



AT THE SOUTHERN NEVADA HEALTH DISTRICT

MINUTES

**SOUTHERN NEVADA COMMUNITY HEALTH CENTER
FINANCE & AUDIT COMMITTEE MEETING
October 14, 2024 – 4:00 p.m.
Meeting was conducted via Microsoft Teams Event**

- MEMBERS PRESENT:** Jasmine Coca, Chair
Sara Hunt
Blanca Macias-Villa
Marie Dukes
- ABSENT:** Donna Feliz-Barrows
- ALSO PRESENT:** Ashley Brown
(In Audience)
- LEGAL COUNSEL:** Edward Wynder, Associate General Counsel
- CHIEF EXECUTIVE OFFICER:** Randy Smith
- STAFF:** Emily Anelli, Tawana Bellamy, Andria Cordovez Mulet, Todd Bleak, Donna Buss, Cassius Lockett, Ryan Kelsch, David Kahananui, Kim Saner, Kimberly Monahan

I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada Community Health Center Finance & Audit Committee Meeting to order at 4:05 p.m. Tawana Bellamy, Senior Administrative Specialist, administered the roll call and confirmed a quorum. Ms. Bellamy provided clear and complete instructions for members of the general public to call in to the meeting to provide public comment, including a telephone number and access code.

II. PLEDGE OF ALLEGIANCE

- III. FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

IV. ADOPTION OF THE OCTOBER 14, 2024 MEETING AGENDA *(for possible action)*

A motion was made by Member Hunt, seconded by Member Macias-Villa, and carried unanimously to approve the October 14, 2024 Agenda, as presented.

V. CONSENT AGENDA: Items for action to be considered by the Southern Nevada Community Health Center Finance and Audit Committee which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. Approve Finance & Audit Committee Meeting Minutes – September 16, 2024 *(for possible action)*

Chair Coca called for questions and there were none.

A motion was made by Member Hunt, seconded by Member Dukes, and carried unanimously to approve the September 16, 2024 Finance & Audit Committee Minutes, as presented.

VI. REPORT / DISCUSSION / ACTION

1. Receive, Discuss and Accept the August 2024 Year to Date Financial Report and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on October 15, 2024; direct staff accordingly or take other action as deemed necessary *(for possible action)*

Donnie Whitaker, Chief Financial Officer, presented the August 2024 Year to date Financial Report, unaudited results as of August 31, 2024.

Revenue

- General Fund revenue (Charges for Services & Other) was \$5.67M compared to a budget of \$4.69M, a favorable variance of \$978K.
- Special Revenue Funds (Grants) were \$1.49M compared to a budget of \$1.31M, a favorable variance of \$174K.
- Total Revenue was \$7.15M compared to a budget of \$6.00M, a favorable variance of \$1.15M.

Expenses

- Salary, Tax, and Benefits was \$2.26M compared to a budget of \$2.29M, a favorable variance of \$23K.
- Other Operating Expense was \$5.20M compared to a budget of \$4.04M, an unfavorable variance of \$1.17M.
- Indirect Cost/Cost Allocation was \$1.30M compared to a budget of \$1.28M, an unfavorable variance of \$20K.
- Total Expense was \$8.76M compared to a budget of \$7.60M, an unfavorable variance of \$1.16M.

Net Position: was negative \$1.61M compared to a budget of negative \$1.60M, an unfavorable variance of \$11K.

Further to an inquiry from Chair Coca, Ms. Whitaker advised the pass thru revenue are funds received through the state not directly from federal revenue and the State revenue is direct state

grants that did not pass through the federal entity. Chair Coca inquired about an example of the pass thru revenue that would not go directly to the clinic. Ms. Whitaker advised that it is how we receive the money. Ms. Whitaker shared that the HRSA grant would be under direct federal versus the pass thru revenue and it would be granted to the state then we get the grant from the state of that funding. Randy Smith, Chief Executive Officer, further shared that some Family Planning and some Ryan White funding come through as pass thru revenue.

Ms. Whitaker further reviewed the following:

- Revenue and Expenses by Department (graphical diagram)
- Revenue by Department
- Expenses by Department
- Patient Encounters by Department as of August 2024
 - FY2024 Total: 4,793
 - FY2025 Total: 6,282
 - 31% year over year growth

Ms. Whitaker further shared that there were significant increases in patient encounters in Behavioral Health and Primary and Preventative Care.

- Primary Care Increase: The health center hired two new primary care providers in FY24. Additionally, established providers have increased their efficiency and are seeing more patients each day. At Fremont, this growth is even more pronounced due to one of the established primary care providers being on maternity leave last fiscal year.
- Family Planning: The health center has been recovering since the retirement of one full-time provider in March 2023 followed by the resignation of another full-time provider in August 2023. This took the workforce of three providers down to one. This one provider covered both health center locations for a period and was the main trainer for the newly hired family planning provider. The recently hired planning provider has completed their training and is seeing an increased number of patients. Through September 2024, the program is tracking a year-over-year increase and is projected to grow throughout the remainder of the fiscal year.

Further to an inquiry from Chair Coca, Mr. Smith shared that one provider is exclusively for family planning and the two other providers, more recently hired, are seeing a blend of family planning and primary care patients. Mr. Smith further shared that the intent is to cross train to have providers support overlapping services.

Further to an inquiry from Member Dukes, Ms. Whitaker shared the information on the Patient Encounters by Department is year-to-date through August.

Ms. Whitaker continued to share the Patient Encounters by Clinic. Ms. Whitaker further shared that the patient encounters she presents are different than what Mr. Smith reports. As she presents total encounters and Mr. Smith's report covers the unique encounters. Mr. Smith further shared that Ms. Whitaker's presentation includes all visit types, which are provider, lab and nursing visits and his reports just represent the provider visits.

Ms. Whitaker advised that on the Financial Report Categorization information, she will provide more detail on what elements are included in the Grants category.

Ms. Whitaker further reviewed the year to date by month, as of August 31, 2024 for revenue and expense by type and revenue and expense by department.

A motion was made by Member Macia-Villa, seconded by Member Dukes, and carried unanimously to accept the August 2024 Year to Date Financial Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on October 15, 2024, as presented.

- VII. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one further, the Chair closed the Second Public Comment portion.

XIII. ADJOURNMENT

The Chair adjourned the meeting at 4:36 p.m.

Randy Smith, MPA
Chief Executive Officer - FQHC

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