



MINUTES

SOUTHERN NEVADA DISTRICT BOARD OF HEALTH FINANCE COMMITTEE MEETING

June 21, 2023 – 2:30 p.m.

Meeting was conducted via Webex Webinar

MEMBERS PRESENT: Scott Nielson – Chair – At-Large Member, Gaming
Scott Black – Mayor Pro Tem, City of North Las Vegas
Nancy Brune, Council Member, City of Las Vegas
Marilyn Kirkpatrick – Commissioner, Clark County

ABSENT: N/A

ALSO PRESENT: N/A
(In Audience)

LEGAL COUNSEL: Edward Wynder, Associate General Counsel

EXECUTIVE SECRETARY: Fermin Leguen, MD, MPH, District Health Officer

STAFF: Jonna Arqueros, Tawana Bellamy, Daniel Burns, Andria Cordovez Mulet, Shea Crippen, Fernando Lara, Cassius Lockett, Luann Province, Yin Jie Qin, Alexis Romero, Kim Saner, Randy Smith, Greg Tordjman, Donnie Whitaker, Edward Wynder

I. CALL TO ORDER AND ROLL CALL

Chair Nielson called the Finance Committee Meeting to order a 2:30 p.m. Andria Cordovez Mulet, Executive Assistant, administered the roll call and confirmed a quorum was present.

II. PLEDGE OF ALLEGIANCE

III. FIRST PUBLIC COMMENT:

A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed this portion of the meeting.

IV. ADOPTION OF THE JUNE 21, 2023 MEETING AGENDA *(for possible action)*

A motion was made by Member Black, seconded by Member Kirkpatrick, and carried unanimously to approve the June 21, 2023 Agenda as presented.

V. CONSENT AGENDA

1. APPROVE MINUTES/FINANCE COMMITTEE MEETING: April 26, 2023 *(for possible action)*

A motion was made by Member Kirkpatrick, seconded by Member Brune, and carried unanimously to approve the June 21, 2023 Consent Agenda as presented.

VI. REPORT / DISCUSSION / ACTION

1. Receive and Discuss the FY2023 Budget Augmentation and Approve Recommendations to the Board of Health on June 22, 2023; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Donnie (DJ) Whitaker, Chief Financial Officer, presented the two resolutions regarding the budget augmentation, as follows:

- **Resolution #03-23**
 - General Fund: Increase the appropriation of the General Fund by \$7,443,106, from \$59,147,054 to \$66,590,160
- **Resolution #04-23**
 - Grant Fund, Special Revenue: Decrease the Grant Fund (Special Revenue) by \$28,075,894, from \$123,554,647 to \$95,478,753

Further to an inquiry from Member Kirkpatrick, Ms. Whitaker advised that the increase in the revenues of the General Fund, specifically for Licensing/Permits, was due to an increase in volume. Further, Ms. Whitaker advised Licensing/Permits would be under the Environmental Health Division and the Pharmacy would be under the Southern Nevada Community Health Center, the FQHC.

Further to an inquiry from Member Kirkpatrick regarding the Special Revenue Fund, Ms. Whitaker advised that the ELC grant was reduced by \$31M and that there was a significant decrease in the pass-thru grants. Ms. Whitaker advised that during the first budget augmentation it was determined that the funding for all three years of the ELC grant was included in the fiscal year budget, which resulted in a significant change in the first budget augmentation to reduce the grant to a single fiscal year.

Further to a comment from Member Kirkpatrick that the invoices related to the lab expansion had to be paid before December 2025, Ms. Whitaker advised that preliminary work on the lab expansion commenced with the architect and the land survey.

A motion was made by Member Black, seconded by Member Kirkpatrick, and carried unanimously to accept the Petition #34-23 related to the Budget Augmentation to the Southern Nevada Health District (i) General Fund (Resolution #03-23) and (ii) Grant Fund (Special Revenue) (Resolution #04-23) Budget for the Fiscal Year Ending June 30, 2023, as presented, to meet the mandatory financial requirements of NRS 354.598005, and recommend acceptance of same to the Board of Health at their meeting on June 22, 2023.

2. Receive and Discuss the SNHD Financial Report, as of April 30, 2023; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Ms. Whitaker presented a revised format of the SNHD Financial Report, as of April 30, 2023, related to Revenues and Expenses.

Further to an inquiry from Chair Nielson on the \$3M difference from budget to actuals under the Special Revenue Fund, Ms. Whitaker advised that the \$3M represented grant funds that were not awarded and required an adjustment.

Further to an inquiry from Member Kirkpatrick for clarification on the actual revenue listed as \$129M, Ms. Whitaker advised that was the actual revenue at the end of April and advised that the budget and actuals shown were only for 10 months. Member Kirkpatrick requested that additional information be available for the Board of Health meeting. Ms. Whitaker advised that the financial report did not include the transfers in and transfers out, as they 'net-out' with a cost allocation. Ms. Whitaker confirmed that she will obtain additional information for the Board of Health meeting.

A motion was made by Member Black, seconded by Member Brune, and carried unanimously to accept the SNHD Financial Report, as of April 30, 2023.

- VII. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed this portion of the meeting.

VIII. ADJOURNMENT

The Chair adjourned the meeting at 3:09 p.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary

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