



MINUTES

Southern Nevada Community Health Center Governing Board Meeting February 25, 2021 – 2:00 p.m. Meeting will be conducted via Webex Event

**BOARD:
(Present)**

Scott Black – Chair, Mayor Pro Tempore, City of North Las Vegas
Timothy Burch – Clark County Administrator of Human Services
Jose L. Melendrez – Executive Director of Community Partnerships, UNLV Department of Public Health
Father Rafael – All Saints episcopal Church
Erin Breen – UNLV College of Engineering Transportation Research Center
Lucille Scott – Consumer
Aquilla Todd – Consumer
Scott Garrett – Manager, POP Vegas Cultural Museum
Brian Knudsen – Vice Chair, Council Member, City of Las Vegas
Dr. David DiJohn – Associate Professor Department of Pediatrics, Director of Maternal Child Wellness Program, UNLV School of Medicine

(Absent):

Gary Costa – Golden Rainbow Director

**ALSO PRESENT:
(In Audience)**

None

LEGAL COUNSEL:

Annette Bradley, Esq

EXECUTIVE

SECRETARY:

Dr. Fermin Leguen, MD, MPH, Acting Chief Health Officer/FQHC Executive Director

STAFF: Heather Anderson-Fintak, Andria Cordovez Mulet, Andrea Green

I. CALL TO ORDER AND ROLL CALL

Chair Black called the Southern Nevada Community Health Center Governing Board Meeting to order at 2:01 p.m.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing none, Chair Black closed this portion of the meeting.

IV. ADOPTION OF THE FEBRUARY 25, 2021 AGENDA *(for possible action)*

A motion was made by Vice – Chair Knudsen seconded by Member Melendrez and carried unanimously to approve the February 25, 2021 Agenda as amended.

- V. **CONSENT AGENDA:** Items for action to be considered by the Southern Nevada Community Health Center Governing Board which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **Approve Minutes/COMMUNITY HEALTH CENTER GOVERNING BOARD MEETING:**
January 28, 2021 **(possible action)**

A motion was made by Vice – Chair Knudsen seconded by Member Melendrez and carried unanimously to approve the consent agenda as presented.

VI. **REPORT / DISCUSSION / ACTION:**

1. **Receive, Discuss and Accept Quality and Risk Management Activities Report:** direct staff accordingly or take other action as deemed necessary **(for possible action)**

Fantasi Pridgon, FQHC Quality Coordinator, presented the Quality & Risk Management Activities Report to the board. ([Attachment 1](#)) ([Attachment 2](#))

A motion was made by Member Melendrez seconded by Member Pereira and carried unanimously to accept the Quality & Risk Management Activities Report.

2. **Receive, Discuss and Accept CHC Managed Care Credentialing Report:** direct staff accordingly or take other action as deemed necessary **(for possible action)**

David Kahananui, Senior FQHC Manager, presented the CHC Managed Care Credentialing Report to the board. ([Attachment 3](#))

Member DiJohn joined the meeting via Webex at 2:17 p.m.

A motion was made by Member Melendrez seconded by Vice – Chair Knudsen and carried unanimously to accept the CHC Managed Care Credentialing Report.

3. **Receive, Discuss and Approve Recommendations from the February 24, 2021 Quality, Credentialing & Risk Management Committee Meeting:** Committee Members: Scott Garrett; Jose Melendrez; Aquilla Todd; direct staff accordingly or take other action as deemed necessary **(for possible action)**

Member Scott Garrett provided the recommendations.

A motion was made by Member Garrett seconded by Chair Black and carried unanimously to approve the recommendations from the February 24, 2021 Quality, Credentialing & Risk Management Committee Meeting.

4. **Receive, Discuss and Accept Financial Report:** direct staff accordingly or take other action as deemed necessary **(for possible action)**

Karen White, Acting Chief Financial Officer, presented the Financial Report. ([Attachment 4](#)) ([Attachment 5](#))

A motion was made by seconded by Vice – Chair Knudsen seconded by Member Garrett and carried unanimously to accept the Financial Report, Sliding Fee Scale, and Master Fee Schedule.

5. **Receive, Discuss and Approve Recommendations from the February 23, 2021 Finance & Audit Committee Meeting;** Committee Members: Scott Black; Rafael Pereira; Scott Garrett; Lucille Scott; direct staff accordingly or take other action as deemed necessary **(for possible action)**

Meeting was canceled due to lack of a quorum. *No action was taken on this item. This item was removed from the agenda.*

6. **Receive, Discuss and Approve Board Memberships, Attendance Requirements, Recruitment, and Committee Assignments;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

Annette Bradley, General Counsel, and David Kahananui, Senior FQHC Manager, lead the board members into the Board Memberships, Attendance Requirements, Recruitment, and Committee Assignments.

A motion was made by Chair Black seconded by Vice – Chair Knudsen and carried unanimously to approve the Board Memberships, Attendance Requirements, Recruitment, and Committee Assignments.

7. **Receive, Discuss and Accept CHC Marketing Update;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

Jennifer Sizemore, Public Information Manager, presented the CHC Marketing Update.

Member Burch joined the meeting via Webex at 2:23 p.m.

A motion was made by Member Breen seconded by Vice – Chair Knudsen and carried unanimously to accept the CHC Marketing Update.

8. **Receive, Discuss and Accept Monthly Report;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

David Kahananui, Senior FQHC Manager, presented the Monthly Report. **(Attachment 6)**

A motion was made by Member Pereira seconded by Chair Black and carried unanimously to accept the Monthly Report.

- VII. **BOARD REPORTS:** The Southern Nevada Community Health Center Governing Board members may identify and comment on Health Center related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada Community Health Center Governing Board unless that subject is on the agenda and scheduled for action. **(Information Only)**

VIII. **EXECUTIVE DIRECTOR & STAFF REPORTS (Informational Only)**

- Executive Director Comments
- Vaccination Campaign Update
- COVID – 19 Update

- IX. **PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing none, Chair Black closed this portion of the meeting.

X. ADJOURNMENT

Chair Black adjourned the meeting at 3:32 p.m.

Fermin Leguen, MD, MPH, Acting Chief Health Officer/Executive Secretary/FQHC Executive Director

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