



AT THE SOUTHERN NEVADA HEALTH DISTRICT

SOUTHERN NEVADA COMMUNITY HEALTH CENTER POLICY AND PROCEDURE

DIVISION:	FQHC	NUMBER:	CHCA-030
PROGRAM:	Sexual and Reproductive Health Program (SRH)	VERSION:	1.00
TITLE:	Community Education, Participation and Engagement	PAGE:	1 of 4
		EFFECTIVE DATE: Click or tap here to enter text.	
DESCRIPTION:	This policy outlines the requirements for community education, participation and engagement as part of Title X funded Sexual and Reproductive Health Program	ORIGINATION DATE: New	
APPROVED BY:		REPLACES: New	
CHIEF EXECUTIVE OFFICER - FQHC:			
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<div style="display: flex; justify-content: space-between;"> <div style="border-top: 1px solid black; width: 40%;">Randy Smith</div> <div style="border-top: 1px solid black; width: 40%;">Date</div> </div>			

I. PURPOSE

The purpose of this policy is to describe Southern Nevada Community Health Center’s process for ensuring compliance with the expectation to provide for opportunities for community education, participation and engagement to: achieve community understanding of the objectives of the program; inform the community of the availability of services; and to promote continued participation in the project by diverse persons to whom family planning services may be beneficial to ensure access to equitable, affordable and client centered, quality family planning services (42 CFR § 59.5(b)(3))

II. SCOPE

Applies to all workforce members involved in the delivery of Sexual and Reproductive Health Program.

III. POLICY

Southern Nevada Health District (SNHD)/Southern Nevada Community Health Center (SNCHC) is committed to providing comprehensive, accurate and accessible information about sexual and reproductive health services through community outreach and education. The organization will promote community participation in program activities and ensure continuous engagement with local stakeholders to improve service quality and equity.

Community Education, Participation and Engagement

IV. PROCEDURE

A. Community Education:

- a) The program will develop an annual community education plan which outlines goals, target populations, methods and timelines for outreach activities.
- b) Conduct outreach activities through health fairs, community events, schools and local organizations.
- c) Utilize social media, websites, newsletters and printed materials such as brochures and flyers.
- d) Ensure materials are culturally sensitive, linguistically appropriate and compliant with Title X regulations.

B. Programs must encourage and facilitate community involvement and engagement in planning, implementing and evaluating sexual and reproductive health services. This can be achieved through:

- a) Establishing advisory boards or committees that include community members
- b) Conducting surveys to gather feedback on services
- c) Hosting community forums or focus groups to discuss community needs and barriers to care.
- d) Community members will be involved in the evaluation of services to ensure that programs remain relevant and responsive to local needs.

C. The program will maintain documentation of their community education, participation and engagement activities through records of outreach events, educational materials distributed, feedback collected or minutes from advisory board meetings

D. All staff involved in outreach must receive training during initial hire and annually on Title X guidelines. The policy will be made available in Neo gov policy portal and onsite in a binder at the clinics.

V. REFERENCES

Title X Program Handbook, Community Education, Participation, and Engagement #1:

<https://opa.hhs.gov/sites/default/files/2022-08/title-x-program-handbook-july-2022-508-updated.pdf#page=25>

2021 Title X Final Rule 42 CFR § 59.5(b)(3):

<https://www.ecfr.gov/current/title-42/chapter-I/subchapter-D/part-59#59.5>

VI. DIRECT RELATED INQUIRIES TO

SRH Program Director (FQHC)

HISTORY TABLE

Table 1: History

Version/Section	Effective Date	Change Made
Version 0		First issuance

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