

MINUTES

SOUTHERN NEVADA COMMUNITY HEALTH CENTER GOVERNING BOARD MEETING

June 18, 2024 – 2:30 p.m.

Meeting was conducted In-person and via WebEx Event
Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107
Red Rock Trail Room A

MEMBERS PRESENT:

Jose L. Melendrez, Chair – Consumer Member (*via Webex*)
Donna Feliz-Barrows, Vice-Chair – Consumer Member (*in person*)
Scott Black – Community Member, City of North Las Vegas (*via Webex*)
Sara Hunt – Community Member (*in person*)
Erin Breen – Community Member (*via Webex*)
Brian Knudsen – Consumer Member (*via Webex*)
Jasmine Coca – Community Member (*in person*)

ABSENT:

Luz Castro – Consumer Member
Blanca Macias-Villa – Consumer Member

ALSO PRESENT:

LEGAL COUNSEL:

Edward Wyner, Associate General Counsel

CHIEF EXECUTIVE OFFICER: Randy Smith

STAFF:

Andria Cordovez Mulet, Anilkumar Mangla, Cassius Lockett, Cassondra Major, David Kahananui, Emily Anelli, Jacqueline Ayala, Jacques Graham, Jonas Maratita, Julie Maldonado, Kim Saner, Kimberly Monahan, Kyle Parkson, Merylyn Yegon, Ronique Tatum-Penegar, Tawana Bellamy

I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada Community Health Center (SNCHC) Governing Board Meeting to order at 2:30 p.m. Tawana Bellamy, Senior Administrative Specialist, administered the roll call and confirmed a quorum.

II. PLEDGE OF ALLEGIANCE

III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

Seeing no one, the Chair closed the First Public Comment portion.

IV. ADOPTION OF THE JUNE 18, 2024 MEETING AGENDA *(for possible action)*

A motion was made by Member Feliz-Barrows, seconded by Member Breen and carried unanimously to approve the June 18, 2024 Meeting Agenda, as presented.

V. CONSENT AGENDA: Items for action to be considered by the Southern Nevada Community Health Center Governing Board which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. APPROVE MINUTES – SNCHC GOVERNING BOARD MEETING: May 21, 2024 *(for possible action)*

~~**2. Approve the Behavioral Health Crisis Event and Security Communication Policy and Procedure;** direct staff accordingly or take other action as deemed necessary *(for possible action)*~~

The Behavioral Health Crisis Event and Security Communication Policy and Procedure was removed from the Consent Agenda for further discussion.

A motion was made by Member Black, seconded by Member Feliz-Barrows, and carried unanimously to approve the Consent Agenda, as amended.

VI. REPORT / DISCUSSION / ACTION

Item 2 from the Consent Agenda:

2. Approve the Behavioral Health Crisis Event and Security Communication Policy and Procedure; direct staff accordingly or take other action as deemed necessary *(for possible action)*

Further from an inquiry from Member Hunt regarding de-escalation training for security personnel and staff, Randy Smith, Chief Executive Officer, FQHC advised that he did not recall the specific name of the training that security goes through. Member Hunt also inquired about the frequency of training. Mr. Smith commented that he would follow up with Member Hunt on her request regarding the name and frequency of the de-escalation training.

A motion was made by Member Feliz-Barrows, seconded by Member Hunt, and carried unanimously to approve the Consent Agenda, as amended.

1. Receive, Discuss and Accept the April 2024 Year to Date Financial Report; direct staff accordingly or take other action as deemed necessary *(for possible action)*

Donnie Whitaker, Chief Financial Officer presented the April 2024 Year to Date Financial Report as for April 30, 2024.

Member Feliz-Barrows shared that the Finance and Audit Committee meet on June 17, 2024 and decided to remove slides containing additional information and will not be shown in future meetings, as it was the same information displayed differently.

A motion was made by Member Feliz-Barrows, seconded by Member Black, and carried unanimously to accept April 2024 Year to Date Financial Report, as presented.

VII. BOARD REPORTS: The Southern Nevada District Board of Health members may identify and comment on Health District related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action. *(Information Only)*

Chair Melendrez shared that the Nevada Minority Health and Equity Coalition's impact summit is on November 15, 2024.

VIII. CEO & STAFF REPORTS *(Information Only)*

- CEO Comments

Mr. Smith advised the board that he has received one of two applications for new members and will look to bring the Nominations Committee together in July to review the potential applicants to make a recommendation to the Governing Board.

Mr. Smith further commented about the Governing Board Retreat to occur in the next few months, ideally in September. Mr. Smith commented that hopefully the new board members would also be able to attend. Mr. Smith shared that Ms. Bellamy has started to look at potential venues. Mr. Smith further shared that since this is a public organization and this is not a public meeting, the content would be educational in nature. Mr. Smith shared the following as potential topics:

- Community Needs overview
- Program Specific education (e.g., Ryan White & Family Planning)
- Team Building

Mr. Smith asked board members what other topics they may be interested in or learning more about so that staff can prepare and make it a meaningful day. Further to a discussion with the board members, there was interest in discussing:

- Health equity – staff and health district perspective.
- Impacts from upcoming election.
- Healthcare/Legislative Policy updates (HRSA, Bureau of Primary Healthcare, NACHC).
- Types of partnership engaged in through the health center (directly or ancillary).
- Board member round table - share more about themselves and programs that each might be engaged in that connect back to the health center.

Further to an inquiry from Member Coca, Mr. Smith shared that health center department managers would be invited to attend the meeting and can speak to the day-to-day life of a patient coming in to the health center.

Further to an inquiry Member Feliz-Barrows, Mr. Smith shared that details regarding how long the retreat would be have not been discussed but felt a half a day would be enough time to get through meaningful material. Chair Melendrez commented that four to five hours should be enough time and suggested 9 a.m. – 2 p.m. to include lunch.

Mr. Smith further provided an update on the following:

- Federal Tort Claims Act (FTCA) redeeming application - due June 24, 2024
- PPS Rate Setting – State acknowledged receipt of application on May 24, 2024
- Medical Director recruitment
 - An offer has been extended.
 - Recruitment efforts continue for additional candidates.
- Billing and Coding Specialist
 - Reviewed a sampling of medical and behavioral health charts.
 - Provided high-level overview to the health center leadership team and revenue cycle manager.
 - Onsite in July to shadow and give technical assistance to the providers on documentation practices.
- Grant and Activity (Renewals and New Grants)
- Employee Engagement Committee & Staff Recognition
- Unduplicated Patients and Patient Visits
- Patient Satisfaction Survey overview of questions and survey tool

IX. INFORMATIONAL ITEMS

- Community Health Center (FQHC) May 2024 Operations Reports

X. SECOND PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board’s jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment.

XI. ADJOURNMENT

The Chair adjourned the meeting at 3:21 p.m.

Randy Smith
Chief Executive Officer - FQHC

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