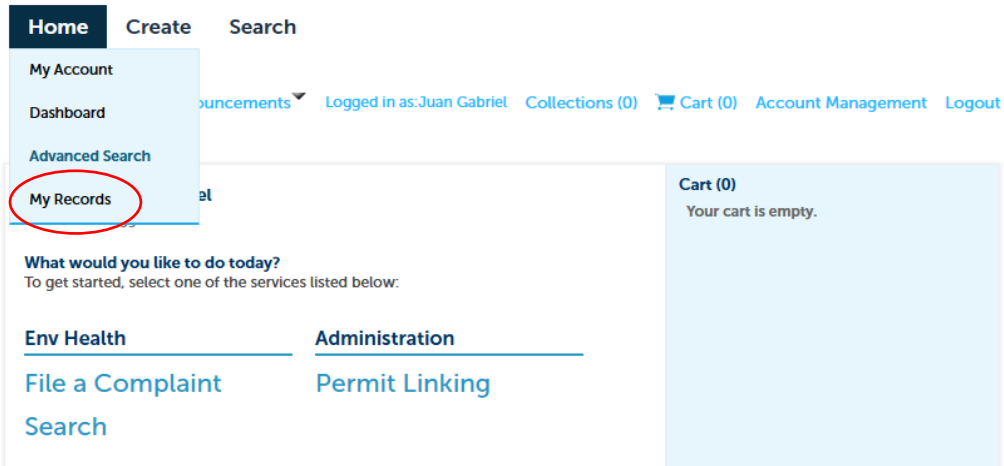


How to Pay Fees

1. Access the online permitting portal by clicking <http://aca-prod.accela.com/SNHD/> and login using your credentials. If you don't have an account, select 'create an account' and follow the prompts.
2. Once logged into your account, select 'My Records'.



3. Click on 'Pay Fees Due' next to the record OR, if you would like to pay fees for multiple records at one time, check the box next to each record and select 'Add to cart'.

▼ Env Health

Showing 1-3 of 3 | [Download results](#) | [Add to collection](#) | [Add to cart](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Description	Facility Name	Status	Action
<input type="checkbox"/>	04/14/2026	FOOD-A-26-0000196	Food Service		t	Pending	
<input checked="" type="checkbox"/>	04/03/2026	FOOD-A-26-0000084	Food Service		Buenos Tacos	Pending	Pay Fees Due
<input type="checkbox"/>	01/30/2025	PR0153098	Food Service Permit	TRAINING RESTAURANT	TRAINING EHS	ACTIVE, EXEMPT FROM BILLING	Pay Fees Due Amendment

4. Select 'checkout'. If you would like to add or remove fees, select 'edit cart'.

Cart

1 Select item to pay 2 Payment information 3 Receipt/Record issuance

Step 1: Select item to pay

Click on the arrow in front of a row to display additional information. Items can be saved for a future checkout by clicking on the Save for later link.

PAY NOW

7777 Decatur BLVD
1 Application(s) | \$563.60
Food Service
FOOD-A-26-0000084 Total due: \$563.60

Total amount to be paid: \$563.60
Note: This does not include additional fees which may be assessed later.

[Checkout »](#) [Edit Cart »](#) [Continue Shopping »](#)

5. Select the payment type you will be using. You will be redirected to the payment portal for processing.

Payment Options

Amount to be charged: \$563.60

- Pay with Credit Card
 Pay with Bank Account
-


[Submit Payment »](#)

6. A message confirming the payment was successfully processed will display. A receipt will be sent to the email address provided.

1 Select item to pay	2 Payment information	3 Receipt/Record issuance
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Step 3: Receipt/Record issuance

Receipt

 Your application(s) has been successfully submitted. Please print your record(s) and retain a copy for your records.

[Print/View Receipt](#) [Print/View Summary](#)