

The Finance Committee met on October 30, 2019. Recommendations were:

**Regarding the Environmental Health Fee Increase:**

*A motion was made by Member Kirkpatrick seconded by Member Stewart and unanimously carried to direct staff to complete Administrative cleanup of the Environmental Health Fee Schedule and implement expedited inspection fees (200% of Plan Review fee), increased fees for C Downgrades (\$1,200), and increased fees for Closures (\$1,400), with appropriate policies and procedures. Staff will return to the Finance Committee for Phase 2 EH Fee Schedule adjustments in early 2020, after six months of time study data is available.*

**Regarding the Audit Status and Scheduling of Financial Reports**

*A motion was made by Member Knudsen seconded by Member Diaz and unanimously carried to allow staff to file a waiver with the State to extend the deadline to December 31, 2019*

**Regarding the Health District Space Options**

Dr Leguen reminded the committee that the District has been looking to purchase additional space in the current mall area. Leadership Has taken a different look at multiple alternatives such as telecommuting and reconfiguration of the existing building. These options will be significantly cheaper than purchasing additional property, although the actual costs have not yet been obtained from the architect. The committee would like to see other financing options, what are the space planning options, how many more staff are anticipated, etc, before moving forward. Dr. Leguen will compile this information and present at the next Finance Committee.