



MINUTES

SOUTHERN NEVADA COMMUNITY HEALTH CENTER QUALITY, CREDENTIALING & RISK MANAGEMENT COMMITTEE MEETING

January 10, 2024 – 1:00 p.m.

Meeting was conducted via Webex Event

MEMBERS PRESENT: Scott Black – Community Member
Erin Breen – Community Member

ABSENT: Jose L. Melendrez – Consumer Member

ALSO PRESENT:
(In Audience) None

LEGAL COUNSEL: Edward Wynder, Associate General Counsel

CHIEF EXECUTIVE OFFICER: Randy Smith

STAFF: Andria Cordovez Mulet, Tawana Bellamy Bernadette Meily, Cassondra Major, Kimberly Monahan, Merylyn Yegon, Randy Smith, Rubin Saavedra, Jacqueline Ayala

I. CALL TO ORDER and ROLL CALL

Chair Breen called the Southern Nevada Community Health Center Quality, Credentialing & Risk Management Committee Meeting to order at 1:01 p.m. Tawana Bellamy, Administrative Secretary, administered the roll call and confirmed a quorum. Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

II. PLEDGE OF ALLEGIANCE

III. FIRST PUBLIC COMMENT:

A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

IV. ADOPTION OF THE JANUARY 10, 2024 MEETING AGENDA *(for possible action)*

A motion was made by Member Black, seconded by Chair Breen, and carried unanimously to approve the January 10, 2024 Agenda, as presented.

V. REPORT / DISCUSSION / ACTION

1. Approve Quality, Credentialing & Risk Management Committee Meeting Minutes – October 11, 2023; direct staff accordingly or take other action as deemed necessary *(for possible action)*

A motion was made by Member Black, seconded by Chair Breen, and carried unanimously to approve the October 11, 2023 meeting minutes, as presented.

2. Review, Discuss and Accept the Fourth Quarter Quality and Risk Management Report and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on January 16, 2024; direct staff accordingly or take other action as deemed necessary *(for possible action)*

Cassondra Major, Clinical Office Supervisor provided an overview of the Fourth Quarter Quality Report.

Further to an inquiry from Member Black, Ms. Major advised that patients are not given an incentive to complete the surveys, just encouraged.

Randy Smith, Chief Executive Officer, FQHC presented the Fourth Quarter Risk Management Report.

Further to an inquiry from Chair Breen, Mr. Smith advised that for goal four (4), we should be able to compare CY23 to CY24.

A motion was made by Chair Breen, seconded by Member Black, and carried unanimously to the Fourth Quarter Quality and Risk Management Report and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on January 16, 2024.

3. Review and Discuss the Quality, Credentialing & Risk Management Meeting Schedule; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Mr. Smith presented the proposed Quality, Credentialing & Risk Management Committee meeting schedule. The meetings are proposed to take place on the following Wednesdays at 1:00 p.m.

• April 10, 2024	• July 10, 2024	• October 9, 2024	• January 8, 2025
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A motion was made by Member Black, seconded by Chair Breen, and carried unanimously to approve the Quality, Credentialing & Risk Management Meeting Schedule, as presented.

4. Review, Discuss and Accept the Credentialing and Privileging of Providers Rubin Saavedra, MD and Josefina Ascano, APRN II and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on January 16, 2024; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Mr. Smith presented providers Rubin Saavedra, MD and Josefina Ascano, APRN II to the committee for initial credentialing and privileging and approve recommendations to the Governing Board on January 16, 2024. Member Black and Chair Breen commented that they are happy there is growth on the health center's medical team.

A motion was made by Member Black, seconded by Chair Breen and carried unanimously to accept the Credentialing and Privileging of Providers Rubin Saavedra, MD and Josefina Ascano, APRN II and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on January 16, 2024.

Mr. Smith shared that Ms. Major was promoted to Clinical Office Supervisor and we have started the process to fill her previous role of Quality Management Coordinator.

VI. SECOND PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

XIII. ADJOURNMENT

The Chair adjourned the meeting at 1:32 p.m.

Randy Smith
Chief Executive Officer - FQHC

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