



# MINUTES

## SOUTHERN NEVADA DISTRICT BOARD OF HEALTH MEETING

January 25, 2024 – 9:00 a.m.

Meeting was conducted In-person and via Webex Webinar

Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107  
Red Rock Trail Rooms A and B

- MEMBERS PRESENT:** Marilyn Kirkpatrick, Chair – Commissioner, Clark County (*in-person*)  
Scott Nielson, Vice-Chair – At-Large Member, Gaming (*in-person*)  
Frank Nemeec, Secretary – At-Large Member, Physician (*in-person*)  
Scott Black – Mayor Pro Tempore, City of North Las Vegas (*in-person*)  
Bobbette Bond – At-Large Member, Regulated Business/Industry (*in-person*)  
Nancy Brune – Council Member, City of Las Vegas (*in-person*)  
Pattie Gallo – Council Member, City of Mesquite (*via WebEx*)  
Joseph Hardy – Council Member, City of Boulder City (*in-person*)  
Brian Knudsen – Mayor Pro Tempore, City of Las Vegas (*in-person*)  
Jim Seebock – Council Member, City of Henderson (*in-person*)
- ABSENT:** Tick Segerblom – Commissioner, Clark County
- ALSO PRESENT:** Linda Anderson, Chris Bosse, Christopher Boyd, William Covington, Jessika  
(In Audience) Dragna, Allison Genco, Maya Holmes, Bradley Mayer, Lisa Rogge, Kendra Saffle,  
Stacie Sasso, Gina Stroughter, Shana Tello, Stacy Walton
- LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel
- EXECUTIVE SECRETARY:** Fermin Leguen, MD, MPH, District Health Officer
- STAFF:** Elizabeth Adelman, Adriana Alvarez, Jonna Argueros, Jacqueline Ayala, Maria  
Azzarelli, Tawana Bellamy, Haley Blake, Murphy Boudreaux, Amanda Brown,  
Lori Bryan, Arturo Buen, Dee Dee Bulloch, Cory Burgess, Dan Burns, Victoria  
Burriss, Belen Campos-Garcia, Maria Cervas, Jonathan Contreras, Andria  
Cordovez Mulet, Stacy Cruz, Teresa D’Costa, Sherilyn De Los Santos, Aaron  
DelCotto, Tabby Eddleman, Brian Felgar, Jason Frame, Kimberly Franich, Joe  
Ginty, Jacques Graham, John Hammond, Heather Hanoff, Maria Harris, Amineh  
Harvey, Richard Hazeltine, Reyna Herrera, Raychel Holbert, Carmen Hua,  
DeAngelo Hughes, Dan Isler, Danielle Jamerson, Jessica Johnson, Stacy  
Johnson, Matthew Kappel, Theresa Ladd, Heidi Laird, Yami Lionetti, Josie  
Llorico, Cassius Lockett, Randy Lockett, Sandy Lockett, Julie Maldonado, Roni  
Mauro, Eric McIntyre, Kimberly Monahan, Christian Murua, Semilla Neal, Todd  
Nicolson, Brian Northam, Verallynn Orewyler, Laura Palmer, Kyle Parkson,  
Neleida Pelaez, Katarina Pulver, Yin Jie Qin, Zuwen Qiu-Schultz, Sandy  
Rodriguez, Larry Rogers, Alexis Romero, Ruby Rosano, Kim Saner, Chris  
Saxton, Dave Sheehan, Karla Shoup, Jennifer Sizemore, Angel Stachnik,  
Rosanne Sugay, Candyce Taylor, Sibyl Tharayani, Will Thompson, Rebecca  
Topol, Shylo Urzi, Mayra Villa, Michelle Villanueva, Jorge Viote, Lucia Voss,  
Donnie Whitaker, Edward Wynder, Lourdes Yapjoco, Merylyn Yegon, Lei Zhang,  
Ying Zhang

### I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada District Board of Health Meeting to order at 9:05 a.m. Andria Cordovez Mulet, Executive Assistant, administered the roll call and confirmed quorum. Ms. Cordovez

Mulet provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

## II. PLEDGE OF ALLEGIANCE

## III. RECOGNITIONS

### 1. Acute Communicable Disease Control (ACDC) Public Health Vending Project

- CDC Success Story – Public Health Infrastructure – Office of Rural Health

The Chair recognized the Acute Communicable Disease Control Public Health Vending Project for their recent success story from the CDC's Office of Rural Health for the COVID-19 vending machines, which dispense at-home test kits, in Mesquite. This project was part of the COVID-19 Disparity Grant. Communicable Disease Supervisor Danielle Jamerson specifically facilitated the placement of this machine in Mesquite using her relationships and connections. As of November 4, 2023, 10,213 COVID-19 test kits were distributed from the rural Mesquite vending machines. On behalf of the Southern Nevada Health District and District Board of Health, the Chair congratulated the entire team for this well-deserved honor.

### 2. Haley Blake, Matthew Kappel, Candyce Taylor, Zuwen Qui-Shultz

- Certification in Infection Control – Scholarship through the National Association of County and City Health Officials (NACCHO)

The Chair recognized Haley Blake, Matthew Kappel, Candyce Taylor, and Zuwen Qui-Shultz for receiving their Certification in Infection Control. Last year, SNHD was awarded a scholarship through NACCHO to support training for certifications in infection control. The COVID-19 pandemic revealed critical needs and areas to improve infection control in both healthcare and community settings and the scholarships were to increase the capacity of local health departments in infection prevention and control. Certification in Infection Control is a great accomplishment and in line with the NACCHO recommendations to improve infection control and increase local health department's capacity. On behalf of the Southern Nevada Health District and District Board of Health, the Chair congratulated them for this well-deserved honor.

### 3. Tuberculosis (TB) Clinic and Field Staff (Office of Disease Surveillance)

- Nevada Division of Public and Behavioral Health – Office of State Epidemiology – Spotlight on Your Local Tuberculosis Champions, Southern Nevada Health District

The Chair recognized the TB Clinic from the Division of Primary and Preventive Care and the surveillance staff from the Division of Disease Surveillance and Control for the recent spotlight on the Health District's TB Program by the State of Nevada TB Program in the Clark County Medical Society journal. The Health District's TB Program diligently manages the case for each individual assuring that they adhere to and respond to treatment, along with receiving psychological and social support. Each year the Program evaluates over 1000 persons for TB infection or disease, administering TB testing, radiography, sputum collection, analysis, and indicated treatment. The State TB Program commended the Health District's program for their efforts. On behalf of the Southern Nevada Health District and District Board of Health, the Chair congratulated the teams for this well-deserved honor.

## IV. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment period.

**V. ADOPTION OF THE JANUARY 25, 2024 MEETING AGENDA** *(for possible action)*

*A motion was made by Member Nielson, seconded by Member Black, and carried unanimously to approve the January 25, 2024 Agenda, as presented.*

**VI. CONSENT AGENDA:** Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **APPROVE MINUTES/BOARD OF HEALTH MEETING:** November 16, 2023 *(for possible action)*
2. **PETITION #18-24: Approval of the Amendment to Interlocal Agreement between the Southern Nevada Health District and Clark County, Nevada for the Southern Nevada Geographic Information (GIS);** direct staff accordingly or take other action as deemed necessary *(for possible action)*
3. **PETITION #19-24: Approval of the Interlocal Agreement (CBE No. 606812-23) between the Southern Nevada Health District and Clark County, Nevada to collaborate on Ryan White Part A Jurisdictional Clinical Quality Management;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
4. **PETITION #20-24: Approval of the Construction Agreement between the Southern Nevada Health District and EMCOR Services – Mesa Energy Systems, Inc.;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
5. **PETITION #21-24: Approval of the Interlocal Contract Amendment to the Agreement between the Department of Conservation and National Resources Nevada Division of Environmental Protection and the Southern Nevada Health District.;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
6. **PETITION #23-24: Approve the amendment to the Interlocal Agreement among Clark County, Clark County Water Reclamation District, University Medical Center of Southern Nevada, Las Vegas Convention and Visitors Authority, Las Vegas Valley Water District, Clark County Regional Flood Control District, Regional Transportation Commission of Southern Nevada, Southern Nevada Health District, Henderson District Public Libraries, Mount Charleston Fire Protection District, Las Vegas Metropolitan Police Department, Moapa Valley Fire Protection District and Eighth Judicial District Court for the Self-Funded Group Medical and Dental Benefits Plans. (Also sitting as the Clark County Water Reclamation District Board of Trustees, the University Medical Center of Southern Nevada Board of Hospital Trustees, the Mount Charleston Fire Protection District Board of Fire Commissioners, and the Moapa Valley Fire Protection District Board of Fire Commissioners);** direct staff accordingly or take other action as deemed necessary *(for possible action)*

*A motion was made by Member Hardy, seconded by Member Nielson, and carried unanimously to approve the January 25, 2024 Consent Agenda, as presented.*

**VII. PUBLIC HEARING / ACTION:** Members of the public are allowed to speak on Public Hearing / Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

1. **Variance Request for an existing septic system, SNHD Permit #ON0010593, located at 11010 La Cienega St, Las Vegas, NV 89183 to allow existing trees to encroach on the septic system;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Dan Burns, Environmental Health Manager, and Daniel Isler, Environmental Health Engineer Supervisor, presented the variance request for an application to allow existing trees to encroach on the septic system located at 11010 La Cienega St., Las Vegas, NV 89183. Mr. Isler advised that the staff recommended approval of the variance request, with five conditions. The applicant, Stacy Walton, was also present virtually. Ms. Walton requested that the Board approve the staff recommendations and indicated that they, the applicants, agreed to the conditions.

The Chair opened for Public Comment.

Seeing no one, the Chair closed the Public Comment.

After discussion, the following motion was made:

*A motion was made by Member Hardy, seconded by Member Bond, and carried unanimously to approve the Variance Request for an existing septic system, SNHD Permit #ON0010593, located at 11010 La Cienega St., Las Vegas, NV 89183 with the following conditions:*

1. *Petitioner and their successor(s) in interest shall abide by all local governmental regulations requiring connection to community sewage systems. Use of the ISDS shall be discontinued and the structure it serves shall be connected by any community sewage system constructed in the future to within four hundred (400) feet of the applicant's property line when connection can be made by gravity flow and the owner(s) are notified and legally required to do so.*
2. *Petitioners and their successor(s) will abide by the operation and maintenance requirements of the most current SNHD Regulations governing individual sewage disposal systems.*
3. *No more additional trees are allowed within ten (10) feet of the existing septic system.*
4. *The variance will be in effect until the existing residential septic system is inactivated, removed, or if the property changes land use. Conversion of the existing septic system for commercial use will result in the variance becoming null and void.*
5. *Petitioners and their successor(s) must provide copy of the variance to potential buyers as part of the disclosure process per NRS 113.*

## VIII. REPORT / DISCUSSION / ACTION

### 1. **PETITION #22-24 – Approval of Augmentation to the Southern Nevada Health District FY2024 Budget;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

Donnie (DJ) Whitaker, Chief Financial Officer, presented the three resolutions regarding the budget augmentation, as follows:

- **Resolution #01-24**
  - General Fund: Increase by \$14,493,431, from \$79,344,159 to \$93,837,590.
- **Resolution #02-24**
  - Grant Fund (Special Revenue): Increase by \$3,429,155, from \$93,292,443 to \$96,721,598.
- **Resolution #03-24**
  - Capital Fund: Increase by \$70,048, from \$1,914,552 to \$1,984,600.

Further to an inquiry from Member Brune, Ms. Whitaker advised that the increase in revenue for vaccinations was due to changes related to the COVID-19 vaccines, which were previously free, now being part of the fee schedule. Ms. Whitaker stated that this was not a new revenue stream.

Member Brune further inquired as to the percentage of revenue that other public health organizations received from grants. Dr. Leguen advised that each state, city, and county was different in terms of their revenue source. Dr. Leguen committed to contacting the Big Cities Health Coalition, which was a coalition of more than 30 large cities across the country, to obtain information on their revenue sources.

Further to an inquiry from Member Bond, Ms. Whitaker advised that immunizations and vaccines were not part of 340B funding. Member Bond further inquired how vaccines were purchased and whether the Health District participated in a purchasing pool. Lourdes Yapjoco, Director of Primary and Preventive Care, advised that vaccines were purchased directly from the manufacturers at a competitive price due to the number of vaccines purchased. Dr. Leguen advised that 340B funding had the biggest impact on HIV medications. Dr. Leguen further advised that for the last 2-3 years pharmaceutical companies fought to reduce the margin for 340B funding for HIV medications, which was across the country.

*A motion was made by Member Nielson, seconded by Member Black, and carried unanimously to approve Petition #22-24 related to the Budget Augmentation for the Southern Nevada Health District Budget (i) Resolution #01-24 for the General Fund, (ii) Resolution #02-24 for the Grant Fund (Special Revenue), and (iii) Resolution #03-24 for the Capital Fund for the Fiscal Year Ending June 30, 2024 to meet the mandatory financial requirements of NRS 354.598005, as presented.*

**2. Receive, Discuss and Accept Recommendations from the DHO Annual Review Committee meeting on January 24, 2024 regarding the DHO Annual Review;** direct staff accordingly or take action as deemed necessary *(for possible action)*

Member Black provided an overview of the DHO Annual Review Committee meeting on January 24, 2024. Member Black noted that Dr. Leguen is the Board's only employee.

In addition to the Report on the District Health Officer and Division Accomplishments for 2023 and Proposed Goals, Dr. Leguen briefly highlighted the following significant accomplishments:

- Successful Inaugural All Hands Retreat.
- Completed two budget augmentations and received approval from Department of Taxation with no findings.
- Congenital Syphilis Case Management Program (CSCMP).
- Immunization/Vaccination Efforts.
- Branding of the Health District and the Community Health Center.
- Harm Reduction Efforts.

Dr. Leguen highlighted the following goals/next steps:

- Implementation of SNHD's Strategic Plan.
- Implementation of the Community Health Improvement Plan
  - Top health priorities → Access to Care, Chronic Diseases, Transportation, and PH funding.
- Implementation of the Public Health Infrastructure Project
  - Retain, support, and sustain the public health workforce.
- Public Health Laboratory expansion plan (\$10 million investment)
  - BSL-3, molecular and microbiology laboratories to support bioterrorism counter response and communicable disease surveillance.
- Advocate the legislature and federal delegation for approval of sustainable public funding in NV.
- Develop and implement comprehensive media and social marketing campaigns and community outreach interventions addressing Tobacco, Vaping, the Opioid epidemic, and Congenital Syphilis threats to our community.
- Enhance SNHC contribution to access to behavioral health services and interventions addressing the opioid epidemic in Clark County.
- Build a Dental Health Center and deliver preventive and other dental health services at the Fremont Health Center.

Member Black outlined the following financial compensation recommendations from the DHO Annual Review Committee:

- 2% Cost of Living Adjustment (COLA),
- 2.5% salary increase, and

- 7.5% one-time bonus.

Following discussion, the following motion was made:

*A motion was made by Member Nemec, seconded by Member Bond, and carried unanimously to (1) accept the District Health Officer and Division Accomplishments & Goals, (2) approve a 2% Cost of Living Adjustment (COLA), (3) approve a 2.5% salary increase, and (4) approve a 7.5% one-time bonus.*

**IX. BOARD REPORTS:** The Southern Nevada District Board of Health members may identify and comment on Health District related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action. **(Information Only)**

Chair Kirkpatrick noted that the Aquatic Health Program was holding outreach meetings to review procedures prior to the start of the pool season.

Chair Kirkpatrick noted that the Emergency Management Team at Clark County developed a Data Impact System app to assist the community with reunification and resources for tragic events. Chair Kirkpatrick advised that she was working with Special Events to fund and maintain the app.

Chair Kirkpatrick noted that Health District staff attended the City of Las Vegas to present on the unpermitted food vending regulations.

**X. HEALTH OFFICER & STAFF REPORTS (Information Only)**

- DHO Comments

Dr. Leguen did not have any additional comments.

- Introduction to the Strategic Plan and SNHD's Mission, Vision, and Values

Kim Saner, Deputy District Health Officer-Administration, advised that Leadership, along with managers and supervisors, contributed to the development of the new Strategic Plan. Mr. Saner further recognized that some Board members also contributed. Mr. Saner presented the new Mission, Vision, and Values. Mr. Saner outlined the following Strategic Priorities:

- Performance Management and Quality Improvement
- Workforce Development and Engagement
- Leadership Development and Training Opportunities
- Financial Self-Sufficiency.

Mr. Saner further provided a high-level overview of the four goals that were adopted by the Health District as a whole. These four goals were extracted from the 33 goals that were developed by the divisions/programs and will be outlined in the entire plan. Mr. Saner further outlined the next steps in distribution of the Strategic Plan.

- Office of Emergency Medical Services & Trauma System (OEMSTS) Program Presentation

John Hammond, EMS & Trauma System Manager, provided an overview of hospital emergency departments, urgent cares, freestanding emergency departments, transportation destinations and the Michael O'Callaghan Military Medical Center.

*Member Nielson left the meeting at 10:28 a.m. and returned at 10:31 a.m.  
Member Nemec left the meeting at 10:31 a.m. and returned at 10:35 a.m.*

There was extensive discussion regarding freestanding emergency departments and their regulatory authority. Therefore, Dr. Leguen committed to follow-up, at a future meeting, on the issue of freestanding emergency departments.

*Member Knudsen left the meeting at 10:59 a.m. and returned at 11:01 a.m.*

- Tuberculosis (TB) and Clark County School District (CCSD) Update

Dr. Rosanne Sugay, Acting Director of Disease Surveillance and Control, provided a presentation addressing TB incidence among Clark County School District employees. Dr. Cassius Lockett, Deputy District Health Officer-Operations, advised that the State Chief Medical Officer was working on a mandatory screening for all school staff, which would include an initial risk assessment and TB testing as needed.

#### **XI. INFORMATIONAL ITEMS**

1. Administration Division Monthly Activity Report (Nov 2023 / Dec 2023)
2. Community Health Division Monthly Activity Report (Nov 2023 / Dec 2023)
3. Community Health Center (FQHC) Division Monthly Report (Nov 2023 / Dec 2023)
4. Disease Surveillance and Control Division Monthly Activity Report (Nov 2023 / Dec 2023)
5. Environmental Health Division Monthly Activity Report (Nov 2023 / Dec 2023)
1. Primary & Preventive Care Division Monthly Activity Report (Nov 2023 / Dec 2023)

- #### **XII. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

#### **XIII. ADJOURNMENT**

The Chair adjourned the meeting at 11:19 a.m.

Fermin Leguen, MD, MPH  
District Health Officer/Executive Secretary

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