

# MEMORANDUM



**Date:** September 28, 2023

**To:** Southern Nevada District Board of Health

**From:** Fermin Leguen, MD, MPH, *District Health Officer* *FL*  
Kim Saner, *Deputy District Health Officer-Administration* *KS*  
Randy Smith, *FQHC Operations Officer* *RS*  
Donnie (DJ) Whitaker, *Chief Financial Officer* *DW*

**Subject:** Fiscal Year 2024 Budget Transfer – certain activities of the Sexual Health Clinic

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The Southern Nevada District Board of Health governing board approved the Fiscal Year 2024 budget at the March 23, 2023 board meeting. The Sexual Health Clinic (SHC) in its entirety was included in that budget in anticipation of the transition of the program to the Federally Qualified Health Center (FQHC) on July 1, 2023.

The SHC was formerly part of the Primary & Preventive Care division (PPC) of the Southern Nevada Health District (SNHD). The approved Fiscal Year 2024 budget for the FQHC included 100% of the activity for SHC including the Sexual Health Outreach and Prevention Program (SHOPP) activity and existing public health grant budgets that were identified in the Overview of the SHC presented at the June 22, 2023 board meeting. The SHOPP activity included Express STI Testing, Linkage to Care, Congenital Syphilis Case Management Program and Expedited Partner Treatment. The public health grants included FOCUS and PHI.

A transfer of budget authority is necessary to move the funds from the FQHC to the PPC for the SHOPP and public health grant activity resulting in a reduction to the previously approved Fiscal Year 2024 General Fund and Grant budgets for the FQHC and a simultaneous increase to the PPC budgets. The overall budget for SNHD is unchanged by this transfer between divisions.

Approval of the transfer of part of the FQHC Sexual Health budget to the PPC Division within the approved Fiscal Year 2024 budget:

1. \$404,521 Grant Revenue Transfer from FQHC to PPC SHOPP
2. \$404,521 Grant Expense Transfer from FQHC to PPC SHOPP
3. \$332,254 General Fund Operating Expense Transfer from FQHC to PPC SHOPP
4. Total Expense budget impact **\$736,775** for General Fund & Grant Funds
5. FTE impact of 2.10 General Fund positions and 4.9 Grant positions (7 FTE total)