

MEMORANDUM



Date: November 20, 2025

To: Southern Nevada District Board of Health

From: Jason Frame, *Acting Deputy District Health Officer-Administration* 
Cassius Lockett, PhD, *District Health Officer* 

Subject: **Administration Division Monthly Report – October 2025**

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Executive Summary

The Office of Communications issued five News Releases and placed advertisements for the Your Shot campaign and published public notices for the Septic System Regulation Workshops. In collaboration with Three Square, staff facilitated two Produce Giveaways at the Main and Fremont Public Health Centers. Health Cards served 10,958 total clients, including 2,497 clients renewing online, and continued to develop the plan on notifying industry regarding the upcoming fee increases. As of October 24, 2025, the Health District had 800 active employees. Human Resources posted 10 employment opportunities, held 47 interviews, extended eight job offers, and onboarded one new hire. Human Resources held numerous workshops for staff to ensure a smooth and informed Open Enrollment process. A virtual Recognition and Training All-Hands meeting was held on October 9, 2025.

Office of Communications

News Releases Disseminated:

- Pop-Up Produce Stands help families access healthy food this fall
- COVID-19 vaccines now available for people 6 months and older at Health District clinics
- National Latino AIDS Awareness Day highlights urgent need for action
- Health District reports confirmed measles case in visitor to Clark County
- Health District offering COVID-19 vaccines for all eligible individuals, including through VFC and 317 programs

Press:

- Impact of government shutdown
- Proposed septic tank regulations
- Pop-Up Produce stands
- Seasonal vaccinations
- National Latino AIDS Awareness Day
- Measles case at Harry Reid Airport
- Pertussis case at Coronado High School

Five hundred eighty-eight news clips related to the Health District, local news coverage and national coverage of public health topics were compiled in October. Coverage includes traditional print, broadcast, digital and online media outlets. A complete list is available at <http://media.southernnevadahealthdistrict.org/download/oc/202510-PI-Report.pdf>.

Advertisements, Projects Completed and Social Media Summary:

In October, the Office of Communications placed advertisements for the Your Shot campaign and published public notices for the Septic System Regulation Workshops. Staff designed and assisted with the distribution of Individual Sewage Disposal System (ISDS) postcard mailers. The team produced videos for the Office of Chronic Disease Prevention in recognition of National Diabetes Month and collaborated with the Food Handler Safety Cards and Immunizations Clinic teams to create videos promoting food handler safety cards and flu shot services. Additionally, staff completed the Youth Advisory Council for Health Equity facilitator guide for the Health Equity program. Throughout the month, the Office of Communications responded to 150 public information inquiries related to Health District programs and services, vaccine clinic requests, health fair invitations, and complaints. Staff completed 96 internal project requests, including graphic design, website content updates, photography, advertising, marketing, outreach materials, and translation services. The team continued regular updates to Health District websites, including SNHD.info, SNCHC.org, and COVID.SNHD.org.

On social media, staff focused on promoting the Strip Club (fentanyl and xylazine test strips), National Gay Men's HIV/AIDS Awareness Day, World Environmental Health Day, Save a Life Day, PrEP, partial closure for Immunization and Express Testing, Childhood Obesity Awareness month, emergency preparedness month, Your Shot, Recovery Month, Labor Day, Credible Mind, walk audits and Board of Health recognitions.

Community Outreach and Other:

- Three Square Food Bank/Supplemental Nutrition Assistance Program, Low Income Energy Assistance Program and Temporary Assistance for Needy Families program clients processed: N/A

- Department of Welfare & Supportive Services Medicaid/Supplemental Nutrition Assistance Program applications: 210

Legislative Affairs Update:

- Compiled and submitted quarterly report for State Public Health Funds.
- Presented on State Public Health Funds and SB118 funds at Health District After Dark discussion on the State of Nevada's Public Health Safety Net.

Meetings and Events of Note:

- 10/02/2025: Three Square Produce Giveaway at Main Public Health Center
- 10/08/2025: 2025-2026 Respiratory Season Updates National Foundation for Infectious Diseases
- 10/09/25: Hospital Area Command Media Day at UMC
- 10/09/25: Meeting to discuss NV Health Link navigator
- 10/09/25: All Hands Meeting
- 10/14/25: Nevada Tobacco Control and Smoke-free Coalition Policy Committee Meeting
- 10/14/25: Accreditation Meeting
- 10/15/25: Laughlin Water Main Break
- 10/16/25: Rep. Susie Lee SNCHC Tour and Media Availability
- 10/16/25: Media Training
- 10/17/25: Three Square Produce Giveaway at Fremont Public Health Center
- 10/20/25: Naloxone Training
- 10/23/25: CTHS Workshop: Science to Strategy w/Scient to People
- 10/23/25: Health District After Dark
- 10/30/25: Weekly DHHS PIO call
- AP Style Workshops
- Meetings for Big Cities Health Coalition Policy Group and PIO/Communications Group
- Meetings for the Vaccine Guidelines Workgroup
- Meetings for CHIP Public Health Funding Workgroup
- Meetings related to State Public Health Funds and SB118

Please see Appendix A for the following:

- Media, Collateral and Community Outreach Services
- Monthly Website Page Views
- Social Media Services

Facilities

Monthly Work Orders	Oct 2024	Oct 2025		YTD FY25	YTD FY26	
Maintenance Responses	525	382	↓	1,392	1,422	↑
Electrical Work Orders	40	36	↓	123	144	↑
HVAC Work Orders	39	90	↑	122	268	↑
Plumbing Work Orders	33	12	↓	84	54	↓
Preventive Maintenance	35	8	↓	138	105	↓
Security Responses	2,463	1,859	↓	10,454	8,567	↓

Finance

Total Monthly Work Orders	Oct 2024	Oct 2025		YTD FY25	YTD FY26	
Purchase Orders Issued	594	507	↓	2,359	2,095	↓
Grants Pending – Pre-Award	2	1	↓	16	5	↓
Grants in Progress – Post-Award	10	5	↓	43	31	↓

* Grant applications and NCCs created and submitted to agency

** Subgrants routed for signature and grant amendments submitted

No-Cost Extensions and Carryover requests are not quantified in this report.

Grants Expired – October 2025						
KEY: P=Pass-through, F=Federal, S=State, O=Other						
Project Name	Grantor	End Date	Amount	Reason	FTE	Comments
Gilead Sciences, Inc. Master FOCUS Agreement Exhibit C.4 C1900067, Sexual Health Outreach Prevention Program (gsshc_25)	Contract	10/31/2025	\$337,700	End of budget period	2.70	FY2026 expected to renew

Grants Awarded – October 2025							
KEY: P=Pass-through, F=Federal, S=State, O=Other							
Project Name	Grantor	Received	Start Date	End Date	Amount	Reason	FTE
State of Nevada, Sexually Transmitted Diseases tracking, Amendment 1 (std_25)	P-CDC	10/7/2025	3/1/2025	2/28/2026	\$313,159	Increased fund amount for FY2026	3.25
State of Nevada, HIV surveillance, (hv2srv25)	P-CDC	10/7/2025	6/1/2025	6/31/2026	\$227,058	FY2026 renewal	1.60
State of Nevada, Integrated HIV Program, (nv2ehe25)	P-CDC	10/8/2025	6/1/2025	5/31/2026	\$2,090,623	FY2026 renewal	7.97
State of Nevada, HIV Prevention, (hv2prv25)	P-CDC	10/9/2025	6/1/2025	5/31/2026	\$1,933,563	FY2026 renewal	13.00

Grants Awarded – October 2025							
KEY: P=Pass-through, F=Federal, S=State, O=Other							
Project Name	Grantor	Received	Start Date	End Date	Amount	Reason	FTE
State of Nevada - Opioid Overdose Death Registry (sudors26)	P-CDC	10/14/2025	9/1/2025	8/31/2026	\$262,336	FY2026 renewal	1.20

Contracts Awarded – August 2025							
KEY: P=Pass-through, F=Federal, S=State, O=Other							
Project Name	Grantor	Received	Start Date	End Date	Amount	Reason	FTE
Gilead Sciences, Inc. Master FOCUS Agreement Exhibit C.12 C1900067, Sexual Health Outreach Prevention Program (gsshc_26)	Contract	10/9/2025	10/1/2025	9/30/2026	\$205,586	FY2026 renewal	1.80

Health Cards

- Appointments continue to be required for food handler card testing and open as follows:
 - Advance appointments for our Decatur, Fremont, and Henderson offices open each weekday morning at 6 a.m. for that day in the following week.
 - Additional same-day appointments at our Decatur and Fremont offices open for booking each working day by 7:30 a.m. as staffing allows.
 - Same-day appointments for our Laughlin and Mesquite offices open for booking each working day at 5:00 a.m.
- For the month of October, we averaged 81 “passing and paying” online renewal clients per day, with a total of 2,497 clients renewing online.
- We have established a plan on how to notify industry about the fee increase approved in June by the Board of Health. A \$5 increase will go into effect on January 1, 2026, raising the fee from \$20 to \$25. A further \$5 increase will go into effect on January 1, 2028, raising the fee from \$25 to \$30. Industry will be notified via a variety of methods in the coming months.
- Our Information Technology office continues to prepare the mobile wallet version of the food handler and body art cards that we intend to launch sometime in 2026.

CLIENTS SERVED	Oct 2025	Sept 2025	Aug 2025	July 2025	June 2025	May 2025
FH Cards – New	4,110	4,647	4,635	5,797	5,910	5,508
FH Cards – Renewals	2,420	2,476	2,550	2,161	1,194	1,180
FH Cards – Online Renewals	2,497	2,323	2,482	2,668	2,867	2,842
Duplicates	530	504	529	579	511	552
CFSM (Manager) Cards	192	257	221	256	191	199
Re-Tests	1,100	1,175	1,309	1,349	1,146	1,171
Body Art Cards	109	121	120	129	120	112
TOTALS	10,958	11,503	11,846	12,939	11,939	11,564

Human Resources (HR)

Employment/Recruitment:

- 0 New job title for September
- 800 active employees as of October 24, 2025
- 1 New Hire, including 0 rehires and 0 reinstatements
- 5 Terminations, including 1 retirements
- 7 Promotion, 1 Flex-reclass
- 2 Transfer, 0 Lateral Transfers
- 0 Demotions
- 56 Annual Increases
- 47 Interviews
- 8 Offers extended (2 offers declined)
- 10 Recruitments posted
- Turn Over Rates
 - District Administration: 1.643%
 - Community Health: 1.030%
 - Disease Surveillance & Control: 0.000%
 - Environmental Health: 0.000%
 - Public Health & Preventive Care: 0.000%
 - FQHC: 0.930%

Temporary Employees

- 8 Temporary Staff

Safety

- Investigations – 2 (September)
- Inquiries – 82 (September)
- Inquiries – 78 (October)

Employee/Labor Relations

- 1 Coaching and Counseling, 0 Verbal Warnings, 1 Written Warning, 0 Suspensions, 0 Final Written Warnings, 1 Termination, 0 Probationary Releases
- 6 Grievances

- 0 Arbitrations
- 50 Hours of Labor Meetings (with Union)
- 80 hours investigatory meetings
- 6 Investigations
- 17 Complaints & Concerns
- 100 Hours ER/LR Meetings with managers or employees
- Number of EEOC/NERC and EMRB cases: 3

Interns

There were a total of 34 interns providing 765 applied public health practice hours in October 2025.

Interns and Clinical Rotations	Oct 2025	YTD
Total Number of Interns ¹	34	22
Internship Hours ²	765	2,367

¹Total number of students, residents, and fellows

² Approximate hours students, residents, and fellows worked in applied public health practice

Training (In-Person and Online)

- October 15, 2025 – Leadership Development Program Cohort Meeting (11 attendees)
- October 20, 2025 – OVS Divisional Action Plans (6 attendees)

New Hire Orientation

- October 27, 2025: 1 New Hire

Informatics

A. EpiTrax

1. Work with the Epidemiology and Surveillance teams to monitor systems and applications, investigate and troubleshoot issues, and resolve them as they arise. Provide ongoing user account support.
2. Assist ODS team by importing TB contacts to EpiTrax for outbreak investigation.
3. Updated multiple EpiTrax custom forms, including the chickenpox and substance use forms, and adding arbovirus forms to chikungunya condition.
4. Continue working with OpenEMPI integration with EpiTrax system:
 - Updating the OpenEMPI process within EMSA based on the feedback received from the ACDC team.
 - Prepare initial how-to documentation for OpenEMPI and EMSA use cases.
5. Redesigned the "TB Initial Drug Susceptibility Test" form and resolved the data-saving issue in the repeating sections.
6. Added a new "HAI Pending Assignment" queue in EpiTrax and continued work on facility deduplication to support HAI investigations.
7. Added a new vertical layout for repeating fields to improve visibility to staff when working on these questions, pending review.
8. Addressed an issue where COVID-19 whole genome sequencing (WGS) lineage values were not mapping correctly to variant names in EpiTrax data warehouse.
9. Updated EpiTrax API logic to prevent adding duplicate facility sections in the Clinical tab for matched events processed from eCRs.

10. Perform Hep C cases review against old ELR, eCR, and HIE data to assist possible Hepatitis C outbreak.
11. Addressed invalid lab results reported from CPL.
12. Set up a new bridge to wellness (BTW) and linkage 2 action (L2A) process to create a new event for staff to follow up with the client easily.
13. EpiTrax User Requests:

EpiTrax Requests	June 2025	July 2025	August 2025	Sept 2025	Oct 2025
EpiTrax Requests Completed	9	9	12	12	11
EpiTrax Requests Opened	69	66	61	51	53
EpiTrax New Requests	7	6	6	2	13

B. Electronic Message Staging Area (EMSA)

1. Continue to work on EMSA2, including mapping new LOINC and ICD10-CM codes, integrating incoming labs, data processing, and reviewing logic for exceptions and errors.
2. Electronic Case Reporting (eCR) went live with three additional facilities and set up and reviewed two new facilities.
3. Updated ICD mapping schema and reprocessed UMC and Optum eCRs.
4. Reprocessed COVID genotype ELRs that is in the gray list.
5. Added an ICD code filter logic for eCR: if the diagnosis date is older than 30 days, it will not create a new case.
6. Add a lab comment section for eCR when processed into EpiTrax to align with ELR process for it to easily identify the original message.
7. ELRs and eCRs Volume:

ELRs	June 2025	July 2025	August 2025	Sept 2025	Oct 2025
Total Received	104,562	120,348	115,517	218,838	122,462
Total Processed	104,353	121,033	115,884	224,642	122,260
Under Review	609	725	1,461	809	752
Event Updated	15,867	19,075	16,595	53,047	17,971
Event Created	8,264	8,481	9,409	46,345	8,441

eCRs	June 2025	July 2025	August 2025	Sept 2025	Oct 2025
Total Received	455,242	85,864	139,146	103,838	99,140
Total Processed	44,134	233,966	52,141	35,319	165,472
Under Review	1,561,101	1,158,275	1,241,940	1,303,566	113,708
Event Updated	499	3,389	3,560	2,551	15,688
Event Created	59	629	1,017	648	1,601

C. Data Warehouse

1. Reviewed and resolved the issue with COVID variants information.
2. Investigated Hospitalizations count discrepancies for Influenza A.

D. Pentaho Report

Pentaho Reports	June 2025	July 2025	August 2025	Sept 2025	Oct 2025
Updated	6	4	3	1	2
Created	0	1	1	0	0

E. Dashboard

1. Respiratory disease ArcGIS dashboard: Pending review by the office of communications.
2. Power BI finance billing dashboard: updated denial summary dashboard per stakeholder feedback.
3. Completed Power BI poison control dashboard to with the new data structure.

F. Southern Nevada Public Health Laboratory (SNPHL)

1. Ongoing support and maintenance of the Laboratory Information System (LIS) for SNPHL operations.
2. Ongoing support of Orchard Outreach. Added Quest and UMC Micro labs as new clients.
3. Clinitek urinalysis instrumentation went live in conjunction with Outreach configurations.
4. Generated PulseNet turnaround time report.
5. Ongoing monthly QA reports.
6. Added new grant codes in Orchard for billing purposes.

G. Electronic Health Record (EHR) System

1. Maintain the system to support patient care and documentation, with configuration adjustments to enhance charting, reporting efficiency, and to accommodate new locations and services.
2. Completed Healthy Start Q3 data submission.
3. Clinitek instrument successfully deployed at the Decatur Lab.
4. Updated Clinical Rules Engine.
5. Built Sexual Health Outreach and Prevention Program (SHOPP) Street Medicine Resources.
6. EHR Requests and Reports.

EHR Requests	June 2025	July 2025	Aug 2025	Sept 2025	Oct 2025
Requests Completed	11	18	49	29	87
Requests Opened	15	20	71	18	105

eCW Reports	June 2025	July 2025	Aug 2025	Sept 2025	Oct 2025
FQHC	3	9	5	8	12
PPC	2	6	6	1	1

H. Clark County Coroner's Office (CCCO)

1. Implemented modifications for Abandoned Cases for data submission.
2. Working with PowerBI contractor to prepare upcoming public facing dashboard (anticipated go-live 1/1/26).
3. Produced reports for the Drug Enforcement Agency (DEA).
4. Explored automation options for processing external files from other counties.
5. Produced case-specific toxicology data related to motor vehicle accidents for the Department of Public Safety.

6. Working with vendor to process lab results from SNPHL into the Case Management system.

I. Data Modernization Initiative (DMI)

1. TB/LTBI MMG test scenario cases worksheet data submitted.
2. Implementation spreadsheet for Mumps, Pertussis, and Varicella MMG submitted.
3. Continue adding Public Health Information Network - Vocabulary Access and Distribution System (PHIN VADS) for Mumps, Pertussis, and Varicella in NMI.

J. National Syndromic Surveillance Platform/Electronic Surveillance System for the Early Notification of Community-Based Epidemics (ESSENCE)

1. Maintain and enhance syndromic surveillance system for new providers and future support.

K. Other Projects

1. Maintain and enhance the iCircle web application, including user account support, site maintenance, data QA, and updates.
2. Completed a new requirement for iCircle to generate the lab results into individual page.
3. Reviewed and addressed all the NV State SFTP feeds and sent backlog data.
4. Upgraded R, Rnssp library to the latest version (0.3.1) in the R Studio.
5. Set up a Concentric AI PostgreSQL account to read our data warehouse database for the data governance initiative.
6. Update Vital Records database weekly.
7. Working with IT and the Safety Office to design and implement an Electronic Incident Report Form.

L. National and State Meetings/Workshops

1. Data Modernization Learning Community (DMLC) monthly call.
2. BCHC Data Modernization Workgroup: AI Workshop #1.
3. Statewide Syndromic Surveillance Monthly Workgroup.
4. SNHD Sync meeting with EpiTrax NV Team.
5. PubHealthAI Collaborative Network.
6. CSTE Electronic Laboratory and Disease Reporting Subcommittee Call.
7. CSTE/CDC Frontline Tools Year 2 Workgroup.
8. PHAST Consortium Technical, Weekly Collaboration and Learning, and Manager Meetings.

Information Technology (IT)

Service Requests	Oct 2024	Oct 2025		YTD FY25	YTD FY26	
Service Requests Completed	1,080	781	↓	4,370	3,390	↓
Service Requests Opened	1,205	863	↓	4,940	3,747	↓

Information Services System Availability 24/7	Oct 2024	Oct 2025		YTD FY25	YTD FY26	
Total System	97.59	88.07	↓	96.94	89.02	↓

Total Monthly Work Orders by Department	Oct 2024	Oct 2025		YTD FY25	YTD FY26	
Administration	312	193	↓	1,178	928	↓
Community Health	104	95	↓	447	384	↓
Environmental Health	196	119	↓	777	566	↓
Primary & Preventive Care	176	159	↓	993	713	↓
Disease Surveillance & Control	152	115	↓	541	471	↓
FQHC	220	138	↓	823	560	↓
Other	27	18	↓	63	59	↓

First Call Resolution & Lock-Out Calls	Oct 2024	Oct 2025		YTD FY25	YTD FY26	
Total number of calls received	1,205	863	↓	4,940	3,747	↓

Workforce Team – Public Health Infrastructure Grant (PHIG)

Workforce Team

- Workforce engagements:
 - Monthly Position Review Committee cancelled for October 2025.
 - Prepared the October 2025 Hiring Plan for submission to CDC.
 - Participated in the October Board of Health Meeting.
 - Met with Finance Accountant(s) for PHIG to make sure the budget is on-track, funding is appropriately being utilized, and Finance Enterprises accurately reflects the budget.

CDC Requirements

- Monthly CDC Project Officer meeting is on hold due to the Federal Government shutdown and P.O. is on furlough.
- Finalized, reviewed, and approved monthly hiring plan for submission to the CDC.
- All-Hands Coordination Finalized – speakers, agenda, and Teams invite provided to the staff.
- The All-Hands Recognition and Training Retreat Virtual All-Hands completed on October 9, 2025.

Performance Management

- Two hours invested in preparing Board reports for September and October.
- Eighteen hours spent on coursework for the Public Health Essentials certificate from Cornell University. This asynchronous course will be completed in November.
- Eight team hours spent on CHIP finance working group with community partners on group objectives towards the full plan.
 - One and a half hours spent researching a strategy the group wanted to pursue. After receiving guidance from senior leadership, a different direction was recommended to the group and accepted.

- One and a half hours spent with all CHIP working group for progress updates and presentation from DSC around CIRF (Consolidated Framework for Implementation Research). The resources from this presentation will have a positive impact on behavior change and change management activities tied to strategic planning and quality to be launched in the next two years.
- One hour for SATHO webinar on Leading with Intent facilitated by Kotter International.

Quality Improvement

- Twenty-four hours allotted to FQ Appointment Utilization planning and meetings.
- Fifty-five hours spent in class at UNLV and testing for Lean Six Sigma Black Belt certification. This credential brings experience and techniques to upgrade QI projects and processes at SNHD.
- One and a half hours spent attending QI advocates meeting chaired by NVDPBH.
- Two hours attending SNCHC board for context across FQHC QI projects.

PHAB Reaccreditation

- Four hours spent planning and preparation in collaboration with ASTHO for the Sustaining Accreditation webinar.
 - Two hours in testing and presenting in a national webinar for ASTHO
- Fifteen hours spent in tracking and coaching PHAB contributors on documentation.
- Sixteen hours on documentation production related to Performance Management.
- Documentation progress stands at approximately 85% complete.
 - Rounds of internal and external review and feedback are the next steps.
- Final submission for the District's first initial reaccreditation is scheduled for the first calendar quarter of 2027.

PHIG

- Two hours spent in research and discussion of evaluation of the workforce interventions funded by PHIG.
- Two and a half hours spent in scoping and discussion with the Design School at Stanford University regarding the launch of a facilitated design thinking workshop to spur innovation at SNHD.
- Twenty-two team hours spent editing and submitting abstract and materials for consideration of facilitating a 90-minute workshop at the NNPHI national conference in April of 2026. The workshop will share criteria and an overview of PHIG funded innovative leadership development at SNHD.
- Designed, implemented, and provided analysis of feedback for a survey regarding the virtual all hands meeting on 10/9/2025.

Appendix A – Office of Communications

Media, Collateral and Community Outreach Services:

Media – Digital/Print Articles

Media - Broadcast stories

Collateral - Advertising/Marketing Products

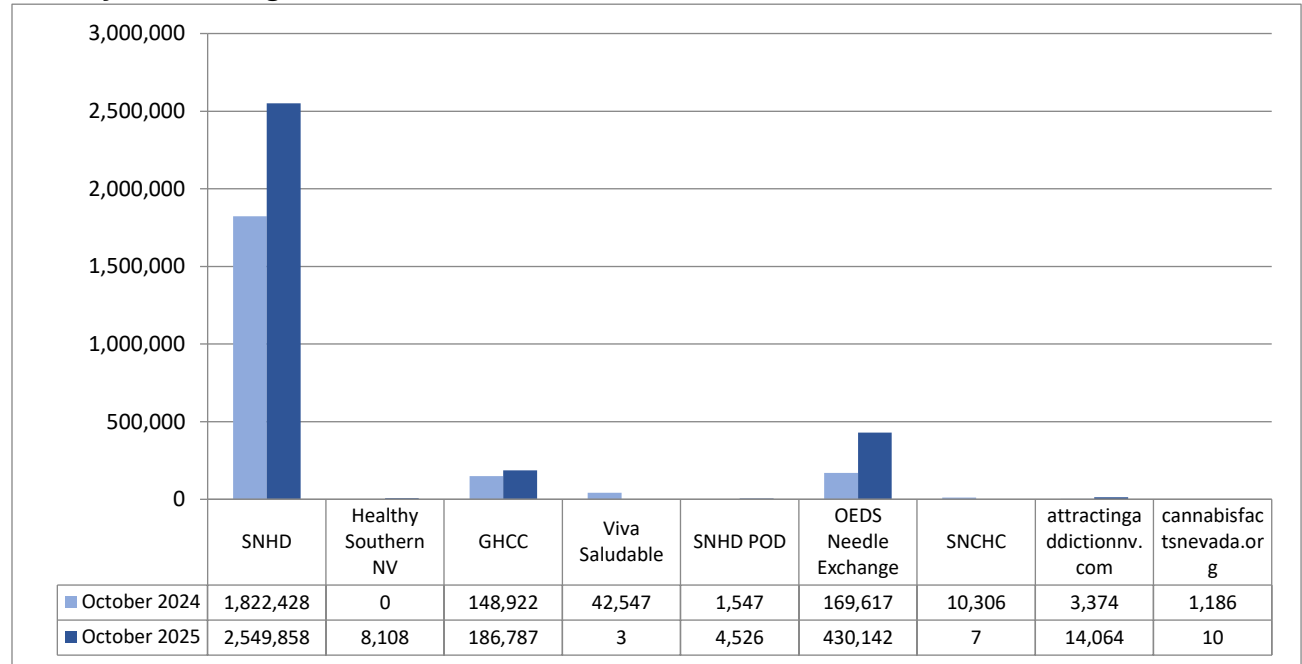
Community Outreach - Total Volunteers¹

Community Outreach - Volunteer Hours

	Oct 2024	Oct 2025		YTD FY25	YTD FY26	
Media – Digital/Print Articles	34	32	↓	198	138	↓
Media - Broadcast stories	90	138	↑	565	446	↓
Collateral - Advertising/Marketing Products	24	20	↓	124	61	↓
Community Outreach - Total Volunteers ¹	12	2	↓			
Community Outreach - Volunteer Hours	864	42	↓	2736	224	↓

¹Total volunteer numbers fluctuate from month to month and are not cumulative.

Monthly Website Page Views:



-Began tracking page visits in 2024 for attractingaddictionnv.com and cannabisfactsnevada.org websites.

-Began reporting Health Southern Nevada monthly views in April 2025.

Social Media Services		Oct 2024	Oct 2025		YTD FY25	YTD FY26
Facebook SNHD	Followers	13,493	13,687	↑	N/A	N/A
Facebook GHCC	Followers	6,114	6,090	↓	N/A	N/A
Facebook SHC	Followers	1,641	1,641	-	N/A	N/A
Facebook Food Safety	Followers	171	178	↑	N/A	N/A
Instagram SNHD	Followers	4,888	5,560	↑	N/A	N/A
Instagram Food Safety	Followers	528	536	↑	N/A	N/A
Instagram GetHealthyCC	Followers	229	337	↑	N/A	N/A
Instagram @Ez2stop	Followers	149	154	↑	N/A	N/A
X (Twitter) EZ2Stop	Followers	249	414	↑	N/A	N/A
X (Twitter) SNHDflu	Followers	1,826	1,744	↓	N/A	N/A
X (Twitter) Food Safety	Followers	104	101	↓	N/A	N/A
X (Twitter) SNHDinfo	Followers	10,306	9,968	↓	N/A	N/A
X (Twitter) TuSNHD	Followers	347	343	↓	N/A	N/A
X (Twitter) SoNVTraumaSyst	Followers	124	120	↓	N/A	N/A
Threads SNHD	Followers	914	1,003	↑	N/A	N/A

*SNHD added to TikTok in September 2024

Appendix B – Finance – Payroll Earnings Summary – September 27, 2025 to October 10, 2025

PAYROLL EARNINGS SUMMARY September 27, 2025 to October 10, 2025

	Pay Period	Calendar YTD	Fiscal YTD	Budget 2026	Actual to Budget	Incurred Pay Dates to Annual
PUBLIC HEALTH & PREVENTATIVE CARE	\$ 311,427.10	\$ 6,752,383.91	\$ 2,589,904.87	\$ 9,195,237.18	28%	
ENVIRONMENTAL HEALTH	\$ 662,322.67	\$ 13,780,373.83	\$ 5,245,767.04	\$ 17,951,295.42	29%	
COMMUNITY HEALTH	\$ 316,450.23	\$ 6,669,203.58	\$ 2,569,907.20	\$ 9,910,529.22	26%	
DISEASE SURVEILLANCE & CONTROL	\$ 379,972.18	\$ 8,168,426.86	\$ 3,116,588.11	\$ 10,671,639.69	29%	
FQHC	\$ 342,729.39	\$ 7,534,184.98	\$ 2,797,299.66	\$ 11,060,800.45	25%	
ADMINISTRATION W/O ICS-COVID	\$ 588,954.98	\$ 13,132,735.31	\$ 5,098,466.51	\$ 15,657,123.65	33%	
TOTAL	\$ 2,601,856.55	\$ 56,037,308.47	\$ 21,417,933.39	\$ 74,446,625.61	29%	31%

FTE 802

Regular Pay	\$ 2,318,780.87	\$ 45,759,264.98	\$ 18,079,455.19
Training	\$ 4,956.73	\$ 105,550.52	\$ 55,087.95
Final Payouts	\$ -	\$ 594,272.36	\$ 307,172.77
OT Pay	\$ 20,455.73	\$ 328,200.53	\$ 168,304.04
Leave Pay	\$ 231,684.19	\$ 8,140,962.40	\$ 2,554,176.34
Other Earnings	\$ 25,979.03	\$ 1,109,057.68	\$ 253,737.10

TOTAL \$ 2,601,856.55 \$ 56,037,308.47 \$ 21,417,933.39

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT September 27, 2025 to October 10, 2025

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ADMINISTRATION

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
Burghardt, Passhion		2.00	68.24	Huerta Fatima	3.38	71.16
Chamberlain, Robert (Bob)		3.50	150.43	Arcuri Steven	1.50	54.04
Galaviz, Monica		3.00	209.5			
Kuahiwinui-McGuire, Brandon		1.75	58.2			
Murphy, Melissa		1.75	69.57			
Thede, Stacy		1.50	51.18			
Urena, Maite		4.00	133.02			
Herrera Ortiz, Maria		1.00	37.78			
Bidinger, Joy		4.75	237.96			
Total Administration		23.25	1015.88		4.88	125.20

COMMUNITY HEALTH SERVICES

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
Figueredo-Perello, Alessandro	PHEPLB26	4.00	227.55	Barry Nancy	2.25	79.10
Total Community Health Services		4.00	227.55		2.25	79.10

FQHC-COMMUNITY HEALTH CLINIC

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
Avalos, Mayra		-0.38	-26.19	Avalos Mayra	0.38	17.46
Avalos, Mayra	FP_25 NO MILEA	0.38	26.19	Diaz Michelle	0.75	22.03
Valdes-Ayala, Beatriz		0.50	21.49			
Total FQHC-Community Health Clinic		0.50	21.49		1.13	39.49

PUBLIC HEALTH & PREVENTIVE CARE

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
Enzenauer, Lizette		1.75	102.09	Bernabe Xandee	7.13	340.38
Landini, Karleena		0.75	53.71	Caballero Lorena	9.68	263.45
Miranda, Consuelo		3.00	97.08	Contreras Alondra	10.13	521.84
Nagai, Sage		0.50	34.92	Young Maita	9.68	461.88
Robles, Cynthia		10.00	513.50			
Total Public Health & Preventative Care		16.00	801.30		36.61	1587.56

ENVIRONMENTAL HEALTH

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
Billings, Jacob		3.75	282.64	Ahmed Maryam	8.25	275.53
Blackard, Brittanie		3.50	194.14	Cavin Erin	1.50	68.06
Brown, Tevin		4.00	205.4	Decicco Natalya	0.75	23.22
Charfauros, Adair		1.75	89.86	Erickson Sarah	1.88	58.04
Concepcion, Derrell Glen		12.00	557.18	Galvez Alexis	13.88	463.39
Craig, Jill		3.00	154.05	Hernandez Abel	2.25	67.84
Cummins, Veronica		6.75	393.77	Herrera Carlos	3.75	113.07
Diaz-Ontiveros, Luz		8.25	435.06	Johnson Rabea	5.63	242.58
Galvez, Alexis		19.25	964.36	Ramakrishnan Veena	4.50	189.13
Garcia, Jason		4.00	272.24	Ross Alyssa	6.38	202.25
Gonzalez, Kimberly		2.00	97.62	Sabandith Vetahya	10.50	359.45
Hall, Alyssa		6.00	292.86	Smith Jess	13.13	523.70
Hall, Nancy		10.00	753.72	Sripramong Jacqueline	1.75	59.91
Harris, Raine		4.25	212.91	Thompson William B	5.63	236.41
Hernandez, Abel		13.50	610.56	Vinh Jonathan	1.50	46.43
Hernandez, Lilian		4.00	185.73	Schuler Emalee	7.50	226.13
Hernandez, Stephanie		1.50	94.56			
Herrera, Carlos		9.00	407.04			
Holloway, Summer		8.25	520.1			
Kaderlik, Patricia		1.50	102.09			
Lucas, Brianna		2.50	157.61			
Martens, Gary		8.50	483.54			
Michel, Guillermo		3.75	192.56			
Moreno, Kristina		2.50	153.7			
Najera, Luisa		6.25	320.94			
Nwaonumah, Nosa		15.25	689.7			
Ortiz-Rivera, Vanessa		15.50	1027.41			
Piar, Diane		5.75	391.34			
Rakita, Daniel		4.75	243.91			
Reyes, Abigail		2.75	148.6			
Roberts, Jamie		7.50	339.2			
Sheffer, Thanh		31.00	2109.85			
Sripramong, Jacqueline		12.33	633.13			
Taylor, George		2.50	170.15			
Thein, Kelsey		7.50	385.11			
Thompson, Deshawn		11.75	545.57			
Valadez, Alexis		7.75	408.69			
Wade, Cynthia		4.75	243.91			
Walton, Shaunte		3.00	170.66			
Wells, Jordan		9.25	474.98			
Wills, Jerry		4.75	263.48			
Woods, Heather		1.00	66.28			
Rivera Perez, Alexia		4.00	180.91			
Total Environmental Health		300.83	16627.12		88.75	3155.12

DISEASE SURVEILLANCE & CONTROL

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
Barnnett, Sarie	HV2PRV25	5.00	244.05	McNee Nicol	16.50	437.30
Bravo Rosas, Jazmin	HV2PRV25	3.00	125.57			
Burgess, Glenn	HV2PRV25	3.00	150.29			
Castro, Janet	HV2PRV25	4.00	210.94			
Ewing, Tabitha	HV2PRV25	5.50	364.56			
O'Connor, Kelli	HV2PRV25	3.00	198.85			
Palmer, Treva		0.75	53.7			
Rossi Boudreaux-Thibodeaux, Dustin (T)	HV2PRV25	3.50	238.21			
Viote, Angeles	HV2PRV25	4.00	176.22			
Total Disease Surveillance & Control		31.75	1762.39		16.50	437.30
Combined Total		376.33	20455.73		150.11	5423.77

FTE		800		
Regular Pay	\$	2,253,907.09	\$	48,015,081.28
Training	\$	3,867.95	\$	109,418.47
Final Payouts	\$	-	\$	690,032.82
OT Pay	\$	21,978.69	\$	350,179.22
Leave Pay	\$	291,410.56	\$	8,435,749.05
Other Earnings	\$	23,863.66	\$	1,134,391.87
TOTAL	\$	2,595,027.95	\$	58,734,852.71
			\$	24,115,477.63

COMMUNITY HEALTH SERVICES						
<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
Total Community Health Services		0.00	0.00		0.00	0.00

FQHC-COMMUNITY HEALTH CLINIC

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
Medina, Mirelly	FP_25 NO MILEA	0.75	32.23	Bingham Julie	0.38	17.90
Manaloto, Xcelza		0.50	35.80			
Guerrero, Jocelyne		0.25	8.76			
Total FQHC-Community Health Clinic		1.50	76.79		0.38	17.90

PUBLIC HEALTH & PREVENTIVE CARE

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
Hamilton, Isabel		11.00	641.70	Arquette Jocelyn	0.75	38.65
Enzenauer, Lizette		8.00	466.69			
Robles, Cynthia		8.00	410.80			
Arquette, Jocelyn		6.00	463.86			
Zavala, Isaac		5.00	340.30			
Garcia, Ruby		0.50	17.06			
Landini, Karleena		3.50	250.62			
Total Public Health & Preventative Care		42.00	2591.03		0.75	38.65

ENVIRONMENTAL HEALTH

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
Hall, Nancy		10	753.72	Cavin Erin	12.38	561.49
Billings, Jacob		5	376.86	Charfauros Adair	5.63	192.56
Cohen, Valerie		7	527.6	Decicco Natalya	0.75	23.22
Edwards, Tara		1.25	91.77	Gonzalez Kimberly	3.38	109.82
Sheffer, Thanh		5	340.3	Hemberger Adriana	13.50	462.15
Woods, Heather		1	66.28	Hernandez Lilian	5.25	162.51
Piar, Diane		8.5	578.5	Herrera Carlos	0.75	22.61
Pontius, Kevin		3	198.85	Johnson Rabea	12.38	533.68
Lucas, Brianna		12	756.52	Jones Alexandria	1.13	38.51
Moreno, Kristina		4.75	292.03	Jones Jalen	1.50	45.23
Walton, Shaunte		2.5	142.22	Ramakrishnan Veena	4.88	204.89
Cummins, Veronica		21.25	1239.66	Robinson Gary	6.75	306.27
Wills, Jerry		17.25	956.86	Wade Cynthia	8.63	295.26
Blackard, Brittanie		9.5	526.96	Schuler Emalee	19.13	576.64
Darang, Chase		5.5	290.04	Ramos Anabel	2.25	67.84
Rakita, Daniel		10	513.5			
Diaz-Ontiveros, Luz		5.25	276.85			
McCann, Alexandra		9	462.15			
Calzado, Neil		16.25	834.43			
Thein, Kelsey		4	205.4			
Wells, Jordan		9.25	474.98			
Sripamong, Jacqueline		7.5	385.12			
Najera, Luisa		14	718.89			
Charfauros, Adair		0.5	25.67			
Jufar, Lydia		0.5	25.67			
Ross, Alyssa		4	190.35			
Ahmed, Maryam		0.5	25.05			
Bidinger, Joy		5.5	275.53			
Galvez, Alexis		17	851.63			
Hall, Alyssa		2.5	122.02			
Gonzalez, Kimberly		11.25	549.1			
Vinh, Jonathan		17.25	800.94			
Concepcion, Derrell Glen		13.75	638.44			
Roberts, Jamie		7.5	339.2			
Nwaonumah, Nosa		10.75	486.18			
Hernandez, Abel		2.5	113.07			
Rivera Perez, Alexia		3.75	169.6			
Gonzalez, Jorge		2	90.45			
Thompson, Deshawn		11	510.74			
Total Environmental Health		299.00	16223.13		98.25	3602.67

DISEASE SURVEILLANCE & CONTROL

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
Rossi Boudreaux-Thibodeaux, Dustin (T)	HV2PRV25	6.00	408.36	McNee Nicol	10.50	278.28
O'Connor, Kelli	HV2PRV25	5.00	331.42	Raman Devin	4.13	207.27
Ewing, Tabitha	HV2PRV25	7.00	463.99			
Palmer, Treva		0.25	17.90			
Herrera, Reyna	HV2PRV25	5.00	307.40			
McIntyre, Eric		1.00	63.04			
Martinez Sainz, Jose (Cassandra)	HV2PRV25	3.00	139.29			
Total Disease Surveillance & Control		27.25	1731.40		14.63	485.55
Combined Total		406.50	21978.69		122.63	4366.10