



AT THE SOUTHERN NEVADA HEALTH DISTRICT

MINUTES

SOUTHERN NEVADA COMMUNITY HEALTH CENTER FINANCE & AUDIT COMMITTEE MEETING July 17, 2023 – 4:00 p.m. Meeting was conducted via Webex Event

- MEMBERS PRESENT:** Donna Feliz-Barrows – Consumer, Grief Recovery Nevada
Jasmine Coca – Community Member, Catholic Charities of Southern Nevada
- ABSENT:** Father Rafael Pereira – Community Member, All Saints Episcopal Church
- ALSO PRESENT:** None
(In Audience)
- LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel
- EXECUTIVE DIRECTOR:** Fermin Leguen, MD, MPH, District Health Officer
- STAFF:** Tawana Bellamy, Andria Cordovez Mulet, Donnie (DJ) Whitaker, Randy Smith, Justin Tully, Jonas Maratita, Cassius Lockett, Edward Wynder, Yin Jie Qin, Jonas Maratita, Jonna Arqueros, Kim Saner

I. **CALL TO ORDER and ROLL CALL**

The Southern Nevada Community Health Center Finance & Audit Committee Meeting was called to order at 4:00 p.m. Tawana Bellamy, Administrative Secretary, administered the roll call and confirmed a quorum. Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

II. **PLEDGE OF ALLEGIANCE**

- III. **FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the First Public Comment portion was closed.

IV. **ADOPTION OF THE JULY 17, 2023 MEETING AGENDA (for possible action)**

A motion was made by Member Feliz-Barrows seconded by Chair Coca, and carried unanimously to approve the July 17, 2023 Agenda, as presented.

V. **REPORT / DISCUSSION / ACTION**

1. **Approve Finance & Audit Committee Meeting Minutes – June 15, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

A motion was made by Member Feliz-Barrows seconded by Chair Coca, and carried unanimously to approve the June 15, 2023 Finance & Audit Committee Minutes, as presented.

2. Receive, Discuss and Accept the May 2023 YTD Financial Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on June 20, 2023; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Donnie (DJ) Whitaker, Chief Financial Officer, presented the May 2023 YTD Financial Report as of May 31, 2023. Ms. Whitaker advised that this is the budget before the augmentation approved by the board in June 2023.

- All Funds for All Divisions (General Fund and Special Revenue Fund) – as of May 31, 2023
 - Net Budget - negative \$4.475M
 - Net Actual – negative \$4.414M
 - Variance - \$60,833

Dr. Leguen inquired about the revenue by department budget and actuals for Family Planning and Primary Care and if the variance is related to over planning. Mr. Smith advised it may be an assortment of things, as his team was not involved in the initial planning of the budget. Mr. Smith further advised that the WRAP reimbursement and position vacancies throughout the year may have contributed to the variances.

A motion was made by Member Feliz-Barrows, seconded by Chair Coca, and carried unanimously to accept the May 2023 YTD Financial Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on July 25, 2023

VI. SECOND PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Second Public Comment portion was closed.

XIII. ADJOURNMENT

The meeting was adjourned at 4:17 p.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary/CHC Executive Director

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