



MINUTES

SOUTHERN NEVADA DISTRICT BOARD OF HEALTH FINANCE COMMITTEE MEETING

October 25, 2023 – 3:00 p.m.

Meeting was conducted via Webex Webinar

- MEMBERS PRESENT:** Scott Nielson – Chair – At-Large Member, Gaming
Bobbette Bond – At-Large Member, Regulated Business/Industry
Nancy Brune – Council Member, City of Las Vegas
Marilyn Kirkpatrick – Commissioner, Clark County
- ABSENT:** Scott Black – Mayor Pro Tempore, City of North Las Vegas
- ALSO PRESENT:** N/A
(In Audience)
- LEGAL COUNSEL:** Edward Wynder, Associate General Counsel
- EXECUTIVE SECRETARY:** Fermin Leguen, MD, MPH, District Health Officer
- STAFF:** Tawana Bellamy, Daniel Burns, Victoria Burris, Andria Cordovez Mulet, Aaron DelCotto, Cassius Lockett, Yin Jie Qin, Joshua Riehle, Kim Saner, Chris Saxton, Randy Smith, Greg Tordjman, Donnie Whitaker

I. CALL TO ORDER AND ROLL CALL

Chair Nielson called the Finance Committee Meeting to order a 3:08 p.m. Andria Cordovez Mulet, Executive Assistant, administered the roll call and confirmed a lack of quorum. Ms. Cordovez Mulet provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

II. PLEDGE OF ALLEGIANCE

- III. FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed this portion of the meeting.

Member Kirkpatrick joined the meeting at 3:11 p.m.

Ms. Cordovez Mulet confirmed a quorum.

IV. ADOPTION OF THE OCTOBER 25, 2023 MEETING AGENDA *(for possible action)*

A motion was made by Member Kirkpatrick, seconded by Chair Nielson, and carried unanimously to approve the October 25, 2023 Agenda as presented.

V. CONSENT AGENDA

1. APPROVE MINUTES/FINANCE COMMITTEE MEETING: June 21, 2023 *(for possible action)*

A motion was made by Member Kirkpatrick, seconded by Chair Nielson, and carried unanimously to approve the October 25, 2023 Consent Agenda as presented.

VI. REPORT / DISCUSSION / ACTION

1. Receive and Discuss the SNHD FY2024 Financial Report from July 1 through August 31, 2023; direct staff accordingly or take other action as deemed necessary *(for possible action)*

Donnie (DJ) Whitaker, Chief Financial Officer, presented the FY2024 Financial Report, from July 1 through August 31, 2023.

With respect to Revenue, Member Kirkpatrick requested additional information regarding the Environmental Health revenue and advised that the Board of Health had discussed revisiting the Environmental Health fees. Ms. Whitaker advised that approximately 70% of the annual revenue for Environmental Health was for the annual food permit invoices that were sent on July 1st and the remaining 30% would be received throughout the remainder of the fiscal year.

Further to an inquiry from Member Kirkpatrick regarding the 50/50 split of General Fund Revenue and Special Revenue, Dr. Leguen advised that a budget that has 50% that relies on grant funds is a big risk for the organization. Dr. Leguen further advised that the Health District Leadership was equally concerned and engaged in discussions, particularly on the COVID-19 related grants that would expire on June 30, 2024. Dr. Leguen advised that Health District Leadership would try to ensure that employees, currently funded by the COVID-19 grants, were moved to other positions, if possible.

Member Kirkpatrick advised that there was a process to follow regarding any environmental health fee adjustments, that include Business Impact Statements, public hearings, etc. Member Kirkpatrick further suggested that the conversation, at the Board of Health, starts in January 2024 to allow sufficient time in advance of the next fiscal year.

Member Brune joined the meeting at 3:34 p.m.

With respect to Expenses, Member Bond inquired as to whether the Southern Nevada Community Health Center Pharmacy was subject to 340B pricing. Dr. Leguen advised that the Pharmacy was subject to 340B pricing, however the pharmaceutical industry was fighting back against 340B pricing. Ms. Whitaker advised that 340B pricing was subject to inflation and the margin for HIV and Hepatitis medication was decreasing. Dr. Leguen advised that there was little to no direct impact to our patients as most patients were under Ryan White or commercial insurance providers.

Further to Member Kirkpatrick's request for an update on the Finance Department staff, Ms. Whitaker introduced Yin Jie (Yinkie) Qin as the Health District's Controller. Further Ms. Whitaker advised that on November 13th, the final open job position would be filled for a full staffing of 36 employees in the Finance Department. The Committee was complimentary in their comments regarding the financial report and the staffing update.

Ms. Whitaker provided the Committee with an update on the audit process, advising that the audit was on schedule and it was anticipated that the single audit report and financial audit report would be presented to the Finance Committee and Board of Health at their November meetings.

- VII. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed this portion of the meeting.

VIII. ADJOURNMENT

The Chair adjourned the meeting at 3:44 p.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary

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