



## MINUTES

### **Southern Nevada District Board of Health Meeting November 16, 2017 – 8:30 A.M.**

**Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107  
Red Rock Trail Conference Room A and B**

**BOARD:  
(Present)** Marilyn Kirkpatrick – Chair, Commissioner, Clark County (*arrived at 10:30 a.m.*)  
Scott Black – Councilmember, City of North Las Vegas  
Douglas Dobyne – Vice Chair, Regulated Business/Industry  
Chris Giunchigliani – Commissioner, Clark County  
Frank Nemecek – Secretary, At-Large Member, Physician  
Scott Nielson – At-Large Member, Gaming  
Brian Wursten – Councilmember, City of Mesquite

**(Absent):** Ricki Barlow – Councilmember, City of Las Vegas  
Bob Coffin – Councilmember, City of Las Vegas  
Rich Shuman – Councilmember, City of Boulder City  
Dan Stewart – Councilmember, City of Henderson

**ALSO PRESENT:  
(In Audience)** None

**LEGAL COUNSEL:** Annette Bradley, Legal Counsel

**EXECUTIVE  
SECRETARY:** Joseph P. Iser, MD, DrPH, MSC, Chief Health Officer

**STAFF:** Emily Elzeftawy, Andrew Glass, John Hammond, Jeremy Harper, Michael Johnson, Paul Klouse, Fermin Leguen, Edie Mattox, Sharon McCoy-Huber, Michelle Nath, Jeff Quinn, Jacqueline Reszetar, Larry Rogers, Joanne Rupiper, George Ruiz, Jennifer Sizemore, Marlo Tonge, Laura Valentino, Leo Vega, Jacqueline Wells

#### **I. CALL TO ORDER**

Vice-Chair Dobyne called the Southern Nevada District Board of Health meeting to order at 8:30 a.m.

#### **II. PLEDGE OF ALLEGIANCE**

#### **III. RECOGNITIONS**

##### **1. 2018 Conference for Food Protection Council Members**

Nikki Burns-Savage, Senior Environmental Health Specialist  
Carol Culbert, Environmental Health Supervisor  
Christine Sylvis, Environmental Health Supervisor

Dr. Iser announced that all three Environmental Health applicants for the 2018 Conference for Food Protection Council (CFP) have been accepted. During this meeting held every other year, representatives from the food industry, government, academia, and consumer organizations convene to discuss emerging food safety problems and potential solutions. CFP provides meeting attendees with an open forum to discuss food safety standards from any source, while seeking to balance the interests of regulators and industry. As a follow-up to each meeting, the CFP Executive Board ensures the proper submission of the previously accepted recommendations to the Food & Drug Administration, United States Department of Agriculture, Centers for Disease Control and Prevention, and other relevant decision makers for

consideration and implementation. In addition, committees formed by the Conference and Executive Board are charged to further develop recommendations for submission at the next Biennial Meeting.

Carol Culbert is a council member for Council III and will be discussing the science and technology of food safety issues. She was an alternate for Council III last biennium. Nikki Burns-Savage is an alternate for Council III and will be discussing the science and technology of food safety issues. Christine Sylvis is a council member for Council II and will be discussing various administrative, education, and certification guidelines and procedures. This will be her third service on Council II. The conference is April 16-20, 2018 in Richmond, Virginia. The FDA Cooperative Agreement/Retail Food Grant will be paying for all three council members to attend the conference. The District is very proud of their accomplishments.

**2. Southern Nevada Health District EMT Certifications for SNHD At Risk EMT Class**

The EMT certifications for the AT Risk EMT Class are not all complete and will be done at a future meeting.

**3. Ronald Brugada – Loss Control Excellence Program Award**

On behalf of the Nevada Public Agency Insurance Pool, Public Agency Compensation Trust, Ronald Brugada, HR Analyst, was extended an invitation to join the Pool Pact Loss Control Committee as a contributing member. This invitation was based on the District's completion of the Loss Control Excellence Program and authority granted in the Loss Control Committee Charter. In conjunction with the award, the committee also extended a financial award to the District in the amount of \$3500 to be used for the furtherance of risk management/safety programs.

**4. October 1 Recognitions**

SNHD received recognitions from Clark County and the City of Henderson for its role in responding to the October 1 tragedy on the Las Vegas strip.

District employees acknowledged regarding their exceptional efforts in helping with the response and recovery during this incident were:

**Office of Public Health Preparedness**

Jeff Quinn, Public Health Preparedness Manager  
Steve Kramer, Public Health Preparedness Supervisor  
Todd Nicolson, Senior Public Health Preparedness Planner  
Misty Robinson, Senior Public Health Preparedness Planner  
Wendy Pagan, Training Officer  
Deborah Moran, MRC Coordinator  
All the partner agencies throughout the Southern Nevada Healthcare Preparedness Coalition

**Vital Records**

Susan Zannis, Vital Records Supervisor

**Emergency Medical Services and Trauma System**

John Hammond, Emergency Medical Services and Trauma System Manager  
Laura Palmer, Emergency Medical Services and Trauma System Supervisor

**Office of Epidemiology and Disease Surveillance**

Kathryn Barker, Epidemiologist

**SNHD Leadership**

Dr. Joseph Iser, Dr. Michael Johnson

- IV. PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Victoria Harding, SNHD, SEIU, Chief Steward, General Unit, believes the aging population has been overlooked in the HepA vaccinations. Regarding the Federally Qualified Health Centers, Ms. Harding noted the District is moving towards APRNs more than Community Health Nurses and she finds this interesting. This is also causing some concern with the RNs, although she believes this trend is probably happening nationwide.

Chris Mariano, Community Health Nurse, Immunizations and previous Pediatric Nurse Practitioner for the Kids Clinic noted the clinic continues to be closed. Children are being turned away and she continues to get phone calls requesting services, however, it does appear in updates that Kids Clinic will be reopening first week of December and it will be open on Fridays only from 8:00 a.m. – 4:00 p.m. The refugee children will continue to be seen at the Refugee Children's Clinic. Ms. Mariano does not understand why these children are not put together or seen by pediatric provider and believes they would be better treated with a pediatric specialist.

Seeing no one else, Vice-Chair Dobyne? closed this portion of the meeting.

- V. ADOPTION OF THE NOVEMBER 16, 2017 AGENDA (for possible action)**

*A motion was made by Member Giunchigliani seconded by Member Nielson and carried unanimously to approve the November 16, 2017 Agenda as presented.*

- VI. CONSENT AGENDA:** Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **APPROVE MINUTES/BOARD OF HEALTH MEETING:** October 26, 2017 *(for possible action)*
2. **PETITION #14-17:** For possible action to approve Interlocal Agreement between the Nevada Department of Health and Human Services, Division of Child and Family Services, and the Southern Nevada Health District. The agreement allows Environmental Health Specialists to provide culinary training at Summit View Youth Center for youth aged 18 and over, culminating in a certificate of completion and ability to obtain the Food Handler Safety training card. The agreement is for three years at the cost of 0.04 FTEs annually; direct staff accordingly or take other action as deemed necessary
3. **PETITION #22-17:** For possible action to approve Interlocal Agreement between Clark County Department of Family Services and the Southern Nevada Health District. The agreement allows Environmental Health Specialists to provide a four-week food handler safety program to current and former Clark County Family Services, Step-Up program foster youth, aged 18-21, culminating in a certificate of completion and ability to obtain the Food Handler Safety training card. The agreement is for three years at the cost of 0.04 FTEs annually; direct staff accordingly or take other action as deemed necessary
4. **PETITION #32-17:** For possible action to approve the First Amendment to the Interlocal Space Lease Agreement between Henderson City Hall and the Southern Nevada Health District to distribute Food Handler Cards. The Amendment extends the lease for a second year, January 1 – December 31, 2018. Funding for this interlocal Agreement renewal is in the FY18 Budget.

Lease expense for the second year is \$.85 per square foot or \$3,516 per year (no change from year one); direct staff accordingly or take other action as deemed necessary

Member Giunchigliani asked why the interlocal agreements (Petition #14-17 and #22-17) were restricted to youth minimum aged 18. These items were removed from the Consent Agenda.

*A motion was made by Member Giunchigliani seconded by Member Wursten and carried unanimously to adopt Items VI.1, October 26, 2017 Minutes and VI.4, Petition 32-17 of the Consent Agenda as presented.*

Regarding Items VI.2, Petition #14-17 and V1.3, Petition 22-17, Edie Mattox, Administrative Secretary to Dr. Michael Johnson, Director of Community Health, reported the programs are for individuals aging out of foster care, therefore the age stipulation.

*A motion was made by Member Giunchigliani seconded by Member Black and carried unanimously to adopt Items VI.2., Petition 14-17 and VI., Petition 22-17 of the Consent Agenda as presented.*

**VII. PUBLIC HEARING / ACTION:** Members of the public are allowed to speak on Public Hearing / Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

1. **Consider/Adopt Variance Request to Operate a Public Bathing Place not in Compliance with the Nevada Administrative Code (NAC) 444.118, 444.128, and 444.130; Abode Red Rock Properties, LLC, dba The Abode at Red Rock, located at 9450 West Hacienda Ave., Las Vegas, Nevada 89148; [Assessor's Parcel Number (APN) 163-30-616-002] for Health Permit PR0122736; Don Phillips, for the Owner(s), Adobe Red Rock Properties, LLC.** The variance seeks approval to construct a wading pool not in accordance with NAC, which would allow the pool to be constructed with zero depth, beach style entry on one end. Staff is of the opinion that granting this variance will not pose a danger to the public health or safety and recommends approval with conditions; direct staff accordingly or take other action as deemed necessary (**for possible action**)

Paul Klouse, Environmental Health Manager, and Jeremy Harper, Environmental Health Engineer Supervisor, Aquatic Health Supervisor, presented the variance and recommended approval with the following conditions:

1. The petitioner agrees to adhere to all other applicable requirements of the Public Bathing Places Public Spas Regulations, NAC 444;
2. Failure of the petitioner to prevent public health safety issues, as determined by the health authority, will result in the voiding of this variance;
3. This variance is automatically terminated without further notice upon the closing of any sale transaction involving the subject property, or upon petitioner leasing or assigning operation of these public bathing pools and spas to any other person or entity.

Don Phillips, representing the owners, accepted all conditions.

*A motion was made by Member Giunchigliani seconded by Member Nielson and carried unanimously to approve the Variance Request to Operate a Public Bathing Place not in Compliance with the Nevada Administrative Code (NAC) 444.118, 444.128, and 444.130; Abode Red Rock Properties, LLC, dba The Abode at Red Rock, located at 9450 West Hacienda Ave., Las Vegas, Nevada 89148; [Assessor's Parcel Number (APN) 163-30-616-002] for Health*

*Permit PR0122736; Don Phillips, for the Owner(s), Adobe Red Rock Properties, LLC as presented.*

**VIII. REPORT/DISCUSSION/ACTION**

- 1. Receive and Discuss Feasibility of Establishing a Federally Qualified Health Center (FQHC) as part of Southern Nevada Health District. Proposed motion: “To support the furtherance of the District’s mission to provide low cost accessible care to needy populations and to discuss with North Las Vegas and other jurisdictions as appropriate, the establishment of Federally Qualified Health Center within those jurisdictions. Request that a final concrete proposal be brought back to the Board of Health after further financial and logistical plans are made.”**; direct staff accordingly or take other action as deemed necessary (*for possible action*) - ***Tabled from June 22, 2017***

This item was tabled until Chair Kirkpatrick’s arrival.

- IX. BOARD REPORTS:** The Southern Nevada District Board of Health members may identify emerging issues to be addressed by staff or by the Board at future meetings, and direct staff accordingly. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action.

Member Nemeč noted a nationwide shortage of HepA vaccine has truncated some of the health district programs in San Diego and asked if there are similar problems at the District. Dr. Iser responded that Los Angeles and surrounding areas have utilized most of the HepA vaccine, however, there is some in Nevada. The District is working closely with the State to access this vaccine and TwinRix, the combination HepA/HepB vaccine.

**X. HEALTH OFFICER & STAFF REPORTS (Information Only)**

- CHO Comments

Dr. Iser reported the Arbovirus period is ending and in Southern Nevada there have been only three cases of West Nile Virus, resulting in two deaths. The *Aedes* mosquitos are still here, but fortunately, funds have been put into the Vector Control Program to assist with eliminating breeding sources.

- Office of Epidemiology and Disease Surveillance Presentation – “Finding Hope in the Opioid Crisis: SHND’s Efforts”

Dr. Michael Johnson, Director of Community Health, shared the mental health resources located on the SNHD website. He then introduced Marlo Tonge, Communicable Disease Manager and Jennifer Gratzke, Disease Investigation and Intervention Specialist, who presented “Finding Hope in the Opioid Crisis: SNHD’s Efforts. ([Attachment 1](#))” Dr. Johnson also acknowledged Jessica Johnson, Health Educator II and Kathryn Barker, Epidemiologist, who both have major roles in the District’s opioid prevention efforts. He also mentioned John Hammond, Emergency Medical Services and Trauma System Manager and Laura Palmer, Emergency Medical Services and Trauma System Supervisor, recently received a grant from the Substance Abuse and Mental Health Services Administration (SAMHSA) for over \$2 million dollars to provide training to law enforcement, tribal leaders and others regarding Narcan and opioid overdose.

John Hammond, briefly explained that Narcan is a drug administered to a person that is essentially at death’s door. The EMS in Clark County is trained to administer this medication, but there are first responders who would benefit from training as they may be arriving sooner than

EMS. Mr. Hammond has reached out and received positive reinforcement. Non-traditional first responders, such as family members of opioid users, will also be offered training.

Vice Chair Dobyne called for a five-minute break at 9:39 a.m. The meeting resumed at 9:44 a.m.

- Program Update – Clinics

Dr. Fermin Leguen, Chief Medical Officer and Director of Clinical Services, provided a brief update regarding the status of the pharmacy, Sexual Health Clinic, the Children's Clinic, and the Hepatitis A Vaccination Campaign. ([Attachment 2](#))

Vice Chair Dobyne called for a break at 10:30 a.m.

*Member Giunchigliani left at 10:30 a.m. and did not return*

Chair Kirkpatrick arrived and resumed the meeting at 10:35 a.m.

*Member Nemeč returned at 10:38 a.m.*

### **Item VIII.1 – Heard Out of Order**

**Receive and Discuss Feasibility of Establishing a Federally Qualified Health Center (FQHC) as part of Southern Nevada Health District. Proposed motion: “To support the furtherance of the District’s mission to provide low cost accessible care to needy populations and to discuss with North Las Vegas and other jurisdictions as appropriate, the establishment of Federally Qualified Health Center within those jurisdictions. Request that a final concrete proposal be brought back to the Board of Health after further financial and logistical plans are made.”;** direct staff accordingly or take other action as deemed necessary (*for possible action*) - ***Tabled from June 22, 2017***

Nancy Hook, Executive Director, Nevada Primary Care Association, presented “Community Health Centers 101”. ([Attachment 3](#))

Dr. Leguen provided information regarding implementation cost and expected revenues related to transitioning to a Federally Qualified Health Center and estimates a year one budget of \$448,728. ([Attachment 4](#))

*There was no action taken on this item.*

*Member Nemeč left the meeting at 11:10 a.m. and did not return  
Member Black left the meeting at 11:34 a.m. and did not return*

The Chair closed Open Session at 11:35 a.m. and moved to Closed Session.

The Open Session resumed at 12:10 p.m.

## **XI. INFORMATIONAL ITEMS**

1. Chief Health Officer and Administration Monthly Activity Report
2. Clinical Services Monthly Activity Report
3. Community Health Monthly Activity Report
4. Environmental Health Monthly Activity Report

## **XII. PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board’s jurisdiction will be held. No action may be

taken upon a matter raised under this item of this Agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to NRS 241.020. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Sandy Wallace, Grant Writer, has previous experience in writing and receiving FQHC applications. As a grant writer for the last 28 years, she is very experienced with non-profits and budgets. Ms. Wallace believes that if the District provided primary care services, that could be a way to improve access and provide care to many people who come but do not understand the role of the District and expect primary care services. Ms. Wallace noted that the last time HRSA offered a new access point grant opportunity was in July 2016. When the next opportunity arises, if the District wishes to apply, it would be required to have six months of minutes of the co-applicant or governing board prior to application. If HRSA funds a new access point this fiscal year, SNHD will not be able to apply because it does not have a governing board that meets the requirements. Ms. Wallace suggested a Community Advisory Board or a creation of a 501c3 to meet this requirement. As a patient of Nevada Health Center, a local FQHC, she receives excellent service. This entity serves approximately 50,000 patients annually. FQHCs are designed to serve individuals who are at 200% poverty level or below and currently in Clark County, there are 800,000 people that meet that qualification. State-wide only 90,000 individuals are served by a FQHC, most in Clark County. FQHCs in southern California are looking to expand to Clark County because of Medicaid dollars and third-party billing. Ms. Wallace suggested the formation of a community based Advisory Board to provide the governance and improve the access of people who are already coming to the District thinking that they can receive primary care services.

Francine Oakley, SNHD/SEIU, Administrative Assistant in Finance, believes the District's Human Resources department is not functioning at full level. Currently, there is no Human Resources Administrator and it shows in the way that the District is running. Ms. Oakley recently went before Human Resources to discuss her position, with the backing of her manager and supervisor. Ms. Oakley's job function has changed completely from the time that she was hired and she is doing more than she was hired to. In addition, she has noticed in the organizational charts that all the Administrative Assistants for the departments are at Schedule 18, except for one that is a Schedule 16. Ms. Oakley is a Schedule 14. She explained to Human Resources staff that her job duties have evolved. The response was related to old performance evaluations that are no longer used. When the classification and compensation study was done, she was still new in the position and those responses are based on what the job was at that time, not what it is now. Ms. Oakley is concerned that the denial of her request for reclassification did not address any issues that she raised. She was asked by Human Resources staff why she did not apply for a higher position that was open in another department. Ms. Oakley advised them that she did not want to leave her current position, she is good at her job, she just wants to be compensated for the work that she does. She thinks if there were a Human Resources Administrator in place, things would function the way that they are supposed to, as she believes she is not being treated fairly.

Regena Ellis, SNHD/SEIU has been reviewing the number of people leaving the District recently and the numbers are staggering. Between August and September, fourteen people left, some due to retaliation and job threatening. The Kids Clinic remains closed and the plan is to open it one day per week. Some of the children formerly cared for in the Kids Clinic are now being seen in the Refugee Clinic, however, they received more comprehensive care in the Kids Clinic. From a clinical perspective, Ms. Ellis' work in the TB Clinic can be with a patient who has a variety of conditions, such as drug addiction, mental health disorder, HIV positive, in addition to TB. As a caregiver in that area, she must determine how to access a pathway of care for this patient. When looking at this type of situation from an administrative or systemic view, the District has areas where employees do great work on a staff level, but on a day to day basis do not have the information to get these patients into different areas for treatment within the District. As a previous employee of a FQHC, when there is a patient with multiple problems, there are still issues with where clients with multiple issues are sent.

There could be limited affiliations with hospitals that are willing to take uninsured patients with multiple issues. There could also be issues with referrals. These are the types of issues from the ground level when people come in to access care. Ms. Ellis also reported that the TB staff orders, stocks and makes all the medications for TB clients with no assistance from the fully open District pharmacy. Regarding the Sexual Health Clinic issue, one RN was offered a position elsewhere within the District, however, she chose to leave.

Victoria Harding, SNHD/SEIU noted it has been at least a year without a Human Resources Administrator and Andy Glass has been filling in. Although he is trying, this is not the same as having a Human Resources Administrator who is trained in Human Resources and unbiased. With the exception of one (with no follow through), there has been no resolution to the grievances filed by Ms. Harding, which is draining on Ms. Harding and the employees.

Seeing no one else, Chair Kirkpatrick closed this portion of the meeting.

**XIII. ADJOURNMENT**

Chair Kirkpatrick adjourned the meeting at 12: 27 a.m.

Joseph P. Iser, MD, DrPH, MSc  
Chief Health Officer/Executive Secretary

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