



MINUTES

**Southern Nevada District Board of Health Meeting
July 23, 2015 – 8:30 A.M.
Southern Nevada Health District, 330 S. Valley View Boulevard, Las Vegas, NV 89107
Conference Room 2**

Bob Beers, Vice-Chair, called the Southern Nevada District Board of Health meeting to order at 8:31 a.m.

BOARD: Bob Beers – Vice-Chair – Councilmember, City of Las Vegas
Present) Richard Cherchio – Councilmember, City of North Las Vegas
Cynthia Delaney – Councilmember, City of Mesquite
Douglas Dobyne – At-Large Member, Regulated Business/Industry
Chris Giunchigliani – Commissioner, Clark County (*arrived at 9:05 a.m.*)
John Marz – Councilmember, City of Henderson
Bill Noonan – At-Large Member, Gaming
Mary Beth Scow – Commissioner, Clark County (*arrived at 8:36 a.m.*)
Lois Tarkanian – Councilmember, City of Las Vegas

(Absent): Frank Nemec, At-Large Member, Physician
Rod Woodbury, Chair – Councilmember, Boulder City

ALSO PRESENT: Tim Jones, Former At-Large Environmental Specialist
(In Audience)

LEGAL COUNSEL: Annette Bradley, Esq.

EXECUTIVE SECRETARY: Joseph P. Iser, MD, DrPH, MSc, Chief Health Officer

STAFF: Heather Anderson-Fintak, Rick Cichy, Darris Cole, Margarita DeSantos, Jason Frame, Montana Garcia, Andrew Glass, Jeff Good, Jay Johnson, Paul Klouse, Cassius Lockett, Sharon McCoy-Huber, Dawn Nielsen, Verallynn Orewyler, Jim Osti, Jacqueline Reszetar, Patricia Rowley, Jennifer Sizemore, Bonnie Sorenson, Leo Vega, Jacqueline Wells

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OATH OF OFFICE: Southern Nevada Board of Health Appointed Member, Richard Cherchio, Councilmember, City of North Las Vegas was sworn in.

RECOGNITIONS

Out-Going At-Large Board of Health Members, Tim Jones, Environmental Specialist, Michael Collins, Registered Nurse and Kenneth Osgood, Physician, were acknowledged for their leadership and devoted service to the Board.

- I. **PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Victoria Harding, SNHD employee and Vice President SNHD SEIU, has read the job descriptions of the District Health Officer (DHO) and Chief Medical Officer (CMO) and believes that the CMO position equates to the current Director of Nursing position. Ms. Harding noted that NRS 632.240 states "Nursing services must be supervised by a chief administrative nurse. The provision of nursing services

in any system for the delivery of health care must be under the direction and supervision of a chief administrative nurse who is a Registered Nurse.” The position of CMO has a requirement for a Medical Doctor, not a Registered Nurse. Ms. Harding is concerned that there could be problems if the CMO was also the Director of Nursing. Regarding funding for the positions, the February 2007 Board of Health minutes indicate one person is doing the job of two people, justifying the salary of the Chief Health Officer. Now that the positions are split, Ms. Harding expects the positions to be lower paying positions.

Seeing no one else, the Chair closed this portion of the meeting.

II. ADOPTION OF THE JULY 23, 2015 AGENDA (for possible action)

A motion was made by Member Scow seconded by Member Noonan and unanimously carried to adopt the July 23, 2015 agenda as presented.

III. CONSENT AGENDA: Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. APPROVE MINUTES/BOARD OF HEALTH MEETING: June 25, 2015 *(for possible action)*

A motion was made by Member Dobyne seconded by Member Noonan and carried unanimously to adopt Consent Agenda as presented.

IV. PUBLIC HEARING / ACTION: Members of the public are allowed to speak on Public Hearing / Action items after the Board’s discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

There were no matters to be heard.

V. REPORT/DISCUSSION/ACTION

1. Receive Report and Accept Recommendation from the Nomination of Officers Committee: Election of Southern Nevada District Board of Health Officers for FY 2015-2016: Received from the June 10, 2015 meeting of the Nomination of Officers Committee (Committee: Chair Tarkanian; Members Beers, Collins, Crowley, Delaney); direct staff accordingly or take other action as deemed necessary *(for possible action)*

Member Tarkanian, Chair of the Nomination of Officers Selection Committee stated the committee met on June 10, 2015 and offered the following recommendations for Officers for the term of July 1, 2015 – June 30, 2016:

Bob Beers – Chair
Rod Woodbury – Vice Chair
Lois Tarkanian - Secretary

Annette Bradley, Attorney, noted that Board Governance Policy indicated officers can only serve a limited time, of which Member Tarkanian would exceed if re-elected. This policy would require temporary waiver for Member Tarkanian to continue as Secretary.

A motion was made by Member Noonan seconded by Member Dobyne and unanimously carried to temporarily waive Board Governance Policy (BGP) to allow Member Tarkanian to continue as an Officer and accept the recommendation from the Nomination of Officers Committee as presented.

2. **Petition 12-15:** Consider/Adopt Revision to Southern Nevada Health District Nursing Fee Schedule; direct staff accordingly or take other action as deemed necessary (***for possible action***)

Bonnie Sorenson, Director of Clinics and Nursing Services, confirmed all fees are subject to the client's ability to pay based on a requirement of receiving federal funds.

A motion was made by Member Noonan seconded by Member Delaney and unanimously carried to adopt the revisions to the Southern Nevada Health District Nursing Fee Schedule as presented.

3. **Receive Report and Accept Recommendation from the Ad Hoc Committee: Review/Discuss SB314 and Discuss/Approve Resulting Structural, Procedural, and Administrative Changes and Supporting Governance Documents to Facilitate Compliance with SB314:** Received from the July 13, 2015 meeting of the Ad Hoc Committee (Committee Members: Beers, Dobyne, Giunchigliani, Noonan, Scow, Woodbury); direct staff accordingly or take other action as deemed necessary (***for possible action***)

The following Board Governance Procedures (BGPs) were reviewed by the Board:

- 001 – Construction of Board of Health Meeting Agendas
- 002 – Voting and Attendance Procedures
- 004 – Committees
- 005 – Board Officers/Members
- 006 – Board Governance Process

Regarding BGP-004, Committees, Member Scow suggested section 2.A.i. should be changed to "When appropriate, non-members of the Board may serve as non-voting committee members, ~~but~~ and, shall not serve as a committee chair."

Chair Beers suggested a change to the page numbering format.

A motion was made by Member Scow seconded by Member Tarkanian and unanimously carried to adopt the Board Governance ~~Procedures~~ Policies (BGPs) as amended.

The Board reviewed the position descriptions of the District Health Officer and Chief Medical Officer.

A motion was made by Member Noonan seconded by Member Tarkanian and unanimously carried to adopt the position descriptions of the District Health Officer and Chief Medical Officer as presented by the Ad Hoc Committee.

The Board reviewed the Resolution of the Southern Nevada District Board of Health Establishing a Public Health Advisory Board and Delegating Certain Authority to the Advisory Board.

A motion was made by Member Dobyne seconded by Member Noonan and unanimously carried to adopt the Resolution of the Southern Nevada District Board of Health Establishing a Public Health Advisory Board and Delegating Certain Authority to the Advisory Board as presented by the Ad Hoc Committee.

- VI. **BOARD REPORTS:** The Southern Nevada District Board of Health members may identify emerging issues to be addressed by staff or by the Board at future meetings, and direct staff accordingly. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action.

Member Noonan announced he had been assigned by Governor Sandoval to the recently formed Southern Nevada Infrastructure Committee for the purpose of evaluating convention facility needs in Southern Nevada. This committee will meet on the same day as the Board of Health and Member Noonan will resign his At-Large seat at the SNHD Board representing the Nevada Resort Association (NRA) effective August 15, 2015. The NRA will be selecting a replacement as soon as possible.

Member Giunchigliani arrived at 9:05 a.m.

The Board asked the District to confirm attendance for the August meeting as soon as possible in order to ensure quorum requirements.

Member Scow reported she attended the recent Community Health Improvement Plan (CHIP) meeting and received very valuable information. She encouraged other elected officials to participate in the District's process.

VII. HEALTH OFFICER & STAFF REPORTS

CHO Comments

Dr. Iser reported the three-year budget projection will be presented at the next Board meeting.

As a result of flash flooding, the water supply in Laughlin was recently deemed unsafe for human consumption and was under a mandatory boil order. This order has since been lifted.

Staff was recently involved in managing the care for a potential Ebola patient. This person was found to be negative. Dr. Iser advised in the future, with the permission of the Board, only the Chair will be advised of these types of on-going issues in order to prevent any possible HIPAA violations.

Jason Frame, Information Technology Manager, presented a brief overview of the Information Technology program.

Andrew Glass, Director of Administration, reported the wall-breaking ceremony occurred on July 22 at the new building site. The full construction crew will be starting today. Scheduled vacancy of 330 S. Valley View is expected in mid-December, total occupation of 280 S. Decatur is expected by January 2016.

VIII. INFORMATIONAL ITEMS

A. Board of Health

1. Letter from the City of Boulder City appointing Mayor Rod Woodbury as member of the Southern Nevada District Board of Health for the term July 1, 2015 – June 30, 2017.
2. Letter from Clark County reappointing Commissioners Chris Giunchigliani and Mary Beth Scow as members of the Southern Nevada District Board of Health for the term July 1, 2015 – June 30, 2017.
3. Letter from the City of Henderson reappointing Councilman John Marz as member of the Southern Nevada District Board of Health for the term July 1, 2015 – June 30, 2017.
4. Letter from the City of Las Vegas reappointing Councilmembers Bob Beers and Lois Tarkanian as members of the Southern Nevada District Board of Health for the term July 1, 2015 – June 30, 2017.
5. Letter from the City of Mesquite reappointing Cindi Delaney as member of the Southern Nevada District Board of Health for the term July 1, 2015 – June 30, 2016.
6. Letter from the City of North Las Vegas appointing Councilman Richard Cherchio as member of the Southern Nevada District Board of Health for the term July 1, 2015 – June 30, 2017.

B. Chief Health Officer and Administration Monthly Activity Report – June 2015

C. Community Health Monthly Activity Report – June 2015

D. Environmental Health Monthly Activity Report – June 2015

E. Clinics and Nursing Monthly Activity Report – June 2015

IX. PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. No action may be taken upon a matter raised under this item of this Agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to NRS 241.020. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Member Delaney left the meeting at 9:45 a.m. and returned at 9:49 a.m.

Victoria Harding, SNHD employee, and Vice President SNHD SEIU, indicated communication between employees and management has been an issue in the past. The Joint Labor Management Committee (JLMC) has been working to resolve issues within the District and has been working very well over the last couple of months. Ms. Harding and Jacque Raiche-Curl, Chief Steward, SEIU Supervisory Unit, meet with Mr. Glass and the Human Resources Administrator on a regular basis in order to have an improved relationship. These meetings address important issues and have good discourse.

Seeing no one else, the Vice-Chair closed this portion of the meeting.

X. ADJOURNMENT

The meeting adjourned at 9:52 a.m.

Joseph P. Iser, MD, DrPH, MSc
Chief Health Officer/Executive Secretary

/jw