



AT THE SOUTHERN NEVADA HEALTH DISTRICT

Southern Nevada Community Health Center  
Quality/Credentialing Committee Charter  
(As approved by the Governing Board on 04/ \_\_/2023)

***Committee Purpose:***

The Quality/Credentialing Committee (the “Committee”) supports the Board in fulfilling its oversight responsibilities in areas relating to patient safety, operational and clinical quality, patient satisfaction, employee satisfaction, risk management and regulatory preparedness and compliance.

***Scope of Duties and Responsibilities:***

The Committee’s responsibilities and duties include but are not limited to:

1. Reviews and recommends the approval of the Quality Management (QM) Plan to the Board.
2. Monitors patient and employee satisfaction.
3. Monitors progress towards clinical quality performance goals and risk management mitigation activities. Performs benchmarking against relevant sources.
4. Reviews and recommends to the Board the annual Risk Management Plan.
5. Overseeing the effectiveness of the medical staff credentialing process.
6. Reviews and recommends for approval medical staff appointments, reappointments, and clinical privileges to the Board.

***Composition:***

The Committee shall be comprised of at least three Board members. In addition, the Executive Director, FQHC Operations Officer, Medical Director, and the FQHC Quality Management Coordinator will be subject matter Committee members. The Committee shall determine whether members should undergo any initial or annual training to help them fulfill their Committee responsibilities. The members of the Committee shall serve at the pleasure of the Board.

***Meetings:***

The Committee shall meet four (4) times per year and as deemed necessary to carry out its responsibilities. Meetings may be called by the Chairman of the Committee or any two members thereof. Meetings shall be held at such time and place as may be specified in the notice of meeting. Meetings will be held and posted consistent with Nevada’s Open Meeting Law.

***Voting and Quorum:***

Voting on Committee matters shall be on a one vote per member basis. At all meetings, a majority of the total number of members of the Committee shall constitute a quorum for the transaction of business; and, the act of a majority of the members present at any meeting at which there is a quorum shall constitute the Committee’s action or decision.



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Committee members who are Community Health Center or Health District staff shall be ex-officio non-voting members. Board members who are not also Committee members may attend Committee meetings but may not vote.

***Reports:***

All actions authorized or taken by the Committee shall be reported to the Board no later than the next succeeding meeting of the Board.

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