



AT THE SOUTHERN NEVADA HEALTH DISTRICT

## MINUTES

### SOUTHERN NEVADA COMMUNITY HEALTH CENTER FINANCE & AUDIT COMMITTEE MEETING

June 17, 2024 – 4:00 p.m.

Meeting was conducted via Webex

**MEMBERS PRESENT:** Jasmine Coca, Chair – Community Member, Catholic Charities of Southern Nevada  
Donna Feliz-Barrows – Consumer, Grief Recovery Nevada  
Blanca Macias-Villa – Consumer Member, Make The Road Nevada  
Sara Hunt – Community Member, UNLV Mental/Behavioral Health Training Coalition

**ABSENT:**

**ALSO PRESENT:** None  
(In Audience)

**LEGAL COUNSEL:** Edward Wynder, Associate General Counsel

**CHIEF EXECUTIVE OFFICER:** Randy Smith (*absent*)

**STAFF:** Andria Cordovez Mulet, Anilkumar Mangla, Cassius Lockett, David Kahananui, Donna Buss, Donnie Whitaker, Emily Anelli, Fermin Leguen, Jonna Arqueros, Kim Saner, Ryan Kelsch, Sara Hunt, Tawana Bellamy, Todd Bleak

#### I. **CALL TO ORDER and ROLL CALL**

The Chair called the Southern Nevada Community Health Center Finance & Audit Committee Meeting to order at 4:04 p.m. Tawana Bellamy, Senior Administrative Specialist, administered the roll call and confirmed a quorum.

#### II. **PLEDGE OF ALLEGIANCE**

#### III. **FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

Seeing no one, the Chair closed the First Public Comment portion.

#### IV. **ADOPTION OF THE JUNE 17, 2024 MEETING AGENDA** (*for possible action*)

*A motion was made by Member Feliz-Barrows, seconded by Member Hunt, and carried unanimously to approve the June 17, 2024 Agenda, as presented.*

**V. CONSENT AGENDA:** Items for action to be considered by the Southern Nevada Community Health Center Finance and Audit Committee which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

**1. Approve Finance & Audit Committee Meeting Minutes – March 18, 2024 (for possible action)**

*A motion was made by Member Feliz-Barrows, seconded by Member Macias-Villa, and carried unanimously to approve the March 18, 2024 Finance & Audit Committee Minutes, as presented.*

Member Hunt was not at the March 18, 2024 meeting and abstained from voting on the motion.

**VI. REPORT / DISCUSSION / ACTION**

**1. Receive, Discuss and Approve the Finance and Audit Committee Meeting Schedule;** direct staff accordingly or take other action as deemed necessary (for possible action)

*A motion was made by Member Feliz-Barrows, seconded by Member Hunt, and carried unanimously to approve the Finance and Audit Committee Meeting Schedule, as presented.*

**2. Receive, Discuss and Accept the April 2024 Year-To-Date Financial Report and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on April 16, 2024;** direct staff accordingly or take other action as deemed necessary (for possible action)

Donnie Whitaker, Chief Financial Officer presented the April 2024 Year to date Financial Report as of April 30, 2024.

*A motion was made by Member Feliz-Barrows, seconded by Member Hunt, and carried unanimously to accept the April 2024 Year-To-Date Financial Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on April 16, 2024.*

Chair Coca inquired of the committee members if they thought about what slides would be relevant to see in the financial report. After further discussion, the committee made the following recommendations:

- Modify the presentation slides to remove the additional slides that are not necessary.
- Show different programs with different grants within each program to see side by side actuals on one page.
- Explore the possibility of including a month-to-month comparison over the year.

Ms. Whitaker commented that she would eliminate the additional slides and work with the analyst to add each month and show totals.

Further to an inquiry from Chair Coca, Edward Wynder, Associate General Counsel advised that it is at the committee's discretion whether to share the information with the board. Mr. Wynder commented that the conversation was informal and provided directions to staff, but the committee could certainly have additional conversation with the board.

- VII. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board’s jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

**XIII. ADJOURNMENT**

The meeting was adjourned at 4:29 p.m.

Randy Smith  
Chief Executive Officer - FQHC

/tab

DRAFT