



AT THE SOUTHERN NEVADA HEALTH DISTRICT

MINUTES

SOUTHERN NEVADA COMMUNITY HEALTH CENTER FINANCE & AUDIT COMMITTEE MEETING

July 15, 2024 – 4:00 p.m.

Meeting was conducted via Webex

MEMBERS PRESENT:	Jasmine Coca, Chair Blanca Macias-Villa Sara Hunt
ABSENT:	Donna Feliz-Barrows
ALSO PRESENT: (In Audience)	None
LEGAL COUNSEL:	Edward Wynder, Associate General Counsel
CHIEF EXECUTIVE OFFICER:	Randy Smith (<i>absent</i>)
STAFF:	Anilkumar Mangla, Cassius Lockett, David Kahananui, Emily Anelli, Fermin Leguen, Jonathan Contreras, Kim Saner, Ryan Kelsch, Tawana Bellamy, Todd Bleak

I. **CALL TO ORDER and ROLL CALL**

The Chair called the Southern Nevada Community Health Center Finance & Audit Committee Meeting to order at 4:01 p.m. Tawana Bellamy, Senior Administrative Specialist, administered the roll call and confirmed a quorum.

II. **PLEDGE OF ALLEGIANCE**

- III. **FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

Seeing no one, the Chair closed the First Public Comment portion.

IV. **ADOPTION OF THE JULY 15, 2024 MEETING AGENDA** (*for possible action*)

A motion was made by Member Feliz-Barrows, seconded by Member Hunt, and carried unanimously to approve the July 15, 2024 Agenda, as presented.

V. CONSENT AGENDA: Items for action to be considered by the Southern Nevada Community Health Center Finance and Audit Committee which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. Approve Finance & Audit Committee Meeting Minutes – June 17, 2024 (for possible action)

Chair Coca called for discussion and questions and there were none.

A motion was made by Member Hunt, seconded by Member Macias-Villa, and carried unanimously to approve the June 17, 2024 Finance & Audit Committee Minutes, as presented.

VI. REPORT / DISCUSSION / ACTION

1. Receive, Discuss and Accept the Augmentation to the Southern Nevada Community Health Center FY2024 Budget and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on July 15, 2024; direct staff accordingly or take other action as deemed *necessary (for possible action)*

Donnie Whitaker, Chief Financial Officer, presented the Augmentation to the Southern Nevada Community Health FY2024 Budget with the following highlights.

Staffing:

- Staffing for FY24 is projected to be 120 FTEs compared to FY24 January augmented budget of 118 FTEs.

Revenue:

- General Fund revenue is projected at \$29.7M, an increase of \$4.5 M from the FY24 January augmented budget.
- Special Revenue Fund (Grants) is projected at \$7.5M in FY24 a decrease of \$3.0M from FY24 January augmented budget.

Expense:

- FQHC combined expenditures for FY24 budget is \$42.0M compared to \$39.5M from FY24 January augmented budget.

Further from an inquiry from Member Hunt regarding how the current fiscal year compares to last year, Ms. Whitaker shared that she would provide the year over year comparison with and without the Sexual Health clinic to Member Hunt. Member Hunt commented this was her first time going through this process that she was curious about the information. Member Hunt further commented that Ms. Whitaker did not have to follow up.

A motion was made by Member Hunt, seconded by Member Macias-Villa, and carried unanimously to Accept the Augmentation to the Southern Nevada Community Health Center FY2024 Budget and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on July 16, 2024, as presented.

2. Receive, Discuss and Accept the May 2024 Year To Date Financial Report and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on July 15, 2024; direct staff accordingly or take other action as deemed *necessary (for possible action)*

Ms. Whitaker, Chief Financial Officer presented the May 2024 Year to date Financial Report as of May 31, 2024.

*Chair Coca left the meeting at 4:10 p.m.
Chair Coca returned to the meeting at 4:11 p.m.*

Further to an inquiry from Chair Coca regarding how the committee could provide resources to help the clinics and whether that would be a discussion with the committee or the board, Mr. Smith deferred to the Associate General Counsel, Edward Wynder. Mr. Wynder advised that a discussion could be held offline, but it would need to come in the form of a briefing. Mr. Wynder further advised that under open meeting law, any consensus building, and discussions is supposed to happen in the open forum.

Further to an inquiry from Chair Coca, Ms. Whitaker, Member Macias-Villa and Member Hunt agreed that the information shared during the presentation was enough to assess the fiscal wellbeing of the clinic and that Ms. Whitaker can continue to proceed with this format.

A motion was made by Member Hunt, seconded by Member Macias-Villa, and carried unanimously to accept the May 2024 Year-To-Date Financial Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on July 16, 2024, as presented.

- VII. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

XIII. ADJOURNMENT

The Chair adjourned the meeting at 4:41 p.m.

Randy Smith
Chief Executive Officer - FQHC

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