



MINUTES

**Southern Nevada District Board of Health Meeting
April 23, 2015 – 8:30 A.M.
Southern Nevada Health District, 330 S. Valley View Boulevard, Las Vegas, NV 89107
Conference Room 2**

Rod Woodbury, Chair, called the Southern Nevada District Board of Health meeting to order at 8:42 a.m.

**BOARD:
(Present)**

Michael Collins – At-Large Member, Registered Nurse
Cynthia Delaney – Councilmember, City of Mesquite
Douglas Dobyne – At-Large Member, Regulated Business/Industry
Chris Giunchigliani – Commissioner, Clark County
Tim Jones – At-Large Member, Environmental Specialist
John Marz – Councilmember, City of Henderson
Frank Nemec, At-Large Member, Physician
Bill Noonan – At-Large Member, Gaming
Kenneth Osgood – At-Large Member, Physician
Mary Beth Scow – Commissioner, Clark County
Anita Wood, - Alternate, Councilmember, City of North Las Vegas
Rod Woodbury, Chair – Councilmember, Boulder City

(Absent): Bob Beers – Vice-Chair – Councilmember, City of Las Vegas
Lois Tarkanian – Councilmember, City of Las Vegas
Wade Wagner – Councilmember, City of North Las Vegas

**ALSO PRESENT:
(In Audience)** None

LEGAL COUNSEL: Annette Bradley, Esq.

**EXECUTIVE
SECRETARY:** Joseph P. Iser, MD, DrPH, MSc, Chief Health Officer

STAFF: Jay Boyer, Richard Cichy, Margarita DeSantos, Jason Frame, Heather Anderson-Fintak, Marcia Gershin, Andrew Glass, Forrest Hasselbauer, Rose Henderson, Jay Johnson, Paul Klouse, Dan LaRubio, Ben Lehavi, Cassius Lockett, Sharon McCoy-Huber, Shirley Oakley, Jacqueline Reszetar, Larry Rogers, Herb Sequera, Jennifer Sizemore, Bonnie Sorenson, Sony Varghese, Leo Vega, Jacqueline Wells, Joseph Yumul, Lei Zhang

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
RECOGNITIONS**

- Chair Woodbury introduced his son, Bruce Woodbury, who was shadowing his father on Bring Your Child to Work Day.

- **PUBLIC HEALTH HERO:**

Rosita Castillo, Program Manager, Promotores de Salud, Planned Parenthood of Southern Nevada, received the Public Health Heroes 2015 award.

- I. **PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any

member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Dr. Victoria Harding, VP, SEIU, requested clarification regarding Board of Health approved and non-approved fee changes and the proposed fee structure application to Nye County. Dr. Harding reported that on April 22, some people asked employees whether they would be speaking to the Board at today's meeting, which is inappropriate and intimidating. She hopes that this does not occur again.

II. ADOPTION OF THE APRIL 23, 2015 AGENDA (for possible action)

A motion was made by Member Osgood seconded by Member Jones and unanimously carried to adopt the April 23, 2015 agenda as presented.

III. CONSENT AGENDA: Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. APPROVE MINUTES/BOARD OF HEALTH MEETING: March 23, 2015 (*for possible action*)

A motion was made by Member Scow seconded by Member Osgood and carried to adopt the Consent Agenda as presented. Members Wood and Delaney abstained from voting on this item as they did not attend the March 23, 2015 meeting.

IV. PUBLIC HEARING / ACTION: Members of the public are allowed to speak on Public Hearing / Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

1. Memorandum #04-15: Consider/Adopt Proposed Southern Nevada Health District Environmental Health District Event Coordinator Fee Schedule; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Jacqueline Reszetar, Environmental Health Director, introduced Rose Henderson, Environmental Health Supervisor, who recapped information presented to the Board at the March 23, 2015, meeting which proposed to modify the Event Coordinator Fee Schedule from a "one size fits all" fee of \$290 to \$145 for small events, no fee change for medium events and cost analysis for large events.

Larry Rogers and Herb Sequera, Environmental Health Supervisors, discussed costs related to NASCAR 2014 and 2015 races. Mr. Sequera explained that surveillance is performed at events because it has been noticed that some of the operators lack proper health education and there is a high turnover rate on the cooks. Some of the challenges have been equipment, improper hand washing and temperature control. Many of the vendors are from out of state and are not seen by Environmental Health staff until the day of permit approval, when the inspection is performed. Mr. Sequera explained the \$290 is the fee that the Event Coordinator pays to permit the infrastructure of the facility. In addition, a separate temporary facility event fee is required per vendor and possibly late fees. Member Giunchigliani suggested that a cap be placed on after the fact fees and consideration be placed on bundling same type vendor trucks. Ms. Henderson clarified that permitted entities attending special events holding annual permits are not required to pay for special event permits.

Member Nemeec left the meeting at 9:30 a.m. and returned at 9:32 a.m.

Dr Iser proposed that the Board approve the fee structure with cost overruns for large events limited to \$7000 for this year and provide report and recommendations to increase or decrease in one year.

Ms. Reszetar proposed to table this item and work with the Board to determine a feasible process. Member Jones believes the \$7000 cap proposed by Dr. Iser is reasonable and recommends going forward and continue to work with the operators so that they know what it takes to not have any back charges.

A motion was made by Member Osgood seconded by Member Giunchigliani and unanimously carried to accept the proposed Southern Nevada Health District Environmental Health District Event Coordinator Fee Schedule as proposed with a cap on the large over sixty vendor events being not more than \$7,000 in back charges related to hourly work at that event, with staff directed to bring discussions/examples to Board over the next year.

Member Giunchigliani welcomed Ms. Reszetar's offer to work with Board regarding the surveillance concept.

2. Consider/Approve Variance Request to Permit an Existing Individual Sewage Disposal System (ISDS) on an Undersized Lot Served by an Off-Site Public Water Supply with a Deep Absorption Pit within Twenty (20) Feet of a structure and Ten (10) Feet of the Property Lines (APN 129-36-510-026); direct staff accordingly or take other action as deemed necessary (for possible action)

Dan LaRubio, Environmental Health Supervisor, presented the individual sewage disposal system (ISDS) variance requested by Ms. Karen Fedelleck, Sole Owner. Mr. LaRubio explained that staff recommends denial of this variance request for the following reasons:

1. The existing Leach Pit does not have the capacity for a minimum 1,000 gallon septic tank with a minimum of 3 minutes per inch percolation rate.
2. The ISDS capacity as calculated by Ronald G. Mariano, a Nevada Registered Mechanical Engineer, does not comply with the requirements of the *District Board of Health Regulations Governing Individual Sewage Disposal Systems and Liquid Waste Management*.
3. Assumptions made in Mr. Mariano's calculations are not consistent with the *SNHD Regulations Governing Individual Sewage Disposal Systems and Liquid Waste Management Revised February 26, 2009*.

Ms. Fedelleck provided history of the property and its existing sewage system. Ms. Fedelleck believes the system meets compliance regulations and asks that the Board approve the variance. There have been no known prior issues with this septic system nor any complaints or objections from adjoining property owners.

Ron Mariano, Mechanical Engineer, has evaluated the system and based on his calculation it is sufficient. Mr. Mariano stated the existing system works, has been working for many years, and in his professional opinion is sufficient and complies with all standards of the American Society of Plumbing Engineers and the Uniform Plumbing Code.

Dave Mills, Reliable Construction, confirmed that the existing structure is approximately 800 square feet and the addition is 800 square feet. Mr. Mills believes the septic system is sufficient for the addition.

Member Giunchigliani left the meeting at 10:07 a.m. and returned at 10:15 a.m.

A motion was made by Member Jones seconded by Member Wood and unanimously carried to approve the Variance Request to Permit an Existing Individual Sewage Disposal System (ISDS) on an Undersized Lot Served by an Off-Site Public Water Supply with a Deep Absorption Pit within

Twenty (20) Feet of a structure and Ten (10) Feet of the Property Lines (APN 129-36-510-026) with the stipulation that the owner must pump every five years.

3. **Consider/Approve Variance Request to Permit and Install a New Individual Sewage Disposal System (ISDS) on an Undersized Lot Served by an Off-Site Public Water Supply with a Deep Absorption Trench within Twenty (20) Feet of a structure and Ten (10) Feet of the Property Lines (APN 129-36-111-032);** direct staff accordingly or take other action as deemed necessary ***(for possible action)***

Dan LaRubio, Environmental Health Supervisor, presented the individual sewage disposal system (ISDS) variance requested by Mr. Thomas J. Murphery, Sole Owner. Staff recommends approval of this variance.

Member Dobyne left the meeting at 10:38 a.m. and returned at 10:41 a.m.

Dale Martin, Contractor, acknowledged that the owner will abide by the stipulations of the variance.

A motion was made by Member Osgood seconded by Member Giunchigliani and unanimously carried to approve the Variance Request to Permit and Install a New Individual Sewage Disposal System (ISDS) on an Undersized Lot Served by an Off-Site Public Water Supply with a Deep Absorption Trench within Twenty (20) Feet of a structure and Ten (10) Feet of the Property Lines (APN 129-36-111-032) as presented.

V. **REPORT/DISCUSSION/ACTION**

1. **Office of Informatics Program Overview;** direct staff accordingly or take other action as deemed necessary ***(for possible action)***

Member Delaney left at 10:42, returned at 10:47

Dr. Cassius Lockett, Director of Community Health Services, provided the Office of Informatics Program overview and introduced the Informatics staff.

Member Nemec left at 10:37 and did not return

Member Collins left at 10:55 and returned at 10:57

Member Marz left at 11:03 and did not return

Member Scow left at 11:07 and did not return

Member Jones left at 11:08 and returned at 11:12

There was no action taken on this item.

- ## VI. **BOARD REPORTS:** The Southern Nevada District Board of Health members may identify emerging issues to be addressed by staff or by the Board at future meetings, and direct staff accordingly. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action.

There were no board reports

VII. **HEALTH OFFICER & STAFF REPORTS**

- CHO Comments
- Building Update
- Legislative Agenda

Shirley Oakley, Human Resources Administrator, discussed initial results received from the 2015 SNHD Employee Job Satisfaction and Engagement Survey. Ms. Oakley is in the process of developing plans on how this data will be analyzed and hopes to have more information by the next Board meeting. The initial results have been provided to employees and will be sent to the board. Member Dobyne asked that the number of employees per division be added for future presentations in order to quantify the percentages. Member Giunchigliani asked that the comments section be sent to the Board when available and volunteered to be a part of the multi-disciplinary team that will be established to work through the survey results.

Dr. Iser stated that the District hoped to get several hundred thousand dollars in additional 8010 dollars from the 3.5 cents per one hundred (tax distribution), but received only \$71,000. These funds will be applied to the budget deficit.

Dr. Iser discussed the reduction and better management of overtime, standby and call-back pay over the last three years.

Andy Glass, Director of Administration, presented the architectural renditions of exterior façade, interior and parking lot at 278 S. Decatur. Applications have been made to the City of Las Vegas for additional redevelopment funds which will enable the District to enhance renovations in the main building and the four smaller buildings. The demolition and building permits have been submitted and work is expected to begin by the end of May.

Dr. Iser reported the Community Health Assessment (CHA) is essentially complete and the development of the Community Health Improvement Plan (CHIP) sub-committee will begin very soon.

The District has been invited by the National Association of County and City Health Officials (NACCHO) to participate in the Big City Initiative as one of the twenty-eight largest health jurisdictions in the nation.

In regard to the legislative agenda, the bill that would change the structure and function of both the board and health district is still moving.

VIII. INFORMATIONAL ITEMS

1. Chief Health Officer and Administration – March 2015
2. Community Health – March 2015
3. Environmental Health – March 2015
4. Clinics and Nursing – March 2015

IX. PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. No action may be taken upon a matter raised under this item of this Agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to NRS 241.020. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

X. ADJOURNMENT

The meeting adjourned at 11:42 a.m.

Joseph P. Iser, MD, DrPH, MSc
Chief Health Officer/Executive Secretary

/jw