

**SOUTHERN NEVADA COMMUNITY HEALTH CENTER
EXECUTIVE DIRECTOR ANNUAL REVIEW COMMITTEE MEETING**

October 26, 2021 – 1:00 p.m.

Meeting was conducted via Webex Event

MEMBERS PRESENT: Brian Knudsen – Chair, Consumer Member (*Webex*)
Erin Breen – Community Member, UNLV Vulnerable Road Users Project (*Webex*)
Gary Costa – Community Member, Golden Rainbow (*Webex*)
Duprice Scruggs – Consumer Member (*Webex*)

ABSENT: Scott Garrett – Consumer Member
Father Rafael Pereira – Community Member, All Saints Episcopal Church
Lucille Scott – Consumer Member

ALSO PRESENT: Jose L. Melendrez – First Vice-Chair, Consumer Member (*Webex*)
(In Audience)

LEGAL COUNSEL: Heather Anderson-Fintak, General Counsel

EXECUTIVE Fermin Leguen, MD, MPH, District Health Officer

SECRETARY:

STAFF: Andria Cordovez Mulet, Andrea Green, David Kahananui, Theresa Ladd, Cassius Lockett, Cortland Lohff, Karen White

I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada Community Health Center Executive Director Annual Review Committee Meeting to order at 1:04 p.m. Andrea Green, Executive Administrative Secretary, administered the roll call and confirmed a quorum.

II. PLEDGE OF ALLEGIANCE

III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

IV. ADOPTION OF THE OCTOBER 26, 2021 AGENDA (for possible action)

A motion was made by Member Breen, seconded by Member Costa, and carried unanimously to approve the October 26, 2021 Agenda, as presented.

V. REPORT / DISCUSSION / ACTION

1. **Approve Executive Director Annual Review Committee Meeting Minutes – November 9, 2020**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

A motion was made by Member Breen, seconded by Member Costa, and carried unanimously to approve the November 9, 2020 Executive Director Annual Review Committee Minutes, as presented.

2. **Receive, Discuss and Accept Executive Director's Report of Accomplishments and Goals and Discuss and Identify Goals for Next Review Period**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Dr. Fermin Leguen, CHC Executive Director, reported on the Accomplishments for the Community Health Center for FY20-21 and Goals/Opportunities for 2022. (**Attachment #1**)

Chair Knudsen recognized the work of the Health Center and the benefit to the community.

Chair Knudsen expressed that he would like the Health Center to explore a larger partnership with the City of Las Vegas, who was currently operating a respite for people experiencing homelessness and are too sick to be on the streets. Member Knudsen indicated that he believed that there could be a funding opportunity for the SNCHC as many of those clients may be eligible for Medicaid. Dr. Leguen advised that he would look into exploring a partnership with the City of Las Vegas and the service that could be provided to its' residents. Dr. Leguen further advised that HRSA has three different classifications for FQHCs (Urban, Rural and Homeless) and confirmed that the Health Center is not a Homeless FQHC but an Urban FQHC. The Health Center can provide services to the people experiencing homelessness but cannot be reconfigured to a Homeless FQHC. Dr. Leguen committed to looking into opportunities to provide services to people experiencing homelessness, as there is currently nothing preventing them from becoming clients of the Health Center.

Chair Knudsen further expressed the opportunity of an infectious disease fellowship within the Health Center, which could increase the number of infectious disease doctors in the community. Dr. Leguen advised that the Health District was credentialed to maintain residents and explored the feasibility of bringing an infectious disease fellowship earlier this year. Dr. Leguen further advised that there were certain limitations that hindered pursuing that initiative in the past, however maintained that the Health Center was still interested and would review the feasibility again.

Ms. Breen commended Dr. Leguen and the Health Center staff for a remarkable job over the past year and noted the successful implementation/completion for the areas for improvement from the previous year. Ms. Breen mentioned a possible outreach opportunity with the Lutheran Social Services.

Dr. Leguen further advised the Health Center's East Las Vegas location was being re-located to Fremont Street, which may be closer to the areas Ms. Breen mentioned, and noted this was a positive opportunity for the Health Center in the future to contribute to the well-being of that community.

Mr. Kahananui advised that, based on the evaluations submitted by the Committee members, Dr. Leguen's score was 3.75 out of 4.

3. **Discuss and Approve Recommendations to the Southern Nevada Community Health Center Board on October 28, 2021**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

The Committee agreed to combine Item #2 and #3 into one motion and recommendation.

A motion was made by Chair Knudsen, seconded by Member Breen, and carried unanimously to accept the Executive Director's Report of Accomplishments and Goals for the Next Review Period and recommend acceptance of same to the Southern Nevada Community Health Center Board on October 28, 2021.

- VI. **SECOND PUBLIC COMMENT**: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

XIII. **ADJOURNMENT**

The Chair adjourned the meeting at 1:46 p.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary/CHC Executive Director

/acm



AGENDA

SOUTHERN NEVADA COMMUNITY HEALTH CENTER EXECUTIVE DIRECTOR ANNUAL REVIEW COMMITTEE MEETING October 26, 2021, 1:00 P.M.

Meeting will be conducted via Webex Event

<https://snhd.webex.com/snhd/onstage/g.php?MTID=e4cc68e0b566aa43fb699de6d9a6ef7d9>

To call into the meeting, dial (415) 655-0001 and enter Access Code:2564 802 6888

For other governmental agencies who use video conferencing capability, the Video Address is 25648026888 [@snhd.webex.com](mailto:25648026888@snhd.webex.com)

NOTE:

- Agenda items may be taken out of order at the discretion of the Chair
- The Board may combine two or more agenda items for consideration
- The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

- #### III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

There will be two public comment periods. To submit public comment on either public comment period on individual agenda items or for general public comments:

- **By Webex: Use the link above. You will be able to provide real-time chat-room messaging, which can be read into the record by a Community Health Center employee or by raising your hand during the public comment period, a Community Health Center employee will unmute your connection. Additional Instructions will be provided at the time of public comment.**
- **By email: public-comment@snchc.org For comments submitted prior to and during the live meeting. Include your name, zip code, the agenda item number on which you are commenting, and your comment. Please indicate whether you wish your email comment to be read into the record during the meeting or added to the backup materials for the record. If not specified, comments will be added to the backup materials.**

IV. ADOPTION OF THE OCTOBER 26, 2021 AGENDA (for possible action)

V. **REPORT / DISCUSSION / ACTION**

1. **Approve Executive Director Annual Review Committee Minutes - November 9, 2020;** direct staff accordingly or take other action as deemed necessary (**for possible action**)
2. **Receive, Discuss and Approve Executive Director's Report of Accomplishments and Goals; Discuss and Identify Goals for Next Review Period;** direct staff accordingly or take other action as deemed necessary (**for possible action**)
3. **Discuss and Approve Recommendations to the Southern Nevada Community Health Center Board on October 28, 2021;** direct staff accordingly or take other action as deemed necessary (**for possible action**)

- VI. **SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

See above instructions for submitting public comment.

VII. **ADJOURNMENT**

NOTE: Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Andrea Green or Andria Cordovez - Mulet in Administration at the Southern Nevada Health District by calling (702) 759-1201.

THIS AGENDA HAS BEEN PUBLICLY NOTICED on the Southern Nevada Health District's Website at <https://snhd.info/meetings>, the Nevada Public Notice website at <https://notice.nv.gov> .. and a copy will be provided to any person who has requested one via U.S mail or electronic email. All meeting notices include the time of the meeting, access instructions, and the meeting agenda. For copies of agenda backup material, please contact Andrea Green or Andria Cordovez - Mulet at (702) 759-1201.



MINUTES

**Southern Nevada Community Health Center Executive Director Annual Review Committee Meeting
November 9, 2020 – 9:00 a.m.
Meeting will be conducted via Webex Event**

BOARD: Brian Knudsen – Chair, Council Member, City of Las Vegas
(Present) Gary Costa – Golden Rainbow Director
Erin Breen – UNLV College of Engineering Transportation Research Center
Father Rafael – All Saints episcopal Church
Marilyn Kirkpatrick – Commissioner, Clark County

(Absent): Scott Garrett – Manager, POP Vegas Cultural Museum

ALSO PRESENT: None
(In Audience)

LEGAL COUNSEL: Annette Bradley, Esq

EXECUTIVE SECRETARY: Dr. Fermin Leguen, MD, MPH, Acting Chief Health Officer/FQHC Executive Director

STAFF: Heather Anderson-Fintak, Andria Cordovez Mulet, Andrea Green

I. CALL TO ORDER AND ROLL CALL

Chair Knudsen called the Southern Nevada Community Health Center Executive Director Annual Review Committee Meeting to order at 9:07 a.m.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing none, Chair Knudsen closed this portion of the meeting.

IV. ADOPTION OF THE NOVEMBER 9, 2020 AGENDA (for possible action)

A motion was made by Member Breen seconded by Chair Knudsen and carried unanimously to approve the November 9, 2020 Agenda as presented.

V. REPORT / DISCUSSION / ACTION:

- 1. Review Executive Director Oversight;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

David Kahananui, Senior FQHC Manager, presented the Executive Director Oversight to the board. **(Attachment 1)**

No action was taken on this item.

2. Receive, Discuss and Accept Executive Director's Report of Accomplishments and Goals and Discuss and Identify Goals for Next Review Period; direct staff accordingly or take other action as deemed necessary **(for possible action)**

Dr. Leguen, Acting Chief Health Officer, FQHC Executive Director, presented the Executive Director's Report of Accomplishments and Goals for next review period to the board. **(Attachment 2)**

Member Pereira thanked Dr. Leguen and his staff on a job well done during the first year of the Southern Nevada Community Health Center and for allowing the Episcopal All Saints Church to help our community partners during the COVID-19 pandemic. He requested that the Executive Directors Goals for the next review period should include: an emphasis on mental health, behavioral health, and marketing of all the services the Southern Nevada Community Health Center provides.

Chair Knudsen thanked Dr. Leguen and his staff on a job well done during the first year of the Southern Nevada Community Health Center and the excellent service he received while being a patient. He requested some of the Executive Director Goals for the next review period should include: board members receiving a tour of the Southern Nevada Community Health Center and to meet the Community Health Center staff along with having group briefings with staff and board members in-between board meetings.

Member Kirkpatrick thanked Dr. Leguen and his staff on a job well done during the first year of the Southern Nevada Community Health Center. She requested some of the Executive Director's Goals for the next review period should include: Outreach, Marketing for the Health District and FQHC, full time contract specifically for marketing, Healthy Start Program to start up again, and for the patients who are under that Healthy Start Program, to be incorporated through the product of the health center as new customers, provide more free clinical and behavioral health services to students, and to increase the number of encounters by 4%

Member Breen thanked Dr. Leguen and his staff on a job well done during the first year of the Southern Nevada Community Health Center. She requested some of the Executive Director's Goals for the next review period should include: marketing with nontraditional partners such as UNLV and former outreach students. And possibly create a subcommittee to assist Dr. Leguen and staff in searching for nontraditional partners.

No action was taken on this item.

3. Discuss and Approve Recommendations to the Southern Nevada Community Health Center Board on November 19, 2020; direct staff accordingly or take other action as deemed necessary **(for possible action)**

A motion was made by Chair Knudsen seconded by Member Pereira and carried unanimously to approve the recommendations to the Southern Nevada Community Health Center Board on November 19, 2020.

- VI. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing none, Chair Knudsen closed this portion of the meeting.

VII. ADJOURNMENT

Chair Knudsen adjourned the meeting at 10:19 a.m.

Fermin Leguen, MD, MPH

Acting Chief Health Officer/Executive Secretary/FQHC Executive Director

/ag

DRAFT

Executive Director & Staff Accomplishments

SNCHC, FY20-21

Fermin Leguen, MD, MPH
Executive Director
Southern Nevada Community Health Center





Outline

- General Health Center Activities
- Marketing
- Grants
- Finances
- Human Resources
- Clinical Operations
- Goals for next period

General Activities

- Received Noncompeting Continuation funding for our New Access Point
- New Cash Handling process increased collection and registration accuracy
- Implemented new Sliding Fee Scale with nominal fees instead of percentages
- COVID-19 testing site opened at SNCHC Decatur location
- Extended hours Monday through Thursday to allow appointments for patients needing access to care during later hours
- East Las Vegas Health Center was added as a permanent new SNCHC site
- All Saints Episcopal Church was added as an additional Temporary site for COVID-19 Vaccinations
- A Call Center was set up to assist patients with questions, and appointments

General Activities

- Mobile Unit participated on 53 remote site clinic events
 - Primary Care, Infectious Disease, Family Planning, Ryan White, and COVID-19 testing, and Vaccinations
- Rural clinics were set up for consistent mobile clinic health services
 - Pahrump, Laughlin, Mesquite, and Moapa Valley
- Built community partnerships:
 - All Saints Episcopal Church, UNLV
 - Mexican Consulate, El Salvador Consulate
 - LV Paiute Tribe
 - North Las Vegas Community Correctional Center
 - Local FQHCs, etc.

General Activities

- Contracted with 13 additional health insurance companies
- Began process to become Patient Centered Medical Home
- Provided training for Providers on HIV and PEP and PrEP treatment and care planning
- Received additional funding for COVID-19 PPE and safety gear, as well as telehealth equipment

- New SNCHC website
 - www.snchc.org
- Billboard ads
- Bus and bus station ads
- 70,000 mailer post cards sent to the community
- YouTube video highlighting health center community involvement on COVID-19 interventions
 - <https://youtu.be/qWzeyaibv4k>

Marketing

Grants Received

- Noncompeting Continuation funding for New Access Point
- COVID-19 testing no cost extension on existing grants
- NVPCA State Opioid Response grant
- COVID-19 vaccine ARPA grant
- COVID-19 capacity and construction grant
- Ryan White Capacity Building grant
- Ryan White CARES funding for COVID-19
- Health Plan of Nevada Community Catalyst grant
- Continuation of Title X grant funding
- Continuation of Family Planning of Nevada grant
- Continuation of Ryan White Part A funding
- Continuation of Ryan White Part B funding
- Continuation of New Access Point Primary Care HIV Prevention grant
- Supplemental Primary Care HIV Prevention grant

Revenues

Expenses

	FY19-20	FY20-21
Revenues	\$14,710,983	\$20,699,370
Expenses	\$20,195,298*	\$20,887,131

* Includes \$2.5M from the Sexual Health Clinic

Human Resources

Ongoing hiring process for open positions and COVID-19 related services

Two new MDs joined the Health Center

The Health Center has now 8 Medical Providers, 2 Behavioral/Mental Health Providers, and 1 Registered Dietician

Established a new cash handling protocol to increase accuracy of collections

Enhanced telehealth practices

Established a Vaccine For Children Program

Established a COVID-19 vaccination clinic

Offering COVID-19 testing at Decatur, and outreach events

Enhanced the use of PEP, PrEP, and EHE (PCHP) in primary care

Accepting pediatric patients

Family Health Center

Restructured the Rapid Start program to the Ending HIV Epidemic

Members of the team presented at multiple HIV and Ryan White conferences

Offering nutritional services

Members of the team participated in a Learning Collaborative through the Ending the HIV Epidemic initiative

Ryan White Program

Procured a new car to transport the mobile unit team

Increased Human Papillomavirus Vaccine administration by 400% over previous year, mostly at mobile events

Hired an additional Women's Health Nurse Practitioner for our ELV location

Trained providers on HIV Post Exposure Prophylaxis and

Pre-Exposure Prophylaxis services

Family Planning Program

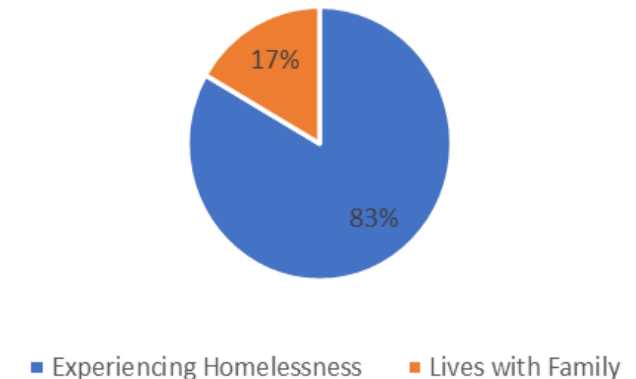
COVID-19 Activities

- Provided isolation support for COVID-19 positive patients at a secured non-congregate shelter facility until March 31st, 2021.
 - This facility was converted into the Health Center COVID-19 vaccination clinic
- New COVID-19 Vaccination Clinic
 - More than 20,000 COVID-19 vaccinations administered
- More than 57,000 COVID-19 tests provided, including both, point of care and PCR COVID-19 tests to over 35,000 community members
- Enhanced Telehealth services supporting medical and behavioral health services

Non-Congregate Shelter at 280 S. Decatur Blvd

- Non-Congregate Shelter at the Southern Nevada Health District main facility provided accommodation for those who have tested positive for COVID-19 and in need of temporary shelter.
- A total of 132 patients utilized the Non-Congregate Shelter with an average 7-day stay.

Southern Nevada Health District
Southern Nevada Community Health Center
Non-Congregate Shelter Update March 2021
Housing Status



Goals/Opportunities for 2022



To gain additional clinic space at 280 S. Decatur



To build a Behavioral Health clinic area at 280 S. Decatur (funds already received from HRSA)



To offer Dental Health services at the new East Las Vegas location once construction is completed



To have a functional in-house billing service



To attain managed care accreditation for clinical lab services

Goals/Opportunities for 2022



Enhance health center marketing interventions across Southern Nevada



Expand health center telehealth services and outreach interventions to rural southern Nevada areas



Enhance partnerships with community-based organizations



Increase the number of annual patient encounters by 4%



Implement paperless registration, and payment process



Initiate application process to attain Patient Centered Medical Home status



Southern Nevada Community Health Center Highlights 2021

<https://youtu.be/qWzeyuibv4k>

Thank you!

Questions?

