

AT THE SOUTHERN NEVADA HEALTH DISTRICT

### MINUTES

### SOUTHERN NEVADA COMMUNITY HEALTH CENTER FINANCE & AUDIT COMMITTEE MEETING October 16, 2023 – 4:00 p.m. Meeting was conducted via Webex Event

MEMBERS PRESENT:	Donna Feliz-Barrows – Consumer, Grief Recovery Nevada Jasmine Coca – Community Member, Catholic Charities of Southern Nevada
ABSENT:	Father Rafael Pereira – Community Member, All Saints Episcopal Church
ALSO PRESENT: (In Audience)	None
LEGAL COUNSEL:	Heather Anderson-Fintak, General Counsel
EXECUTIVE DIRECTOR:	Fermin Leguen, MD, MPH, District Health Officer
STAFF:	Tawana Bellamy, Andria Cordovez Mulet, Donnie (DJ) Whitaker, Randy Smith, Edward Wynder, Kim Saner, Lourdes Yapjoco, Julie Maldonado, Jonna Arqueros

#### I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada Community Health Center Finance & Audit Committee Meeting to order at 4:01 p.m. Tawana Bellamy, Administrative Secretary, administered the roll call and confirmed a quorum. Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

#### II. PLEDGE OF ALLEGIANCE

III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

#### IV. ADOPTION OF THE OCTOBER 16, 2023 MEETING AGENDA (for possible action)

A motion was made by Member Feliz-Barrows, seconded by Chair Coca, and carried unanimously to approve the October 16, 2023 Agenda, as presented.

#### V. REPORT / DISCUSSION / ACTION

1. Approve Finance & Audit Committee Meeting Minutes – August 14, 2023; direct staff accordingly or take other action as deemed necessary (for possible action)

A motion was made by Member Feliz-Barrows, seconded by Chair Coca, and carried unanimously to approve the August 14, 2023 Finance & Audit Committee Minutes, as presented.

2. Receive, Discuss and Accept the August 2023 Year to Date Financial Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on October 17, 2023; direct staff accordingly or take other action as deemed necessary (for possible action)

Donnie (DJ) Whitaker, Chief Financial Officer, presented the August 2023 YTD Financial Report as of August 31, 2023 with the following highlights:

<u>Highlights</u>

- Charges for Services positive variance of \$591K due to activity in pharmacy.
- **Others** positive variance due to WRAP revenue, as we have a methodology to allocate it back to the individual programs.
- **Federal Revenue** actuals are behind schedule due to the timing of when expenditures occur. Revenue is recognized when expenditures occur.
- Total FQHC Revenue slightly ahead of what was budgeted for this period.
- **Total Salaries and Benefits** tracking behind what was budgeted due to employee vacancies.
- **Supplies** ahead of what was budgeted as pharmacy medication continues to drive increased supplies expense due to increased patient encounters and medication costs.

Further to an inquiry from Dr. Leguen regarding the impact and changes in 340b medications, Ms. Whitaker advised that she will work with Dr. Bleak in the pharmacy to gather and share an analysis with the board.

Further to an inquiry from Chair Coca regarding the number of pharmacists employed in the clinic, Mr. Smith advised that there is one pharmacy manager who oversees the Decatur pharmacy and the 340b program. There are two pharmacy technicians also at the Decatur location. Mr. Smith further advised that the new pharmacist that will be hired is for the Fremont location.

Dr. Leguen provided an explanation of the 340b program. Further to the inquiry from Member Feliz-Barrows regarding the markdown on the price of hepatitis medication, Dr. Leguen advised there was markdown on hepatitis medication.

Further to an inquiry from Member Feliz-Barrows regarding the number of patients at the clinic needing hepatitis medication, Dr. Leguen shared that the number of patients with hepatitis treatment is not as large as HIV.

Chair Coca commented that the board members may want to know the cost of the medication prior to the increase. Further to an inquiry from Dr. Leguen regarding Dr. Bleak sharing with the board a comparison report of the medication costs from the prior two years to present, Mr. Smith advised that he will coordinate with Dr. Bleak to have him present the medication costs and how the 340b program works at a future meeting.

Further to an inquiry from Chair Coca regarding anticipated future increases in the medication expenses, Mr. Smith commented that we are seeing an ongoing increase, and the increases are accelerating.

Dr. Leguen commented that our biggest concern is not just the increasing cost of medications, it is the challenge of 340b, because that is our main source of revenue in the pharmacy.

Ms. Whitaker advised of the following patient encounters by department as of August 2023:

- FY2023 Total: 3,856
- FY2024 Total: 4,773
- 24% Year over Year Growth

Ms. Whitaker further provided an overview of the following:

- Patient Encounters by Clinic
- Revenue by Department

Chair Coca commented that it has been difficult to staff the social worker position in behavioral health. Chair Coca inquired about plans to apply for grants. Mr. Smith commented that the initial budget for behavioral health included two licensed clinical social workers (LCSW) and one psychiatric APRN. Mr. Smith advised that the health center is a recipient of the State Incubator grant which allocated funding to hire a behavioral health manager. Mr. Smith further advised that the recruitment for the vacant LCSWs position has commenced and that one of the candidates interviewed during that process was identified as a potential strong candidate for the behavioral health manager.

Further to an inquiry from Chair Coca about information being shared with the board on what the health center envisions for behavioral health, Mr. Smith commented that we can provide that information to the board at a future meeting.

Ms. Whitaker further provided an over of the Expenses by Department and shared information on what is included in each of the categories for revenue and expenses. Chair Coca commented that the Financial Report Categorization information was helpful.

A motion was made by Member Feliz-Barrows, seconded by Chair Coca, and carried unanimously to accept the August 2023 Year to Date Financial Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on October 17, 2023

VI. <u>SECOND PUBLIC COMMENT</u>: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

#### XIII. ADJOURNMENT

The meeting was adjourned at 4:34 p.m.

Fermin Leguen, MD, MPH District Health Officer/Executive Secretary/CHC Executive Director

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AT THE SOUTHERN NEVADA HEALTH DISTRICT

### AGENDA

#### SOUTHERN NEVADA COMMUNITY HEALTH CENTER FINANCE & AUDIT COMMITTEE MEETING October 16, 2023 – 4:00 P.M.

#### Meeting will be conducted via Webex Event

### **NOTICE**

WebEx Event address for attendees:

https://snhd.webex.com/snhd/j.php?MTID=mc7d4d47532550c4c05ad963fb38344fe

To call into the meeting, dial (415) 655-0001 and enter Access Code: 2550 946 6884

#### NOTE:

- > Agenda items may be taken out of order at the discretion of the Chair.
- The Board may combine two or more agenda items for consideration.
- The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
  - I. CALL TO ORDER & ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote. There will be two public comment periods. To submit public comment on either public comment period on individual agenda items or for general public comments:
  - **By Webex:** Use the link above. You will be able to provide real-time chat-room messaging, which can be read into the record by a Community Health Center employee or by raising your hand during the public comment period, a Community Health Center employee will unmute your connection. Additional Instructions will be provided at the time of public comment.
  - **By email:** <u>public-comment@snchc.org</u> For comments submitted prior to and during the live meeting. Include your name, zip code, the agenda item number on which you are commenting, and your comment. Please indicate whether you wish your email comment to be read into the record during the meeting or added to the backup materials for the record. If not specified, comments will be added to the backup materials.
  - **By telephone:** Call (415) 655-0001 and enter access code 2550 946 6884. To provide public comment over the telephone, please press \*3 during the comment period and wait to be called on.
- IV. ADOPTION OF THE OCTOBER 16, 2023 AGENDA (for possible action)

#### V. REPORT / DISCUSSION / ACTION

- 1. Approve Finance & Audit Committee Meeting Minutes August 14, 2023; direct staff accordingly or take other action as deemed necessary (for possible action)
- 2. Receive, Discuss and Accept the August 2023 Year-To-Date Financial Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on October 17, 2023; direct staff accordingly or take other action as deemed necessary (for possible action)
- VI. SECOND PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote. See above for instructions for submitting public comment.

#### VII. ADJOURNMENT

NOTE: Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Tawana Bellamy or Andria Cordovez Mulet in Administration at the Southern Nevada Health District by calling (702) 759-1201.

THIS AGENDA HAS BEEN PUBLICLY NOTICED on the Southern Nevada Health District's Website at <u>https://snhd.info/meetings</u>, the Nevada Public Notice website at <u>https://notice.nv.gov</u>, and a copy will be provided to any person who has requested one via U.S mail or electronic mail. All meeting notices include the time of the meeting, access instructions, and the meeting agenda. For copies of agenda backup material, please contact Tawana Bellamy or Andria Cordovez Mulet at 280 S. Decatur Blvd, Las Vegas, NV, 89107 or dial (702) 759-1201.



### **MINUTES**

#### SOUTHERN NEVADA COMMUNITY HEALTH CENTER FINANCE & AUDIT COMMITTEE MEETING August 14, 2023 – 4:00 p.m. Meeting was conducted via Webex Event

MEMBERS PRESENT:	Donna Feliz-Barrows – Consumer, Grief Recovery Nevada Jasmine Coca – Community Member, Catholic Charities of Southern Nevada
ABSENT:	Father Rafael Pereira – Community Member, All Saints Episcopal Church
ALSO PRESENT: (In Audience)	None
LEGAL COUNSEL:	Edward Wynder, Associate General Counsel
EXECUTIVE DIRECTOR:	Fermin Leguen, MD, MPH, District Health Officer
STAFF:	Tawana Bellamy, Donnie (DJ) Whitaker, Randy Smith, David Kahananui, Kimberly Monahan, Kyle Parkson, Luann Province, Ryan Kelsch, Todd Bleak, Jonas Maratita

#### I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada Community Health Center Finance & Audit Committee Meeting to order at 4:01 p.m. Tawana Bellamy, Administrative Secretary, administered the roll call and confirmed a quorum. Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

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Seeing no one, the Chair closed the First Public Comment portion.

#### IV. ADOPTION OF THE AUGUST 14, 2023 MEETING AGENDA (for possible action)

A motion was made by Member Feliz-Barrows seconded by Chair Coca, and carried unanimously to approve the August 14, 2023 Agenda, as presented.

#### V. REPORT / DISCUSSION / ACTION

1. Approve Finance & Audit Committee Meeting Minutes – July 17, 2023; direct staff accordingly or take other action as deemed necessary (for possible action)

A motion was made by Member Feliz-Barrows seconded by Chair Coca, and carried unanimously to approve the July 17, 2023 Finance & Audit Committee Minutes, as presented.

2. Receive, Discuss and Accept the June 2023 YTD Financial Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on June 20, 2023; direct staff accordingly or take other action as deemed necessary (for possible action)

Donnie (DJ) Whitaker, Chief Financial Officer, presented the June 2023 YTD Financial Report as of June 30, 2023, with the following highlights:

<u>Highlights</u>

- Fiscal year-end balances are pre-audited amounts.
- Charges for Services were budgeted at \$17.3M, actual was \$18.5M, variance was \$1.19M or 7%
- Other Grant Revenue actual of \$343,459 was from unanticipated sources during budget augmentation process.
- Salaries were budgeted at \$5.51M, actual was \$5.90M, increase of \$381K or 7% due to reallocation of six (6) months of medical director expenses, two mid-year promotions and additional costs associated with recruiting,
- Supplies were budgeted at \$13.62M, actual was \$15.22M, variance of \$607K or 4% increase due to Pharmacy activity that continues to outpace expected patient encounters and rising cost of prescriptions drugs.
- Net Budgeted Position was negative \$3.99M, actual was negative \$3.49M, variance was \$504K, or a positive 13%.

Further from an inquiry from Chair Coco regarding what items are included in the Capital Outlay, Ms. Whitaker advised that this may be equipment for the Behavioral Health buildout, items over \$5K or projects that may be delayed.

Patients by Department

- Total Number of Encounters through June 30, 2023 27,922
- Pharmacy had most of the encounters at 10,831. Followed by Primary & Preventative Care, 6,867 and Ryan White, 4,257.

Ms. Whitaker further reviewed the:

- Revenue by Department
- Expenses by Department

Ms. Whitaker provided an overview of the FQHC budget revenue and expenses before and after augmentation, as of June 2023.

- Pre-Budgeted Net Position was negative \$4.89M
- Post-Budgeted Net Position was negative \$3.49M
- Variance of negative \$1.40M

Ms. Whitaker advised that the budget is unaudited and there could be some adjustments due to any last fiscal year-end or audit adjustments.

Randy Smith, FQHC Operations Officer thanked Ms. Whitaker and her team for continuing to refine the financial report and that it is capturing the information that is most critical for the board and leadership.

Chair Coco thanked Ms. Whitaker and commented that it is a good report.

A motion was made by Member Feliz-Barrows, seconded by Chair Coca, and carried unanimously to accept the June 2023 YTD Financial Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on August 15, 2023

VI. <u>SECOND PUBLIC COMMENT</u>: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments

will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Second Public Comment portion was closed.

#### XIII. ADJOURNMENT

The meeting was adjourned at 4:18 p.m.

Fermin Leguen, MD, MPH District Health Officer/Executive Secretary/CHC Executive Director

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## **Financial Report**

Results as of August 31, 2023

# **All Funds/Divisions**

Activity	Budget as of August	Actual as of August	Variance	%	
Charges for Services	3,303,413	3,894,993	591,581	18%	
Other	85,556	119,601	34,045	40%	1
Federal Revenue	834,079	428,729	(405,351)	-49%	
Other Grant Revenue	30,172	4,978	(25,194)	-84%	
Pass-Thru Revenue	385,165	347,441	(37,724)	-10%	
State Revenue	87,178	-	(87,178)	-100%	
Total FQHC Revenue	4,725,564	4,795,743	70,179	1%	
Salaries	1,531,158	1,332,003	(199,155)	-13%	
Taxes & Fringe Benefits	678,474	605,464	(73,010)	-11%	- 2
Travel & Training	15,761	1,874	(13,887)	-88%	
<b>Total Salaries &amp; Benefits</b>	2,225,393	1,939,341	(286,053)	-13%	
Supplies	2,183,783	3,538,717	1,354,935	62%	3
Capital Outlay	1,667	6,993	5,327	320%	
Contractual	370,341	100,592	(269,749)	-73%	4
Total Other Operating	2,555,790	3,646,303	1,090,512	43%	
Indirect Costs/Cost Allocations	1,125,829	1,468,637	342,808	30%	
Transfers IN	(236,626)	(139,272)	97,354	-41%	
Transfers OUT	228,934	139,272	(89,662)	-39%	
Total Transfers	1,118,137	1,468,637	350,500	31%	
			-		
Net Position	(1,173,757)	(2,258,538)	(1,084,781)	92%	

NOTES:

1) WRAP REVENUE FROM STATE POSTED TO ADMINISTRATION "OTHER REVENUE" CATEGORY SINCE IT IS NOT BROKEN DOWN BY PROGRAM/CLAIM.

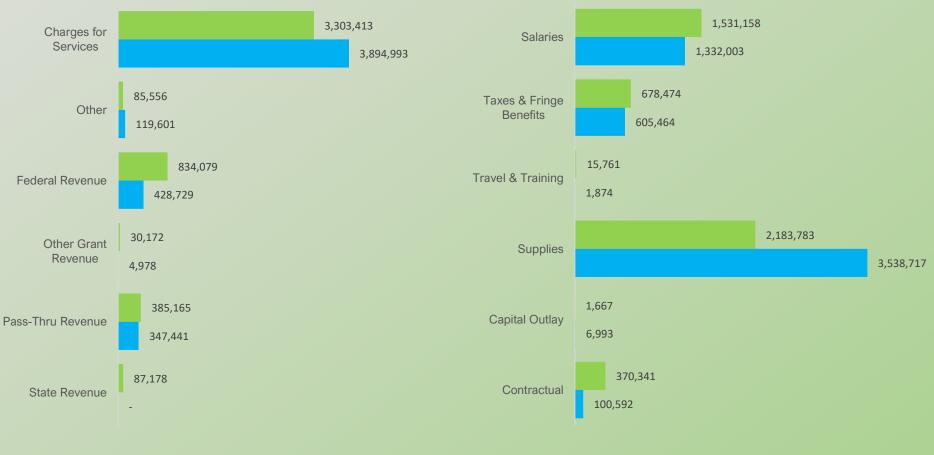
2) EMPLOYMENT BUDGET INCLUDES ANTICIPATED FY24 HIRING OF MULTIPLE POSITIONS (MEDICAL DIRECTOR, STAFF PHYSICIAN, LCSW, PHARMACIST, PHARMACY TECHNICIAN) WHICH WERE NOT FILLED AS OF AUGUST 2023.
PHARMACY MEDICATIONS CONTINUE TO DRIVE INCREASED SUPPLIES EXPENSE DUE TO INCREASED PATIENT ENCOUNTERS AND MEDICATION INFLATION.

4) SIGNIFICANT BUDGETED CONTRACTS FOR THE YEAR HAVE NOT BEGUN AS OF AUGUST 2023.

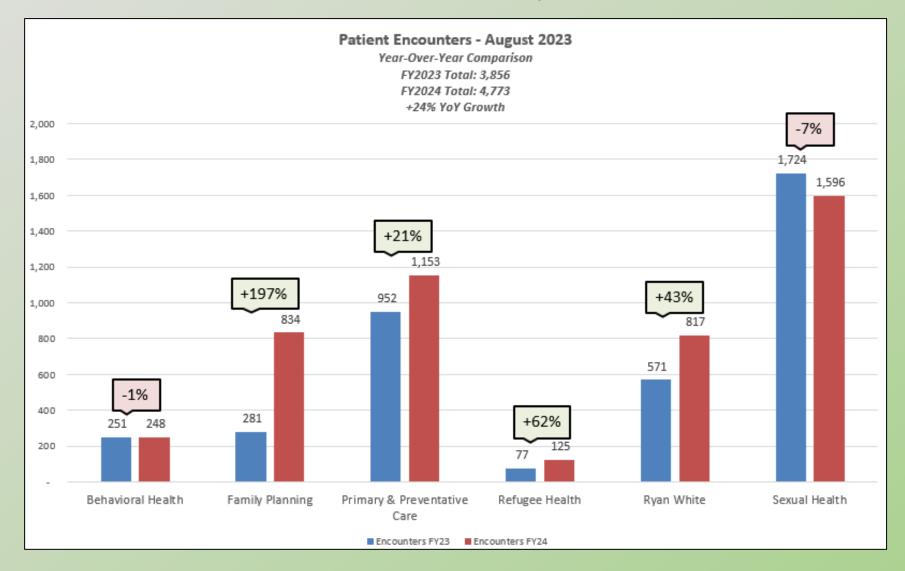
## **Revenues & Expenses**

### FQHC Total Revenue by Type

### FQHC Total Expense by Type

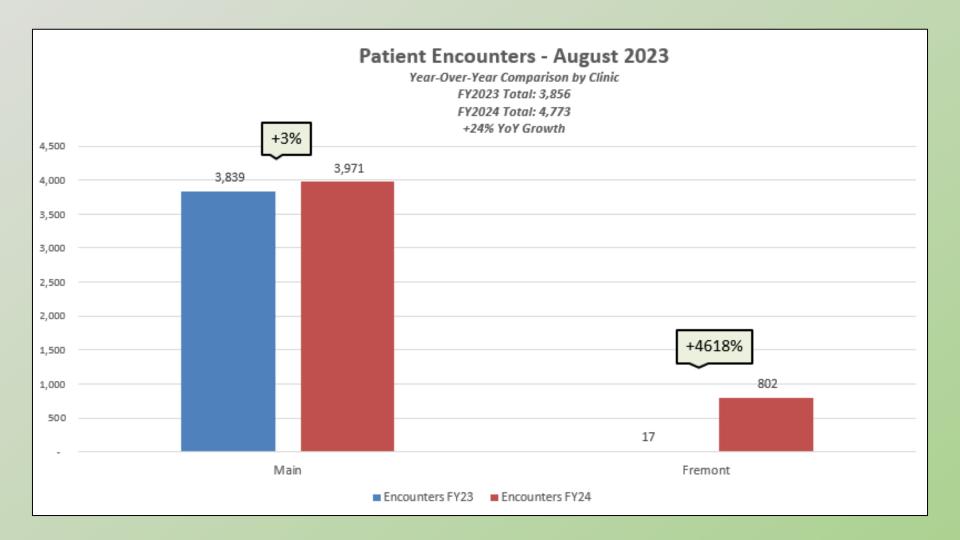


## Patients Encounters by Department



NOTE: SEXUAL HEALTH WAS MOVED TO FQHC IN JULY 2023 (FISCAL YEAR 2024). PRIOR YEAR DATA IS ACTIVITY FROM DEPARTMENT WHILE UNDER SNHD PRIMARY AND PREVENTATIVE CARE.

## Patients Encounters by Clinic



## **Revenue by Department**

	<b></b>				_
Department	Budget as of August	Actual as of August	Variance	%	
Charges for Services (+ Wrap)					
Family Planning	77,665	98,067	20,401	26%	
Pharmacy	2,544,034	3,420,649	876,615	34%	1
Oral Health (Dental)	25,446	-	(25,446)	-100%	2
Primary Care	336,341	71,503	(264,838)	-79%	3
Ryan White	69,981	73,802	3,820	5%	
Refugee Health	21,725	4,034	(17,691)	-81%	4
Behavioral Health	88,776	29,599	(59,177)	-67%	4
Administration	-	119,536	119,536	0%	5
Sexual Health	225,000	197,406	(27,594)	-12%	
OPERATING REVENUE	3,388,969	4,014,594	625,625	18%	
Grants					
Family Planning	373,304	199,291	(174,013)	-47%	6
Pharmacy	-	-	-	0%	-7-8
Oral Health (Dental)	-	-	-	0%	
Primary Care	557,974	204,019	(353,955)	-63%	J J
Ryan White	358,296	339,930	(18,366)	-5%	- 6
Refugee Health	42,278	31,075	(11,203)	-26%	
Behavioral Health	-	-	-	0%	7
Sexual Health	4,743	6,833	2,090	44%	
SPECIAL REVENUE	1,336,595	781,148	(555,446)	-42%	
TOTAL REVENUE	4,725,564	4,795,743	70,179	1%	

NOTES:

1) ADDITIONAL PATIENT ENCOUNTERS ARE DRIVING MORE REVENUE AND REIMBURSABLE EXPENSES VIA THE PHARMACY.

2) SERVICES NOT YET OPERATIONAL IN AUGUST 2023.

3) PATIENT VOLUME LAGGING EXPECTATIONS DUE TO OPEN POSITIONS LIMITING CAPACITY.

4) PATIENT VOLUME LAGGING EXPECTATIONS DUE TO LESS-THAN-EXPECTED DEMAND.

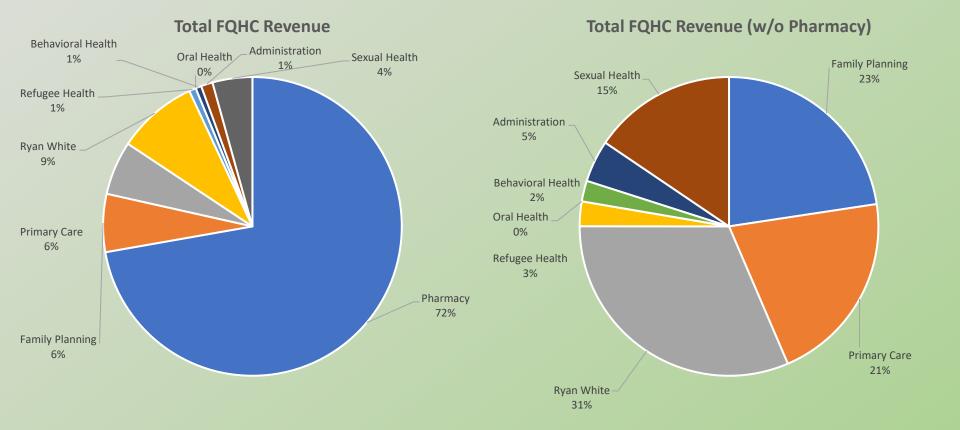
5) WRAP REVENUE FROM STATE POSTED TO ADMINISTRATION "OTHER REVENUE" CATEGORY SINCE IT IS NOT BROKEN DOWN BY PROGRAM/CLAIM.

6) GRANT REVENUES ARE TRAILING BUDGET DUE TO PENDING ONBOARDING OF GRANT-FUNDED POSITIONS AND ASSOCIATED REVENUE AND REIMBURSABLE EXPENSES.

7) NO BUDGETED GRANT ACTIVITY FOR FY 2024.

8) GRANT EXPENSE RECORDING ACTIVITY UNDERWAY TO ASSIGN EXPENSES TO THE APPROPRIATE GRANT.

## Revenue by Department (With and without Pharmacy)



## **Expenses by Department**

	-	-			
Department	Budget as of August	Actual as of August	Variance	%	
Employment (Salaries, Fringe, Training)					
Family Planning	314,553	280,377	(34,176)	-11%	
Pharmacy	89,815	49,031	(40,783)	-45%	
Oral Health (Dental)	-	-	-	0%	2
Primary Care	879,901	715,832	(164,069)	-19%	
Ryan White	411,506	458,683	47,177	11%	_
Refugee Health	29,817	42,129	12,312	41%	
Behavioral Health	55,863	-	(55,863)	-100%	<b>ר</b>
Administration	37,854	17,941	(19,913)	-53%	
Sexual Health	390,324	373,473	(16,851)	-4%	
Total Personnel Costs	2,209,632	1,937,467	(272,165)	-12%	
			•		
Other (Supplies, Contractual, Capital)					
Family Planning	102,169	19,795	(82,374)	-81%	1
Pharmacy	1,982,292	3,486,931	1,504,639	76%	3
Oral Health (Dental)	9,202	-	(9,202)	-100%	2
Primary Care	351,469	80,301	(271,168)	-77%	7
Ryan White	47,721	37,769	(9,952)	-21%	
Refugee Health	29,111	590	(28,520)	-98%	
Behavioral Health	2,100	-	(2,100)	-100%	
Administration	13,506	4,393	(9,113)	-67%	
Sexual Health	33,982	18,397	(15,585)	-46%	4
Total Other Expenses	2,571,551	3,648,176	1,076,625	42%	
-					
Total Operating Expenses	4,781,184	5,585,643	804,460	17%	
Indirect Costs/Cost Allocations	1,125,829	1,468,637	342,808	30%	
Transfers IN	(236,626)	(139,272)	97,354	-41%	
Transfers OUT	228,934	139,272	(89,662)	-39%	
Total Transfers & Allocations	1,118,137	1,468,637	350,500	31%	
TOTAL EXPENSES	5,899,321	7,054,280	1,154,960	20%	

#### NOTES:

1) EXPENSES ARE TRAILING BUDGETED EXPECTATIONS DUE TO ANTICIPATED GRANT-FUNDED, REIMBURSABLE EXPENSES NOT YET SPENT/OPERATIONALIZED.

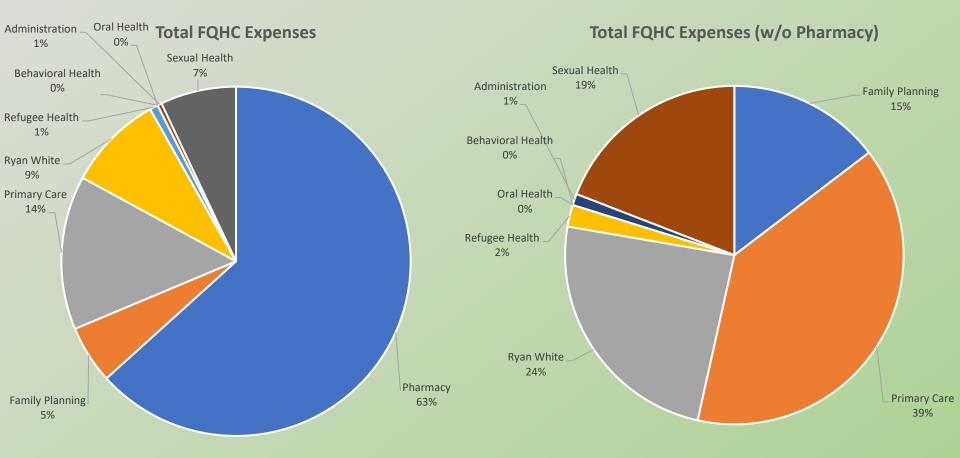
2) SERVICES NOT YET OPERATIONAL IN JULY 2023.

3) PHARMACY MEDICATIONS CONTINUE TO DRIVE INCREASED SUPPLIES EXPENSE DUE TO INCREASED PATIENT ENCOUNTERS AND MEDICATION INFLATION.

4) GRANT-FUNDED EXPENSES NOT YET RECORDED DUE TO PENDING BUDGET REALLOCATION BETWEEN SHND PRIMARY CARE AND FQHC.

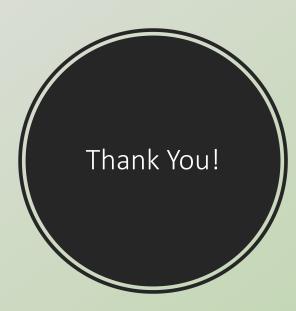
5) BEHAVIORAL HEALTH ACCOUNT CREATED. WORKING WITH STAFF TO ASSIGN SALARY AND OPERATING EXPENSES

### Expenses by Department (With and Without Pharmacy)



# **Financial Report Categorization**

Statement Category – Revenue	Elements
Charges for Services	Fees received for medical services provided from patients, insurance companies, Medicare, and Medicaid.
Other	Medicaid MCO reimbursements (the wrap), administrative fees, and miscellaneous income (sale of fixed assets, payments on uncollectible charges, etc.).
Grants	Reimbursements for grant-funded operations via Local, State, Federal, and Pass-Through grants.
Statement Category – Expenses	Elements
Salaries, Taxes, and Benefits	Salaries, overtime, stand-by pay, retirement, health insurance, long-term disability, life insurance, etc.
Travel and Training	Mileage reimbursement, training registrations, hotel, flights, rental cars, and meeting expenses pre-approved, job-specific training and professional development.
Supplies	Medical supplies, medications, vaccines, laboratory supplies, office supplies, building supplies, books and reference materials, etc.
Contractual	Temporary staffing for medical/patient/laboratory services, subrecipient expenses, dues/memberships, insurance premiums, advertising, and other professional services.
Property	Fixed assets (i.e. buildings, improvements, equipment, vehicles, computers, etc.)
Indirect/Cost Allocation	Indirect/administrative expenses for grant management and allocated costs for shared services (i.e. Executive leadership, finance, IT, facilities, security, etc.)







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