



# MINUTES

## SOUTHERN NEVADA COMMUNITY HEALTH CENTER QUALITY, CREDENTIALING & RISK MANAGEMENT COMMITTEE MEETING

October 11, 2023 – 1:00 p.m.

Meeting was conducted via Webex Event

**MEMBERS PRESENT:** Scott Black – Community Member  
Erin Breen – Community Member

**ABSENT:** Jose L. Melendrez – Consumer Member

**ALSO PRESENT:** None  
(In Audience)

**LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel

**EXECUTIVE DIRECTOR:** Fermin Leguen, MD, MPH, District Health Officer (*absent*)

**STAFF:** Andria Cordovez Mulet, Bernadette Meily, Cassius Lockett, Cassondra Major, Tawana Bellamy, Cortland Lohff, David Kahananui, Edward Wynder, Erick Kandell, Kim Saner, Randy Smith

### I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada Community Health Center Quality, Credentialing & Risk Management Committee Meeting to order at 1:02 p.m. Tawana Bellamy, Administrative Secretary, administered the roll call and confirmed a quorum. Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

### II. PLEDGE OF ALLEGIANCE

**III. FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

### IV. ADOPTION OF THE OCTOBER 11, 2023 MEETING AGENDA (*for possible action*)

*A motion was made by Member Black, seconded by Chair Breen, and carried unanimously to approve the October 11, 2023 Agenda, as presented.*

### V. REPORT / DISCUSSION / ACTION

**1. Approve Quality, Credentialing & Risk Management Committee Meeting Minutes – July 5, 2023;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

*A motion was made by Member Black, seconded by Chair Breen, and carried unanimously to approve the July 5, 2023 Meeting Minutes, as presented.*

**2. Review, Discuss and Accept the Quality and Risk Management Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on October 17, 2023;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

Cassandra Major, Quality Management Coordinator presented the Quality Report with the following highlights:

- Explained what it means to be a Federally Qualified Health Center (FQHC).
  - Receives funds from Health Resources and Services Administration (HRSA)
  - Provides services in underserved areas.
  - Provides services regardless of whether the patient has the ability to pay.
  - Participates in Program Quality Improvement Initiatives.
- Outlined the quality measures the health center is required to report to HRSA and to the National Committee for Quality Assurance (NCQA).
- Reviewed the five quality measures the health center was focused on in 2023.
- Shared where SNHD rank in comparison to other FQHC's and patient visit counts for July, August and September.

David Kahananui, FQHC Administrative Manager presented the Risk Management report. Mr. Kahananui advised that he is now the Risk Manager for the FQHC. Mr. Kahananui provided an overview of plans to review the incident forms and workflow process. Mr. Kahananui further provided updates to the Risk Management Report.

Further to an inquiry from Chair Breen regarding what is a Blue Bird event, Mr. Kahananui shared that a Dr. Blue Bird event is called over the PA system when there is an urgent medical issue happening in the clinic.

Further to an inquiry from Member Scott regarding the medication errors, Mr. Kahananui advised that vaccines were administered to patients who had previously received them. Mr. Kahananui shared timely communication with the State to get records to show what vaccines should be administered was delayed, and we were unable to verify which vaccines to administer.

*A motion was made by Member Black, seconded by Chair Breen, and carried unanimously to Accept the Quality and Risk Management Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on October 17, 2023*

**3. Review, Discuss and Accept the Credentialing and Privileging of Providers Rebecca Campalans, CNP, RN, and David Rivas, DO, and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 17, 2023;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

Randy Smith, FQHC Operations Officer presented the initial credentialing and privileging for Rebecca Campalans and David. Rivas. Mr. Smith advised that staff followed the standard process to verify the providers and that their licenses are active.

*A motion was made by Chair Breen, seconded by Member Black and carried unanimously to accept the Credentialing and Privileging of Providers Rebecca Campalans, CNP, RN, and David Rivas, DO, and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 17, 2023.*

**VI. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

**XIII. ADJOURNMENT**

The Chair adjourned the meeting at 1:28 p.m.

Fermin Leguen, MD, MPH  
District Health Officer/Executive Secretary/CHC Executive Director

/tab