



AT THE SOUTHERN NEVADA HEALTH DISTRICT

## MINUTES

### SOUTHERN NEVADA COMMUNITY HEALTH CENTER FINANCE & AUDIT COMMITTEE MEETING October 16, 2023 – 4:00 p.m. Meeting was conducted via Webex Event

- MEMBERS PRESENT:** Donna Feliz-Barrows – Consumer, Grief Recovery Nevada  
Jasmine Coca – Community Member, Catholic Charities of Southern Nevada
- ABSENT:** Father Rafael Pereira – Community Member, All Saints Episcopal Church
- ALSO PRESENT:** None  
(In Audience)
- LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel
- EXECUTIVE DIRECTOR:** Fermin Leguen, MD, MPH, District Health Officer
- STAFF:** Tawana Bellamy, Andria Cordovez Mulet, Donnie (DJ) Whitaker, Randy Smith, Edward Wynder, Kim Saner, Lourdes Yapjoco, Julie Maldonado, Jonna Arqueros

#### I. **CALL TO ORDER and ROLL CALL**

The Chair called the Southern Nevada Community Health Center Finance & Audit Committee Meeting to order at 4:01 p.m. Tawana Bellamy, Administrative Secretary, administered the roll call and confirmed a quorum. Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

#### II. **PLEDGE OF ALLEGIANCE**

- III. **FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

#### IV. **ADOPTION OF THE OCTOBER 16, 2023 MEETING AGENDA (for possible action)**

*A motion was made by Member Feliz-Barrows, seconded by Chair Coca, and carried unanimously to approve the October 16, 2023 Agenda, as presented.*

#### V. **REPORT / DISCUSSION / ACTION**

1. **Approve Finance & Audit Committee Meeting Minutes – August 14, 2023;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

*A motion was made by Member Feliz-Barrows, seconded by Chair Coca, and carried unanimously to approve the August 14, 2023 Finance & Audit Committee Minutes, as presented.*

**2. Receive, Discuss and Accept the August 2023 Year to Date Financial Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on October 17, 2023;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

Donnie (DJ) Whitaker, Chief Financial Officer, presented the August 2023 YTD Financial Report as of August 31, 2023 with the following highlights:

Highlights

- **Charges for Services** – positive variance of \$591K due to activity in pharmacy.
- **Others** – positive variance due to WRAP revenue, as we have a methodology to allocate it back to the individual programs.
- **Federal Revenue** – actuals are behind schedule due to the timing of when expenditures occur. Revenue is recognized when expenditures occur.
- **Total FQHC Revenue** – slightly ahead of what was budgeted for this period.
- **Total Salaries and Benefits** – tracking behind what was budgeted due to employee vacancies.
- **Supplies** – ahead of what was budgeted as pharmacy medication continues to drive increased supplies expense due to increased patient encounters and medication costs.

Further to an inquiry from Dr. Leguen regarding the impact and changes in 340b medications, Ms. Whitaker advised that she will work with Dr. Bleak in the pharmacy to gather and share an analysis with the board.

Further to an inquiry from Chair Coca regarding the number of pharmacists employed in the clinic, Mr. Smith advised that there is one pharmacy manager who oversees the Decatur pharmacy and the 340b program. There are two pharmacy technicians also at the Decatur location. Mr. Smith further advised that the new pharmacist that will be hired is for the Fremont location.

Dr. Leguen provided an explanation of the 340b program. Further to the inquiry from Member Feliz-Barrows regarding the markdown on the price of hepatitis medication, Dr. Leguen advised there was markdown on hepatitis medication.

Further to an inquiry from Member Feliz-Barrows regarding the number of patients at the clinic needing hepatitis medication, Dr. Leguen shared that the number of patients with hepatitis treatment is not as large as HIV.

Chair Coca commented that the board members may want to know the cost of the medication prior to the increase. Further to an inquiry from Dr. Leguen regarding Dr. Bleak sharing with the board a comparison report of the medication costs from the prior two years to present, Mr. Smith advised that he will coordinate with Dr. Bleak to have him present the medication costs and how the 340b program works at a future meeting.

Further to an inquiry from Chair Coca regarding anticipated future increases in the medication expenses, Mr. Smith commented that we are seeing an ongoing increase, and the increases are accelerating.

Dr. Leguen commented that our biggest concern is not just the increasing cost of medications, it is the challenge of 340b, because that is our main source of revenue in the pharmacy.

Ms. Whitaker advised of the following patient encounters by department as of August 2023:

- FY2023 Total: 3,856
- FY2024 Total: 4,773
- 24% Year over Year Growth

Ms. Whitaker further provided an overview of the following:

- Patient Encounters by Clinic
- Revenue by Department

Chair Coca commented that it has been difficult to staff the social worker position in behavioral health. Chair Coca inquired about plans to apply for grants. Mr. Smith commented that the initial budget for behavioral health included two licensed clinical social workers (LCSW) and one psychiatric APRN. Mr. Smith advised that the health center is a recipient of the State Incubator grant which allocated funding to hire a behavioral health manager. Mr. Smith further advised that the recruitment for the vacant LCSWs position has commenced and that one of the candidates interviewed during that process was identified as a potential strong candidate for the behavioral health manager.

Further to an inquiry from Chair Coca about information being shared with the board on what the health center envisions for behavioral health, Mr. Smith commented that we can provide that information to the board at a future meeting.

Ms. Whitaker further provided an overview of the Expenses by Department and shared information on what is included in each of the categories for revenue and expenses. Chair Coca commented that the Financial Report Categorization information was helpful.

*A motion was made by Member Feliz-Barrows, seconded by Chair Coca, and carried unanimously to accept the August 2023 Year to Date Financial Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on October 17, 2023*

- VI. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

**XIII. ADJOURNMENT**

The meeting was adjourned at 4:34 p.m.

Fermin Leguen, MD, MPH  
District Health Officer/Executive Secretary/CHC Executive Director

/tab