

MINUTES

**SOUTHERN NEVADA COMMUNITY HEALTH CENTER
NOMINATIONS COMMITTEE MEETING
October 4, 2023 – 3:00 P.M.
Meeting will be conducted via Webex Event**

MEMBERS PRESENT: Luz Castro, Consumer Member
Erin Breen, Community Member
Donna Feliz-Barrows, Consumer Member
Jose L. Melendrez – Consumer Member

ABSENT: None

ALSO PRESENT: None

LEGAL COUNSEL: Edward Wynder, Associate General Counsel

EXECUTIVE DIRECTOR: Fermin Leguen, MD, MPH, District Health Officer

STAFF: Tawana Bellamy, Andria Cordovez Mulet, Randy Smith, David Kahananui,
Bernadette Meily

I. CALL TO ORDER AND ROLL CALL

The Southern Nevada Community Health Center Nominations Committee meeting was called to order at 3:01 p.m. Tawana Bellamy, Administrative Secretary, administered the roll call and confirmed a quorum. Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

II. PLEDGE OF ALLEGIANCE

III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to three (3) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the First Public Comment portion was closed.

IV. ADOPTION OF THE OCTOBER 4, 2023 AGENDA *(for possible action)*

A motion was made by Member Feliz-Barrows, seconded by Member Breen and carried unanimously to approve the October 4, 2023 Agenda, as presented.

V. REPORT / DISCUSSION / ACTION

- 1. Approve Nominations Committee Meeting Minutes – October 3, 2022;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

A motion was made by Member Feliz-Barrows, seconded by Member Breen, and carried unanimously to approve the October 3, 2022 meeting minutes, as presented.

- 2. Nomination of Chair of the Nominations Committee;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Randy Smith, FQHC Operations Officer advised that the Nominations Committee meets at least once a year, and the chair's role is to preside over and carry out the agenda for the meeting.

A motion was made by Member Feliz-Barrows, seconded by Member Breen, and carried unanimously to nominate Member Luz Castro as Chair to the Nominations Committee.

- 3. Review and Discuss the Nominations Committee Charter and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on October 17, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Mr. Smith provided an overview of minor changes to the Nomination Committee charter.

A motion was made by Member Feliz-Barrows, seconded by Member Breen, and carried unanimously to accept the Nominations Committee Charter and Approve recommendations to the Southern Nevada Community Health Center Governing Board on October 17, 2023.

- 4. Review and Discuss Governing Board Officer Appointment and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on October 17, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Mr. Smith shared that Member Coca volunteered to fill the vacant second Vice Chair role for the Governing Board. Mr. Smith further advised that we are looking for a motion to accept her in that position.

A motion was made by Member Feliz-Barrows, seconded by Member Castro, and carried unanimously to accept Member Jasmine Coca as the Second Vice Chair and Approve recommendation to the Southern Nevada Community Health Center Governing Board on October 17, 2023.

- 5. Review, Discuss and Accept the Board Member Candidates and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 17, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

Mr. Smith advised that there are currently nine board members and two vacancies on the Governing Board. Mr. Smith provided an overview of the HRSA requirements for community and consumer board members, the orientation activities that were conducted, and the two

board member candidates' applications. Member Feliz-Barrows commented that they both looked like great candidates.

A motion was made by Member Feliz-Barrows, seconded by Member Breen, and carried unanimously to accept the Board Member Candidates Sara Hunt and Blanca Macias-Villa and Approve recommendations to the Southern Nevada Community Health Center Governing Board on October 17, 2023.

6. Review and Discuss the Governing Board Member New Term and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 17, 2023; direct staff accordingly or take other action as deemed necessary *(for possible action)*

Mr. Smith provided a brief overview of the bylaws regarding terms of office, term extensions, and board member attendance requirements. Mr. Smith advised of Member Scott's attendance and her availability to attend meetings due to other obligations. Member Breen commented that is difficult to meet quorum if we consistently have one that can not make the meetings. Further to the inquiry from Member Feliz-Barrows regarding the reason for Member Scott's absences, Mr. Smith shared that Member Scott has other obligations or activities that conflict with the meeting times.

A motion was made by Member Feliz-Barrows, seconded by Member Breen, and carried unanimously to not extend a new term and Approve recommendation to the Southern Nevada Community Health Center Governing Board on October 17, 2023.

VI. SECOND PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Second Public Comment portion was closed.

VII. ADJOURNMENT

The meeting was adjourned at 3:30 p.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary/FQHC Executive Director

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AGENDA

SOUTHERN NEVADA COMMUNITY HEALTH CENTER NOMINATIONS COMMITTEE MEETING October 4, 2023 – 3:00 P.M.

Meeting will be conducted via Webex Event

NOTICE

WebEx Event address for attendees:

<https://snhd.webex.com/snhd/j.php?MTID=m2953612b55a3c8d78975f3c5ab573b3f>

To call into the meeting, dial (415) 655-0001 and enter Access Code: [2557 012 3713](https://snhd.webex.com/snhd/j.php?MTID=m2953612b55a3c8d78975f3c5ab573b3f)

For other governmental agencies using video conferencing capability, the Video Address is:
[25570123713@snhd.webex.com](https://snhd.webex.com/snhd/j.php?MTID=m2953612b55a3c8d78975f3c5ab573b3f)

NOTE:

- Agenda items may be taken out of order at the discretion of the Chair.
 - The Board may combine two or more agenda items for consideration.
 - The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
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I. CALL TO ORDER & ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote. **There will be two public comment periods. To submit public comment on either public comment period on individual agenda items or for general public comments:**

- **By Webex:** Use the link above. You will be able to provide real-time chat-room messaging, which can be read into the record by a Community Health Center employee or by raising your hand during the public comment period, a Community Health Center employee will unmute your connection. Additional Instructions will be provided at the time of public comment.
- **By email:** public-comment@snchc.org For comments submitted prior to and during the live meeting. Include your name, zip code, the agenda item number on which you are commenting, and your comment. Please indicate whether you wish your email comment to be read into the record during the meeting or added to the backup materials for the record. If not specified, comments will be added to the backup materials.
- **By telephone:** Call (415) 655-0001 and enter access code 2557 012 3713. To provide public comment over the telephone, please press *3 during the comment period and wait to be called on.

IV. ADOPTION OF THE OCTOBER 4, 2023 AGENDA *(for possible action)*

V. REPORT / DISCUSSION / ACTION

- 1. Approve Nominations Committee Meeting Minutes – October 3, 2022;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
- 2. Nomination of Chair of the Nominations Committee;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
- 3. Review and Discuss the Nominations Committee Charter and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on October 17, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
- 4. Review and Discuss Governing Board Officer Appointment and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on October 17, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
- 5. Review, Discuss and Accept the Board Member Candidates and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 17, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
- 6. Review and Discuss the Governing Board Member New Term and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 17, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

VI. SECOND PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote. **See above for instructions for submitting public comment.**

VII. ADJOURNMENT

NOTE: Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Tawana Bellamy or Andria Cordovez Mulet in Administration at the Southern Nevada Health District by calling (702) 759-1201.

THIS AGENDA HAS BEEN PUBLICLY NOTICED on the Southern Nevada Health District's Website at <https://snhd.info/meetings>, the Nevada Public Notice website at <https://notice.nv.gov>, and a copy will be provided to any person who has requested one via U.S mail or electronic mail. All meeting notices include the time of the meeting, access instructions, and the meeting agenda. For copies of agenda backup material, please contact Tawana Bellamy or Andria Cordovez Mulet at 280 S. Decatur Blvd, Las Vegas, NV, 89107 or dial (702) 759-1201.

MINUTES

**SOUTHERN NEVADA COMMUNITY HEALTH CENTER
NOMINATIONS COMMITTEE MEETING
October 3, 2022 – 1:00 P.M.
Meeting will be conducted via Webex Event**

MEMBERS PRESENT: Tim Burch – Chair, Consumer Member
Brian Knudsen, Consumer Member
Jose L. Melendrez – Consumer Member
Scott Black – Consumer Member (*Call-in User 2*)

ABSENT: Scott Garrett – Consumer Member

ALSO PRESENT: None

LEGAL COUNSEL: Edward Wynder, Associate General Counsel

EXECUTIVE DIRECTOR: Fermin Leguen, MD, MPH, District Health Officer

STAFF: Tawana Bellamy, Andria Cordovez Mulet, Cassius Lockett, Randy Smith

I. CALL TO ORDER AND ROLL CALL

The Chair called the Southern Nevada Community Health Center Nominations Committee meeting to order at 1:03 p.m. Tawana Bellamy, Administrative Secretary, administered the roll call and confirmed a quorum.

II. PLEDGE OF ALLEGIANCE

III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to three (3) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

IV. ADOPTION OF THE OCTOBER 3, 2022 AGENDA (*for possible action*)

A motion was made by Member Knudsen, seconded by Member Melendrez and carried unanimously to approve the October 3, 2022 Agenda, as presented.

V. REPORT / DISCUSSION / ACTION

- 1. Approve Nominations Committee Meeting Minutes – June 21, 2021;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

A motion was made by Member Melendrez, seconded by Member Knudsen, and carried unanimously to approve the June 21, 2021 meeting minutes, as presented.

2. Review, Discuss and Accept Board Member Candidate(s) and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 27, 2022; direct staff accordingly or take other action as deemed necessary *(for possible action)*

Randy Smith, FQHC Operations Officer reviewed the HRSA conditions about the current patient board composition. The due date to clear the condition is November, 17, 2022. Mr. Smith provided an update on new board member recruitment plan which was provided to HRSA as the initial response to HRSA findings.

Mr. Smith advised the committee that the proposed patient board member composition would consist of three (3) current patient board members and (3) new patient board members. The patient board member demographics would need to represent the gender and race/ethnicity of the patients served by the health center.

Mr. Smith further advised that two board candidates have completed their applications and attended an orientation. Both candidates show strong interest. The third board candidate is scheduled for an orientation on October 7, 2022. Mr. Smith inquired from the committee how they would like to move forward with the two candidates who completed the orientation and if they would also like to include the third candidate, providing the candidate successfully complete their orientation.

Member Knudsen commented that he trusts Mr. Smith would have a good idea what the patient population is within the Community Health Center and know who would be better to communicate issues and concerns.

Chair Burch advised that the committee take a vote to move forward the two known candidates and the third candidate, pending Mr. Smith's professional assessment of their commitment and ability to serve.

A motion was made by Member Knudsen, seconded by Member Melendrez, and carried unanimously to accept the Board Member Candidates, as presented, and recommend approval to the Southern Nevada Community Health Center Governing Board on October 27, 2022.

3. Review and Discuss Governing Board Member Term Limits and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 27, 2022; direct staff accordingly or take other action as deemed necessary *(for possible action)*

Mr. Smith presented proposed changes to the number of board members and term limits. The existing bylaws indicate the board be comprised of no less than 9 and no more than 20 members. The requirement for HRSA is no less than 9 and no more than 25 members. Mr. Smith recommend changing the limit to 25 members to be in alignment with the HRSA requirement.

Mr. Smith advised that the current bylaws limits board members to three consecutive-three-year terms, with a provision to serve additional terms. Mr. Smith further explained that the bylaws currently state Community Members will serve two (2) year terms and Community Members serve three (3) year terms. The recommendation is to have both Consumer and Community member serve three (3) year terms.

Members Melendrez commented that he serves on several boards, and they have removed term limits. The board can dismiss someone if they break the rules and board member can serve until they choose to leave.

Member Knudsen commented that he also serves on several boards and recruiting and retaining members is challenging. Three (3) consecutive terms is a long time, but the committee needs to do

what is in the best interest of the population we serve to figure out how to recruit and retain people on the board.

Chair Burch commented that getting tenured committed board members for non-profits is critical and can be challenging. If we find a quality person that is aligned and wants to stay, there is not a need to arbitrarily remove them. Chair Burch further explained he would support a recommendation to increase the members to 25 to align with the HRSA requirement and to have all members serve three (3) year terms. The annual meeting could be used as a check point for members to recommit to their duties on the board.

A motion was made by Chair Burch, seconded by Member Melendrez, and carried unanimously to recommend for approval to the Southern Nevada Community Health Center Governing Board on October 27, 2022 that the limit for board members should not exceed 25 members, per HRSA requirement, Consumer and Community members will serve three (3) year terms and remove the number of term limits that can be served.

4. Review and Discuss Governing Board Member New Terms and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 27, 2022;
direct staff accordingly or take other action as deemed necessary *(for possible action)*

Mr. Smith reviewed a list of board members showing when their terms expire and their attendance to meetings. The yellow highlights represent board members who have low participation. The recommendation is to not move forward with them. There is a process in the bylaws to remove non-participating members and we can send them a template letter that will give them the option to attend the October meeting to discuss the matter if they would like. The three new board members would be used to backfill the patient board members. Everyone in green would be recommended to continue.

Mr. Smith commented that because we need to clear the HRSA condition related to the composition of the board by November 17, 2022, we do not want to make too many changes to the board that would prevent us from meeting the HRSA requirement.

A motion was made by Member Melendrez, seconded by Member Knudsen, and carried unanimously to recommend for approval to the Southern Nevada Community Health Center Governing Board on October 27, 2022 to move forward with offering an additional term to the board members highlighted in green and to contact the board members highlighted in yellow for potential removal from the board.

5. Review and Discuss Governing Board Officer Appointments and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 27, 2022;
direct staff accordingly or take other action as deemed necessary *(for possible action)*

Mr. Smith advised that the election of officers will be presented at the annual meeting in October 2022. He thanked the committee members for their service. Mr. Smith further advised that he has had conversations with Member Knudsen and Member Melendrez, and both are very gracious in supporting the needs of the board. Member Melendrez has agreed to assume the Chair role.

There were further discussions of the officer representation on the board, HRSA's requirement and who would serve in the officer roles.

Mr. Smith inquired if both Vice-Chair roles need to be recommended at this meeting.

Edward Wynder, Associate General Counsel commented yes, as it is stated in the bylaws. The Governing Board can make additional nominations. The committee can make a nomination for all three positions.

Chair Burch inquired if any of the new board member candidates have expressed an interest in leadership. This could be a leadership development opportunity for someone as the First Vice-Chair. He could continue as Second Vice-Chair for stability. Mr. Smith commented that one of the new candidates has some board experience. Mr. Smith likes the idea of Chair Burch and Member Knudsen continuing for continuity.

Mr. Smith commented that his recommendation is to move forward with Jose Melendrez as Chair and Tim Burch as Second Vice-Chair. Mr. Smith will contact the new board candidates and the other board members to confirm their availability to serve.

A motion was made by Chair Burch, seconded by Member Knudsen, and carried unanimously to recommend for approval to the Southern Nevada Community Health Center Governing Board on October 27, 2022 to have Jose Melendrez serve as Chair, Tim Burch as Second Vice-Chair, and look for a candidate for First Vice-Chair, with the current Chair (Brian Knudsen) continuing to be involved.

6. Review and Discuss Governing Board Officer Term Limits and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 27, 2022; direct staff accordingly or take other action as deemed necessary *(for possible action)*

Mr. Smith presented the recommendation to change the Officer Term Limits from one (1) year to two (2) years and to change the Term of Office from July 1 through June 30 to October 1 to September 30 to align with the annual board meeting.

There were no comments from the committee.

A motion was made by Member Melendrez, seconded by Member Knudsen, and carried unanimously to recommend for approval to the Southern Nevada Community Health Center Governing Board on October 27, 2022 to change the Officer Term to two (2) years and change the Term of Office from July 1 through June 30 to October 1 to September 30.

VI. SECOND PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

VII. ADJOURNMENT

The Chair adjourned the meeting at 1:59 p.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary/FQHC Executive Director

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AT THE SOUTHERN NEVADA HEALTH DISTRICT

SNCHC Nominations Committee Meeting

OCTOBER 4, 2023

Nomination of Chair



Committee Chair Responsibility

- The Chair shall preside over and carry out the agenda for the Committee meeting.

Motion to select a Chair for the Nominations Committee.

Nominations Committee Charter



AT THE SOUTHERN NEVADA HEALTH DISTRICT

Nominations Committee Charter

Southern Nevada Community Health Center Nominating Committee Charter

(As approved by the ~~Board of Directors~~ **Governing Board** on 10/__/2023)

Committee Purpose:

The Nominating Committee (the “Committee”) supports the Board in fulfilling its responsibility to identify candidates to serve as Community Health Center Directors and Officers.

Scope of Duties and Responsibilities:

The Committee will review and, as necessary, update the Board Recruitment and Retention Plan (the Plan). Consistent with the criteria set forth in the Plan:

- Recommend to the Board criteria for identifying and evaluating candidates for the Board
- Identify, recruit, and review the qualifications of candidates for the Board.
- ~~Recommend to the Board members for appointment to board committees and as committee chairs and consider rotating members among committees as appropriate considering, among other things, individual member experience, knowledge, and/or background.~~
- Conduct ~~an annual~~ **a periodic** evaluation of the Board’s effectiveness and performance.
- Perform such other duties and responsibilities as are consistent with the purpose of the Nominating Committee or the as the Board deems appropriate.

Nominations Committee Charter

Additional Authority:

The Committee has the authority to take any actions it considers appropriate to fulfill the above duties and responsibilities, including without limitation, the authority invite such experts and other advisors as it deems appropriate to assist it in the performance of its functions. **The Committee shall present nominations for Board vacancies and for the offices of Chair, First Vice-Chair, and Second Vice-Chair at each Annual Meeting and at other times when vacancies occur in the offices.**

Composition:

The Committee shall be appointed by the Board and shall be comprised of at least three Board members. Committee members serve at the discretion of the Board.

Meetings:

The Committee shall meet as deemed necessary to carry out its responsibilities. Meetings may be called by the Chairman of the Committee or any two members thereof. Meetings shall be held at such time and place as may be specified in the notice of meeting. Meetings will be held and posted consistent with Nevada's Open Meeting Law.

Nominations Committee Charter

Voting and Quorum:

Voting on Committee matters shall be on a one vote per member basis. At all meetings, a majority of the total number of members of the Committee shall constitute a quorum for the transaction of business; and, the act of a majority of the members present at any meeting at which there is a quorum constitutes the Committee's action or decision.

Committee members who are Community Health Center or Health District staff shall be ex-officio non-voting members of the Committee. Board members who are not also Committee members may attend Committee meetings but may not vote.

Reports:

All actions authorized or taken by the Committee shall be reported to the Board no later than the next succeeding meeting of the Board.

Motion to Approve the Recommended changes to SNCHC Nominations Committee Charter, as presented.



Southern Nevada Community Health Center Nominating Committee Charter

(As approved by the ~~Board of Directors~~Governing Board on 02/07/2020 10/ /2023)

Committee Purpose:

The Nominating Committee (the "Committee") supports the Board in fulfilling its responsibility to identify candidates to serve as Community Health Center Directors and Officers.

Scope of Duties and Responsibilities:

The Committee will review and, as necessary, update the Board Recruitment and Retention Plan (the Plan). Consistent with the criteria set forth in the Plan:

- Recommend to the Board criteria for identifying and evaluating candidates for the Board
- Identify, recruit, and review the qualifications of candidates for the Board.
- ~~Recommend to the Board members for appointment to board committees and as committee chairs and consider rotating members among committees as appropriate considering, among other things, individual member experience, knowledge, and/or background.~~
- Conduct ~~an annual~~ a periodic evaluation of the Board's effectiveness and performance.
- Perform such other duties and responsibilities as are consistent with the purpose of the Nominating Committee or the as the Board deems appropriate.

Additional Authority:

The Committee has the authority to take any actions it considers appropriate to fulfill the above duties and responsibilities, including without limitation, the authority invite such experts and other advisors as it deems appropriate to assist it in the performance of its functions. The Committee shall present nominations for Board vacancies and for the offices of Chair, First Vice-Chair, and Second Vice-Chair at each Annual Meeting and at other times when vacancies occur in the offices

Composition:

The Committee shall be appointed by the Board and shall be comprised of at least three Board members. Committee members serve at the discretion of the Board.

Meetings:

The Committee shall meet as deemed necessary to carry out its responsibilities. Meetings may be called by the Chairman of the Committee or any two members thereof. Meetings shall be held at such time and place as may be specified in the notice of meeting. Meetings will be held and posted consistent with Nevada's Open Meeting Law.

Voting and Quorum:

Voting on Committee matters shall be on a one vote per member basis. At all meetings, a majority of the total number of members of the Committee shall constitute a quorum for the transaction of business; and, the act of a majority of the members present at any meeting at which there is a quorum constitutes the Committee's action or decision.

Committee members who are Community Health Center or Health District staff shall be ex-officio non-voting members of the Committee. Board members who are not also Committee members may attend Committee meetings but may not vote.

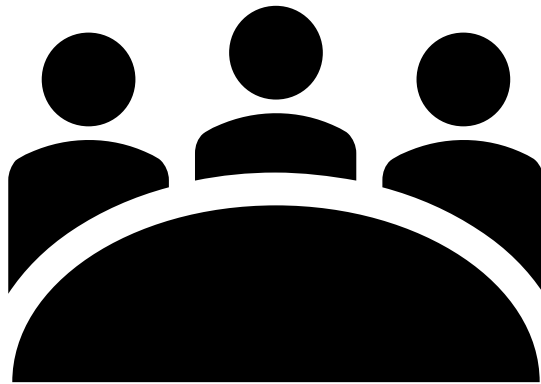
Reports:

All actions authorized or taken by the Committee shall be reported to the Board no later than the next succeeding meeting of the Board.

Governing Board Officer Appointment

Recommendation of Officer Appointment:

- Jasmine Coca - Second Vice Chair



Motion to accept Jasmine Coca as Second Vice Chair and Approve Recommendation to the SNCHC Governing Board on October 17, 2023.

Board Member Candidates



AT THE SOUTHERN NEVADA HEALTH DISTRICT

HRSA – Community Board Member Requirements

- Non-patient health center board members must be representative of the community served by the health center and must be selected for their expertise in relevant subject areas, such as community affairs, local government, finance and banking, legal affairs, trade unions, and other commercial and industrial concerns, or social service agencies within the community.
- Of the non-patient health center board members, no more than one-half may derive more than 10% of their annual income from the health care industry

HRSA – Consumer Board Member Requirements

- The majority [at least 51%] of the health center board members must be patients served by the health center. These health center patient board members must, as a group, represent the individuals who are served by the health center in terms of demographic factors, such as race, ethnicity, and gender.

Orientation Activities

Orientation Activities:

- Virtual introduction and overview of SNCHC with Randy Smith
- Completion SNCHC governing board member application
- In-person orientation on FQHC program, SNCHC services, and Governing Board member role with Randy Smith and Tawana Bellamy

Board Candidate – Community Candidate

- Bachelor's, Master's, and Doctorate in Psychology and licensed by the Nevada Board of Psychological Examiners.
- Employed by the Kirk Kerkorian School of Medicine at UNLV
- Active member in the Nevada Psychological Association.
- Interested in Becoming a Board Member:
 - The work of FQHCs is incredibly important in our community. It is encouraging to see SNCHC expand care to include mental health services and they would like to support those efforts by serving on the Board.
- Unmet Health Needs in the Community:
 - While there are gaps in accessing primary and specialty medical care in Southern Nevada, their greatest concern is for the unmet mental health and substance use needs.

Board Candidate – Consumer Candidate

- Currently finishing AA in business, will pursue accounting in the fall 2023.
- Belong to Make the Road Nevada and they serve under-represented undocumented folks in the community,
- Launched the Health Equity Campaign within Make the Road Nevada in 2021.
- Has over a decade of training in management in the private and nonprofit sector, that includes but not limited to: Finance, Compliance, and HR.
- Interested in Becoming a Board Member:
 - Sees this as a unique opportunity to bolster the initiatives they are involved in within the community.
 - They aim to bring a fresh perspective to the board and use the insights gained to enhance our collective efforts in promoting health and well-being within our community.
- Unmet Health Needs in the Community:
 - Limited access to insurance especially within the undocumented community.
 - Mental health resources.
 - Language barriers.
 - Health disparities.

Motion to Accept the Board Member Candidates, as presented, and Approve Recommendations to the SNCHC Governing Board on October 17, 2023.



Governing Board Member New Term

Term of Office and Term Extensions

SNCHC Bylaws, Article IV, Section 4: Term of Office:

“Members shall each serve three (3) year terms.”

SNCHC Bylaws, Article IV, Section 5: Term Extensions:

“A current or former Member may serve additional terms if the Board determines after careful deliberation and as reflected in the minutes, it is in the best interest of the organization and in furtherance of best practices.”

Board Member Attendance

Bylaws, Article V, Section 2: Attendance Requirements:

“A Member who has been absent from three (3) consecutive meetings or more than fifty percent (50%) of regularly scheduled meetings in a twelve (12) month period, without reasonable excuse, duly noted in the minutes of the meeting, shall be subject to removal from the Board.”

Board Member Attendance

- Lucille Scott

	Attendance for the Year 2023	Attendance for the Year 2022	Attendance for the Year 2021	Attendance for the Year 2020
PRESENT	5	2	10	7
ABSENT	4	11	2	6

Staff Recommendation

Act in accordance with the Bylaws.

Consistent attendance at Governing Board and Committee meetings is critical to the Board's ability to exercise its authority over the health center.

No action can be taken by the Board without achieving a quorum at meetings.

HRSA requires the health center to hold a monthly Governing Board meeting.

Motion to _____ the Board Member for an additional term and Approve Recommendation to the SNCHC Governing Board on October 17, 2023.

Questions?



AT THE SOUTHERN NEVADA HEALTH DISTRICT