unanimously to not extend a new term and Approve recommendation to the Southern Nevada Community Health Center Governing Board on October 17, 2023.

VI. **SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Second Public Comment portion was closed.

VII. **ADJOURNMENT**

The meeting was adjourned at 3:30 p.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary/FQHC Executive Director

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Existing Board Members' Participation

- **Erin Breen – term ends Sept. 2025**
- New term would start October 2025
  - Committees served on 2023-2025
    - Nominations
    - Quality, Credentialing & Risk Management

- **Jose Melendrez – term ends Sept. 2025**
- New term would start October 2025
  - Committees served on 2023- 2025
    - Strategic Planning
    - Quality, Credentialing & Risk Management
    - Executive Director Annual Review
    - Executive Committee
    - Nominations

- **Donna Feliz-Barrows – term ends Oct. 2025**
- New term would start November 2025
  - Committees served on 2023-2025
    - Executive Committee
    - Executive Director Annual Review
    - Finance and Audit
    - Nominations

Attendance from 2023 to 2025	PRESENT	ABSENT
Erin Breen	29	6
Donna Feliz-Barrows	34	0
Jose Melendrez	30	5

Motion to Accept Extending an Additional Term to Existing Board Members Breen, Melendrez and Feliz-Barrows, as presented, and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on September 16, 2025.

Board Member Candidate



Name: Rebeca Aceves

Profession: Research Education and Access for Community Health- REACH

Education: Master in Psychology, Community Health Worker

Why are you interested in becoming a member of the Southern Nevada Community Health Center's Governing Board?

- I'm interested in joining the Governing Board because I'm passionate about expanding access to health care for underserved communities in Southern Nevada. I believe community health centers are vital in addressing disparities, and I want to contribute my experience and perspective to help strengthen culturally responsive services and support inclusive, patient centered care.

What do you believe are the unmet health needs of our community?

- I believe some of the greatest unmet health needs in our community are access, affordability, and cultural competence. Families face significant barriers to healthcare, from limited insurance options to language access and transportation. Mental health is also a critical area.

Candidate meets HRSA Requirements.

Motion to approve the New Board Member Nomination, as presented, and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on September 16, 2026.